

COTTON & COMPANY LLP CONSOLIDATED PRICE LIST

GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: <http://www.GSAAdvantage.gov>

Effective October 1, 2015, the Consolidated Schedule will become the Professional Services Schedule (PSS), with no changes to any terms and conditions found within this document.

Please be advised that the following individual Schedule contracts have been migrated to this Consolidated Schedule. As a result, no additional stand alone Task Orders can be awarded or BPAs established under these contracts:

Single Schedule Name	Former Contract Number
FABS	GS-23F-9807H
MOBIS	GS-10F-0298U

SCHEDULE FOR:	CONSOLIDATED
FSC SUPPLY GROUP:	CORP
CONTRACT NUMBER:	GS-00F-144CA
CONTRACT PERIODS:	BASE PERIOD: JULY 17, 2015 THROUGH JULY 16, 2020 OPTION PERIOD 1: JULY 17, 2020 THROUGH JULY 16, 2025 OPTION PERIOD 2: JULY 17, 2025 THROUGH JULY 16, 2030 OPTION PERIOD 3: JULY 17, 2030 THROUGH JULY 16, 2035
CURRENT OPTION PERIOD:	BASE PERIOD: JULY 17, 2015 THROUGH JULY 16, 2020 PRICELIST CURRENT THROUGH SCHEDULE AWARD
CONTRACTOR INFORMATION:	635 Slaters Lane 4th Floor Alexandria, VA 22314 T: (703)836-6701 F: (703)836-0941 www.cottoncpa.com
BUSINESS SIZE:	OTHER THAN SMALL In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small."
CONTRACT ADMINISTRATION:	Stephanie Tuthill, Contracts Manager contracts@cottoncpa.com

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.GSAAdvantage.gov>
Prices Shown Herein are Net



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Customer Information: Cotton & Company has completed thousands of engagements with agencies of government including financial and performance audits; litigation support and dispute resolutions; grant and contract compliance audits; and a wide range of management and information systems advisory services. The business of government is our practice specialty, and we have a record of quality performance for more than 30 years.

1.a. Table of Awarded Special Item Numbers

Special Item No.	Recovery Special Item No.	Title and Description
C520-7	C520-7RC	Financial and Performance Audits: Perform financial statement audits, financial-related audits, performance audits, and contract audits in accordance with Generally Accepted Government Auditing Standards (GAGAS) and non-GAGAS. An independent assessment of an audited entity’s a) financial statements in conformity with generally accepted accounting principles, b) financial information, adherence to financial compliance requirements and internal controls, or c) organization or program performance to identify areas for improvement.
C520-8	C520-8RC	Complementary Audit Services: Other services performed by auditors including assist in developing questions for use at hearings, develop methods and approaches in evaluating a new or proposed program and forecast potential program outcomes.
C520-11	C520-11RC	Accounting: Transaction analysis, transaction processing, data analysis and summarization, technical assistance in devising new or revised accounting policies and procedures, classifying accounting transactions, special studies to improve accounting operations.
C520-13	C520-13RC	Complementary Financial Management Services: Assess and improve financial management systems, financial reporting and analysis, strategic financial planning, financial policy formulation and development. Devise and implement performance measures, conduct special cost studies, perform actuarial services, perform economic and regulatory analysis, assist with financial quality assurance efforts, perform benchmarking.
C874-1	C874-1RC	<p>Integrated Consulting Services: Expert advice and assistance in support of an agency’s mission-oriented business functions. Services covered by this SIN include:</p> <ul style="list-style-type: none"> • Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services. • Facilitation and related decision support services. • Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings. • Advisory and assistance services in accordance with FAR 37.203 <p><i>NOTE:</i> Consulting services where the preponderance of work is specifically covered under other GSA Schedules are not permitted under this SIN.</p> <p><i>NOTE:</i> Expert witness, consulting, and audit services pertaining to financial matters are not covered under this SIN. Refer to SINs C520-1 and C520-6. Consulting services relating to public relations are not covered under this SIN. SIN C541-2, Public Relations Services.</p>

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1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

Not Applicable.

1c. Labor Category Descriptions and Hourly Rates

FINANCIAL MANAGEMENT LABOR CATEGORIES (C520-7, 8, 11, 13)

* IA= Information Assurance

Title	Financial Management Partner
Functional Duties/Responsibilities	Serve as liaison with governmental agency, direct projects, review final reports, assume signatory authority for audit reports, provide final quality control review.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA or CISA
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 5 years of experience and position of partner or principal with the firm. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	n/a

Title	Financial Management Senior Manager
Functional Duties/Responsibilities	Manage and supervise project teams, provide on-site quality control, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review workpapers, provide technical assistance to federal agencies and project staff.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 7 years of audit, accounting, or financial and management advisory services experience. Proficient knowledge of GAAP; GAAS; federal regulations, guidelines, standards, and concepts; or other relevant industry practices pertaining to the engagement.
Substitution Methodology	8 years of audit or audit-related experience may be substituted for CPA certification based on managing partner approval.

