



GENERAL SERVICES ADMINISTRATION SERVICES Federal Supply Program

Authorized Federal Supply Schedule Price List

GSA SCHEDULE

CONTRACT NUMBER: GS-00F-234DA

Schedule Title: Professional Services
Schedule (PSS) – 00CORP

▶ Financial and Business Solutions (FABS)

CONTRACT PERIOD: 07/21/2016 –
07/20/2021

DUNS: 124727376

CAGE CODE: 4ALQ3

BUSINESS SIZE: Small

SBA CERTIFIED: 8(a); Economically
Disadvantaged Woman Owned Small Business
(EDWOSB)

For more information on ordering from Federal Supply Schedules, visit:
<http://www.gsa.gov/portal/content/197989>

SIN 00CORP-500: Order-Level Materials (OLMs)

00CORP-500RC

SIN 520-11: ACCOUNTING

520-11RC: Accounting Disaster and
Recovery

SIN 520-13: COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES

520-13RC: Complementary Financial
Management Services Disaster and
Recovery

For more information on ordering from Federal Supply Schedules,
visit: <http://www.gsa.gov/portal/content/197989>

CSCI CONSULTING POINT OF CONTACT

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CSCI CONSULTING

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1 INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

Special Notice to Agencies: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.gsadvantage.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Acquisition Service Home Page (www.gsadvantage.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.



Customer Information (I-FSS-600)

1a. FABS Special Item Numbers

SIN 00CORP-500: Order-Level Materials (OLMs)

00CORP-500RC

SIN 520-11: ACCOUNTING

520-11RC: Accounting Disaster and Recovery

SIN 520-13: COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES

520-13RC: Complementary Financial Management Services Disaster and Recovery

1b. **Lowest Priced Model:** Not Applicable

1c. **Labor Categories:** See Sections 2 and 3 of this price list

2 **Maximum Order Threshold:** \$1,000,000.00

3 **Minimum Order Threshold:** \$100

4 **Geographic Coverage:** Domestic Only

5 **Points of Production:** Not Applicable

6 **Discounts from List Price:** All Prices Herein are Net

7 **Quantity Discounts:** Not Applicable

8 **Prompt Payment Terms:** Net 30 Days

9a **Government Purchase Card is accepted at or below the micro-purchase threshold.**

9b **Government Purchase Card is not accepted above the micro-purchase threshold of \$3,000.**

10 **Foreign Items:** Not Applicable

11a **Time of Delivery:** To be negotiated with Ordering Agency

11b **Expedited Delivery:** To be negotiated with Ordering Agency

11c **Overnight & 2-Day Delivery:** To be negotiated with Ordering Agency

11d **Urgent Requirement:** To be negotiated with Ordering Agency

12 **F.O.B. Point(s):** Destination

13a **Points of Contact for Ordering and Contract Administration:**

Michele Meyer, President & CEO

8415 E. 56th Street, Suite 101

Indianapolis, IN 46216

Phone: 317.644.0187



Email: contracting@csciconsulting.com

13b Blanket Purchase Agreements: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (www.fss.gsa.gov/schedules)

14 Payment Information:

Check Remittance Address	Electronic Payments/Wire Transfers and ACH
Creative Solutions Consulting, Inc. 8415 E. 56 th Street, Suite 101 Indianapolis, IN 46216	Contact Contract Administrator

15 Warranty Provisions: Not Applicable

16 Export Packing Charges: Not Applicable

17 Special Credit Card Terms: Contact Contract Administrator

18 Special Rental, Maintenance and Repair Terms: Not Applicable

19 Terms and Conditions – Installation: Not Applicable

20 Terms and Conditions – Repair Parts: Not Applicable

20a Terms and Conditions – Other Services: Standard Commercial Terms

21 Service Distribution Points: Not Applicable

22 Dealer Locations: Not Applicable

23 Preventative Maintenance: Not Applicable

24a Special Attributes: Not Applicable

24b Section 508 Compliance: If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: www.csciconsulting.com The EIT standard can be found at: www.Section508.gov/.

25 DUNS: 124727376

26 Notification regarding registration in System for Award Management (SAM) Database:

Registered



2 SPECIAL ITEM NUMBER 520-11: ACCOUNTING

CSCI has considerable experience in providing a variety of accounting and related services to clients in all segments of the Federal market. Services provided include but is not limited to:

- Analyze, process, and summarize transactions,
- Assist in devising new or revised accounting policies and procedures,
- Classify accounting transactions,
- Perform special studies to improve accounting operations,
- Resolve accounting issues,
- Resolve and/or implement audit findings,
- Assess or enhance accounting internal controls,
- Improve operating efficiency and effectiveness

Rates

CSCI is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the services have been provided below.

