



GENERAL SERVICES ADMINISTRATION

Federal Supply Service  
Authorized Federal Supply Schedule Price List

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

Multiple Award Schedule  
Federal Supply Group: Professional Services  
For more information on ordering from Federal Supply Schedules  
Go to the GSA Schedules page at [GSA.gov](http://GSA.gov)  
Contract Period: August 16, 2015 through August 15, 2025

Contractor: NCI Information Systems, Inc.  
11730 Plaza America Drive  
Reston, Virginia 20190  
(703) 707-6900 Phone / (703) 707-6901 Fax  
<http://www.nciinc.com>

Business Size: Large Business

Telephone: 703-707-6712 Office  
FAX Number: 703-707-6790  
Website: [www.nciinc.com](http://www.nciinc.com)  
Email: [kdobyns@nciinc.com](mailto:kdobyns@nciinc.com)  
Contract Administration: Sue Dobyns

Pricelist is current as of Modification PS-A826 effective 11/16/2020



**1. GENERAL INFORMATION**

**1a. Awarded Special Item Numbers (SINs)**

SIN	Recovery	SERVICE
541330ENG	541330ENGRC	Engineering Services
541380	541380RC	Testing Laboratory Services
541420	541520RC	Engineering System Design and Integration Services
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541614	541614RC	Deployment, Distribution and Transportation Logistics Services
541614SVC	541614SVCRC	Supply and Value Chain Management
541715	541715RC	Engineering Research and Development and Strategic Planning
611430	611430RC	Professional and Management Development Training
OLM	OLMRC	Order Level Materials

**1b.** Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

Prices shown in price list are net, all discounts deducted, and valid for all areas.

**1.c.** If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

Labor category descriptions are provided by SINs in the sections below.

**2. MAXIMUM ORDER: SEE BELOW PER SIN**

**541380 - \$250,000                      541614SVC - \$1,000,000**  
**541330ENG - \$1,000,000            541715 - \$1,000,000**  
**541420 - \$1,000,000                611430 - \$1,000,000**  
**541611 - \$1,000,000                OLM - \$250,000**  
**541614 - \$1,000,000**

**3. MINIMUM ORDER**

The Minimum Order for all Special Item Numbers (SINs) offered in this price list is \$100.

**4. GEOGRAPHIC COVERAGE**

The Geographic Scope will be Worldwide delivery for all SINs.

**5. POINTS OF PRODUCTION**

11730 Plaza America Drive  
 Reston, VA 20190

Fairfax County, U.S.A.

**6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE**

Prices shown are NET prices. Basic discounts have been deducted.

**7. QUANTITY DISCOUNTS**

None offered.

**8. PROMPT PAYMENT TERMS**

Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9. FOREIGN ITEMS: NONE**

**10A. TIME OF DELIVERY – SPECIFIED ON THE TASK ORDER**

**10B. EXPEDITED DELIVERY. CONTACT CONTRACTOR**

**10C. OVERNIGHT AND 2 DAY DELIVERY – CONTACT CONTRACTOR**

**10D. URGENT REQUIREMENTS – CONTACT CONTRACTOR**

**11. FOB POINT – DESTINATION**

**12A. ORDERING ADDRESS**

NCI Information Systems, Inc.  
11730 Plaza America Drive, Suite 700  
Reston, VA 20190-4764  
ATTN: Kimberly Sue Dobyns

**12B. ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**13. PAYMENT ADDRESS(ES):**

**FOR CHECKS ISSUED IN PAYMENT OF INVOICES, PLEASE SEND TO THE FOLLOWING ADDRESS:**

NCI Information Systems, Inc.  
11730 Plaza America Drive, Suite 700  
Reston, VA 20190-4764

For electronic payment of invoices, please send the wire to the following:

NCI Information Systems, Inc.  
@MB Financial Bank  
ABA Number: 300000418  
Account Number: 071001737

**14. WARRANTY PROVISION – ANY APPLICABLE WARRANTIES WILL BE NEGOTIATED ON EACH DELIVERY ORDER.**

**15. EXPORT PACKING CHARGES – NON-APPLICABLE**



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- 16. RENTAL, MAINTENANCE, AND REPAIR – NON-APPLICABLE.**
  
  - 17. TERMS AND CONDITIONS OF INSTALLATION – NON-APPLICABLE.**
  
  - 18A. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF REPAIR PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES – NON-APPLICABLE**
  
  - 18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES – NON-APPLICABLE**
  - 19. LIST OF SERVICE AND DISTRIBUTION POINTS – NON-APPLICABLE**
  
  - 20. LIST OF PARTICIPATING DEALERS – NON-APPLICABLE**
  
  - 21. PREVENTIVE MAINTENANCE – NON-APPLICABLE**
  
  - 22A. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G. RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTENTS – NON-APPLICABLE.**
  
  - 22B. SECTION 508 COMPLIANCE INFORMATION ON ELECTRONIC AND INFORMATION TECHNOLOGY (EIT) SUPPLIES AND SERVICES. – NON-APPLICABLE**
- Any customer or vendor interested in this compliance can go to [www.Section508.gov](http://www.Section508.gov) for more information.
- 23. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER**  
NCI Information Systems, Inc.—DUNS 62-086-4504.
  - 24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) - REGISTERED**



**FINAL PRICING: THE RATES SHOWN BELOW INCLUDE THE INDUSTRIAL FUNDING FEE (IFF) OF 0.75%**

**LABOR RATES AND LABOR CATEGORY DESCRIPTIONS**

SINs 541330 ENG, 541715, 541420, 541380	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Labor Category	Govt.	Contractor								
Program Director	\$139.35	\$205.79	\$142.42	\$210.32	\$145.55	\$214.95	\$148.75	\$219.68	\$152.02	\$224.51
Project Manager	\$113.98	\$168.31	\$116.49	\$172.01	\$119.05	\$175.79	\$121.67	\$179.66	\$124.35	\$183.61
Senior Systems Engineer	\$109.19	\$161.26	\$111.59	\$164.81	\$114.04	\$168.44	\$116.55	\$172.15	\$119.11	\$175.94
Journeyman Systems Engineer	\$72.50	\$107.12	\$74.10	\$109.48	\$75.73	\$111.89	\$77.40	\$114.35	\$79.10	\$116.87
Senior Aerospace Engineer	\$103.66	\$153.03	\$105.94	\$156.40	\$108.27	\$159.84	\$110.65	\$163.36	\$113.08	\$166.95
Journeyman Aerospace Engineer	\$91.73	\$135.46	\$93.75	\$138.44	\$95.81	\$141.49	\$97.92	\$144.60	\$100.07	\$147.78
Senior Electrical Engineer	\$109.19	\$161.26	\$111.59	\$164.81	\$114.04	\$168.44	\$116.55	\$172.15	\$119.11	\$175.94
Journeyman Electrical Engineer	\$72.50	\$107.12	\$74.10	\$109.48	\$75.73	\$111.89	\$77.40	\$114.35	\$79.10	\$116.87
Advanced Trainee Electrical Engineer	\$54.09	\$79.90	\$55.28	\$81.66	\$56.50	\$83.46	\$57.74	\$85.30	\$59.01	\$87.18
Senior Industrial Engineer	\$93.78	\$138.45	\$95.84	\$141.50	\$97.95	\$144.61	\$100.10	\$147.79	\$102.30	\$151.04
Journeyman Industrial Engineer	\$57.91	\$85.52	\$59.18	\$87.40	\$60.48	\$89.32	\$61.81	\$91.29	\$63.17	\$93.30
Senior Materials Engineer	\$105.20	\$155.34	\$107.51	\$158.76	\$109.88	\$162.25	\$112.30	\$165.82	\$114.77	\$169.47
Senior Mechanical Engineer	\$112.27	\$165.77	\$114.74	\$169.42	\$117.26	\$173.15	\$119.84	\$176.96	\$122.48	\$180.85
Journeyman Mechanical Engineer	\$57.80	\$85.34	\$59.07	\$87.22	\$60.37	\$89.14	\$61.70	\$91.10	\$63.06	\$93.10
Advanced Trainee Mechanical Engineer	\$43.26	\$63.92	\$44.21	\$65.33	\$45.18	\$66.77	\$46.17	\$68.24	\$47.19	\$69.74
Senior Software Engineer	\$103.66	\$153.03	\$105.94	\$156.40	\$108.27	\$159.84	\$110.65	\$163.36	\$113.08	\$166.95



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Multiple Award Schedule Pricelist  
Contract Number GS00F263CA

November 23, 2020

SINs 541330 ENG, 541715, 541420, 541380	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Journeyman Software Engineer	\$77.09	\$113.85	\$78.79	\$116.35	\$80.52	\$118.91	\$82.29	\$121.53	\$84.10	\$124.20
Advanced Trainee Software Engineer	\$54.09	\$79.90	\$55.28	\$81.66	\$56.50	\$83.46	\$57.74	\$85.30	\$59.01	\$87.18
Senior Test Engineer	\$78.00	\$115.17	\$79.72	\$117.70	\$81.47	\$120.29	\$83.26	\$122.94	\$85.09	\$125.64
Journeyman Test Engineer	\$55.70	\$82.28	\$56.93	\$84.09	\$58.18	\$85.94	\$59.46	\$87.83	\$60.77	\$89.76
Draftsman**	\$61.32	\$90.54	\$62.67	\$92.53	\$64.05	\$94.57	\$65.46	\$96.65	\$66.90	\$98.78
Mechanical Technician**	\$57.71	\$85.20	\$58.98	\$87.07	\$60.28	\$88.99	\$61.61	\$90.95	\$62.97	\$92.95
Electrical Technician**	\$57.71	\$85.20	\$58.98	\$87.07	\$60.28	\$88.99	\$61.61	\$90.95	\$62.97	\$92.95
Technical Writer **	\$64.26	\$94.88	\$65.67	\$96.97	\$67.11	\$99.10	\$68.59	\$101.28	\$70.10	\$103.51
QA Specialist	\$72.11	\$106.49	\$73.70	\$108.83	\$75.32	\$111.22	\$76.98	\$113.67	\$78.67	\$116.17
Administrative Assistant**	\$41.36	\$61.08	\$42.27	\$62.42	\$43.20	\$63.79	\$44.15	\$65.19	\$45.12	\$66.62
Senior Systems Analyst	\$132.37	\$195.47	\$135.28	\$199.77	\$138.26	\$204.16	\$141.30	\$208.65	\$144.41	\$213.24
Systems Analyst	\$93.52	\$138.07	\$95.58	\$141.11	\$97.68	\$144.21	\$99.83	\$147.38	\$102.03	\$150.62
Business Reengineering Analyst	--	\$295.28	--	\$295.28	--	\$295.28	--	\$295.28	--	\$295.28
Reengineering Analyst	—	\$252.70	—	\$252.70	—	\$252.70	—	\$252.70	—	\$252.70
Subject Matter Expert II	\$122.22	\$180.46	\$124.91	\$184.43	\$127.66	\$188.49	\$130.47	\$192.64	\$133.34	\$196.88
Subject Matter Expert I	\$58.78	\$86.76	\$60.07	\$88.67	\$61.39	\$90.62	\$62.74	\$92.61	\$64.12	\$94.65
Word Processing Technician**	\$42.11	\$62.16	\$43.04	\$63.53	\$43.99	\$64.93	\$44.96	\$66.36	\$45.95	\$67.82
Data Entry Clerk **	\$33.64	\$49.69	\$34.38	\$50.78	\$35.14	\$51.90	\$35.91	\$53.04	\$36.70	\$54.21
Lead Logistics Analyst	\$87.15	\$128.65	\$89.07	\$131.48	\$91.03	\$134.37	\$93.03	\$137.33	\$95.08	\$140.35
Senior Logistics Analyst	\$66.30	\$97.88	\$67.76	\$100.03	\$69.25	\$102.23	\$70.77	\$104.48	\$72.33	\$106.78
Journeyman Logistics Analyst	\$56.83	\$83.90	\$58.08	\$85.75	\$59.36	\$87.64	\$60.67	\$89.57	\$62.00	\$91.54



