

COTTON & COMPANY ASSURANCE AND ADVISORY, LLC PRICE LIST

GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is: GSAAdvantage.gov.

MULTIPLE AWARD SCHEDULE – PRICE LIST

FSC GROUP: Professional Services

FSC/PSC: R704; R703; R408; 0000

CONTRACT NUMBER: GS-00F-144CA

CONTRACT PERIOD: July 17, 2020 through July 16, 2025
Price List is current as of Mod # PS-0027; Effective April 29, 2022
Prices Shown Herein are Net (Discount Deducted)

CONTRACTOR INFORMATION: Cotton & Company Assurance and Advisory, LLC
333 John Carlyle St
Ste 500
Alexandria, VA 22314
T: (703) 836-6701
F: (703) 836-0941
www.cottoncpa.com

CONTRACTS ADMINISTRATION SOURCE: Stephanie Tuthill, CCO
Contracts@cottoncpa.com

BUSINESS SIZE: Large Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.



CUSTOMER INFORMATION

- 1a. **Table of awarded special item number(s) with appropriate cross references to item descriptions and awarded price(s).**

SIN	SIN Title	Description Page	Awarded Price Page
541211/RC	Auditing Services	5 – 11	4
541219/RC	Budget and Financial Management Services	5 – 11	4
541611/RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services	5 – 11	4
OLM/RC/STLOC	Order Level Materials (OLM)	Defined at Order Level	Defined at Order Level

- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

See page 4.

- 1c. **If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**

See pages 5-11 for GSA commercial labor category titles, experience, functional responsibilities, education, certifications, and hourly rates.

2. **Maximum Order:**

SIN	Maximum Order
541211/RC/STLOC	\$1,000,000
541219/RC/STLOC	\$1,000,000
541611/RC/STLOC	\$1,000,000
OLM/RC/STLOC	\$250,000

3. **Minimum Order:** \$100
4. **Geographic Coverage (Delivery Area):** The geographic scope of the contract is worldwide.
5. **Point(s) of Production (City, County, and State or Foreign Country):** Same as company address.
6. **Discount from List Prices or Statement of Net Price:** Government net prices (discounts already deducted).
7. **Quantity Discounts:**
 - 0.5% Discount – task orders greater than \$500,000
 - 1.0% Discount – task orders greater than \$1,000,000
 - 2.0% Discount – task orders greater than \$1,500,000
 - 3.0% Discount – task orders greater than \$2,000,000(These concessions apply to the incremental value of an order.)
8. **Prompt Payment:** 1% for payments of invoices made within 10 days of receipt of a proper invoice. (1%, 10 days, Net 30).

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. **Foreign Items (list items by country of origin):** Not applicable.
- 10a. **Time of Delivery:** Specified at the order level.
- 10b. **Expedited Delivery:** Contact contractor.
- 10c. **Overnight and 2-Day Delivery:** Contact contractor.
- 10d. **Urgent Requirements:** Please note the Urgent Requirements clause of this contract and contact the contractor.
11. **F.O.B. Point(s):** Destination.
- 12a. **Ordering Address:**
 - Cotton & Company Assurance and Advisory, LLC
 - 333 John Carlyle St
 - Ste 500
 - Alexandria, VA 22314
 - (703) 836-6701
 - Contracts@cottoncpa.com

- 12b. Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment Address:**
Cotton & Company Assurance and Advisory, LLC
333 John Carlyle St
Ste 500
Alexandria, VA 22314
(703) 836-6701
- 14. Warranty Provision:** Not applicable. This is a services contract.
- 15. Export Packing Charges:** Not applicable.
- 16. Terms and Conditions of Rental, Maintenance, and Repair:** Not applicable.
- 17. Terms and Conditions of Installation:** Not applicable.
- 18a. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices:** Not applicable.
- 18b. Terms and Conditions for Any Other Services:** Not applicable.
- 19. List of Service and Distribution Points:** Not applicable.
- 20. List of Participating Dealers:** Not applicable.
- 21. Preventive Maintenance:** Not applicable.
- 22a. Special Attributes (Environmental):** Not applicable.
- 22b. Special Attributes (Section 508):** If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies will be addressed on a task order basis. The EIT standard can be found at: <http://www.Section508.gov>.
- 23. Unique Entity Identifier (UEI) Number:** QKVWLDNE82D4
- 24. System for Award Management (SAM) Database:** Cotton & Company Assurance and Advisory, LLC is registered and active in the SAM database.

FIRM OVERVIEW

Cotton & Company Assurance and Advisory, LLC (Cotton) is a certified public accounting (CPA) firm based in Alexandria, Virginia. Since our founding in 1981, Cotton made a conscious decision to focus our practice on providing services predominantly related to governmental agencies, programs, activities, and functions. Our experience and service offerings include a full range of expertise in the following professional areas.

