

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE**

**AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is: GSAAvantage.gov.



**SCHEDULE NUMBER**            **00 CORP - PSS**

**SCHEDULE TITLE**            **SCHEDULE FOR PROFESSIONAL SERVICES**

**FEDERAL INDUSTRIAL**        **PSS**  
**GROUP**

**CONTRACT NUMBER:**        **GS-00F-249GA**

**CONTRACT PERIOD:**        **JULY 4, 2017 - JULY 3, 2022**

**CONTRACTOR:**              **MINO MARINE, LLC**  
   **119 CAUSEWAY BOULEVARD**  
   **JEFFERSON, LA 70121**

**Point of Contact:**         **Jill Condon**  
                                 **e-mail: jill@minomarine.com**  
                                 **Tel: 504-218-8162**  
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**Business Size:**              **Small**

## CUSTOMER INFORMATION

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<b>1a</b>	<b>Awarded SIN(s):</b>	<b>SIN</b>	<b>Recovery</b>	<b>SIN Description</b>
		871-1	871-1RC	Strategic Planning for Technology Programs/Activities
		871-2	871-2RC	Concept Development and Requirements Analysis
		871-3	871-3RC	System Design, Engineering and Integration
		871-4	871-4RC	Test and Evaluation
		871-5	871-5RC	Integrated Logistics Support
		871-6	871-6RC	Acquisition and Life Cycle Management
<b>1b</b>	<b>Lowest Priced Item:</b>	N/A		
<b>1c</b>	<b>Hourly Rates &amp; Labor Category Descriptions:</b>	See below		
<b>2</b>	<b>Maximum Order:</b>	\$1,000,000		
<b>3</b>	<b>Minimum Order:</b>	\$100		
<b>4</b>	<b>Geographic Coverage:</b>	Domestic and Overseas		
<b>5</b>	<b>Point of Production:</b>	N/A		
<b>6</b>	<b>Discount from list prices or statement of net price:</b>	Government net prices (discounts already deducted)		
<b>7</b>	<b>Volume Discount:</b>	1% for orders exceeding \$250,000		
<b>8</b>	<b>Prompt Payment Terms:</b>	1% - 15 Days; Net 30 Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.		
<b>9a</b>	<b>Notification that Government Purchase Cards are accepted up to the micro-purchase threshold:</b>	Government Purchase Cards are accepted at or below the micro-purchase threshold.		
<b>9b</b>	<b>Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:</b>	Contractor will not accept the Government Commercial Credit Card above the micro-purchase threshold.		
<b>10</b>	<b>Foreign Items:</b>	None		
<b>11</b>	<b>Time of Delivery:</b>			
	a. Normal:	Specified on the Task Order		
	b. Expedited	Contact Contractor		
	c. Overnight & 2-day delivery	Contact Contractor		

- d.Urgent Requirements Contact Contractor
- 12 **FOB Point(s):** Destination
- 13a **Ordering Address:** Same as Contractor address
- 13b **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14 **Payment Address:** Same as Contractor address
- 15 **Warranty Provision:** Contractor's standard commercial warranty
- 16 **Export packing charges, if applicable:** N/A
- 17 **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** N/A
- 18 **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19 **Terms and conditions of installation (if applicable):** N/A
- 20 **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a **Terms and conditions for any other services (if applicable):** N/A
- 21 **List of service and distribution points (if applicable):** N/A
- 22 **List of participating dealers (if applicable):** N/A
- 23 **Preventive maintenance (if applicable):** N/A
- 24a **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b **Section 508 Compliance for EIT:** N/A
- 25 **DUNS Number:** 147672823
- 26 **Notification regarding registration in CCR database:** Registered
- 27 **Final Pricing:**

Rates shown below include the Industrial Funding Fee (IFF) of 0.75%

SINs	Labor Category	Customer / Contractor Facility	GSA Hourly Rate
871-1, -2, -3, -4, -5 & -6	Principal	Both	\$192.54
871-1, -2, -3, -4, -5 & -6	Project Specialist	Both	\$157.98
871-1, -2, -3, -4, -5 & -6	Design Manager	Both	\$138.24
871-1, -2, -3, -4, -5 & -6	Project Engineer	Both	\$123.43
871-1, -2, -3, -4, -5 & -6	Structural Lead	Both	\$123.43
871-1, -2, -3, -4, -5 & -6	Senior Naval Architect	Both	\$118.49