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Multiple Award Schedule Pricelist  
Contract Number GS00F263CA

November 23, 2020

SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Labor Category	Govt.	Contractor								
Acquisition Integrated Logistics Support Specialist I	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Acquisition Integrated Logistics Support Specialist II	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Acquisition Integrated Logistics Support Specialist III	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
Acquisition Integrated Logistics Support Specialist IV	\$144.16	\$176.64	\$147.33	\$180.53	\$150.57	\$184.50	\$153.88	\$188.56	\$157.27	\$192.71
Administrative Assistant IV	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Administrative Assistant V	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Aerospace Engineer I	\$80.09	\$98.14	\$81.85	\$100.30	\$83.65	\$102.51	\$85.49	\$104.77	\$87.37	\$107.07
Aerospace Engineer II	\$105.74	\$129.56	\$108.07	\$132.41	\$110.45	\$135.32	\$112.88	\$138.30	\$115.36	\$141.34
Applications Design Technician I	\$144.16	\$176.64	\$147.33	\$180.53	\$150.57	\$184.50	\$153.88	\$188.56	\$157.27	\$192.71
Applications Design Technician II	\$175.55	\$215.13	\$179.41	\$219.86	\$183.36	\$224.70	\$187.39	\$229.64	\$191.51	\$234.69
Application Engineer I	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Application Engineer II	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Application Engineer III	\$145.10	\$177.81	\$148.29	\$181.72	\$151.55	\$185.72	\$154.88	\$189.81	\$158.29	\$193.99
Application Programmer I	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Application Programmer II	\$131.02	\$160.56	\$133.90	\$164.09	\$136.85	\$167.70	\$139.86	\$171.39	\$142.94	\$175.16
Artificial Intelligence Engineer	\$131.02	\$160.56	\$133.90	\$164.09	\$136.85	\$167.70	\$139.86	\$171.39	\$142.94	\$175.16



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Multiple Award Schedule Pricelist  
Contract Number GS00F263CA

November 23, 2020

SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Business Process Reengineering Specialist I	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Business Process Reengineering Specialist II	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
Business Process Reengineering Specialist III	\$144.16	\$176.64	\$147.33	\$180.53	\$150.57	\$184.50	\$153.88	\$188.56	\$157.27	\$192.71
Cataloger	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Computer Systems Analyst Class I	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Computer Systems Analyst Class II	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
Computer Systems Analyst Class III	\$131.02	\$160.56	\$133.90	\$164.09	\$136.85	\$167.70	\$139.86	\$171.39	\$142.94	\$175.16
Configuration/Data Management Analyst I	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Configuration/Data Management Analyst II	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Contracts Administration Manager	\$131.02	\$160.56	\$133.90	\$164.09	\$136.85	\$167.70	\$139.86	\$171.39	\$142.94	\$175.16
Customer Support Technician Lead	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Database Administrator, Senior	\$119.89	\$146.91	\$122.53	\$150.14	\$125.23	\$153.44	\$127.99	\$156.82	\$130.81	\$160.27
Database Analyst I	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Database Analyst II	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Electrical Engineer I - Intern	\$89.69	\$109.93	\$91.66	\$112.35	\$93.68	\$114.82	\$95.74	\$117.35	\$97.85	\$119.93
Electrical Engineer II	\$109.75	\$134.50	\$112.16	\$137.46	\$114.63	\$140.48	\$117.15	\$143.57	\$119.73	\$146.73
Electrical Engineer III	\$127.93	\$156.76	\$130.74	\$160.21	\$133.62	\$163.73	\$136.56	\$167.33	\$139.56	\$171.01
Electronics Engineer	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79



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November 23, 2020

SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Facility Manager I	\$88.93	\$109.00	\$90.89	\$111.40	\$92.89	\$113.85	\$94.93	\$116.35	\$97.02	\$118.91
Facility Manager II	\$96.37	\$118.09	\$98.49	\$120.69	\$100.66	\$123.35	\$102.87	\$126.06	\$105.13	\$128.83
Facility Manager III	\$113.64	\$139.26	\$116.14	\$142.32	\$118.70	\$145.45	\$121.31	\$148.65	\$123.98	\$151.92
Financial Analyst I	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Financial Analyst II	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Financial Analyst III	\$119.89	\$146.91	\$122.53	\$150.14	\$125.23	\$153.44	\$127.99	\$156.82	\$130.81	\$160.27
Forecasting/Demand Planner Specialist I	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Forecasting/Demand Planner Specialist II	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
General Accountant II	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Graphic Artist I	\$67.27	\$82.42	\$68.75	\$84.23	\$70.26	\$86.08	\$71.81	\$87.97	\$73.39	\$89.91
Graphic Artist II	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Graphic Artist III	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
HAZMAT Specialist I	\$79.44	\$97.35	\$81.19	\$99.49	\$82.98	\$101.68	\$84.81	\$103.92	\$86.68	\$106.21
HAZMAT Specialist II	\$88.65	\$108.64	\$90.60	\$111.03	\$92.59	\$113.47	\$94.63	\$115.97	\$96.71	\$118.52
HAZMAT Specialist III	\$94.08	\$115.28	\$96.15	\$117.82	\$98.27	\$120.41	\$100.43	\$123.06	\$102.64	\$125.77
Industrial Engineer I	\$80.57	\$98.77	\$82.34	\$100.94	\$84.15	\$103.16	\$86.00	\$105.43	\$87.89	\$107.75
Industrial Engineer II	\$113.39	\$138.94	\$115.88	\$142.00	\$118.43	\$145.12	\$121.04	\$148.31	\$123.70	\$151.57
Industrial Engineer III	\$125.30	\$153.54	\$128.06	\$156.92	\$130.88	\$160.37	\$133.76	\$163.90	\$136.70	\$167.51
Information Assurance Engineer I	\$119.89	\$146.91	\$122.53	\$150.14	\$125.23	\$153.44	\$127.99	\$156.82	\$130.81	\$160.27
Information Assurance Engineer II	\$144.16	\$176.64	\$147.33	\$180.53	\$150.57	\$184.50	\$153.88	\$188.56	\$157.27	\$192.71
Information Systems Engineer I	\$131.93	\$161.65	\$134.83	\$165.21	\$137.80	\$168.84	\$140.83	\$172.55	\$143.93	\$176.35



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Multiple Award Schedule Pricelist  
Contract Number GS00F263CA

November 23, 2020

SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Information Systems Engineer II	\$159.58	\$195.55	\$163.09	\$199.85	\$166.68	\$204.25	\$170.35	\$208.74	\$174.10	\$213.33
Information Systems Engineer III	\$193.10	\$236.61	\$197.35	\$241.82	\$201.69	\$247.14	\$206.13	\$252.58	\$210.66	\$258.14
Information Systems Technologist I	\$102.48	\$125.58	\$104.73	\$128.34	\$107.03	\$131.16	\$109.38	\$134.05	\$111.79	\$137.00
Information Systems Technologist II	\$117.89	\$144.44	\$120.48	\$147.62	\$123.13	\$150.87	\$125.84	\$154.19	\$128.61	\$157.58
Information Systems Technologist III	\$131.76	\$161.46	\$134.66	\$165.01	\$137.62	\$168.64	\$140.65	\$172.35	\$143.74	\$176.14
Logistics Program Director I	\$193.10	\$236.61	\$197.35	\$241.82	\$201.69	\$247.14	\$206.13	\$252.58	\$210.66	\$258.14
Logistics Program Director II	\$212.47	\$260.36	\$217.14	\$266.09	\$221.92	\$271.94	\$226.80	\$277.92	\$231.79	\$284.03
Logistics Program Manager	\$159.58	\$195.55	\$163.09	\$199.85	\$166.68	\$204.25	\$170.35	\$208.74	\$174.10	\$213.33
Logistics Project Control Specialist	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Logistics Project Manager	\$145.10	\$177.81	\$148.29	\$181.72	\$151.55	\$185.72	\$154.88	\$189.81	\$158.29	\$193.99
Logistics Technology Consultant I	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Logistics Technology Consultant II	\$144.16	\$176.64	\$147.33	\$180.53	\$150.57	\$184.50	\$153.88	\$188.56	\$157.27	\$192.71
Logistics Technology Consultant III	\$174.35	\$213.68	\$178.19	\$218.38	\$182.11	\$223.18	\$186.12	\$228.09	\$190.21	\$233.11
Maintenance Engineering Analyst/Planner	\$82.18	\$100.72	\$83.99	\$102.94	\$85.84	\$105.20	\$87.73	\$107.51	\$89.66	\$109.88
Mechanical Engineer I	\$81.54	\$99.95	\$83.33	\$102.15	\$85.16	\$104.40	\$87.03	\$106.70	\$88.94	\$109.05
Mechanical Engineer II	\$104.38	\$127.93	\$106.68	\$130.74	\$109.03	\$133.62	\$111.43	\$136.56	\$113.88	\$139.56
Mechanical Engineer III	\$118.21	\$144.88	\$120.81	\$148.07	\$123.47	\$151.33	\$126.19	\$154.66	\$128.97	\$158.06
Network Integration Engineer I	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23



