

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**TM, a menu-driven database system. The INTERNET address for **GSA Advantage!**TM is: <http://www.GSAAdvantage.gov>.

Multiple Award Schedule

Contract Number: GS-00F-206DA

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: July 1st 2016 to June 30th 2021

Contractor: Akima Logistics Services, LLC
2553 Dulles View Drive Suite 700
Herndon, VA 20171

Business Size: Small, Disadvantaged Business

Telephone: (703)-766-6260
Extension:
FAX Number: (571)-323-5201
Web Site: <http://www.akimalogistics.com>
E-mail: Sanjeev.hirani@akima.com
Contract Administration: Sanjeev Hirani

Pricelist current through Modification # PS-0013, dated April 13th 2020

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	SIN Description
541614SVC	Supply and Value Chain Management
561210FS	Facilities Support Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Below.

7. Quantity discounts: None Offered

8. Prompt payment terms: 0% Net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will accept over \$2,500

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

- 11d. **Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor’s standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:** www.Section508.gov/.
25. **Data Universal Numbering System (DUNS) number:** 363702080
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered
27. **Final Pricing:**
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Pricing

Labor Categories Pricing Years 1 - 5

Item	SIN	Awarded Labor Category	Site	July 1 st 2016 to June 30 th 2017	July 1 st 2017 to June 30 th 2018	July 1 st 2018 to June 30 th 2019	July 1 st 2019 to June 30 th 2020	July 1 st 2020 to June 30 th 2021
1	541614SVC & 561210FS	Aircraft Mechanic **	Both	\$83.83	\$85.42	\$87.04	\$88.70	\$90.38
2	541614SVC & 561210FS	Body Worker/Painter **	Both	\$57.06	\$58.14	\$59.24	\$60.37	\$61.52
3	541614SVC & 561210FS	Bus Driver **	Both	\$38.17	\$38.90	\$39.64	\$40.39	\$41.16
4	541614SVC & 561210FS	Data Entry Clerk **	Both	\$48.60	\$49.52	\$50.46	\$51.42	\$52.40
5	541614SVC & 561210FS	Dispatcher **	Both	\$52.70	\$53.70	\$54.72	\$55.76	\$56.82
6	541614SVC & 561210FS	Driver Tractor Trailer **	Both	\$50.03	\$50.98	\$51.95	\$52.94	\$53.94
7	541614SVC & 561210FS	General Clerk **	Both	\$25.78	\$26.27	\$26.77	\$27.28	\$27.80
8	541614SVC & 561210FS	General Clerk III **	Both	\$29.91	\$30.48	\$31.06	\$31.65	\$32.25
9	541614SVC & 561210FS	HAZMAT/Disposal Specialist	Both	\$49.34	\$50.28	\$51.23	\$52.21	\$53.20
10	541614SVC & 561210FS	Inventory Specialist	Both	\$44.95	\$45.80	\$46.67	\$47.56	\$48.46
11	541614SVC & 561210FS	Janitor/Custodian **	Both	\$41.40	\$42.19	\$42.99	\$43.81	\$44.64
12	541614SVC & 561210FS	Journeyman **	Both	\$63.89	\$65.10	\$66.34	\$67.60	\$68.88
13	541614SVC & 561210FS	Leadman/Mechanic **	Both	\$59.43	\$60.56	\$61.71	\$62.88	\$64.08
14	541614SVC & 561210FS	Logistician, Senior	Both	\$90.97	\$92.70	\$94.46	\$96.26	\$98.08
15	541614SVC & 561210FS	Mail Specialist **	Both	\$44.17	\$45.01	\$45.87	\$46.74	\$47.62
16	541614SVC & 561210FS	Maintenance Vehicle Supervisor	Both	\$55.36	\$56.41	\$57.48	\$58.57	\$59.69
17	541614SVC & 561210FS	Manager, Warehouse	Both	\$78.41	\$79.90	\$81.42	\$82.96	\$84.54
18	541614SVC & 561210FS	Material Coordinator/Supply Technician **	Both	\$47.82	\$48.73	\$49.66	\$50.60	\$51.56
19	541614SVC & 561210FS	Material Handling/Equipment Operator **	Both	\$39.56	\$40.31	\$41.08	\$41.86	\$42.65
20	541614SVC & 561210FS	Mechanic **	Both	\$57.06	\$58.14	\$59.24	\$60.37	\$61.52
21	541614SVC & 561210FS	Mechanic Helper **	Both	\$49.79	\$50.74	\$51.70	\$52.69	\$53.69
22	541614SVC & 561210FS	Operations Manager	Both	\$41.07	\$41.85	\$42.65	\$43.46	\$44.28
23	541614SVC & 561210FS	POL Technician **	Both	\$43.63	\$44.46	\$45.30	\$46.17	\$47.04
24	541614SVC & 561210FS	Program/Project Manager - Senior	Both	\$104.33	\$106.31	\$108.33	\$110.39	\$112.49
25	541614SVC & 561210FS	Property Administrator **	Both	\$34.11	\$34.76	\$35.42	\$36.09	\$36.78
26	541614SVC & 561210FS	Property/Property Support Specialist **	Both	\$47.94	\$48.85	\$49.78	\$50.72	\$51.69
27	541614SVC & 561210FS	QC Inspector, Senior	Both	\$57.99	\$59.09	\$60.21	\$61.36	\$62.52
28	541614SVC & 561210FS	QC/Safety Specialist	Both	\$46.08	\$46.96	\$47.85	\$48.76	\$49.69
29	541614SVC & 561210FS	Scheduler, Maintenance **	Both	\$34.31	\$34.96	\$35.62	\$36.30	\$36.99
30	541614SVC & 561210FS	Stock Clerk/Supply Clerk I **	Both	\$36.31	\$37.00	\$37.70	\$38.42	\$39.15
31	541614SVC & 561210FS	Supply Manager	Both	\$102.26	\$104.20	\$106.18	\$108.20	\$110.25
32	541614SVC & 561210FS	Supply Technician **	Both	\$47.82	\$48.73	\$49.66	\$50.60	\$51.56
33	541614SVC & 561210FS	Transportation Coordinator	Both	\$41.00	\$41.78	\$42.57	\$43.38	\$44.21
34	541614SVC & 561210FS	Truckdriver Light **	Both	\$43.63	\$44.46	\$45.30	\$46.17	\$47.04
35	541614SVC & 561210FS	Truckdriver Medium **	Both	\$45.30	\$46.16	\$47.04	\$47.93	\$48.84
36	541614SVC & 561210FS	Truckdriver Heavy **	Both	\$48.66	\$49.58	\$50.52	\$51.48	\$52.46
37	541614SVC & 561210FS	Warehouse Specialist **	Both	\$44.95	\$45.80	\$46.67	\$47.56	\$48.46

Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Aircraft Mechanic	23021 - Aircraft Mechanic	2015-4175
Body Worker/Painter	05130 - Motor Equipment Metal Mechanic	2015-4175
Bus Driver	31030 - Bus Driver	2015-4175
Data Entry Clerk	01051 - Data Entry Operator I	2015-4175
Dispatcher	01060 - Dispatcher, Motor Vehicle	2015-4175
Driver, Tractor-Trailer	31364 - Truck Driver, Tractor-Trailer	2015-4175
General Clerk	01111 - General Clerk I	2015-4175
General Clerk III	01113 - General Clerk III	2015-4175
Inventory Specialist	21150 - Stock Clerk	2015-4175
Janitor/Custodian	11150 - Janitor	2015-4175
Journeyman	05190 - Motor Vehicle Mechanic	2015-4175
Leadman/Mechanic	05190 - Motor Vehicle Mechanic	2015-4175
Mail Specialist	01113 - General Clerk III	2015-4175
Material Coordinator/Supply Technician	01410 - Supply Technician	2015-4175
Material Handling/Equipment Operator	23440 - Heavy Equipment Operator	2015-4175
Mechanic	05190 - Motor Vehicle Mechanic	2015-4175
Mechanic Helper	05220 - Motor Vehicle Mechanic Helper	2015-4175
POL Technician	23312 - Fuel Distribution System Operator	2015-4175
Property Administrator	01113 - General Clerk III	2015-4175
Property Support Specialist	01113 - General Clerk III	2015-4175
Scheduler, Maintenance	01300 - Scheduler, Maintenance	2015-4175
Stock Clerk/Supply Clerk I	21150 - Stock Clerk	2015-4175
Supply Technician	01410 - Supply Technician	2015-4175
Truck-Driver, Heavy	31363 - Truck-Driver, Heavy Truck	2015-4175
Truck-Driver, Light	31361 - Truck-Driver, Light Truck	2015-4175
Truck-Driver, Medium	31362 - Truck-Driver, Medium Truck	2015-4175
Warehouse Specialist	21410 - Warehouse Specialist (Warehouse Worker)	2015-4175