871-1, -2, -3, -4, -5 & -6	Mechanical Lead	Both	\$113.55
871-1, -2, -3, -4, -5 & -6	Senior Designer II	Both	\$108.61
871-1, -2, -3, -4, -5 & -6	Senior Designer	Both	\$98.74
871-1, -2, -3, -4, -5 & -6	Naval Architect	Both	\$93.80
871-1, -2, -3, -4, -5 & -6	Mechanical Engineer	Both	\$88.87
871-1, -2, -3, -4, -5 & -6	Designer II	Both	\$88.87
871-1, -2, -3, -4, -5 & -6	Analyst II	Both	\$88.87
871-1, -2, -3, -4, -5 & -6	Junior Naval Architect	Both	\$83.93
871-1, -2, -3, -4, -5 & -6	Draftsman**	Both	\$74.06
871-1, -2, -3, -4, -5 & -6	Intern**	Both	\$49.37
871-1, -2, -3, -4, -5 & -6	Administrative**	Both	\$49.37

\*\* SCA Applicable

## Mino Marine, LLC Labor Category Descriptions

### **JOB TITLE: Principal**

**Minimum/General Experience:** 20 years of related experience.

**Functional Responsibility:** Provides overall program management and technical direction for all projects. Provides the highest level of analytical skill in solving highly complex and unusual technical problems. Provides expertise in offshore marine transportation.

**Minimum Education:** Bachelor's degree in engineering from an accredited university. Registered Professional Engineer.

### **JOB TITLE: Project Specialist**

**Minimum/General Experience:** 25 years of related experience.

**Functional Responsibility:** Carries out complex or novel assignments requiring the development of new or improved techniques and procedures. Work is expected to result in the development of new or refined processes, designs, products and/or scientific methods. Independently and expertly analyzes ship system performance to develop technical definitions of problems and subsequent specifications or technical documentation for the resolution of shipboard engineering problems that relate to design, construction, operation, maintenance, repair, testing and other engineering service requirements.

**Minimum Education:** Bachelor's degree. Registered Professional Engineer.

### **JOB TITLE: Design Manager**

**Minimum/General Experience:** 15 years of related experience.

**Functional Responsibility:** Coordinates the design department and supervises technical design and data management. Independently performs complex design tasks and assists engineers and naval architects in analyzing significant projects. Performs tasks requiring a high level of skill in systems design and drawing development, drafting methods, procedures and techniques. Demonstrates a highly sophisticated level of ability to translate specification requirements, design practices and design standards into drawings and other finished design products.

**Minimum Education:** Associates degree.

**JOB TITLE: Project Engineer**

**Minimum/General Experience:** 7 years of related experience.

**Functional Responsibility:** Operates in a supervisory capacity by assisting the Project Manager in planning, developing, coordinating and directing a large and important engineering project or supervising a number of small projects with many complex features. Prepares engineering labor estimates and tracks project budget. Prepares engineering schedules and track project progress and interfaces with clients to report on progress and labor budgets. Coordinates internal resources to accomplish tasks within a project's work scope. Reports regularly to Project Manager and Principals communicating resource needs and project status. Ensure compliance with project and MiNO quality standards. Utilizes expertise in marine construction, ship repair, marine regulations and class rules and ship design. Provides engineering analysis using software to solve problems associated with stress, shock, vibration, material and marine engineering. Provides naval architecture analysis using software to solve complex problems associated with hull stability, strength, resistance, propulsion, mechanical systems and vessel design. Conducts analysis and feasibility studies. Develops analysis in areas of specialization and prepares technical reports or other engineering documentation.

