



GENERAL SERVICES ADMINISTRATION

**Federal Acquisition Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Professional Service Schedule (PSS)

Industrial Group: 00CORP

Group Name: Business Consulting & Program Support Services (874)

Group Name: Logistics Worldwide (LOGWORLD) Services (874V)

Contract number: GS-00F-163GA

*For more information on ordering from Federal Supply Schedules go to the internet address:
<http://www.gsa.gov/schedules>.*

Contract period: April 7, 2017 through April 6, 2022

**Stillwater Associates, LLC
3 Rainstar
Irvine, CA, 92614-5413
Ph.888-643-0197**

**Website: <http://stillwaterassociates.com/>
Point of Contact: Megan Boutwell
Email Address: mboutwell@stillwaterassociates.com**

Business Size: Small

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CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN	SIN Description
874-1/874-1RC	Integrated Consulting Services
874-503/874-503RC	Distribution and Transportation Logistics Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

Not Applicable

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

Service descriptions are provided on Pages 7 and 8.

2. Maximum order.

SIN 874-1/RC -- \$1,000,000

SIN 874-503/RC -- \$1,000,000

3. Minimum order.

\$100

4. Geographic coverage (delivery area).

The geographic scope of this Contract is world-wide.

5. Point(s) of production (city, county, and State or foreign country).

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6. Discount from list prices or statement of net price.

See pricing section.

7. Quantity discounts.

None

8. Prompt payment terms.

0% Net 30

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Government purchase cards are accepted at and below the micro-purchase threshold

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin).

None

11a. Time of delivery. (Contractor insert number of days.) Upon mutual agreement between Stillwater Associates and GSA customer.

11b. Expedited Delivery.

Agencies can contact contractor's representative.

11c. Overnight and 2-day delivery.

Agencies can contact contractor's representative.

11d. Urgent Requirements.

Agencies can contact contractor's representative.

12. F.O.B. point(s).

Destination (Worldwide)

13a. Ordering address(es).

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13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es).

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15. Warranty provision.

Not Applicable

16. Export packing charges, if applicable.

Not Applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

The Contractor will accept credit cards for any size order.

18. Terms and conditions of rental, maintenance, and repair (if applicable).

Not Applicable

19. Terms and conditions of installation (if applicable).

Not Applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).

Not Applicable

20a. Terms and conditions for any other services (if applicable).

Not Applicable

21. List of service and distribution points (if applicable).

Not Applicable

22. List of participating dealers (if applicable).

Not Applicable

23. Preventive maintenance (if applicable).

Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

Not Applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

Not Applicable

25. Data Universal Number System (DUNS) number. 028693013

26. Notification regarding registration in System for Award Management (SAM) database.

Stillwater Associates, LLC is registered in SAM and the registration is current. CAGE Code: 3ZZJ9

SIN DESCRIPTIONS

874 1 --- Integrated Consulting Services

Contractors shall provide expert advice and assistance in support of an agency's mission-oriented business functions. Services covered by this SIN include: Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance and strategy formulation.

* Facilitation and related decision support services

* Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings

*Advisory and assistance services in accordance with FAR 37.203

874 503 --- Distribution and Transportation Logistics Services

Distribution and Transportation Logistics Services - Planning and designing, implementing, or operating systems or facilities for the movement of supplies, equipment or people by road, air, water, rail, or pipeline. Typical tasks include moving and storage (excluding household goods), location modeling, transportation system development and management, carrier management and routing, and facilitating customs processing. Commercial passenger airline services covered by the Airline City Pair Program are excluded.

LABOR CATEGORY DESCRIPTIONS

Distinguished Senior Subject Matter Experts

- Peer recognized, leading knowledge and understanding of current domestic and international economies and energy market elements such as developing demand growth, existing and emerging technologies, institutional industry structure and practices, pertinent legislation and regulation, and other market shaping factors related to the Distinguished Subject Matter Expert's energy market specialty.
- Recognized research or industry experience applying or extending mathematics, statistics, and economic principles to develop innovative perspectives and/or pioneering models, and other tools for analyzing and forecasting aspects of energy markets.
- Superior analytical and communication skills demonstrated in the authoring of recent (within the past five years) analytical reports; refereed journal articles; or books relating to the technical, statistical, or economic aspects of the energy industry.