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

Labor Category Descriptions:

Labor Category Title: AIRCRAFT MECHANIC **

Minimum Years of Experience: 5

Minimum Education: High School or GED

Functional Responsibility: Services, repairs, and overhauls aircraft and aircraft engines to ensure airworthiness. Repairs, replaces, and rebuilds aircraft structures, such as wings and fuselage, and functional components including rigging, surface controls, and plumbing and hydraulic units, using hand tools, power tools, machines, and equipment such as shears, sheet metal brake, welding equipment, rivet gun, and drills. Reads and interprets manufacturers' and airline's maintenance manuals, service bulletins, and other specifications to determine feasibility and method of repairing or replacing malfunctioning or damaged components. Examines engines for cracked cylinders and oil leaks, and listens to operating engine to detect and diagnose malfunctions, such as sticking or burnt valves. Inspects turbine blades to detect cracks or breaks. Tests engine operation, using testing equipment, such as ignition analyzer, compression checker, distributor timer, and ammeter, to locate source of malfunction. Replaces or repairs worn or damaged components, such as carburetors, alternators, and magnetos, using hand tools, gauges, and testing equipment. Removes engine from aircraft, using hoist or forklift truck. Disassembles and inspects parts for wear, warping, or other defects. Repairs or replaces defective engine parts and reassembles and installs engine in aircraft. Adjusts, repairs, or replaces electrical wiring system and aircraft accessories. Performs miscellaneous duties to service aircraft, including flushing crankcase, cleaning screens, greasing moving parts, and checking brakes. May be required to be licensed by Federal Aviation Administration. May service engines and airframe components at line station making repairs, short of overhaul, required to keep aircraft in safe operating condition. May specialize in work, repair and modification of structural, precision, and functional spare parts and assemblies. May specialize in engine repair.

Labor Category Title: BODY WORKER/PAINTER **

Minimum Years of Experience: 4

Minimum Education: High School or GED

Functional Responsibility: Repairs damaged bodies and body parts of automotive vehicles, such as automobiles, buses, and light trucks according to repair manuals, using hand tools and power tools. Removes upholstery, accessories, electrical and hydraulic window- and seat-operating equipment, and trim to gain access to vehicle body and fenders. Positions block against surface of dented area and beats opposite surface to remove dents, using hammer. Fills depressions with solder or other plastic material. Removes damaged fenders, panels, and grills, using wrenches and cutting torch, and bolts or welds replacement. Straightens bent frames, using hydraulic jack and pulling device. Files, grinds, and sands repaired surfaces, using power tools and hand tools. Refinishes repaired surface, using paint spray gun and sander. Aims headlights, aligns wheels, and bleeds hydraulic brake system. May paint surface after performing body repairs.

Labor Category Title: BUS DRIVER **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Drives bus to transport passengers over specified routes to local or distant points according to time schedule. Assists passengers with baggage and collects tickets or cash fares. Regulations heating, lighting, and ventilating systems for passenger comfort. Complies with local traffic regulations. Reports delays or

accidents. Records cash receipts and ticket fares. May make repairs and change tires. May inspect bus and check gas, oil, and water before departure. May load or unload baggage or express checked by passengers in baggage compartment. May transport pupils between pickup points and school. May drive diesel or electric powered transit bus to transport passengers over established city route.

Labor Category Title: DATA ENTRY CLERK **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Work requires the application of experience and judgment in selecting procedures to be followed and in searching for, interpreting, selecting, or coding items to be entered from a variety of source documents. On occasion may also perform routine work as described for Level I.