Title	Financial Management Manager
Functional Duties/Responsibilities	Manage and supervise project teams, provide onsite quality control, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review workpapers, provide technical assistance to federal agencies and project staff.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other

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Title	Financial Management Manager
	technical field preferred.
Required/Supplemental Certifications	CPA
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 2 years of audit, accounting, or financial and management advisory services experience. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	5 years of audit or audit-related experience may be substituted for CPA certification based on managing partner approval.

Title	Financial Management Supervisory Senior
Functional Duties/Responsibilities	Supervise project staff onsite, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, and perform assigned tasks related to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA or CPA candidate.
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 4 years of audit, accounting, or financial and management advisory services experience. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	n/a

Title	Financial Management Senior
Functional Duties/Responsibilities	Supervise project staff onsite, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, perform assigned tasks related to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA or CPA candidate.
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 18 months of audit, accounting, or financial and management advisory services experience. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	n/a

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Title	Financial Management Staff
Functional Duties/Responsibilities	Serve on project team, perform tasks as assigned under the supervision of a senior/supervisor or manager.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in in accounting or other technical field preferred.
Required/Supplemental Certifications	None required; CPA candidate preferred.
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	None required. Ability to work with minimal direct supervision.
Substitution Methodology	n/a

Title	Financial Management IA Senior Manager
Functional Duties/Responsibilities	Review and evaluate computer-based systems, audit general and application controls in complex information technology environments, and perform other duties relevant to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.
Required/Supplemental Certifications	CISA or equivalent.
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 7 years experience in information assurance auditing, computer programming, or other relevant areas. Knowledge of FISCAM, GAAS, applicable programming languages, system applications and hardware components, and other relevant industry practices pertaining to the engagement.
Substitution Methodology	n/a

Title	Financial Management IA Manager
Functional Duties/Responsibilities	Review and evaluate computer-based systems, audit general and application controls in complex information technology environments, perform other duties relevant to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.
Required/Supplemental Certifications	CISA or equivalent.
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 2 years experience in information assurance auditing, computer programming, or other relevant areas. Knowledge of FISCAM, GAAS, applicable programming languages, system applications and hardware components, and other relevant industry practices pertaining to the engagement.
Substitution Methodology	n/a

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Title	Financial Management IA Senior
Functional Duties/Responsibilities	Provide onsite supervision of project staff, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, review and evaluate computer-based systems, test applications and general controls, provide technical assistance on computerized audit techniques.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in in computer science, accounting, or other technical field preferred.
Required/Supplemental Certifications	CISA, candidate for CISA, or other relevant certification.
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	Minimum of 18 months experience in information assurance auditing, computer programming, or other relevant areas. Knowledge of FISCAM, GAAS, applicable programming languages, system applications and hardware components, and other relevant industry practices pertaining to the engagement.
Substitution Methodology	n/a

Title	Financial Management IA Staff
Functional Duties/Responsibilities	Serve as project team member, perform tasks as assigned under the supervision of a senior/supervisor or manager.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.
Required/Supplemental Certifications	CISA, candidate for CISA, or other relevant certification.
Continuing Professional Education	In accordance with the Yellow Book.
Minimum Experience Requirements	None required. Basic understanding of computer-based systems and internal controls.
Substitution Methodology	n/a

Title	Financial Management Senior Consultant
Functional Duties/Responsibilities	Assist project team in a specific subject matter, supervise or manage teams or other consultants.
Minimum Education Level	Bachelor's degree from an accredited college or university. Advanced degree preferred.
Required/Supplemental Certifications	As appropriate for the subject matter.
Minimum Experience Requirements	Recognized in the specific subject matter. Actuarial science, statistics, appraisals, or any areas that may be necessary for successful completion of the engagement.
Substitution Methodology	n/a

Title	Financial Management Consultant
Functional Duties/Responsibilities	Provide professional expertise not covered by other labor categories.
Minimum Education Level	Bachelor's degree from an accredited college or university.
Required/Supplemental Certifications	As appropriate for the subject matter.