Education

- Master's Degree in a discipline related to the energy industry or markets.

Experience

- Fifteen years' experience, and recognition among industry peers as a leading expert, in one or more specific area of the energy industry; such as resource development, production and distribution, refining, market demand, environmental issues, or other market factors that impact the industry.

Senior Program Managers

- Advanced knowledge and understanding of current trends and issues in domestic and international economies and energy markets including elements such as developing demand growth, existing and emerging technologies, industry practices, pertinent legislation and regulation, and other market factors.
- Demonstrated experience applying industry knowledge with mathematics, statistics, and economic principles to develop assumptions, models, and other tools for analyzing and forecasting aspects of energy markets.
- Demonstrated experience identifying and evaluating energy data sources, collecting and validating energy and related data, performing statistical data analysis, and documenting sources.
- Advanced analytical and communication skills demonstrated in the preparation of recent (within the past five years) analytical reports or refereed journal articles relating to the technical, statistical, or economic aspects of the energy industry.
- For oil and gas industry-focused specialists; at least five years' experience in a least one area of the oil and gas industry including analysis and projection activities related to wellhead supply and prices, distribution, pipeline capacity, consumption, and institutional characteristics of the market.

Education

- Master's Degree in a discipline related to the energy industry or markets.

Experience

- Twelve years of experience and demonstrated analytical capability in a least one specific area of the energy industry; such as resource development, production and processing, distribution, refining, market demand, environmental issues, or other market factors that impact the industry.
- Five years' experience managing or directing interdisciplinary tasks or projects with supervisory responsibility.

Senior Subject Matter Experts

- Advanced knowledge and understanding of current trends and issues in domestic and international economies and energy markets including elements such as developing demand growth, existing and emerging technologies, industry practices, pertinent legislation and regulation, and other market factors.
- Demonstrated experience applying industry knowledge with mathematics, statistics, and economic principles to develop assumptions, models, and other tools for analyzing and forecasting aspects of energy markets.
- Demonstrated experience identifying and evaluating energy data sources, collecting and validating energy and related data, performing statistical data analysis, and documenting sources.
- Advanced analytical and communication skills demonstrated in the preparation of recent (within the past five years) analytical reports or refereed journal articles relating to the technical, statistical, or economic aspects of the energy industry.
- Two years' experience managing or directing interdisciplinary tasks or projects with supervisory responsibility.
- For oil and gas industry-focused specialists; at least five years' experience in a least one area of the oil and gas industry including analysis and projection activities related to wellhead supply and prices, distribution, pipeline capacity, consumption, and institutional characteristics of the market.

Education

- Bachelor's Degree in a discipline related to the energy industry or markets.

Experience

- Ten years of experience and demonstrated analytical capability in a least one specific area of the energy industry; such as resource development, production and processing, distribution, refining, market demand, environmental issues, or other market factors that impact the industry.

Analysts

- Demonstrated experience performing industry research to support senior level staff projects. This includes collecting data and documenting sources.
- Strong editing and quality assurance skills to ensure accuracy of outgoing materials.
- Excellent word processing, spreadsheet, and presentation software skills.
- Exceptional meeting and event coordination skills.

Education

- Bachelor's Degree.

Experience

- Two years of experience in administrative support.

LABOR RATES

SIN(s)	Labor Category	GSA Rate
874-1; 874-503	Distinguished Senior Subject Matter Experts	\$ 502.52
874-1; 874-503	Senior Program Managers	\$ 454.66
874-1; 874-503	Senior Subject Matter Experts	\$ 430.73
874-1; 874-503	Analysts	\$ 167.51

SERVICE CONTRACT ACT

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.