Labor Category Title: DISPATCHER **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Assigns motor vehicles and drivers for conveyance of freight or passengers. Compiles list of available vehicles. Assigns vehicles according to factors, such as length and purpose of trip, freight or passenger requirements and preference of user. Issues keys, record sheets, and credential to drivers. Records time of departure, destination, cargo, and expected time of return. Investigates overdue vehicles. May confer with customers to expedite or locate missing, misrouted, delayed or damaged merchandise. May maintain record of mileage, fuel used, repairs made and other expenses. May establish service or delivery routes. May supervise loading and unloading. May issue equipment to drivers, such as hand trucks, dollies, and blankets. May direct activities of drivers, using two-way radio. May assign helpers to drivers. May work at vehicle distribution center and assign vehicles to customer agencies.

Labor Category Title: DRIVER, TRACTOR TRAILER **

Minimum Years of Experience: 4

Minimum Education: High School or GED

Functional Responsibility: Truck Driver drives a truck to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. This driver may also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order.

Labor Category Title: GENERAL CLERK **

Minimum Years of Experience: 1

Minimum Education: High School or GED

Functional Responsibility: Follows a few clearly detailed procedures in performing simple repetitive tasks in the same sequence, such as filing precoded documents in a chronological file or operating office equipment, e.g., mimeograph, photocopy, addressograph or mailing machine.

Labor Category Title: GENERAL CLERK III **

Minimum Years of Experience: 3

Minimum Education: High School or GED

Functional Responsibility: Work requires a familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.

Labor Category Title: HAZMAT/DISPOSAL SPECIALIST **

Minimum Years of Experience: 4

Minimum Education: High School or GED

Functional Responsibility: Examines any of a variety of goods, services or operations for conformity to established quality, health, safety, legal, business, ethical or other standards, by performing any combination of the following

duties. Examines raw materials for quality, and manufactured items for defects and for conformance to specifications, visually and using sample models and instruments. Verifies that established standards are maintained relative product-packaging; storage and transportation methods; building and facilities; and business practices, operations and services. Affixes seals or tags to approved items, issues or revokes licenses and permits or ascertains that licenses and permits have been obtained and are displayed. Confers with officials, interprets regulations and codes, and assists establishments in altering methods and practices to meet established standards. Investigates complaints and violations, prepares reports of findings and action taken or recommended, files charges and testifies in court. Recommends changes in standards, administrative procedures, facilities, methods, and practices.

Labor Category Title: INVENTORY SPECIALIST **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Receives, stores, and issues equipment, materials, supplies, merchandise, foodstuffs, or tools, and compiles stock records of items in stockroom, warehouse or storage yard. Counts, sorts, or weighs incoming articles to verify receipt of items on requisition or invoice. Examines stock to verify conformance to specifications. Stores articles in bins, on floor or on shelves, according to identifying information, such as style, size or type of material. Fills orders or issues supplies from stock. Prepares periodic, special or perpetual inventory of stock. Requisitions articles to fill incoming orders. Compiles reports on use of stock handling equipment, adjustments of inventory counts and stock records, spoilage of or damage to stock, location changes, and refusal of shipments. May mark identifying codes, figures, or letters on articles. May distribute stock among production workers, keeping records of material issued. May make adjustments or repairs to articles carried in stock. May cut stock to site to fill order.

Labor Category Title: JANITOR/CUSTODIAN **

Minimum Years of Experience: 1

Minimum Education: High School or GED

Functional Responsibility: Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms.

Labor Category Title: JOURNEYMAN **

Minimum Years of Experience: 4

Minimum Education: High School or GED

Functional Responsibility: Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's hand tools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Assembles, installs and repairs pipes, fittings and fixtures of heating, water, and drainage systems, according to specifications and plumbing codes. Studies building plans and working drawings to determine work aids required and sequence of installations. Inspects structure to ascertain obstructions to be avoided to prevent weakening of structure resulting from installation of pipe. Locates and marks position of pipe and pipe connections and passage holes for pipes in walls and floors, using ruler, spirit level and plumb bob. Cuts openings in walls and floors to accommodate pipe and pipe fittings, using hand tools and power tools. Cuts and threads pipe, using pipe cutters, cutting torch, and pipe-threading machine. Bends pipe to required angle by use of pipe-bending machine or by placing pipe over block and bending it by hand. Assembles and installs valves, pipe fittings, and pipes composed of metals, such as iron, steel, brass and lead, and nonmetals, such as glass, vitrified clay, and plastic, using hand tools