ADVISORY

- Financial Management Consulting
- CIO and CISO Support
- OMB Circular A-123 Implementation and Compliance Support
- Financial Management Training
- Department of Defense (DoD) Cybersecurity Maturity Model Certification (CMMC) Advisory Support

ASSURANCE

- Financial Statement Audits
- Performance Audits
- IT and Cybersecurity Audits
- Attestation
- Department of Defense (DoD) Cybersecurity Maturity Model Certification (CMMC) Assessment Services
- Internal Audits

CONTRACTS & GRANTS

- Financial and Compliance Audits of Government Contracts and Grants
- Indirect Cost Rates
- Audit Support
- Forensic Analysis

FRAUD RISK MANAGEMENT

- Fraud Awareness Training
- Fraud Policies and Procedures Development
- Fraud Prevention and Detection Profile Assessment
- Fraud Risk Identification and Internal Controls
- Fraud Prevention and Detection Controls Testing
- Fraud Prevention and Detection Controls Maintenance

LITIGATION SUPPORT (OLMs)

- Forensic Analysis
- Contract Claims Evaluation
- Contract Claims Preparation
- Expert Witness Services
- Training

LABOR CATEGORY HOURLY RATES

Rates applicable to all SINs (541211, 541219, 541611):

Labor Category Title	Year 6	Year 7	Year 8	Year 9	Year 10
	07/17/2020-07/16/2021	07/17/2021-07/16/2022	07/17/2022-07/16/2023	07/17/2023-07/16/2024	07/17/2024-07/16/2025
Senior Partner	\$276.00	\$282.90	\$289.97	\$297.22	\$304.65
Partner	\$233.51	\$239.34	\$245.33	\$251.46	\$257.75
Senior Manager	\$212.15	\$217.46	\$222.89	\$228.47	\$234.18
Manager	\$181.32	\$185.86	\$190.50	\$195.26	\$200.15
Supervisory Senior	\$145.12	\$148.75	\$152.47	\$156.28	\$160.18
Senior	\$104.96	\$107.58	\$110.27	\$113.03	\$115.86
Staff	\$82.18	\$84.24	\$86.35	\$88.50	\$90.72
IA Senior Manager	\$221.40	\$226.94	\$232.61	\$238.42	\$244.38
IA Manager	\$203.31	\$208.39	\$213.60	\$218.94	\$224.41
IA Supervisory Senior	\$164.00	\$168.10	\$172.30	\$176.61	\$181.03
IA Senior	\$131.52	\$134.81	\$138.18	\$141.63	\$145.17
IA Staff	\$101.48	\$104.01	\$106.61	\$109.28	\$112.01
Senior Consultant	\$253.76	\$260.10	\$266.61	\$273.27	\$280.10
Consultant	\$108.53	\$111.24	\$114.02	\$116.87	\$119.79
Intern	\$59.46	\$60.95	\$62.47	\$64.03	\$65.63

IA = Information Assurance

Fixed annual escalation for all SINs is 2.5%.

Prices are inclusive of the 0.75% IFF.

Contractor will accept T&M, LH, and FFP orders.

Extended Price Guarantee: Prices in effect at the time of a task order award will remain in effect for 120 days following task order award.

Service Contract Labor Standards: Cotton & Company Assurance and Advisory, LLC understands the Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish an SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

LABOR CATEGORY DESCRIPTIONS

SINs 541211; 541219; 541611

* IA= Information Assurance

Title	Senior Partner
Functional Duties/Responsibilities	Serve as liaison with governmental agency, direct projects, review final reports, assume signatory authority for audit reports, and provide final quality control review.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA or CISA.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 10 years of experience and 2 years in the position of partner or principal with the firm. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards, concepts, or industry practices pertaining to audit, budget, accounting, financial management, management consulting, information assurance, or other relevant aspects of the engagement.
Substitution Methodology	Not applicable.

Title	Partner
Functional Duties/Responsibilities	Serve as liaison with governmental agency, direct projects, review final reports, assume signatory authority for audit reports, and provide final quality control review.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA or CISA.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 5 years of experience and the position of partner or principal with the firm. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards, concepts, or industry practices pertaining to audit, budget, accounting, financial management, management consulting, information assurance, or other relevant aspects of the engagement.
Substitution Methodology	Not applicable.

Title	Senior Manager
Functional Duties/Responsibilities	Manage and supervise project teams, provide on-site quality control, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review workpapers, provide technical assistance to federal agencies and project staff.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA, CGFM, CDFM, CICA, CIA, CFE, or PMP.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 7 years of audit, budget, accounting, financial management, management consulting, or other relevant services experience. Proficient knowledge of GAAP; GAAS; federal regulations, guidelines, standards, and concepts; or other relevant industry practices pertaining to the engagement.
Substitution Methodology	8 years of relevant experience may be substituted for a certification.

Title	Manager
Functional Duties/Responsibilities	Manage and supervise project teams, provide onsite quality control, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review workpapers, provide technical assistance to federal agencies and project staff.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA, CGFM, CDFM, CICA, CIA, CFE, or PMP.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 2 years of audit, budget, accounting, financial management, management consulting, or other relevant services experience. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	5 years of relevant experience may be substituted for a certification.

Supervisory Senior	
Functional Duties/Responsibilities	Supervise project staff onsite, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, and perform assigned tasks related to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA, CGFM, CDFM, CICA, CIA, CFE, or PMP preferred.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 4 years of audit, budget, accounting, financial management, management consulting, or other relevant services experience. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	Not applicable.