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Title	Financial Management Consultant
Minimum Experience Requirements	Thorough knowledge, formal training, and high level of experience in applying specific subject matter.
Substitution Methodology	n/a

Title	Financial Management Intern
Functional Duties/Responsibilities	As directed, provide financial or IT assistance and support to the project team under the supervision of a senior/supervisor or manager. Requires an ability to work independently, meet deadlines, and communicate effectively with supervisory personnel.
Minimum Education Level	Completed Sophomore or Junior year at an accredited college or university with a major in accounting, information systems, or related field.
Required/Supplemental Certifications	None required
Continuing Professional Education	n/a

MANAGEMENT CONSULTING LABOR CATEGORIES (C874-1)

Title	Management Consulting Senior Partner
Functional Duties/Responsibilities	Serve as liaison with governmental agency, direct projects, review final reports, assume signatory authority for reports, and provide final quality control review.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in a field relevant to the specific requirements of the engagement preferred.
Required/Supplemental Certifications	n/a
Minimum Experience Requirements	Partner in firm with at least 20 years of experience in leading and providing technical direction on consulting engagements. Experience in financial management, cost estimating, procurement, strategic planning and execution, or business management. Specialized experience includes program planning, audits and evaluations, project development, expertise in management and control of funds and resources, and demonstrated capability in managing multiple tasks.

Title	Management Consulting Partner
Functional Duties/Responsibilities	Serve as liaison with governmental agency, direct projects, review final reports, assume signatory authority for reports, and provide final quality control review.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in field a relevant to the specific requirements of the engagement preferred. .
Required/Supplemental Certifications	n/a
Minimum Experience Requirements	Partner in firm with at least 10 years of experience in leading and providing technical direction on consulting engagements. Experience in financial management, cost estimating, procurement, strategic planning and execution, or business management. Specialized experience includes program planning, audits and evaluations, project development, expertise in management and control of funds and resources, and demonstrated capability in managing multiple tasks.

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Title	Management Consulting Senior Consultant
Functional Duties/Responsibilities	Manage and supervise project teams, provide on-site quality control, monitor engagement budget, plan and assign tasks to project team, supervise or manage team, act as liaison between Management Consulting Consultants and Management Consulting Partners or Senior Partners, review workpapers, provide technical assistance to federal agencies and project staff and assist project team in a specific subject matter.
Minimum Education Level	Bachelor’s degree from an accredited college or university. Major in a field relevant to the specific requirements of the engagement preferred.
Required/Supplemental Certifications	CPA, CGFM, CIA, CFE, CISA, or other certification in field relevant to the specific requirements of the engagement.
Minimum Experience Requirements	At least 15 years of experience in leading and providing technical direction on consulting engagements. Experience in financial management, cost estimating, procurement, strategic planning and execution, or business management. Specialized experience includes program planning, audits and evaluations, project development, expertise in management and control of funds and resources, and demonstrated capability in managing multiple tasks.

Title	Management Consulting Consultant
Functional Duties/Responsibilities	Supervise Management Consulting Associates onsite, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between Management Consulting Associates and Management Consulting Senior Consultants, and perform assigned tasks related to the engagement.
Minimum Education Level	Bachelor’s degree from an accredited college or university. Major in a field relevant to the specific requirements of the engagement preferred.
Required/Supplemental Certifications	n/a
Minimum Experience Requirements	At least 3 years of progressive experience participating in consulting engagements. Specific experience in conducting evaluations or assessments over financial or program management in a Federal Government environment.

Title	Management Consulting Associate
Functional Duties/Responsibilities	Serve on project team; perform tasks as assigned under the supervision of a Management Consulting Consultant or Management Consulting Senior Consultant.
Minimum Education Level	Bachelor’s degree from an accredited college or university. Major in a field relevant to the specific requirements of the engagement preferred.
Required/Supplemental Certifications	n/a
Minimum Experience Requirements	None, but progressive experience in participating on consulting engagements preferred. May have experience in conducting evaluations or assessments over financial or program management in a Federal Government environment.

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SINs awarded to Cotton & Company and rates for these SINs are below.

Special Item No.	Recovery Special Item No.	Title
C520-7	C520-7RC	Financial & Performance Audits
C520-8	C520-8RC	Complementary Audit Services
C520-11	C520-11RC	Accounting
C520-13	C520-13RC	Complementary Financial Management Services
C874-1	C874-1RC	Integrated Consulting Services

LABOR CATEGORY HOURLY RATES

Fixed annual escalation for SINs C520-7, C520-8, C520-11, and C520-13 is 2.5%.

Fixed annual escalation for SIN C874-1 is 2%.