Navigate.  
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SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Network Integration Engineer II	\$144.16	\$176.64	\$147.33	\$180.53	\$150.57	\$184.50	\$153.88	\$188.56	\$157.27	\$192.71
Operations Logistic Manager I	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Operations Logistic Manager II	\$119.89	\$146.91	\$122.53	\$150.14	\$125.23	\$153.44	\$127.99	\$156.82	\$130.81	\$160.27
Operations Logistic Manager III	\$131.93	\$161.65	\$134.83	\$165.21	\$137.80	\$168.84	\$140.83	\$172.55	\$143.93	\$176.35
Operations Research Analyst I	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Operations Research Analyst II	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
OPSEC Specialist I	\$92.04	\$112.77	\$94.06	\$115.25	\$96.13	\$117.79	\$98.24	\$120.38	\$100.40	\$123.03
OPSEC Specialist II	\$101.30	\$124.16	\$103.53	\$126.89	\$105.81	\$129.68	\$108.14	\$132.53	\$110.52	\$135.45
OPSEC Specialist III	\$110.22	\$135.08	\$112.64	\$138.05	\$115.12	\$141.09	\$117.65	\$144.19	\$120.24	\$147.36
Packaging Engineer I	\$80.61	\$98.79	\$82.38	\$100.96	\$84.19	\$103.18	\$86.04	\$105.45	\$87.93	\$107.77
Packaging Engineer II	\$96.66	\$118.46	\$98.79	\$121.07	\$100.96	\$123.73	\$103.18	\$126.45	\$105.45	\$129.23
Packaging Engineer III	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
Planning/Control Specialist	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Procurement Specialist II	\$81.37	\$89.95	\$83.16	\$91.93	\$84.99	\$93.95	\$86.86	\$96.02	\$88.77	\$98.13
Procurement Specialist III	\$119.11	\$131.67	\$121.73	\$134.57	\$124.41	\$137.53	\$127.15	\$140.56	\$129.95	\$143.65
Provisioning Specialist II	\$94.44	\$115.74	\$96.52	\$118.29	\$98.64	\$120.89	\$100.81	\$123.55	\$103.03	\$126.27
Quality Assurance Analyst I	\$94.80	\$116.18	\$96.89	\$118.74	\$99.02	\$121.35	\$101.20	\$124.02	\$103.43	\$126.75
Quality Assurance Analyst II	\$104.92	\$127.12	\$107.23	\$129.92	\$109.59	\$132.78	\$112.00	\$135.70	\$114.46	\$138.69
Quality Assurance Manager	\$131.02	\$160.56	\$133.90	\$164.09	\$136.85	\$167.70	\$139.86	\$171.39	\$142.94	\$175.16
Quality Assurance Specialist	\$98.41	\$108.78	\$100.58	\$111.17	\$102.79	\$113.62	\$105.05	\$116.12	\$107.36	\$118.67
Quality/RAM Data Manager	\$128.44	\$157.38	\$131.27	\$160.84	\$134.16	\$164.38	\$137.11	\$168.00	\$140.13	\$171.70



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SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Quality/RAM Engineering Analyst I	\$87.20	\$106.83	\$89.12	\$109.18	\$91.08	\$111.58	\$93.08	\$114.03	\$95.13	\$116.54
Quality/RAM Engineering Analyst II	\$94.78	\$104.79	\$96.87	\$107.10	\$99.00	\$109.46	\$101.18	\$111.87	\$103.41	\$114.33
Safety/Environmental Engineer	\$92.97	\$102.79	\$95.02	\$105.05	\$97.11	\$107.36	\$99.25	\$109.72	\$101.43	\$112.13
Security Specialist	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
Software Engineer/Analyst I	\$144.16	\$176.64	\$147.33	\$180.53	\$150.57	\$184.50	\$153.88	\$188.56	\$157.27	\$192.71
Software Engineer/Analyst II	\$193.10	\$236.61	\$197.35	\$241.82	\$201.69	\$247.14	\$206.13	\$252.58	\$210.66	\$258.14
Statistician/Mathematician	\$85.45	\$104.73	\$87.33	\$107.03	\$89.25	\$109.38	\$91.21	\$111.79	\$93.22	\$114.25
Subject Matter Expert I	\$144.16	\$159.36	\$147.33	\$162.87	\$150.57	\$166.45	\$153.88	\$170.11	\$157.27	\$173.85
Subject Matter Expert II	\$193.10	\$213.47	\$197.35	\$218.17	\$201.69	\$222.97	\$206.13	\$227.88	\$210.66	\$232.89
Supply & Value Chain/Logistics Analyst I	\$81.37	\$89.95	\$83.16	\$91.93	\$84.99	\$93.95	\$86.86	\$96.02	\$88.77	\$98.13
Supply & Value Chain/Logistics Analyst II	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Supply & Value Chain/Logistics Analyst III	\$98.41	\$108.78	\$100.58	\$111.17	\$102.79	\$113.62	\$105.05	\$116.12	\$107.36	\$118.67
Supply & Value Chain/Logistics Functional Analyst I	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Supply & Value Chain/Logistics Functional Analyst II	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Supply & Value Chain/Logistics Functional Analyst III	\$119.89	\$132.52	\$122.53	\$135.44	\$125.23	\$138.42	\$127.99	\$141.47	\$130.81	\$144.58
Supply & Value Chain/Logistics Functional Analyst IV	\$131.93	\$145.83	\$134.83	\$149.04	\$137.80	\$152.32	\$140.83	\$155.67	\$143.93	\$159.09



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SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Supply & Value Chain/Logistics Technical Specialist I	\$96.66	\$106.84	\$98.79	\$109.19	\$100.96	\$111.59	\$103.18	\$114.04	\$105.45	\$116.55
Supply & Value Chain/Logistics Technical Specialist II	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
Supply & Value Chain/Logistics Technical Specialist III	\$144.16	\$159.36	\$147.33	\$162.87	\$150.57	\$166.45	\$153.88	\$170.11	\$157.27	\$173.85
Systems Administrator I	\$89.45	\$98.90	\$91.42	\$101.08	\$93.43	\$103.30	\$95.49	\$105.57	\$97.59	\$107.89
Systems Administrator II	\$98.41	\$108.78	\$100.58	\$111.17	\$102.79	\$113.62	\$105.05	\$116.12	\$107.36	\$118.67
Systems Administrator III	\$119.11	\$131.67	\$121.73	\$134.57	\$124.41	\$137.53	\$127.15	\$140.56	\$129.95	\$143.65
Systems Engineer I	\$98.41	\$108.78	\$100.58	\$111.17	\$102.79	\$113.62	\$105.05	\$116.12	\$107.36	\$118.67
Systems Engineer II	\$119.89	\$132.52	\$122.53	\$135.44	\$125.23	\$138.42	\$127.99	\$141.47	\$130.81	\$144.58
Systems Engineer III	\$159.58	\$176.44	\$163.09	\$180.32	\$166.68	\$184.29	\$170.35	\$188.34	\$174.10	\$192.48
Systems Programmer I	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Systems Programmer II	\$119.11	\$131.67	\$121.73	\$134.57	\$124.41	\$137.53	\$127.15	\$140.56	\$129.95	\$143.65
Task Leader I	\$81.37	\$89.95	\$83.16	\$91.93	\$84.99	\$93.95	\$86.86	\$96.02	\$88.77	\$98.13
Task Leader II	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Task Leader III	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Technical Analyst I	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Technical Analyst II	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Technical Analyst III	\$131.02	\$160.56	\$133.90	\$164.09	\$136.85	\$167.70	\$139.86	\$171.39	\$142.94	\$175.16
Technical Publication Editor/Writer	\$108.29	\$132.72	\$110.67	\$135.64	\$113.10	\$138.62	\$115.59	\$141.67	\$118.13	\$144.79
Technical Surveillance & Counter Measures Specialist	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57



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SINs 541614SVC, 541614, 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Technical Writer I	\$73.96	\$90.64	\$75.59	\$92.63	\$77.25	\$94.67	\$78.95	\$96.75	\$80.69	\$98.88
Technical Writer II	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Technical Writer III	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Training Specialist I	\$81.37	\$99.70	\$83.16	\$101.89	\$84.99	\$104.13	\$86.86	\$106.42	\$88.77	\$108.76
Training Specialist II	\$89.45	\$109.63	\$91.42	\$112.04	\$93.43	\$114.50	\$95.49	\$117.02	\$97.59	\$119.59
Training Specialist III	\$98.41	\$120.61	\$100.58	\$123.26	\$102.79	\$125.97	\$105.05	\$128.74	\$107.36	\$131.57
Transportation Manager	\$119.11	\$145.96	\$121.73	\$149.17	\$124.41	\$152.45	\$127.15	\$155.80	\$129.95	\$159.23
Warehouse Manager	\$92.69	\$113.57	\$94.73	\$116.07	\$96.81	\$118.62	\$98.94	\$121.23	\$101.12	\$123.90
Document Preparation Clerk**	\$34.05	\$41.19	\$34.80	\$42.10	\$35.57	\$43.03	\$36.35	\$43.98	\$37.15	\$44.95
Electrician, Maintenance**	\$67.03	\$81.11	\$68.50	\$82.89	\$70.01	\$84.71	\$71.55	\$86.57	\$73.12	\$88.47
Engineering Technician I**	\$42.85	\$52.53	\$43.79	\$53.69	\$44.75	\$54.87	\$45.73	\$56.08	\$46.74	\$57.31
Engineering Technician II**	\$49.46	\$54.69	\$50.55	\$55.89	\$51.66	\$57.12	\$52.80	\$58.38	\$53.96	\$59.66
Engineering Technician III**	\$60.67	\$67.07	\$62.00	\$68.55	\$63.36	\$70.06	\$64.75	\$71.60	\$66.17	\$73.18
Engineering Technician IV**	\$69.59	\$76.93	\$71.12	\$78.62	\$72.68	\$80.35	\$74.28	\$82.12	\$75.91	\$83.93
General Clerk II**	\$35.00	\$42.86	\$35.77	\$43.80	\$36.56	\$44.76	\$37.36	\$45.74	\$38.18	\$46.75
General Clerk III**	\$43.86	\$53.79	\$44.82	\$54.97	\$45.81	\$56.18	\$46.82	\$57.42	\$47.85	\$58.68
Warehouse Specialist**	\$43.18	\$52.23	\$44.13	\$53.38	\$45.10	\$54.55	\$46.09	\$55.75	\$47.10	\$56.98