and power tools. Joins pipe by use of screws, bolts, fittings, solder, plastic solvent, and calks joints. Fills pipe system with water or air and reads pressure gauges to determine whether system is leaking. Installs and repairs plumbing fixtures, such as sinks, commodes, bathtubs, water heaters, hot water tanks, garbage disposal units, dishwashers, and water softeners. Repairs and maintains plumbing by replacing washers in leaky faucets, mending burst pipes, and opening clogged drains. May weld holding fixtures to steel structural members.

Performs the carpentry duties necessary to maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models, or verbal instructions, using a variety of carpenter's hand tools, portable power tools and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Performs duties within operations to include receive, store, account for, quality check, and dispense aviation fuel, de-icing fluid, gasoline, heating oil, and diesel fuel using a variety of fixed facilities and mobile fuel handling equipment. Climb fuel storage tanks, perform, and sign off facilities and mobile equipment inspections. Performs minor preventive maintenance, services, and checks on fuel's facilities as well as augmenting the fuel's maintenance crew, assisting as necessary with preventive maintenance services and checks on mobile equipment. Maintain facilities, grounds, and equipment in a clean and neat manner including housekeeping, cleanliness, and general appearance.

Performs duties that involve making judgments such as choosing which specific product from the establishment's product lines will satisfy the customer's needs. Provides supplies and equipment support to authorized customers through the systems and processes of the Supply System. Performs basic functions of a base supply activity, determines requirements, requisition, receive, store, distribute and issue, account, research and maintain records, provide customer service, conduct training and make shipments. Provides required administration and management quality control and off- line support capability.

Labor Category Title: LEADMAN MECHANIC **

Minimum Years of Experience: 6

Minimum Education: High School or GED

Functional Responsibility: Repairs, rebuilds, or overhauls major assemblies of internal combustion automobiles, buses, trucks or tractors. Work involves most of the following: Diagnosing the source of trouble and determining the extent of repairs required; replacing worn or broken parts such as piston rings, bearings, or other engine parts; grinding and adjusting valves; rebuilding carburetors; overhauling transmissions; and repairing fuel injection, lighting, and ignition systems. In general, the work of the Motor Vehicle Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Labor Category Title: LOGISTICIAN, SENIOR

Minimum Years of Experience: 8

Minimum Education: Bachelor Degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline A certified Professional Logistician (CPL) certificate with four (4) years additional related experience may be substituted for the BS degree.

Functional Responsibility: Plans, develops and executes logistic program activities from conceptual stage through life cycle of product. Develops and implements logistics program activities including ILS, technical documentation, RAM, provisioning, etc.; coordinates efforts of subcontractors and field service personnel; resolves logistics problems; and compiles data on standardization and interchangeability of parts to expedite logistic activities.

Labor Category Title: MAIL SPECIALIST **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Work requires a familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task.

Recognized problems are referred to others.

Labor Category Title: MAINTENANCE VEHICLE SUPERVISOR

Minimum Years of Experience: 10

Minimum Education: Bachelor Degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline. Five additional years of experience may be substituted for the degree

Functional Responsibility: Responsible for overall maintenance functions at assigned location.

- Manages and supervises all aspects of site maintenance and ensures all work is scheduled and performed in a safe and efficient manner.
- Supervises maintenance staff, which includes making employment (hire/termination/salary adjustments) decisions, reviewing employee performance, addressing escalated issues, generating assignments, and setting priorities. Oversee and supervise a team that may execute:
 - Scheduling and management of repairs to equipment.
 - Performing scheduled/unscheduled maintenance, servicing, and routine through complex maintenance of assigned equipment.
 - Reading and interpreting manufacturers' and company's maintenance manuals, service bulletins, and other specifications to determine feasibility and method of repairing or replacing malfunctioning or damaged components.
- Provides guidance and instruction to team members concerning technical orders, checklists, and hazardous materials.
- Responsible for tool and warranty programs, maintaining equipment maintenance schedules on all company equipment and monitoring parts and supply inventories.
- Ensures availability of materials, anticipating requirements and reordering.
- Offers technical guidance in start-up of new equipment and follow-up of maintenance programs.
- Performs quality assurance on repairs and maintenance to all equipment and facilities;
- Provides employees with proper training on company equipment as required by OSHA Regulations.
- Maintains budget for equipment charged to assigned departments within the company.