Current GSA Price					
Includes IFF					
LCAT	Year 1: 7/21/2016 - 7/20/2017	Year 2: 7/21/2017 - 7/20/2018	Year 3: 7/21/2018 - 7/20/2019	Year 4: 7/21/2019 - 7/20/2020	Year 5: 7/21/2020 - 7/20/2021
Manager-Senior	\$167.88	\$171.07	\$174.32	\$177.63	\$181.01
Auditor-Associate	\$126.34	\$128.74	\$131.18	\$133.67	\$136.21
Auditor-Advanced	\$148.36	\$151.18	\$154.05	\$156.98	\$159.96
Auditor-Senior	\$173.50	\$176.80	\$180.16	\$183.58	\$187.07
Information Systems Auditor-Advanced	\$121.82	\$124.13	\$126.49	\$128.90	\$131.35
Information Systems Auditor-Senior	\$168.25	\$171.45	\$174.71	\$178.02	\$181.41
Staff Accountant-Advanced	\$83.07	\$84.64	\$86.25	\$87.89	\$89.56
Staff Accountant-Senior	\$99.32	\$101.21	\$103.13	\$105.09	\$107.09

LCAT Description

Manager – Senior

Minimum Experience

Ten (10) years of relevant experience and a bachelor's degree. Fifteen (15) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Provides direction and is responsible for the daily execution of business and/or financial management projects for commercial or government organizations that require experience in auditing, financial management, and/or financial analysis. Ensures project-specific assignments are completed on-time and within budget. Responsible for the project team, including planning and managing project staff and resources, and reviews work products for completeness, quality, and adherence to customer requirements. Interfaces with the client on project-specific needs. Delivers presentations and leads client meetings.



Auditor – Associate

Minimum Experience

Three (3) to five (5) years of relevant experience and bachelor's degree. Eight (8) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Under general direction, responsible for financial management and auditing tasks. Prepares financial statements and performs transaction review and analysis. Provides assessments and reviews of internal controls over financial reporting and financial systems. Performs voucher-level detailed reconciliations, including financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates, implements, and monitors corrective action plans. Consults with team managers and typically reports to the Manager-Senior on financial management tasks.

Auditor – Advanced

Minimum Experience

Five (5) to eight (8) years of relevant experience and bachelor's degree. Ten (10) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Under minimal direction, responsible for financial management and auditing tasks. Prepares financial statements and performs transaction review and analysis. Provides assessments and reviews of internal controls over financial reporting and financial systems. Performs voucher-level detailed reconciliations, including financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates implements and monitors corrective action plans. A certain degree of creativity and latitude is required. Consults with team managers and typically reports to the Manager-Senior on financial management tasks.

Auditor – Senior

Minimum Experience

Eight (8) to ten (10) years of relevant experience, bachelor's degree, and is a Certified Public Accountant. Fifteen (15) years of relevant work experience can equate to a CPA certification.

Functional Responsibilities

Through self-directed activities, responsible for financial management and auditing tasks. Prepares financial statements and performs transaction review and analysis. Provides assessments and reviews of internal controls over financial reporting and financial systems. Performs voucher-level detailed reconciliations, including financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates, implements, and monitors corrective action plans. A wide degree of creativity and latitude is required. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior.



Information Systems Auditor – Advanced

Minimum Experience

Five (5) to eight (8) years of relevant experience and a bachelor's degree. Ten (10) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Under minimal direction, completes comprehensive analysis of financial systems, assesses requirements for systems, and identifies technical risks, mitigation strategies, and recommendations. Assists in converting accounting systems by performing data cleansing, researching missing financial information, and performing reconciliations. Performs voucher-level detailed reconciliations, including analysis and reconciliation of financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates, implements, and monitors corrective action plans. A certain degree of creativity and latitude is required. Consults with team managers and typically reports to the Manager-Senior on financial management tasks.

Information Systems Auditor – Senior

Minimum Experience

Eight (8) to ten (10) years of relevant experience, bachelor's degree, and is eligible to receive a Certified Information Systems Auditor (CISA) certification. Fifteen (15) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Through self-directed activities, responsible for comprehensive analysis of financial systems, assesses requirements for systems, and identifies technical risks, mitigation strategies, and recommendations. Assists in converting accounting systems by performing data cleansing, researching missing financial information, and performing reconciliations. Performs voucher-level detailed reconciliations, including analysis and reconciliation of financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates, implements, and monitors corrective action plans. A wide degree of creativity and latitude is required. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior.

Staff Accountant– Advanced

Minimum Experience

Five (5) to eight (8) years of relevant experience and a bachelor's degree. Ten (10) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Under minimal direction, performs financial management, accounting and auditing tasks. Provides assessments and reviews of financial and accounting system procedures, reports and other financial management requirements. Requires knowledge of financial statements, general ledgers and budget execution. A certain degree of creativity and latitude is required. Consults with team managers and typically reports to the Manager-Senior on financial management and accounting tasks.