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SIN 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Labor Category	Govt.	Contractor								
Business Analyst I	\$95.94	\$123.69	\$98.05	\$126.41	\$100.21	\$129.19	\$102.41	\$132.03	\$104.66	\$134.93
Business Analyst II	\$121.39	\$156.06	\$124.06	\$159.49	\$126.79	\$163.00	\$129.58	\$166.59	\$132.43	\$170.25
Business Analyst III	\$145.66	\$187.27	\$148.86	\$191.39	\$152.13	\$195.60	\$155.48	\$199.90	\$158.90	\$204.30
Computer Programmer I	\$83.23	\$106.35	\$85.06	\$108.69	\$86.93	\$111.08	\$88.84	\$113.52	\$90.79	\$116.02
Computer Programmer II	\$91.32	\$117.90	\$93.33	\$120.49	\$95.38	\$123.14	\$97.48	\$125.85	\$99.62	\$128.62
Computer Programmer III	\$110.98	\$142.18	\$113.42	\$145.31	\$115.92	\$148.51	\$118.47	\$151.78	\$121.08	\$155.12
Configuration/Data Manager I	\$104.03	\$132.92	\$106.32	\$135.84	\$108.66	\$138.83	\$111.05	\$141.88	\$113.49	\$145.00
Configuration/Data Manager II	\$129.47	\$166.45	\$132.32	\$170.11	\$135.23	\$173.85	\$138.21	\$177.67	\$141.25	\$181.58
Configuration/Data Manager III	\$149.11	\$190.73	\$152.39	\$194.93	\$155.74	\$199.22	\$159.17	\$203.60	\$162.67	\$208.08
Configuration/Data Manager IV	\$172.25	\$221.96	\$176.04	\$226.84	\$179.91	\$231.83	\$183.87	\$236.93	\$187.92	\$242.14
Courseware Designer I **	\$82.08	\$105.20	\$83.89	\$107.51	\$85.74	\$109.88	\$87.63	\$112.30	\$89.56	\$114.77
Courseware Designer II	\$93.63	\$121.39	\$95.69	\$124.06	\$97.80	\$126.79	\$99.95	\$129.58	\$102.15	\$132.43
Courseware Designer III	\$117.90	\$151.42	\$120.49	\$154.75	\$123.14	\$158.15	\$125.85	\$161.63	\$128.62	\$165.19
Courseware Designer IV	\$135.26	\$174.57	\$138.24	\$178.41	\$141.28	\$182.34	\$144.39	\$186.35	\$147.57	\$190.45
Customer Support Center/Help Desk Specialist I **	\$63.56	\$82.08	\$64.96	\$83.89	\$66.39	\$85.74	\$67.85	\$87.63	\$69.34	\$89.56
Customer Support Center/Help Desk Specialist II	\$74.00	\$92.48	\$75.63	\$94.51	\$77.29	\$96.59	\$78.99	\$98.71	\$80.73	\$100.88
Database Administrator II	\$122.54	\$157.20	\$125.24	\$160.66	\$128.00	\$164.19	\$130.82	\$167.80	\$133.70	\$171.49
Database Administrator III	\$134.09	\$173.40	\$137.04	\$177.21	\$140.05	\$181.11	\$143.13	\$185.09	\$146.28	\$189.16



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SIN 611430	Option Period 1									
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	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Senior Database Manager IV	\$158.36	\$203.45	\$161.84	\$207.93	\$165.40	\$212.50	\$169.04	\$217.18	\$172.76	\$221.96
Exercise Support Specialist I **	\$97.11	\$126.01	\$99.25	\$128.78	\$101.43	\$131.61	\$103.66	\$134.51	\$105.94	\$137.47
Exercise Support Specialist II	\$112.11	\$144.50	\$114.58	\$147.68	\$117.10	\$150.93	\$119.68	\$154.25	\$122.31	\$157.64
Exercise Support Specialist III	\$164.14	\$211.54	\$167.75	\$216.19	\$171.44	\$220.95	\$175.21	\$225.81	\$179.06	\$230.78
Functional Tester I	\$50.85	\$63.56	\$51.97	\$64.96	\$53.11	\$66.39	\$54.28	\$67.85	\$55.47	\$69.34
Graphic Artist I **	\$68.22	\$87.85	\$69.72	\$89.78	\$71.25	\$91.76	\$72.82	\$93.78	\$74.42	\$95.84
Graphic Artist II	\$92.48	\$119.05	\$94.51	\$121.67	\$96.59	\$124.35	\$98.71	\$127.09	\$100.88	\$129.89
Graphic Artist III	\$112.11	\$144.50	\$114.58	\$147.68	\$117.10	\$150.93	\$119.68	\$154.25	\$122.31	\$157.64
Graphic Artist IV	\$139.87	\$181.48	\$142.95	\$185.47	\$146.09	\$189.55	\$149.30	\$193.72	\$152.58	\$197.98
Instructional System Designer I**	\$95.94	\$123.69	\$98.05	\$126.41	\$100.21	\$129.19	\$102.41	\$132.03	\$104.66	\$134.93
Instructional System Designer II	\$119.05	\$153.74	\$121.67	\$157.12	\$124.35	\$160.58	\$127.09	\$164.11	\$129.89	\$167.72
Instructional System Designer III	\$142.18	\$183.81	\$145.31	\$187.85	\$148.51	\$191.98	\$151.78	\$196.20	\$155.12	\$200.52
Instructional System Designer IV	\$169.92	\$220.77	\$173.66	\$225.63	\$177.48	\$230.59	\$181.38	\$235.66	\$185.37	\$240.84
Instructor I **	\$71.65	\$91.32	\$73.23	\$93.33	\$74.84	\$95.38	\$76.49	\$97.48	\$78.17	\$99.62
Instructor II **	\$80.91	\$101.72	\$82.69	\$103.96	\$84.51	\$106.25	\$86.37	\$108.59	\$88.27	\$110.98
Instructor III	\$113.26	\$145.66	\$115.75	\$148.86	\$118.30	\$152.13	\$120.90	\$155.48	\$123.56	\$158.90
Instructor IV	\$135.26	\$174.57	\$138.24	\$178.41	\$141.28	\$182.34	\$144.39	\$186.35	\$147.57	\$190.45
Learning Strategy Consultant I	\$160.67	\$206.90	\$164.20	\$211.45	\$167.81	\$216.10	\$171.50	\$220.85	\$175.27	\$225.71
Learning Strategy Consultant II	\$184.95	\$236.97	\$189.02	\$242.18	\$193.18	\$247.51	\$197.43	\$252.96	\$201.77	\$258.53



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November 23, 2020

SIN 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Learning Strategy Consultant III	\$198.82	\$257.77	\$203.19	\$263.44	\$207.66	\$269.24	\$212.23	\$275.16	\$216.90	\$281.21
Multimedia Specialist I **	\$77.47	\$98.27	\$79.17	\$100.43	\$80.91	\$102.64	\$82.69	\$104.90	\$84.51	\$107.21
Multimedia Specialist II	\$89.00	\$114.44	\$90.96	\$116.96	\$92.96	\$119.53	\$95.01	\$122.16	\$97.10	\$124.85
Multimedia Specialist III	\$104.03	\$132.92	\$106.32	\$135.84	\$108.66	\$138.83	\$111.05	\$141.88	\$113.49	\$145.00
Multimedia Specialist IV	\$112.11	\$144.50	\$114.58	\$147.68	\$117.10	\$150.93	\$119.68	\$154.25	\$122.31	\$157.64
Performance Specialist I	\$74.00	\$92.48	\$75.63	\$94.51	\$77.29	\$96.59	\$78.99	\$98.71	\$80.73	\$100.88
Performance Specialist II	\$79.75	\$100.55	\$81.50	\$102.76	\$83.29	\$105.02	\$85.12	\$107.33	\$86.99	\$109.69
Performance Specialist III	\$85.54	\$110.98	\$87.42	\$113.42	\$89.34	\$115.92	\$91.31	\$118.47	\$93.32	\$121.08
Program Director I	\$202.29	\$262.41	\$206.74	\$268.18	\$211.29	\$274.08	\$215.94	\$280.11	\$220.69	\$286.27
Program Manager I	\$145.66	\$187.27	\$148.86	\$191.39	\$152.13	\$195.60	\$155.48	\$199.90	\$158.90	\$204.30
Program Manager II	\$193.06	\$248.52	\$197.31	\$253.99	\$201.65	\$259.58	\$206.09	\$265.29	\$210.62	\$271.13
Project Technical Manager I	\$138.72	\$179.18	\$141.77	\$183.12	\$144.89	\$187.15	\$148.08	\$191.27	\$151.34	\$195.48
Project Technical Manager II	\$149.11	\$191.88	\$152.39	\$196.10	\$155.74	\$200.41	\$159.17	\$204.82	\$162.67	\$209.33
Quality Assurance Specialist I **	\$83.23	\$106.35	\$85.06	\$108.69	\$86.93	\$111.08	\$88.84	\$113.52	\$90.79	\$116.02
Quality Assurance Specialist II	\$115.58	\$147.95	\$118.12	\$151.20	\$120.72	\$154.53	\$123.38	\$157.93	\$126.09	\$161.40
Quality Assurance Specialist III	\$130.61	\$167.60	\$133.48	\$171.29	\$136.42	\$175.06	\$139.42	\$178.91	\$142.49	\$182.85
Quality Assurance Specialist IV	\$154.89	\$198.82	\$158.30	\$203.19	\$161.78	\$207.66	\$165.34	\$212.23	\$168.98	\$216.90
Senior Facilitator	\$130.61	\$167.60	\$133.48	\$171.29	\$136.42	\$175.06	\$139.42	\$178.91	\$142.49	\$182.85
Software Engineer I	\$85.54	\$110.98	\$87.42	\$113.42	\$89.34	\$115.92	\$91.31	\$118.47	\$93.32	\$121.08
Software Engineer II	\$127.16	\$163.00	\$129.96	\$166.59	\$132.82	\$170.25	\$135.74	\$174.00	\$138.73	\$177.83
Software Engineer III	\$146.80	\$188.43	\$150.03	\$192.58	\$153.33	\$196.82	\$156.70	\$201.15	\$160.15	\$205.58