Labor Category Title: MANAGER, WAREHOUSE

Minimum Years of Experience: 10

Minimum Education: Associates Degree Computer Science, Information Systems, Engineering, Business. Five additional years of experience may be substituted for the degree.

Functional Responsibility:

- Maintains receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.
- Complies with federal, state, and local warehousing, material handling, and shipping requirements by studying existing and new legislation; enforcing adherence to requirements; advising management on needed actions.
- Safeguards warehouse operations and contents by establishing and monitoring security procedures and protocols.
- Controls inventory levels by conducting physical counts; reconciling with data storage system.
- Maintains physical condition of warehouse by planning and implementing new design layouts; inspecting equipment; issuing work orders for repair and requisitions for replacement.
- Achieves financial objectives by preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective actions.
- Completes warehouse operational requirements by scheduling and assigning employees; following up on work results.
- Maintains warehouse staff by recruiting, selecting, orienting, and training employees.

Labor Category Title: MATERIAL COORDINATOR/SUPPLY TECHNICIAN **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisors' priorities. Reviews production schedules and confers with department supervisors to determine material required or overdue and to

locate material. Requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material. Arranges for in-plant transfer of materials to meet production schedules. Arranges with department supervisors for repair and assembly of material and its transportation to various departments. Examines material delivered to production departments to verify if type specified. May monitor and control movement of material and parts along conveyor system, using remote-control panel board. May compute amount of material needed for specific job orders, applying knowledge of product and manufacturing processes and using adding machine. May compile report of quantity and type of material on hand. May move or transport material from one department to another, using hand truck or industrial truck. May compile perpetual production records in order to locate material in process of production, using manual or computerized system. May maintain employee records.

Labor Category Title: MATERIAL HANDLING/EQUIPMENT OPERATOR **

Minimum Years of Experience: 3

Minimum Education: High School or GED

Functional Responsibility: Operates a manually controlled gasoline, electric or liquid propane gas powered forklift to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.

Labor Category Title: MECHANIC **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Repairs, rebuilds, or overhauls major assemblies of internal combustion automobiles, buses, trucks or tractors. Work involves most of the following: Diagnosing the source of trouble and determining the extent of repairs required; replacing worn or broken parts such as piston rings, bearings, or other engine parts; grinding and adjusting valves; rebuilding carburetors; overhauling transmissions; and repairing fuel injection, lighting, and ignition systems. In general, the work of the Motor Vehicle Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Labor Category Title: MECHANIC HELPER **

Minimum Years of Experience: 1

Minimum Education: High School or GED

Functional Responsibility: Performs a variety of tasks such as washing, cleaning, and lubricating vehicles; loading, unloading, and storing automotive parts and supplies; and maintaining work areas.

Labor Category Title: OPERATIONS MANAGER

Minimum Years of Experience: 10

Minimum Education: Bachelor Degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline. Five additional years of experience may be substituted for the degree.

Functional Responsibility:

- The Operations Manager plans, controls and assigns tasks to cross functional operations teams required for implementing common work processes and procedures for multiple international site locations. Maintain oversight on program processes to ensure completion of tasking and projects according to contract, corporate and program deadlines.
- Identify program/contract requirements and oversee the development of appropriate work processes to meet program/contract needs.
- Monitor assigned operations and integrate all elements of the organization to ensure schedules are maintained within cost and performance standards.
- Ensure accuracy and completion of team assignments and tasks.
- Monitor the mobilization and transition of personnel in fulfillment of contract requirements.
- Manage contract compliance with operational team requirements.
- Provide supervision, guidance and control for the efficient utilization of personnel assignments and their performance, morale and for the overall welfare of all contract personnel.
- Act as a point-of-contact for operations in the absence of the Program Manager for matters relating to the contract

- Ensure compliance with all government reporting requirements.
- Compile and submit operational status reports to senior management on program issues. Works with multi-functional team to identify operational deficiencies and recommend various approaches for resolution of outstanding issues and task order requirements.
- Ensure compliance with company policies and procedures and other practices set forth by senior management.