**Minimum Education:** Bachelor's degree in engineering from an accredited university.

**JOB TITLE: Structural Lead**

**Minimum/General Experience:** 7 years of related experience.

**Functional Responsibility:** Performs structural analyses/designs and develops standards and quality control processes relevant to structural design issues. Ensures company-wide compliance with standards and quality control processes and helps develop company-wide competency in the areas of structural design and analysis. Manages structural design tasks including establishing work scopes, budgets and schedules and ensuring performance within established budgets and schedules. Utilizes expertise in marine construction, ship repair, marine regulations and class rules and ship design. Conducts analysis and feasibility studies. Develops analysis in areas of specialization and prepares technical reports or other engineering documentation.

**Minimum Education:** Bachelor's degree in engineering from an accredited university. Registered Professional Engineer.

**JOB TITLE: Senior Naval Architect**

**Minimum/General Experience:** 7 years of related experience.

**Functional Responsibility:** Utilizes expertise in marine construction, ship repair, marine regulations and class rules and ship design. Provides engineering analysis using software to solve problems associated with stress, shock, vibration, material and marine engineering. Provides naval architecture analysis using software to solve complex problems associated with hull stability, strength, resistance, propulsion, mechanical systems and vessel design. Conducts analysis and feasibility studies. Develops analysis in areas of specialization and prepares technical reports or other engineering documentation.

**Minimum Education:** Bachelor's degree in engineering from an accredited university.

**JOB TITLE: Mechanical Lead**

**Minimum/General Experience:** 7 years of related experience.

**Functional Responsibility:** Responsible for leading technical aspects of project performance. Performs and supervises performance of mechanical designs and studies. Directs and/or participates in mechanical engineering design and analysis.

**Minimum Education:** Bachelor's degree in engineering from an accredited university. Registered Professional Engineer.

**JOB TITLE: Senior Designer II**

**Minimum/General Experience:** 12 years of related experience.

**Functional Responsibility:** Independently performs some complex design tasks and works with engineers in analyzing significant projects. Performs tasks requiring a high level of skill in systems design and drawing development, drafting methods, procedures and techniques. Demonstrates a high level of ability to translate specification requirements, design practices and design standards into drawings and other finished design products. Works with engineers to generate schematics, assembly and detailed design and parts lists in accordance with specifications. Ensures that all drawings are properly annotated to specifications. Ability to translate specification requirements, design practices and design standards into drawings and other finished design products.

**Minimum Education:** Associates degree in drafting.

**JOB TITLE: Senior Designer**

**Minimum/General Experience:** 10 years of related experience.

**Functional Responsibility:** Independently performs design tasks and works with engineers in analyzing significant projects. Performs tasks requiring a high level of skill in systems design and drawing development, drafting methods, procedures and techniques. Demonstrates a high level of ability to translate specification requirements, design practices and design standards into drawings and other finished design products. Works with engineers to generate schematics, assembly and detailed design and parts lists in accordance with specifications. Ensures that all drawings are properly annotated to specifications.

**Minimum Education:** Associates degree in drafting.

**JOB TITLE: Naval Architect**

**Minimum/General Experience:** 2 years of related experience.

**Functional Responsibility:** Performs work that requires conventional engineering but may also perform more complex engineering work with higher level of technical supervision. Plans, schedules, conducts, or coordinates detailed phases of the engineering work in a part of a major project or in a total project of moderate scope. Performs work with a variety of complex features such as conflicting design requirements, unsuitability of conventional materials and difficult coordination requirements. Uses in depth familiarity with US Coast Guard and American Bureau of Shipping rules and regulations in analyses. Uses ship design and stability software and performs some complex naval architecture analyses of various vessel designs under the direction of more senior naval architects.

**Minimum Education:** Bachelor's degree in engineering from an accredited university.

**JOB TITLE: Mechanical Engineer**

**Minimum/General Experience:** 2 years of related experience.

**Functional Responsibility:** Responsible for assisting with technical aspects of project performance. Performs mechanical designs and studies. Directs and/or participates in mechanical engineering design and analysis. Performs work that requires conventional engineering but may also perform more complex engineering work with higher level of technical supervision. Plans, schedules, conducts, or coordinates detailed phases of the engineering work in a part of a major project or in a total project of moderate scope. Performs work with a variety of complex features such as conflicting design requirements, unsuitability of conventional materials and difficult coordination requirements.