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Multiple Award Schedule Pricelist  
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November 23, 2020

SIN 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Software Engineer IV	\$199.96	\$258.92	\$204.36	\$264.62	\$208.86	\$270.44	\$213.45	\$276.39	\$218.15	\$282.47
Subject Matter Expert I	\$146.80	\$188.43	\$150.03	\$192.58	\$153.33	\$196.82	\$156.70	\$201.15	\$160.15	\$205.58
Subject Matter Expert II	\$168.75	\$219.62	\$172.46	\$224.45	\$176.25	\$229.39	\$180.13	\$234.44	\$184.09	\$239.60
Subject Matter Expert III	\$231.20	\$298.23	\$236.29	\$304.79	\$241.49	\$311.50	\$246.80	\$318.35	\$252.23	\$325.35
Subject Matter Expert IV	\$309.77	\$399.96	\$316.58	\$408.76	\$323.54	\$417.75	\$330.66	\$426.94	\$337.93	\$436.33
Systems Analyst I	\$110.98	\$142.18	\$113.42	\$145.31	\$115.92	\$148.51	\$118.47	\$151.78	\$121.08	\$155.12
Systems Analyst II	\$144.50	\$184.95	\$147.68	\$189.02	\$150.93	\$193.18	\$154.25	\$197.43	\$157.64	\$201.77
System Engineer/Analyst I	\$101.72	\$131.79	\$103.96	\$134.69	\$106.25	\$137.65	\$108.59	\$140.68	\$110.98	\$143.77
System Engineer/Analyst II	\$119.05	\$152.56	\$121.67	\$155.92	\$124.35	\$159.35	\$127.09	\$162.86	\$129.89	\$166.44
System Engineer/Analyst III	\$144.50	\$184.95	\$147.68	\$189.02	\$150.93	\$193.18	\$154.25	\$197.43	\$157.64	\$201.77
System Engineer/Analyst IV	\$190.73	\$246.23	\$194.93	\$251.65	\$199.22	\$257.19	\$203.60	\$262.85	\$208.08	\$268.63
Technical Instructor I**	\$63.56	\$83.23	\$64.96	\$85.06	\$66.39	\$86.93	\$67.85	\$88.84	\$69.34	\$90.79
Technical Instructor II **	\$78.61	\$99.40	\$80.34	\$101.59	\$82.11	\$103.82	\$83.92	\$106.10	\$85.77	\$108.43
Technical Instructor III	\$86.71	\$112.11	\$88.62	\$114.58	\$90.57	\$117.10	\$92.56	\$119.68	\$94.60	\$122.31
Technical Instructor IV	\$97.11	\$124.85	\$99.25	\$127.60	\$101.43	\$130.41	\$103.66	\$133.28	\$105.94	\$136.21
Technical Writer I	\$75.15	\$94.78	\$76.80	\$96.87	\$78.49	\$99.00	\$80.22	\$101.18	\$81.98	\$103.41
Technical Writer II	\$89.00	\$115.58	\$90.96	\$118.12	\$92.96	\$120.72	\$95.01	\$123.38	\$97.10	\$126.09
Technician I*	\$58.96	\$76.31	\$60.26	\$77.99	\$61.59	\$79.71	\$62.94	\$81.46	\$64.32	\$83.25
Technician II**	\$77.47	\$97.11	\$79.17	\$99.25	\$80.91	\$101.43	\$82.69	\$103.66	\$84.51	\$105.94
Technician III	\$92.48	\$119.05	\$94.51	\$121.67	\$96.59	\$124.35	\$98.71	\$127.09	\$100.88	\$129.89
Technician IV	\$109.80	\$139.87	\$112.22	\$142.95	\$114.69	\$146.09	\$117.21	\$149.30	\$119.79	\$152.58
Technician V	\$138.72	\$179.18	\$141.77	\$183.12	\$144.89	\$187.15	\$148.08	\$191.27	\$151.34	\$195.48
Test Examiner I	\$67.03	\$86.71	\$68.50	\$88.62	\$70.01	\$90.57	\$71.55	\$92.56	\$73.12	\$94.60
Test Examiner II	\$74.00	\$92.48	\$75.63	\$94.51	\$77.29	\$96.59	\$78.99	\$98.71	\$80.73	\$100.88
Test Examiner III	\$86.71	\$112.11	\$88.62	\$114.58	\$90.57	\$117.10	\$92.56	\$119.68	\$94.60	\$122.31



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SIN 611430	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Testing and Validation Expert I **	\$94.78	\$122.54	\$96.87	\$125.24	\$99.00	\$128.00	\$101.18	\$130.82	\$103.41	\$133.70
Testing and Validation Expert II	\$136.41	\$176.88	\$139.41	\$180.77	\$142.48	\$184.75	\$145.61	\$188.81	\$148.81	\$192.96
Testing and Validation Expert III	\$157.20	\$202.29	\$160.66	\$206.74	\$164.19	\$211.29	\$167.80	\$215.94	\$171.49	\$220.69
Training Director	\$160.67	\$208.08	\$164.20	\$212.66	\$167.81	\$217.34	\$171.50	\$222.12	\$175.27	\$227.01
Training Effects Specialist I**	\$68.22	\$87.85	\$69.72	\$89.78	\$71.25	\$91.76	\$72.82	\$93.78	\$74.42	\$95.84
Training Effects Specialist II**	\$76.31	\$95.94	\$77.99	\$98.05	\$79.71	\$100.21	\$81.46	\$102.41	\$83.25	\$104.66
Training Effects Specialist III**	\$85.54	\$110.98	\$87.42	\$113.42	\$89.34	\$115.92	\$91.31	\$118.47	\$93.32	\$121.08
Training Manager	\$113.26	\$145.66	\$115.75	\$148.86	\$118.30	\$152.13	\$120.90	\$155.48	\$123.56	\$158.90
Training Operations Manager I	\$121.39	\$156.06	\$124.06	\$159.49	\$126.79	\$163.00	\$129.58	\$166.59	\$132.43	\$170.25
Training Operations Manager II	\$138.72	\$179.18	\$141.77	\$183.12	\$144.89	\$187.15	\$148.08	\$191.27	\$151.34	\$195.48
Training Supervisor	\$139.87	\$180.33	\$142.95	\$184.30	\$146.09	\$188.35	\$149.30	\$192.49	\$152.58	\$196.72
Videographer/Editor**	\$58.96	\$76.31	\$60.26	\$77.99	\$61.59	\$79.71	\$62.94	\$81.46	\$64.32	\$83.25
Video Producer/Director	\$48.55	\$61.26	\$49.62	\$62.61	\$50.71	\$63.99	\$51.83	\$65.40	\$52.97	\$66.84



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November 23, 2020

SINs: 541611	Option Period 1									
	Year 6		Year 7		Year 8		Year 9		Year 10	
	8/16/2020—08/15/2021		8/16/2021—08/15/2022		8/16/2022—08/15/2023		8/16/2023—08/15/2024		8/16/2024—08/15/2025	
Labor Category	Govt.	Contractor								
Reengineering Consultant I	\$90.16	\$133.12	\$92.14	\$136.05	\$94.17	\$139.04	\$96.24	\$142.10	\$98.36	\$145.23
Reengineering Consultant II	\$125.58	\$185.42	\$128.34	\$189.50	\$131.16	\$193.67	\$134.05	\$197.93	\$137.00	\$202.28
Reengineering Consultant III	\$153.89	\$227.26	\$157.28	\$232.26	\$160.74	\$237.37	\$164.28	\$242.59	\$167.89	\$247.93
Reengineering Consultant IV	\$180.11	\$265.91	\$184.07	\$271.76	\$188.12	\$277.74	\$192.26	\$283.85	\$196.49	\$290.09
Reengineering Consultant V	\$210.51	\$310.79	\$215.14	\$317.63	\$219.87	\$324.62	\$224.71	\$331.76	\$229.65	\$339.06
Reengineering Consultant VI	\$250.42	\$369.80	\$255.93	\$377.94	\$261.56	\$386.25	\$267.31	\$394.75	\$273.19	\$403.43
Professional Analyst I**	\$55.72	\$82.28	\$56.95	\$84.09	\$58.20	\$85.94	\$59.48	\$87.83	\$60.79	\$89.76
Professional Analyst II	\$71.82	\$106.02	\$73.40	\$108.35	\$75.01	\$110.73	\$76.66	\$113.17	\$78.35	\$115.66
Professional Analyst III	\$103.68	\$153.06	\$105.96	\$156.43	\$108.29	\$159.87	\$110.67	\$163.39	\$113.10	\$166.98
Professional Analyst IV	\$118.14	\$174.43	\$120.74	\$178.27	\$123.40	\$182.19	\$126.11	\$186.20	\$128.88	\$190.30
Professional Analyst V	\$142.97	\$211.09	\$146.12	\$215.73	\$149.33	\$220.48	\$152.62	\$225.33	\$155.98	\$230.29
Professional Analyst VI	\$173.86	\$256.50	\$177.68	\$262.14	\$181.59	\$267.91	\$185.58	\$273.80	\$189.66	\$279.82
Administrative Support I **	\$39.70	\$58.59	\$40.57	\$59.88	\$41.46	\$61.20	\$42.37	\$62.55	\$43.30	\$63.93
Administrative Support II **	\$46.96	\$69.30	\$47.99	\$70.82	\$49.05	\$72.38	\$50.13	\$73.97	\$51.23	\$75.60
Administrative Support III**	\$64.48	\$95.18	\$65.90	\$97.27	\$67.35	\$99.41	\$68.83	\$101.60	\$70.34	\$103.84
Technical Analyst I	\$41.91	\$61.90	\$42.83	\$63.26	\$43.77	\$64.65	\$44.73	\$66.07	\$45.71	\$67.52
Technical Analyst II	\$62.96	\$92.97	\$64.35	\$95.02	\$65.77	\$97.11	\$67.22	\$99.25	\$68.70	\$101.43
Technical Analyst III	\$84.09	\$124.16	\$85.94	\$126.89	\$87.83	\$129.68	\$89.76	\$132.53	\$91.73	\$135.45
Technical Analyst IV	\$116.35	\$171.83	\$118.91	\$175.61	\$121.53	\$179.47	\$124.20	\$183.42	\$126.93	\$187.46