*Prices are inclusive of the 0.75% IFF

SINs	Labor Category Title	Year 1 07/17/15- 07/16/16	Year 2 07/17/16- 07/16/17	Year 3 07/17/17- 07/16/18	Year 4 07/17/18- 07/16/19	Year 5 07/17/19- 07/16/20
C520-7, -8, -11, -13	Financial Management Partner	\$206.38	\$211.54	\$216.83	\$222.25	\$227.81
C520-7, -8, -11, -13	Financial Management Senior Manager	\$187.51	\$192.20	\$197.01	\$201.94	\$206.98
C520-7, -8, -11, -13	Financial Management Manager	\$160.26	\$164.27	\$168.38	\$172.59	\$176.90
C520-7, -8, -11, -13	Financial Management Supervisory Senior	\$128.26	\$131.47	\$134.76	\$138.13	\$141.58
C520-7, -8, -11, -13	Financial Management Senior	\$92.77	\$95.09	\$97.47	\$99.91	\$102.40
C520-7, -8, -11, -13	Financial Management Staff	\$72.64	\$74.46	\$76.32	\$78.23	\$80.18
C520-7, -8, -11, -13	Financial Management IA Senior Manager	\$195.69	\$200.58	\$205.59	\$210.73	\$216.00
C520-7, -8, -11, -13	Financial Management IA Manager	\$179.70	\$184.19	\$188.79	\$193.51	\$198.35
C520-7, -8, -11, -13	Financial Management IA Senior	\$116.24	\$119.15	\$122.13	\$125.18	\$128.31
C520-7, -8, -11, -13	Financial Management IA Staff	\$89.69	\$91.93	\$94.23	\$96.59	\$99.00
C520-7, -8, -11, -13	Financial Management Senior Consultant	\$224.28	\$229.89	\$235.64	\$241.53	\$247.57
C520-7, -8, -11, -13	Financial Management Consultant	\$95.92	\$98.32	\$100.78	\$103.30	\$105.88
C520-7, -8, -11, -13	Financial Management Intern	\$52.55	\$53.86	\$55.21	\$56.59	\$58.01
C874-1	Management Consulting Senior Partner	\$252.05	\$257.09	\$262.23	\$267.47	\$272.82
C874-1	Management Consulting Partner	\$196.86	\$200.80	\$204.82	\$208.92	\$213.09
C874-1	Management Consulting Senior Consultant	\$223.26	\$227.73	\$232.28	\$236.93	\$241.66
C874-1	Management Consulting Consultant	\$113.83	\$116.11	\$118.43	\$120.80	\$123.21
C874-1	Management Consulting Associate	\$82.49	\$84.14	\$85.82	\$87.54	\$89.29

Contractor will accept T&M, LH and FFP orders.

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Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Consolidated Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

2. Maximum order.	\$1,000,000.00
3. Minimum order.	\$ 100.00
4. Geographic coverage (delivery area).	Domestic and overseas
5. Point(s) of production (city, county, and state or foreign country).	Same as company address
6. Discount from list prices or statement of net price.	Government net prices (discounts already deducted).
7. Quantity discounts (SINs C520-7, C520-8, C520-11 and C520-13).	0.5% Discount – task orders greater than \$500,000 1.0% Discount – task orders greater than \$1,000,000 2.0% Discount – task orders greater than \$1,500,000 3.0% Discount – task orders greater than \$2,000,000 (These concessions apply to the incremental value of an order.)
8. Prompt payment terms (SINs C520-7, C520-8, C520-11 and C520-13).	1% for payments of invoices made within 10 days of receipt of a proper invoice. (1%, 10 days, Net 30).
9. Extended Price Guarantee	Prices in effect at the time of a task order award will remain in effect for 120 days following task order award.
10a. Notification that Government purchase cards are accepted up to the micro-purchase threshold.	Yes. Cotton & Company will accept Government purchase cards for orders up to the micro-purchase threshold.
10b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.	Yes. Cotton & Company will accept Government purchase cards for orders above the micro-purchase threshold.
11. Foreign items (list items by country of origin).	Not applicable
12a. Time of Delivery.	Specified on Task Order
12b. Expedited Delivery.	Contact Contractor
12c. Overnight and 2-day delivery.	Contact Contractor
12d. Urgent Requirements.	Contact Contractor
13. F.O.B. point(s).	Destination
14a. Ordering address.	Cotton & Company LLP

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635 Slaters Lane, 4th Floor
Alexandria, VA 22314
(703) 836-6701

- 14b. Ordering procedures.** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA are found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 15. Payment address.** Cotton & Company LLP
635 Slaters Lane, 4th Floor
Alexandria, VA 22314
(703) 836-6701
- 16. Warranty provision.** Contractor's standard commercial warranty
- 17. Export packing charges.** Not applicable.
- 18. Terms and conditions of Government purchase card acceptance.** Contact Contractor
- 19. Terms and conditions of rental, maintenance, and repair.** Not applicable.
- 20. Terms and conditions of installation.** Not applicable.
- 21. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices.** Not applicable.
- 21a. Terms and conditions for any other services.** Not applicable.
- 22. List of service and distribution points.** Not applicable.
- 23. List of participating dealers.** Not applicable.
- 24. Preventive maintenance.** Not applicable.
- 25a. Environmental attributes.** Not applicable.
- 25b. Section 508 compliance.** Section 508, Electronic Information Technology standards can be found at www.Section508.gov/.
- 26. Data Universal Number System (DUNS) number.** 101919660
- 27. Notification regarding registration in System for Award Management (SAM) (formerly Central Contractor Registration) database.** Registered.