Staff Accountant– Senior

Minimum Experience

Eight (8) to ten (10) years of relevant experience and a bachelor's degree. Fifteen (15) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Through self-directed activities, performs financial management, accounting and auditing tasks. Provides assessments and reviews of financial and accounting system procedures, reports and other financial management requirements. Requires knowledge of financial statements, general ledgers and budget execution. A wide degree of creativity and latitude is required. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior

3 SPECIAL ITEM NUMBER 520-13: COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES

CSCI is experienced in providing complementary financial management services as part of its Finance Transformation services. Services provided include but is not limited to:

- Assess and improve financial management systems
- Conduct A-127 system compliance reviews
- Assist with implementation of corrective actions
- Document systems
- Identify systems requirements, Plan and develop systems,
- Assist in meeting agency financial management system requirements,
- Assess and improve financial reporting and analysis,
- Develop new reporting formats and proforma financial reports,
- Assist in improving and streamlining reporting and analysis processes,
- Perform cost-benefit or other special financial analyses,
- Assist with the requirements of the Government Performance & Results Act
- Assist with devising and implementing performance measures and related processes and systems
- Assist with strategic and operational financial planning
- Resolve audit recommendations
- Assist in managerial cost accounting
- Assist in financial policy formulation and development
- Perform economic and regulatory analyses
 - Develop methods for analyzing costs, benefits and impacts of regulations and policies
 - Collect data and prepare Information Collection Requests for approval by OMB
 - Conduct exposure and risk analyses
 - Develop, modify or apply risk characterization models to analyze and evaluate polices, programs and regulations
- Perform actuarial services and/or actuarial data analysis services
 - Collection, analysis, editing, calibration and data entry of Employee Benefit Plan information
 - Conduct updates of a full actuarial valuation pension plan database, program major upgrades or significant new modeling capabilities
 - Perform quantitative analysis of covered pension plans to identify plans that are potentially noncompliant or under-funded
- Assist with quality assurance efforts



Rates

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Current GSA Price					
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action plans. Consults with team managers and typically reports to the Manager-Senior on financial management tasks.

Auditor – Advanced

Minimum Experience

Five (5) to eight (8) years of relevant experience and bachelor's degree. Ten (10) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Under minimal direction, responsible for financial management and auditing tasks. Prepares financial statements and performs transaction review and analysis. Provides assessments and reviews of internal controls over financial reporting and financial systems. Performs voucher-level detailed reconciliations, including financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates implements and monitors corrective action plans. A certain degree of creativity and latitude is required. Consults with team managers and typically reports to the Manager-Senior on financial management tasks.

Auditor – Senior

Minimum Experience

Eight (8) to ten (10) years of relevant experience, bachelor's degree, and is a Certified Public Accountant. Fifteen (15) years of relevant work experience can equate to a CPA certification.

Functional Responsibilities

Through self-directed activities, responsible for financial management and auditing tasks. Prepares financial statements and performs transaction review and analysis. Provides assessments and reviews of internal controls over financial reporting and financial systems. Performs voucher-level detailed reconciliations, including financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates, implements, and monitors corrective action plans. A wide degree of creativity and latitude is required. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior.

Information Systems Auditor – Advanced

Minimum Experience

Five (5) to eight (8) years of relevant experience and a bachelor's degree. Ten (10) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Under minimal direction, completes comprehensive analysis of financial systems, assesses requirements for systems, and identifies technical risks, mitigation strategies, and recommendations. Assists in converting accounting systems by performing data cleansing, researching missing financial information, and performing reconciliations. Performs voucher-level detailed reconciliations, including analysis and reconciliation of financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates, implements, and monitors corrective action plans. A certain degree of creativity and latitude is required. Consults with team managers and typically reports to the Manager-Senior on financial management tasks.



Information Systems Auditor – Senior

Minimum Experience

Eight (8) to ten (10) years of relevant experience, bachelor's degree, and is eligible to receive a Certified Information Systems Auditor (CISA) certification. Fifteen (15) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Through self-directed activities, responsible for comprehensive analysis of financial systems, assesses requirements for systems, and identifies technical risks, mitigation strategies, and recommendations. Assists in converting accounting systems by performing data cleansing, researching missing financial information, and performing reconciliations. Performs voucher-level detailed reconciliations, including analysis and reconciliation of financial statements and related financial reports. Conducts risk assessments, documents and tests control activities, creates narratives and flowcharts of processes. Documents and assesses environments and creates presentations and findings. Creates, implements, and monitors corrective action plans. A wide degree of creativity and latitude is required. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior.

Staff Accountant– Advanced

Minimum Experience

Five (5) to eight (8) years of relevant experience and a bachelor's degree. Ten (10) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Under minimal direction, performs financial management, accounting and auditing tasks. Provides assessments and reviews of financial and accounting system procedures, reports and other financial management requirements. Requires knowledge of financial statements, general ledgers and budget execution. A certain degree of creativity and latitude is required. Consults with team managers and typically reports to the Manager-Senior on financial management and accounting tasks.

Staff Accountant– Senior

Minimum Experience

Eight (8) to ten (10) years of relevant experience and a bachelor's degree. Fifteen (15) years of relevant work experience can equate to a bachelor's degree.

Functional Responsibilities

Through self-directed activities, performs financial management, accounting and auditing tasks. Provides assessments and reviews of financial and accounting system procedures, reports and other financial management requirements. Requires knowledge of financial statements, general ledgers and budget execution. A wide degree of creativity and latitude is required. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior. Typically reports to the Manager-Senior and directs the completion of projects in coordination with the Manager-Senior



4 USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Creative Solutions Consulting, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

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