Senior	
Functional Duties/Responsibilities	Supervise project staff onsite, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, and perform assigned tasks related to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA, CGFM, CDFM, CICA, CIA, CFE, or PMP preferred.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 18 months of audit, budget, accounting, financial management, management consulting, or other relevant services experience. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	Not applicable.

Title	Staff
Functional Duties/Responsibilities	Serve on project team, perform tasks as assigned.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in in accounting or other technical field preferred.
Required/Supplemental Certifications	CPA candidate preferred.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	None required. Ability to work with minimal direct supervision.
Substitution Methodology	Not applicable.

Title	IA Senior Manager
Functional Duties/Responsibilities	Manage and supervise project teams, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal. Review and evaluate computer-based systems, audit general and application controls in complex information technology environments, and perform other duties relevant to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.
Required/Supplemental Certifications	CISA, CISSP, CISM, CEH, CIPP, or PMP.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 7 years of IA auditing or consulting, computer programming, or other relevant services experience. Knowledge of FISCAM, GAAS, applicable programming languages, system applications and hardware components, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	8 years of relevant experience may be substituted for a certification.

Title	IA Manager
Functional Duties/Responsibilities	Manage and supervise project teams, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal. Review and evaluate computer-based systems, audit general and application controls in complex information technology environments, perform other duties relevant to the engagement.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.
Required/Supplemental Certifications	CISA, CISSP, CISM, CEH, CIPP, or PMP.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 2 years of IA auditing or consulting, computer programming, or other relevant services experience. Knowledge of FISCAM, GAAS, applicable programming languages, system applications and hardware components, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	5 years of relevant experience may be substituted for a certification.

Title	IA Supervisory Senior
Functional Duties/Responsibilities	Review and evaluate computer-based systems, audit general and application controls in information technology environments, perform other duties relevant to the engagement, including onsite supervision of project staff, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, review and evaluate computer-based systems, test applications and general controls, provide technical assistance on computerized audit techniques.
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.
Required/Supplemental Certifications	CISA, CISSP, CISM, CEH, CIPP, or PMP preferred.
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.
Minimum Experience Requirements	Minimum of 3 years of IA auditing or consulting, computer programming, or other relevant services experience. Knowledge of FISCAM, GAAS, applicable programming languages, system applications and hardware components, or other relevant industry practices pertaining to the engagement.
Substitution Methodology	Not applicable.

Title		IA Senior
Functional Duties/Responsibilities	Provide onsite supervision of project staff, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, review and evaluate computer-based systems, test applications and general controls, provide technical assistance on computerized audit techniques.	
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.	
Required/Supplemental Certifications	CISA, CISSP, CISM, CEH, CIPP, or PMP preferred.	
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.	
Minimum Experience Requirements	Minimum of 18 months of IA auditing or consulting, computer programming, or other relevant services experience. Knowledge of FISCAM, GAAS, applicable programming languages, system applications and hardware components, or other relevant industry practices pertaining to the engagement.	
Substitution Methodology	Not applicable.	

Title		IA Staff
Functional Duties/Responsibilities	Serve as project team member, perform tasks as assigned.	
Minimum Education Level	Bachelor's degree from an accredited college or university. Major in computer science, accounting, or other technical field preferred.	
Required/Supplemental Certifications	CISA candidate preferred.	
Continuing Professional Education	In accordance with the Yellow Book/Government Auditing Standards.	
Minimum Experience Requirements	None required. Basic understanding of computer-based systems and internal controls.	
Substitution Methodology	Not applicable.	

Title	Senior Consultant
Functional Duties/Responsibilities	Provide professional expertise in a specific subject matter, supervise or manage teams or other consultants.
Minimum Education Level	Bachelor's degree from an accredited college or university. Advanced degree preferred.
Required/Supplemental Certifications	As appropriate for the subject matter.
Minimum Experience Requirements	Thorough knowledge, formal training, and high-level expertise in a specific subject matter necessary for successful completion of the engagement.
Substitution Methodology	Not applicable.

Title	Consultant
Functional Duties/Responsibilities	Provide professional support in a specific subject matter, work with teams or other consultants.
Minimum Education Level	Bachelor's degree from an accredited college or university.
Required/Supplemental Certifications	As appropriate for the subject matter.
Minimum Experience Requirements	Technical knowledge, training, or relevant experience in a specific subject matter necessary for successful completion of the engagement.
Substitution Methodology	Not applicable.

Title	Intern
Functional Duties/Responsibilities	As directed, provide financial or IT assistance and support to the project team. Requires an ability to work independently, meet deadlines, and communicate effectively with supervisory personnel.
Minimum Education Level	Completed Sophomore or Junior year at an accredited college or university with a major in accounting, information systems, or related field.
Required/Supplemental Certifications	None required.
Continuing Professional Education	Not applicable.
Minimum Experience Requirements	As directed, provide financial or IT assistance and support to the project team. Requires an ability to work independently, meet deadlines, and communicate effectively with supervisory personnel.
Substitution Methodology	Completed Sophomore or Junior year at an accredited college or university with a major in accounting, information systems, or related field.