### Labor Category Descriptions for SINs 541611

Labor Category Descriptions for SINs 541611	
Labor Category	Description
Reengineering Consultant I	Provides technical expertise in conducting capabilities studies, requirements analysis, and technology assessments. <b>Education:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline and 4 years related technical analysis experience or a Master's degree and 2 years of experience is necessary. Ten (10) years of applicable professional technical experience may be substituted for degree requirements.
Reengineering Consultant II	Provides technical expertise in conducting capabilities studies, requirement analysis, and technology assessments. Participates in the development of strategic plans and assists with the implementation. Capable of conducting business case analysis including cost assessments and return on investment analyses. Track and monitor organizational structure and management changes. <b>Education:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline and 6 years related technical analysis experience or Master's degree and 3 or Ph.D. and 1 years of experience. Twelve (12) years of applicable professional technical experience may be substituted for degree requirements.
Reengineering Consultant III	Responsible as a team leader for coordinating the evaluation and redesign of current business processes to ensure effective and efficient use of business information technology and resources, and improve process performance. Recommends and designs cost effective strategies for use of system technology to meet customer information goals and objectives. Experience in analysis, design and development of large business information systems. <b>Education:</b> Bachelor's degree in Business, Computer Science, Information Systems or related field with 8 years of experience; Master's degree and 6 years of experience or a Ph.D. and 2 years of experience. Fifteen (15) years of management experience may be substituted for the degree requirement. Business Process Reengineering experience is necessary with 3 years of experience in the analysis, design/redesign, development, integration, and implementation of large scale business processes/systems. Must be capable of managing a reengineering task as part of an overall project reengineering effort.
Reengineering Consultant IV	Provide consulting to directors and senior managers on quality improvement. Develop, lead, and conduct quality workshops, benchmarking, and surveys. Facilitate process improvement efforts. Serve as project manager for a team of consultants and analysts. Generate project level recommendations and implementation plans. <b>Education:</b> Bachelor's degree in a related field and 10 years of experience or a Master's degree in a related field and 8 years of experience or Ph.D. and 5 years of experience. Seventeen (17) years of applicable professional technical experience may be substituted for degree requirements. Business Process Reengineering experience is necessary with 5 years of experience in the analysis, design/redesign, development, integration, and implementation of large scale business processes/systems.
Reengineering Consultant V	Responsible for leading and coordinating the evaluation and reengineering of current business processes. Recommends and designs cost effective strategies to increase the effectiveness and efficiency of the organizations business processes through changes in policies, procedures, organization structure and the application of enabling technology. Demonstrate ability to perform research, analysis, and evaluation of business processes and procedures identifying problems and developing solutions that achieve optimum performance and cost effectiveness.



Labor Category Descriptions for SINs 541611

	<p><b>Education:</b> Bachelor's degree in Business, Information Systems or related field and 18 years of experience or Master's degree and 14 years of experience or Ph.D. and 8 years of experience. Twenty (20) years of applicable professional technical experience may be substituted for degree requirements.</p>
Reengineering Consultant VI	<p>Provide consulting to agency directors and senior managers on quality improvement. Design, organize, lead, and conduct executive level workshops, benchmarking, and surveys. Facilitate process improvement efforts. Manage a team of senior consultants and analysts. Give lectures, speeches or write articles.</p> <p><b>Education:</b> Bachelor's degree in Business, Information Systems or related field and 20 years of experience. Master's degree and 16 years of experience or Ph.D. and 10 years of experience. Twenty-five (25) years of applicable professional technical experience may be substituted for degree requirements.</p>
Professional Analyst I**	<p>Possess a working knowledge of specific areas of business and organizational operations including strategic planning.</p> <p><b>Education:</b> Bachelor's degree in a related field. Four (4) years of applicable professional technical experience may be substituted for degree requirements.</p>
Professional Analyst II	<p>Supports completion of specific project taskings and works with team to identify, analyze and recommend project related solutions. Must possess applicable experience in related field (i.e., acquisition management, engineering, healthcare, research and development, environmental safety).</p> <p><b>Education:</b> Bachelor's degree and 2 years of experience in related field or Master's degree. Six (6) years of applicable professional technical experience may be substituted for degree requirements.</p>
Professional Analyst III	<p>Must possess applicable experience in related field (i.e., acquisition management, engineering, healthcare, research and development, environmental safety). Supports completion of specific project taskings and works with team to identify, analyze and recommend project related solutions. Experience in management of multi-disciplined team and providing guidance for specific projects or tasks.</p> <p><b>Education:</b> Bachelor's degree and 4 years of experience in related field or Master's degree and 2 years of experience or Ph.D. Ten (10) years of applicable professional technical experience may be substituted for degree requirements.</p>
Professional Analyst IV	<p>Must possess applicable experience in related field (i.e., acquisition management, engineering, healthcare, research and development, environmental safety). Responsible for understanding the basic aspects of business/organizational operations and advising team members of relevant approaches during solution development. Serve as facilitator for Integrated Product Team meetings and deliver presentations in related professional areas. Review quality of project deliverables.</p> <p><b>Education:</b> Bachelor's degree and 7 years of experience in related field or Master's degree and 4 years of experience or Ph.D. and 2 years of experience. Twelve (12) years of applicable professional technical experience may be substituted for degree requirements.</p>
Professional Analyst V	<p>Minimum of 6 years of experience in program/project management. Must possess applicable experience in related field (i.e., acquisition management, engineering, healthcare, research and development, environmental safety). Provides overall management for the program. Provides technical support for projects identified by individual task order. Prepares project implementation plan, coordinates project activities, monitors project milestones, and provides progress reports. Acts as interface between end user and technical staff.</p> <p><b>Education:</b> Bachelor's degree and 10 years of experience in related field or Master's degree and 6 years of experience or Ph.D. and 3 years of experience. Fifteen (15) years of applicable professional technical experience may be substituted for degree requirements.</p>
Professional Analyst VI	<p>Must have 8 years of experience in senior management / leadership positions having: Responsible for evaluating basic scientific, engineering or medical information and developing solutions: Experience managing multiple project tasks: and familiarity with management information systems and development</p>



Labor Category Descriptions for SINs 541611

	<p>of performance metrics. Must possess applicable experience in related field (i.e., acquisition management, engineering, healthcare, research and development, environmental safety).</p> <p><b>Education:</b> Bachelor's degree and 15 years of experience in related field or Master's degree and 10 years of experience or Ph.D. and 5 years of experience. Twenty (20) years of applicable professional technical experience may be substituted for degree requirements.</p>
Administrative Support I**	<p>Input data using a computer, terminal, or scanner. Enters data from numerous source documents to include medical records, bubble sheets, questionnaires and forms.</p> <p><b>Education:</b> High School graduate. One (1) year of data input experience using a computer, terminal, or scanner.</p>
Administrative Support II**	<p>Capable of constructing viewgraphs, charts, timelines, spreadsheets and preparing routine correspondence. Knowledge of word processing required.</p> <p><b>Education:</b> High School graduate. Course work and training in word processing. Minimum 3 years of Word processing experience and an understanding of basic Word processing concepts and practices.</p>
Administrative Support III***	<p>Edits and proofreads technical documents prior to publication. Coordinates scheduling and production of all supporting technical material and manuals. Knowledge of word processing, page layout and design, graphics and ability to integrate into desk-top publishing system.</p> <p><b>Education:</b> Bachelor's degree in literary or technical field or 5 years of experience in technical writing or program analyst support. Two (2) years in writing of technical, engineering, or other professional material requiring an understanding of the basic concepts and practices is desired.</p>
Technical Analyst I	<p>Experience in accomplishing government technical work in management information systems, scientific, engineering, logistics or training disciplines.</p> <p><b>Education:</b> High School graduate and 1 year experience of applicable professional technical discipline.</p>
Technical Analyst II	<p>Experience in accomplishing government technical work in management information systems, scientific, engineering, logistics or training disciplines. Specialized requirements may include development of electronic record, equipment operations, configuration and data management, operational test support, and inventory management.</p> <p><b>Education:</b> Bachelor's degree in related field and 1 year of experience. Five (5) years of applicable professional technical experience may be substituted for degree requirement.</p>
Technical Analyst III	<p>Experience in accomplishing government technical work in management information systems, scientific, engineering, logistics or training disciplines. Must have experience and skills necessary to manage substantial design, development, integration, test and/or combination of these disciplines for multiple tasks. Organize the planning and implementation of all contract support activities and interface with a wide variety of government personnel.</p> <p><b>Education:</b> Bachelor's degree in related field and 3 years of experience or Master's degree. Seven (7) years of applicable professional technical experience may be substituted for degree requirement.</p>
Technical Analyst IV	<p>Experience in accomplishing government technical work in management information systems, scientific, engineering, logistics or training disciplines. Provides technical support for projects identified by individual task order. Prepares project implementation plans, coordinates project activities, monitors project milestones, and provides progress reports. Acts as interface between end user and technical staff. Manages team of technical consultants and analysts. Reviews and ensures quality of project deliverables.</p> <p><b>Education:</b> Bachelor's degree in related field and 7 years of experience. Master's degree and 4 years of experience. Twelve (12) years of applicable professional technical experience may be substituted for degree requirement.</p>