**Minimum Education:** Bachelor's degree in engineering from an accredited university.

**JOB TITLE: Designer II**

**Minimum/General Experience:** 8 years of related experience.

**Functional Responsibility:** Develops complex design drawings applying standardized drawing techniques and accepted drafting standards working from engineering drawings, specifications, or rough engineering sketches. Prepares changes to existing drawings and creates technical illustrations in various media for reproduction. Works with engineers to generate schematics, assembly and detailed design and parts lists in accordance with specifications. Ensures that all drawings are properly annotated to specifications.

**Minimum Education:** Associates degree in drafting.

**JOB TITLE: Analyst II**

**Minimum/General Experience:** 5 years of related experience.

**Functional Responsibility:** Provides expertise in fundamentals of finite element analysis. Interacts with design engineers and reviewing supervisors while planning analysis methodologies for specific projects. Works with engineering staff to develop analysis and review procedures. Works with Principals to develop new finite element algorithms/techniques for unique marine systems analysis. Tool development areas include mesh-less algorithms, stability analysis, and performance optimization. Performs validation of developed analysis tools. Performs structural analyses/designs and helps to develop standards and quality control processes relevant to structural design issues. Assists with company-wide compliance with standards and quality control processes and helps develop company-wide competency in the areas of structural design and analysis. Conducts analysis and feasibility studies. Develops analysis in areas of specialization and prepares technical reports or other engineering documentation.

**Minimum Education:** Bachelor's degree in engineering from an accredited university.

**JOB TITLE: Junior Naval Architect**

**Minimum/General Experience:** 0 years of related experience.

**Functional Responsibility:** Carries out basic design and calculations relating to vessel design. Uses familiarity with US Coast Guard and American Bureau of Shipping rules and regulations in analyses. Uses ship design and stability software and performs routine naval architecture analyses of various vessel designs under the direction of more senior naval architects.

**Minimum Education:** Bachelor's degree in engineering from an accredited university.

**JOB TITLE: Draftsman**

**Minimum/General Experience:** 0 years of related experience.

**Functional Responsibility:** Performs drafting and drawing tasks requiring skill in drafting methods, procedures and techniques, either manually or automated using CAD software. Ability to produce professional-looking drawings in compliance with accepted drawing standards when provided technical input and guidance from superiors.

**Minimum Education:** High school diploma.

**JOB TITLE: Intern**

**Minimum/General Experience:** 0 years of related experience.

**Functional Responsibility:** Assists other naval architects with basic design and calculations relating to vessel design. Uses ship design and stability software and performs routine naval architecture analyses of various vessel designs under the direction of more senior naval architects.

**Minimum Education:** Enrolled in an accredited university with an engineering major and at least 6 semesters in an engineering curriculum.

**JOB TITLE: Administrative**

**Minimum/General Experience:** 4 years of related experience.

**Functional Responsibility:** Coordinates the administrative tasks of project and document management. Prepares reports, meeting minutes, specifications, contract change orders, and/or other documents relating to project performance. Works closely with project manager to ensure efficiency and resource utilization. Scans, logs, and saves incoming and outgoing project drawings.

**Minimum Education:** Bachelor’s degree from an accredited university.

**DEGREE SUBSTITUTION**

The descriptions below describe the functional responsibilities, education and experience requirements for each labor category. In some instances, the experience of a resource is a valid substitute for education. Consequently, the minimum education and experience shown in this table may be fulfilled by the consideration of a trade-off of several factors, including level of education obtained, directly relevant experience, or alternative training. The following chart indicates where experience may be substituted for the degree attained by an individual. Where there is experience equivalence, this equivalence is in addition to the minimal experience indicated in the description.

Degree	Experience Equivalence	Other Equivalence
Associate’s	2 years of relevant experience	Vocational training + 2 year of experience
Bachelor’s	Associate’s degree + 2 years of experience	Vocational training + 4 years of experience

**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract and includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Draftsman	30061 - Drafter	2015-5189
Intern	30081 - Engineering Technician I	2015-5189
Administrative	01020 – Administrative Assistant	2015-5189