Labor Category Title: POL TECHNICIAN **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Receives, stores, transfers, and issues fuel through pipelines at main-line or terminal stations. Receives fuel by tanker. Ships fuel by pipeline, tank car, tank truck, and barge. Prepares and checks receiving or ship's documents. Connects lines, grounding wires, and loading and off-loading arms or hoses to pipelines. Visually inspects samples of fuel, and checks gravity and flashpoint. Gauges tanks for water, temperature, and fuel levels. Checks pumping systems for correct operating pressure or unusual noises. Performs preventive maintenance and repairs on terminal systems. Assists in maintenance of government-owned railroad loading and switch area. Performs general housekeeping and grounds maintenance for terminal, pipeline and dock areas.

Labor Category Title: PROGRAM/PROJECT MANAGER, SENIOR

Minimum Years of Experience: 10

Minimum Education: Bachelor Degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline. Eight additional years of experience may be substituted for the degree.

Functional Responsibility: Provides supervision, overall administration, and coordination of required services; includes planning, organizing, staffing, directing, controlling, and executing contract operations to ensure compliance and attainment of goals in the RFP, PWS, and other contract documents. Customer POC with the authority to act on behalf of RT. Implement project-wide Quality Control, Training, Safety and Environmental, and Security Management. Accomplish the following duties:

- Establishes policies, approves procedures, directs and monitors performance, and ensures the quality of all work
- Directs project planning; organizes and staffs to meet project/contract requirements
- Ensures accomplishment of short/long range goals; project activities are controlled for quality and productivity and completed on schedule
- Ensures all documents, reports, and services are delivered correctly and on time
- Identifies deficiencies and promptly initiates corrective actions
- Maintains interface with the customer, corporate management, and project supervisors
- Ensures supply, procurement, and subcontracting functions are operated effectively
- Manages the training program and related reports, data, and files
- Mandates security, safety, and environmental training and compliance
- Ensures an aggressive human resources function to recruit and retain staffing
- Tracks financial actuals against established budget and reports as part of a monthly program review.

Labor Category Title: PROPERTY ADMINISTRATOR **

Minimum Years of Experience: 6

Minimum Education: High School or GED

Functional Responsibility: Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial and other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. May also direct lower level clerks. Such positions (which may include supervisory responsibility over lower level clerks) require workers to use a thorough knowledge of an office's work and routine to accomplish tasks.

Labor Category Title: PROPERTY/PROPERTY SUPPORT SPECIALIST **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial and other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. May also direct lower level clerks. Such positions require workers to use a thorough knowledge of an office's work and routine to accomplish tasks.

Labor Category Title: QC INSPECTOR, SENIOR **

Minimum Years of Experience: 8

Minimum Education: High School or GED

Functional Responsibility: Examines any of a variety of goods, services or operations for conformity to established quality, health, safety, legal, business, ethical or other standards, by performing any combination of the following duties. Examines raw materials for quality, and manufactured items for defects and for conformance to specifications, visually and using sample models and instruments. Verifies that established standards are maintained relative product-packaging; storage and transportation methods; building and facilities; and business practices, operations and services. Affixes seals or tags to approved items, issues or revokes licenses and permits or ascertains that licenses and permits have been obtained and are displayed. Confers with officials, interprets regulations and codes, and assists establishments in altering methods and practices to meet established standards. Investigates complaints and violations, prepares reports of findings and action taken or recommended, files charges and testifies in court. Recommends changes in standards, administrative procedures, facilities, methods, and practices.