## Labor Category Descriptions for SINs 611430, 611512

Labor Category Descriptions for SIN 611430	
Labor Category	Description
Business Analyst I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Applies analytical skills to high-level Business requests to help determine what the business wants or needs and if these requests or requirements are consistent and not in contradiction with each other.</p> <p><b>Functional Description:</b> With general supervision assists in developing an understanding of the requirements from the business perspective and translates them into ability statements, smaller sub-requirements, functions, tasks, etc. that are used by the Project Manager in a Work Breakdown Structure. The analysis may consist of several areas such as Business/Subject Knowledge, IT capabilities, feasibilities, costs, relevance, data, and dependencies across other business or project areas.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Instructional Design, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirements. Two (2) years of technical analysis experience.</p>
Business Analyst II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Bridges the gap between the customers and the project manager by gathering and documenting requirements.</p> <p><b>Functional Description:</b> Develops charts, process flows, use cases, and workflows. The work products are developed via interviews, workshop facilitation, and investigation of current state (existing systems and/or processes).</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Instructional Design, or other related scientific or technical discipline. Five (5) years of applicable professional technical experience may be substituted for degree requirements. Three (3) years of technical analysis experience.</p>
Business Analyst III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Assembles, analyzes and evaluates data to be able to make appropriate and well-reasoned recommendations and decisions to support the Business stakeholders and the Project team. Well-versed in analyzing the strategic profile of the organization and its environment, advising Senior Management on suitable policies, and the effects of policy decisions. Supervises other Business Analysts.</p> <p><b>Functional Description:</b> Develops business requirements specification which defines what the business wants. Develops functional requirements describing what the system, process or product/service must do in order to fulfill the business requirements. Provides expert advice that focuses on strategic organizational matters in the modern business world. Provides recommendations, briefings, and advice to corporate executives or to senior Government executives.</p> <p><b>Minimum Education/Experience:</b> Master's degree in Computer Science, Information Systems, Engineering, Business, Instructional Design, or other related scientific or technical discipline. Six (6) years of applicable professional technical experience may be substituted for degree requirements. Five (5) years of technical analysis experience.</p>



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Computer Programmer I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides capability to modify commercial off the shelf software (COTS) to meet the specific requirements. Minimum tasks include: developing standard and ad hoc reports using COTS and data provided by the client; producing and maintaining decision support systems; and using COTS software to develop input forms for data collection, data manipulation, and output.</p> <p><b>Functional Description:</b> Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a project leader or manager. A certain degree of creativity is required.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement.</p>
Computer Programmer II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Modifies commercial off the shelf software (COTS) to meet the specific requirements in user task orders. Minimum tasks include: developing standard and ad hoc reports using COTS and data provided by the client; producing and maintaining decision support systems; and using COTS software to develop input forms for data collection, data manipulation, and output.</p> <p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a project leader or manager. A moderate degree of creativity is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Six (6) years of applicable professional technical experience may be substituted for degree requirement.</p>
Computer Programmer III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Modifies commercial off the shelf software (COTS) to meet the specific requirements in user task orders. Minimum tasks include: developing standard and ad hoc reports using COTS and data provided by the client; producing and maintaining decision support systems; and using COTS software to develop input forms for data collection, data manipulation, and output. Supervises other programming staff.</p> <p><b>Functional Description:</b> May provide consultation on complex projects and is considered to be the top level contributor/specialist. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.</p> <p><b>Minimum Education/Experience:</b> Master's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Six (6) years of applicable professional technical experience may be substituted for degree requirement. Minimum of ten (10) years technical experience. At least three (3) years of experience in writing programs. At least two (2) years supervisory experience. Two (2) years of experience designing computer software.</p>
Configuration/Data Manager I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Assists in the design and development of the physical database using database tools and Structured Query Language (SQL).</p> <p><b>Functional Description:</b> Under general supervision, develops, administers, and implements Configuration Management (CM) plans and procedures; controls configuration baselines and interfaces; conducts functional and physical configuration audits and formal qualifications reviews; establishes and maintains CM documentation control systems; maintains the master records for the establishment and change of configuration baselines, engineering release system, configuration item development record (including the configuration index and change status listing), and configuration status accounting.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum two (2) years of database</p>



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	implementation experience using a relational data base system. Experience performing database maintenance to include database build and load procedures is required. Experience with development and use of stored procedures and triggers to include an extensive understanding of the impact of use and the maintenance requirements.
Configuration/Data Manager II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Manages the implementation and maintenance of the physical database. Designs and develops the physical implementation and maintenance procedures.</p> <p><b>Functional Description:</b> Under minimum supervision, develops and administers the CM plan for software and hardware systems, and implements instructions for assigned programs. Controls configuration baselines and interfaces; fulfills such contract data requirements as preparing drafts, forwarding correspondence, preparing and processing CM required data items; and compiles, prepares, and maintains the master records for the establishment and change of configuration baselines, engineering release system, configuration item development record and configuration status accounting.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 4 years of database implementation experience using a relational data base system. Experience performing relational database performance tuning is required. Experience with development and use of stored procedures and triggers to include an extensive understanding of the impact of use and maintenance requirements. Experience dealing in customer service environment is required.</p>
Configuration/Data Manager III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Provides highly technical expertise in the use of Data Base Management Systems (DBMS). Evaluates and recommends available DBMS products to support validated user requirements. Directs all facets of the physical database and related operations to include, but not limited to, legacy data conversion, data access procedures for specific users and applications, physical database implementation, and version and denormalization control.</p> <p><b>Functional Description:</b> Under minimum supervision, develops and administers the CM plan for software and hardware systems, and implements instructions for assigned programs. Controls configuration baselines and interfaces; fulfills such contract data requirements as preparing drafts, forwarding correspondence, preparing and processing CM required data items; and compiles, prepares, and maintains the master records for the establishment and change of configuration baselines, engineering release system, configuration item development record and configuration status accounting.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 10 years of database implementation experience using a relational data base system. Two (2) plus years of experience in a supervisory role is required. Experience dealing in customer service environment is required.</p>
Configuration/Data Manager IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Provides highly technical expertise in the use of DBMS. Evaluates and recommends available DBMS products to support validated user requirements. Directs all facets of the physical database and related operations to include, but not limited to, legacy data conversion, data access procedures for specific users and applications, physical database implementation, and version and denormalization control.</p>

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	<p><b>Functional Description:</b> Under general supervision, evaluates project/contact requirements and establishes/maintains a data tracking system (including financial data) to monitor and control data development, revision, and delivery. Coordinates the development, review, and submission of deliverable data in accordance with schedule and project/program requirements; evaluates project/program changes to determine the need for revision of relevant technical/ project documentation; periodically conducts audits of project/program documentation to ensure that a detailed and adequate audit trail exists; maintains contents and controls access to/distribution of project/ program files and technical library data.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 10 years of database implementation experience using a relational data base system. Four (4) years of experience working as a database manager/administrator or equivalent is required. Five (5) plus years of experience in a supervisory role is required. Experience working in a customer service environment is required.</p>
Courseware Designer I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Work on a team designing instructional materials with specific responsibility for web-based training courseware design.</p> <p><b>Functional Description:</b> Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a manager.</p> <p><b>Minimum Education/Experience:</b> Associate's degree and 3 years related experience; or technical certification and 5 years related experience.</p>
Courseware Designer II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Work on assessments of client needs on a team designing instructional materials with specific responsibility for web-based training courseware design.</p> <p><b>Functional Description:</b> Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a manager. A certain degree of creativity and latitude is required.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree and 2 years related experience; or Associate's degree and 5 years related experience; or technical certification and 7 years related experience.</p>
Courseware Designer III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Assess client needs for instructional materials with specific responsibility for web-based training courseware design.</p> <p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a manager. A moderate degree of creativity and latitude is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree 2 years related experience; or Bachelor's degree and 4 years related experience; or Associate's degree and 7 years related experience; or technical certification and 9 years related experience.</p>
Courseware Designer IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Lead a team to assess client needs for instructional materials with specific responsibility for web-based training courseware design.</p> <p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a senior product manager or a director. A wide degree of creativity and latitude is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree 4 years related experience; or Bachelor's degree and 6 years related experience; or Associate's degree and 9 years related experience; or technical certification and 11 years related experience.</p>

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<p>Customer Support Center/Help Desk Specialist I**</p>	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Provides technical expertise in systems operation and maintenance. Provides help desk support on systems.  <b>Functional Description:</b> Provide help desk support by receiving, recording, troubleshooting, and resolving incoming calls involving problems and questions related to the operation and setup of computer software and hardware. Accurately record and track calls using help desk software.  <b>Minimum Education/Experience:</b> Associate's degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline. Two (2) years of applicable professional technical experience may be substituted for degree requirement. Minimum 2 years of technical experience. One (1) year experience working with computer technology. Experience in a customer assistance or help desk operation. Knowledge and experience in troubleshooting techniques and problem solving for communications/computer systems and their components.</p>
<p>Customer Support Center/Help Desk Specialist II</p>	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Provides highly technical expertise in systems operation and maintenance. Provides help desk support on systems.  <b>Functional Description:</b> Provide help desk support by receiving, recording, troubleshooting, and resolving incoming calls involving problems and questions related to the operation and setup of computer software and hardware. Accurately record and track calls using help desk software. Tests software and hardware to evaluate ease of use and whether product will aid user in performing work. Writes or revises user training manuals and procedures.  <b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 2 years of technical experience. Two (2) years of experience working with computer technology. Experience in a customer assistance or help desk operation. Knowledge and experience in troubleshooting techniques and problem solving for communications/computer systems and their components.</p>
<p>Database Administrator II</p>	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Administers organization's database, using database management system to organize and store data.  <b>Functional Description:</b> The Senior Administrator should possess a deep understanding of database management tools and approaches to manage complex multi-disciplinary projects. Analyses, designs and implements accurate, secure, efficient, logical and physical data bases and coordinates database development applying knowledge of database design standards and database management system. Identifies and resolves production and/or applications development problems related to the use of the database management system software or utilities. Reviews project request describing database user needs. Studies existing data handling systems to evaluate effectiveness and develops new systems to improve production or workflow as required. Develops and tracks current database procedures and implements new standards in rules and guidelines for production efficiencies. Supports staff that provides data support for client deliverables, industry presentations, and/or written reports.  <b>Minimum Education/Experience:</b> Bachelor's degree Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 6 years of database implementation experience using a relational data base system.</p>
<p>Database Administrator III</p>	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Administers organization's database, using database management system to organize and store data.  <b>Functional Description:</b> The Senior Administrator should possess a deep understanding of database management tools and approaches to manage complex multi-disciplinary projects. Analyses, designs and implements accurate, secure, efficient, logical and physical data bases and coordinates</p>

