On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering

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Schedule for Professional Services Schedule (PSS)
Industrial Group: 00CORP

**Contract Number:** GS-00F-174GA  
**Contract Period:** April 25, 2017 through April 24, 2022

**Contractor:** ASAP, LLC  
800 Wincrest Place  
Great Falls, VA 22066

**Business Size:** Small, Woman-Owned Business

**Telephone:** 703-282-6182  
**FAX Number:** 866-329-7605  
**Web Site:** www.asapcm.com  
**E-mail:** office@asapcm.com  
**Contract Administration:** Mohsen Grayeli

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**CUSTOMER INFORMATION:**

1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>871-7</td>
<td>871-7RC</td>
<td>Construction Management and Engineering Consulting Services Related to Real Property</td>
</tr>
</tbody>
</table>

1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

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asap.
1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. **Maximum Order**: $1,000,000.00

3. **Minimum Order**: $100.00

4. **Geographic Coverage (delivery Area)**: Domestic only

5. **Point(s) of production (city, county, and state or foreign country)**: Same as company address

6. **Discount from list prices or statement of net price**: Government net prices (discounts already deducted). See Attachment.

7. **Quantity discounts**: Not offered

8. **Prompt payment terms**: Net 30 days

9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold**: Yes

9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold**: Will accept over $2,500

10. **Foreign items (list items by country of origin)**: None

11a. **Time of Delivery (Contractor insert number of days)**: Specified on the Task Order

11b. **Expedited Delivery**: The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. **Overnight and 2-day delivery**: The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

11d. **Urgent Requirements**: The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

12. **F.O.B Points**: Destination

13a. **Ordering Address**: ASAP, LLC
Attn: GSA Orders
800 Wincrest Place
Great Falls, VA 22066

13b. **Ordering procedures**: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address: ASAP, LLC
   Attn: Accounting
   800 Wincrest Place
   Great Falls, VA 22066

15. Warranty provision: Contractor’s standard commercial warranty.

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/

25. Data Universal Numbering System (DUNS) number: 066396095

26. Notification regarding registration in System for Award Management (SAM) database: Registered
27. GSA Hourly Rates:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Site</th>
<th>04/25/17 – 04/24/18</th>
<th>04/25/18 – 04/24/19</th>
<th>04/25/19 – 04/24/20</th>
<th>04/25/20 – 04/24/21</th>
<th>04/25/21 – 04/24/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>871-7/RC</td>
<td>Program Director/VP</td>
<td>Both</td>
<td>$184.53</td>
<td>$187.86</td>
<td>$191.24</td>
<td>$194.68</td>
<td>$198.18</td>
</tr>
<tr>
<td>871-7/RC</td>
<td>Senior Project Manager</td>
<td>Both</td>
<td>$134.66</td>
<td>$137.08</td>
<td>$139.55</td>
<td>$142.06</td>
<td>$144.62</td>
</tr>
<tr>
<td>871-7/RC</td>
<td>Construction Manager</td>
<td>Both</td>
<td>$104.74</td>
<td>$106.62</td>
<td>$108.54</td>
<td>$110.49</td>
<td>$112.48</td>
</tr>
<tr>
<td>871-7/RC</td>
<td>Inspector</td>
<td>Both</td>
<td>$89.77</td>
<td>$91.39</td>
<td>$93.03</td>
<td>$94.71</td>
<td>$96.41</td>
</tr>
<tr>
<td>871-7/RC</td>
<td>Project Administrator</td>
<td>Both</td>
<td>$45.88</td>
<td>$46.71</td>
<td>$47.55</td>
<td>$48.41</td>
<td>$49.28</td>
</tr>
</tbody>
</table>

**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the contractor adds SCA labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
Labor Category Descriptions

Program Director/VP

*Functional Responsibility:* Manages program and implements design and construction activities. Experience includes facilitating client/contractor relationship at multiple tiers, to include acquisitions and operations.

*Minimum Education:* Bachelor’s degree in Engineering

*Minimum Experience:* 15 years

Senior Project Manager

*Functional Responsibility:* Plans and facilitates activities by, but not limited to, the A/E, client, and contractor. In said role, serves as the day to day liaison for this group as a whole on all technical matters, communicates the status of work, and coordinates the exchange of all information between all entities. Responsible for quality, monitoring, and control of project.

*Minimum Education:* Bachelor’s degree in Architecture, Engineering, or Construction Management

*Minimum Experience:* 10 years

Construction Manager

*Functional Responsibility:* Senior level representative responsible for the day-to-day of any construction project over the duration of the project. Oversight of A/E and contractor performance, to include QC, RFI’s, change orders, and payment requisitions.

*Minimum Education:* Bachelor’s degree in Architecture, Engineering, or Construction Management

*Minimum Experience:* 7 years

Inspector

*Functional Responsibility:* Estimating, inspections, and monitoring of all activities on the construction site. Interpretation of plans and specifications in order to prepare cost analysis and negotiation of change orders. Helps monitor and control projects

*Minimum Education:* High School

*Minimum Experience:* 5 years
**Project Administrator**

**Functional Responsibility:** Provides administrative support to project team

**Minimum Education:** Bachelor’s

**Minimum Experience:** 4 years in an administrative role

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**Experience & Degree Substitution Equivalencies - Non-Engineer Labor Categories**

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s degree + 6 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>