Labor Category Title: QC/SAFETY SPECIALIST **

Minimum Years of Experience: 4

Minimum Education: High School or GED

Functional Responsibility: Examines any of a variety of goods, services or operations for conformity to established quality, health, safety, legal, business, ethical or other standards, by performing any combination of the following duties. Examines raw materials for quality, and manufactured items for defects and for conformance to specifications, visually and using sample models and instruments. Verifies that established standards are maintained relative product-packaging; storage and transportation methods; building and facilities; and business practices, operations and services. Affixes seals or tags to approved items, issues or revokes licenses and permits or ascertains that licenses and permits have been obtained and are displayed. Confers with officials, interprets regulations and codes, and assists establishments in altering methods and practices to meet established standards. Investigates complaints and violations, prepares reports of findings and action taken or recommended, files charges and testifies in court. Recommends changes in standards, administrative procedures, facilities, methods, and practices.

Labor Category Title: SCHEDULER, MAINTENANCE **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Schedules repairs and lubrication of motor vehicles for vehicle-maintenance concern or company automotive-service shop. Schedules vehicles for lubrication or repairs based on date of last lubrication and mileage traveled or urgency of repairs. Contacts garage to verify availability of facilities. Notifies parking garage workers to deliver specified vehicles. Maintains file of requests for services.

Labor Category Title: STOCK CLERK/SUPPLY CLERK I **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: As directed, performs a variety of warehousing duties which require an understanding of the establishment's storage plan. Work involves most of the following: Verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods; rearranging and taking inventory of stored materials; examining stored materials and reporting deterioration and damage; removing material from storage and preparing it for shipment. May operate hand or power trucks in performing warehousing duties

Labor Category Title: SUPPLY MANAGER

Minimum Years of Experience: 8

Minimum Education: Bachelor Degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline. Five additional years of experience may be substituted for the degree

Functional Responsibility: Responsible for contractual oversight, administration, material management inventory, and interfacing with the customer. Supervises the materiel management personnel and provides training, operating instructions, and functional direction as deemed necessary.

- Ensures all duties and functions are performed as directed by customer regulations as required by the Performance Work Statement
- Manages the requisition, receipt, storage, issue, inventory, inspection, quality control and accounting of supply and equipment products and ensures proper warehousing functions
- Manages all aspects of the materiel management complex including customer support, demand processing, records maintenance, equipment management, stock control, inventory, procedures, computer operations, warehousing, mobility, quality assurance, and maintenance and vehicle support
- Acts as technical expert providing advice on operations, equipment, and facilities
- Ensures training is accomplished to enhance employee and customer knowledge base
- Executes the supply chain management concept to fulfill customer requests
- Establishes storage areas for sensitive, classified, hazardous and flammable items
- Manages inventory closely to achieve continued accuracy with minimum adjustments
- Ensures proper stock is available in correct quantities to minimize disruption to operations
- Supports higher level tasking's as assigned and meets task completion suspense's
- Resolves internal and external customer issues and challenges

Labor Category Title: SUPPLY TECHNICIAN **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Performs limited aspects of technical supply management work (e.g., inventory management, storage management, cataloging, property utilization) related to depot, local, or other supply activities. Work usually is segregated by commodity area or function, and controlled in terms of difficulty, complexity, or responsibility. Assignments usually relate to stable or standardized segments of technical supply management operations; or to functions or subjects that are narrow in scope or limited in difficulty. The work generally involves individual case problems or supply actions. This work may require consideration of program requirements, together with specific variations in or from standardized guidelines.

Labor Category Title: TRANSPORTATION COORDINATOR **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints

Labor Category Title: TRUCK DRIVER, LIGHT **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: The Truck Driver drives a truck (**less than 1 1/2 tons**) to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. This driver may also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order.

Labor Category Title: TRUCK DRIVER, MEDIUM **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: The Truck Driver drives a truck (1 ½-4 tons) to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. This driver may also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order.

Labor Category Title: TRUCK DRIVER, HEAVY **

Minimum Years of Experience: 2

Minimum Education: High School or GED

Functional Responsibility: The Truck Driver drives a truck (over 4 tons) to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. This driver may also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order.

Labor Category Title: WAREHOUSE SPECIALIST **

Minimum Years of Experience: 3

Minimum Education: High School or GED

Functional Responsibility: As directed, performs a variety of warehousing duties which require an understanding of the establishment's storage plan. Work involves most of the following: Verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods; rearranging and taking inventory of stored materials; examining stored materials and reporting deterioration and damage; removing material from storage and preparing it for shipment. May operate hand or power trucks in performing warehousing duties

** SCA Categories