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	<p>database development applying knowledge of database design standards and database management system. Identifies and resolves production and/or applications development problems related to the use of the database management system software or utilities. Reviews project request describing database user needs. Studies existing data handling systems to evaluate effectiveness and develops new systems to improve production or workflow as required. Develops and tracks current database procedures and implements new standards in rules and guidelines for production efficiencies. Supports staff that provides data support for client deliverables, industry presentations, and/or written reports.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 8 years of database implementation experience using a relational data base system.</p>
Senior Database Manager IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Provides highly technical expertise in the use of DBMS. Evaluates and recommends available DBMS products to support validated user requirements. Directs all facets of the physical database and related operations to include, but not limited to, legacy data conversion, data access procedures for specific users and applications, physical database implementation, and version and denormalization control.</p> <p><b>Functional Description:</b> The Senior Database Manager should possess a deep understanding of database management tools and approaches to manage complex multi-disciplinary projects. Oversee the development and tracking of current database procedures and implement new standards in rules and guidelines for production efficiencies. Supports staff that provides data support for client deliverables, industry presentations, and/or written reports.</p> <p><b>Minimum Education/Experience:</b> Master's degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Six (6) years of applicable professional technical experience may be substituted for degree requirement. Minimum 10 years of database implementation experience using a relational data base system. Four (4) years of experience working as a database manager/administrator or equivalent is required. Five (5) plus years of experience in a supervisory role is required. Experience working in a customer service environment is required.</p>
Exercise Support Specialist I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides expertise in federal government field or simulation training exercises.</p> <p><b>Functional Description:</b> Supports the development and conduct of field or simulation exercises in support of military and federal training events. May support scenario exercise planning, developing, and coordinating; assist in the execution of rotations; provide plans and support documents including Event After Action Reports.</p> <p><b>Minimum Education/Experience:</b> High School graduate with 1 year of experience developing or executing integrated field or simulation exercises</p>
Exercise Support Specialist II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides expertise in federal government field or simulation training exercises.</p> <p><b>Functional Description:</b> Supports the development and conduct of field or simulation exercises in support of military and federal training events. Supports scenario exercise planning, developing, and coordinating; assists in the execution of rotations; provides plans and support documents including Event After Action Reports.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree with three (3) years of experience developing or executing integrated field or simulation exercises. Four (4) years of applicable professional technical experience may be substituted for degree requirement. One (1) year must be specialized in the design and/or control of integrated field or simulation exercises.</p>

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<p>Exercise Support Specialist III</p>	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Provides and supervises expertise in federal government field or simulation training exercises.  <b>Functional Description:</b> Supports the development and conduct of field or simulation exercises in support of military and federal training events. Supports scenario exercise planning, developing, and coordinating; assists in the execution of rotations; provides plans and support documents including Event After Action Reports.  <b>Minimum Education/Experience:</b> Bachelor’s degree with 10 years of experience developing or executing integrated field or simulation exercises. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Four (4) years must be specialized in the design and/or control of integrated field or simulation exercises.</p>
<p>Functional Tester I</p>	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Test functionality of developed courseware deliverables.  <b>Functional Description:</b> Relies on instructions and pre-established guidelines to perform the functional testing of courseware deliverable. Testing environment is decided by the method of deployment to the client, such as: CD, LMS, or Zip Drive. Primary job functions do not typically require exercising independent judgment. Functional Tester reports directly to the Quality Assurance Manager.  <b>Minimum Education/Experience:</b> Bachelor’s degree or Associate’s degree and 2 years related experience or technical certification and 3 years related experience or 4 years related experience.</p>
<p>Graphic Artist I**</p>	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Design and develop basic graphic art to include 3D computer animations and simulations digital imaging, video/audio production, and integrate into authoring systems.  <b>Functional Description:</b> Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a manager.  <b>Minimum Education/Experience:</b> Associate’s degree or technical certification and 3 years related experience or 5 years related experience. Possess experience in one or all of the following tools: 3D Studio Max, Animator, Microsoft agent, PhotoShop, Illustrator, Flash, Cool, Sound Forge, Premier, VideoEdit, and Toolbook.</p>
<p>Graphic Artist II</p>	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Design and develop graphic art to include 3D computer animations and simulations digital imaging, video/audio production, and integrate into authoring systems.  <b>Functional Description:</b> Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor. A moderate degree of creativity and latitude is required.  <b>Minimum Education/Experience:</b> Bachelor’s degree or Associate’s degree and 2 years related experience; technical certification and 5 years related experience; or 7 years related experience. Possess experience in one or all of the following tools: 3D Studio Max, Animator, Microsoft agent, PhotoShop, Illustrator, Flash, Cool, Sound Forge, Premier, VideoEdit, and Toolbook.</p>
<p>Graphic Artist III</p>	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory</p>

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	<p><b>General Description:</b> Design and develop complex graphic art to include 3D computer animations and simulations digital imaging, video/audio production, and integrate into authoring systems.</p> <p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a manager. A wide degree of creativity and latitude is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree; Bachelor's degree and 2 years related experience, Associate's degree and 4 years related experience; technical certification and 7 years related experience; or 9 years related experience. Possess experience in one or all of the following tools: 3D Studio Max, Animator, Microsoft Agent, PhotoShop, Illustrator, Flash, Cool, Sound Forge, Premier, VideoEdit, and Toolbook.</p>
Graphic Artist IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Design and develop highly complex graphic art to include 3D computer animations and simulations digital imaging, video/audio production, and integrate into authoring systems. Supervise other graphic artists and associated staff.</p> <p><b>Functional Description:</b> Reviews graphics requests to determine scope of requirements, consults with and advises requester regarding the most appropriate and economical means of effective request. Plans and conceives methods of approach; generates routine graphics using computer-aided graphics techniques; designs templates for use by word processing and graphics staff to produce company documents (e.g., proposals); performs system administration functions required for hardware/software tools being used; reviews preliminary sketches and outlines with the manager and/or client to ensure that specifications are accomplished.</p> <p><b>Minimum Education/Experience:</b> Master's degree and 2 years related experience; Bachelor's degree and 4 years related experience, Associate's degree and 6 years related experience; technical certification and 9 years related experience; or 11 years related experience. Possess experience in one or all of the following tools: 3D Studio Max, Animator, Microsoft agent, PhotoShop, Illustrator, Flash, Cool, Sound Forge, Premier, VideoEdit, and Toolbook.</p>
Instructional System Designer I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Work on a team performing instructional activities design and development and production of interactive multimedia learning material using the Instructional Systems Design (ISD) process for training development.</p> <p><b>Functional Description:</b> Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a manager.</p> <p><b>Minimum Education/Experience:</b> Associate's degree; or technical certification and 3 years related experience; or 5 years related experience.</p>
Instructional System Designer II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Work on assessments of client training needs, instructional activities design and development and production of interactive multimedia learning material using the Instructional Systems Design (ISD) process for training development.</p> <p><b>Functional Description:</b> Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor. A moderate degree of creativity and latitude is required.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree or Associate's degree and 2 years related experience; or technical certification and 5 years related experience; or 7 years related experience.</p>
Instructional System Designer III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory</p>

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	<p><b>General Description:</b> Assess client training needs, instructional activities design and development and production of interactive multimedia learning material using the Instructional Systems Design (ISD) process for training development.</p> <p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a manager. A wide degree of creativity and latitude is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree or Bachelor's degree and 2 years related experience, Associate's degree and 4 years related experience; or technical certification and 7 years related experience; or 9 years related experience.</p>
Instructional System Designer IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Lead a team to assess client training needs, instructional activities design and development and production of interactive multimedia learning material using the Instructional Systems Design (ISD) process for training development.</p> <p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead subordinate personnel. A wide degree of creativity and latitude is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree and 2 years related experience; Bachelor's degree and 4 years related experience, Associate's degree and 6 years related experience; technical certification and 9 years related experience; or 11 years related experience.</p>
Instructor I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provide basic instruction on an area of expertise.</p> <p><b>Functional Description:</b> Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a manager.</p> <p><b>Minimum Education/Experience:</b> Associate's degree; or technical certification and 3 years related experience; or 5 years related experience.</p>
Instructor II**	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provide instruction on an area of expertise, work on development of lesson plans in specific areas of expertise.</p> <p><b>Functional Description:</b> Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor. A moderate degree of creativity and latitude is required.</p> <p><b>Minimum Education/Experience:</b> Associate's degree and 2 years related experience; technical certification and 5 years related experience; or 7 years related experience.</p>
Instructor III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provide advanced instruction; develop lesson plans on a broad area of expertise.</p> <p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a manager. A wide degree of creativity and latitude is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree; Bachelor's degree and 2 years related experience, Associate's degree and 4 years related experience; technical certification and 7 years related experience; or 9 years related experience.</p>
Instructor IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Lead a team providing instruction on broad areas of expertise and development of complex lesson plans.</p>

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	<p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead subordinate personnel. A wide degree of creativity and latitude is expected.</p> <p><b>Minimum Education/Experience:</b> Master's degree and 2 years related experience; Bachelor's degree and 4 years related experience, Associate's degree and 6 years related experience; technical certification and 9 years related experience; or 11 years related experience.</p>
Learning Strategy Consultant I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Assists in learning strategy definition by identifying business benefits and return on investment opportunities.</p> <p><b>Functional Description:</b> With general supervision assists in developing an understanding of the learning requirements from the business perspective and translates them into potential training interventions and develops supporting return on investment measurements and analysis.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Workplace Learning and Performance, Instructional Design, or other related discipline. Four (4) years of applicable professional experience may be substituted for degree requirements. Two (2) years of learning analysis experience.</p>
Learning Strategy Consultant II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Assesses organization's readiness for learning, determines the scope of the learning strategy, calculates the cost-benefit and ROI of the learning strategies, and develops a strategic plan.</p> <p><b>Functional Description:</b> Assesses authoring tools alternatives. Determines learning and non-learning intervention opportunities, and establishes evaluation and ROI metrics. Provides project management and learning experience design and development expertise. Identifies cross-cultural learning opportunities.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Workplace Learning and Performance, Instructional Design, or other related discipline. Five (5) years of applicable professional experience may be substituted for degree requirements. Three (3) years of learning analysis experience.</p>
Learning Strategy Consultant III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Assesses organization's readiness for learning, determines the scope of the learning strategy, calculates the cost-benefit and ROI of the learning strategies, and develops a strategic plan.</p> <p><b>Functional Description:</b> Develops learning strategy definitions and policies by engagement business stakeholders and facilitating client and staff workshops. Defines change management approaches, identifies non-learning interventions, and certification program design. Provides learning technology consultancy and resource and infrastructure planning. Provides vendor selection and management planning and policies, best practice adoption and implementation, process development and implementation. Provides expert advice on use of e-learning and emerging technologies, LMS selection and global training operations.</p> <p><b>Minimum Education/Experience:</b> Master's degree in Workplace Learning and Performance, Instructional Design, or other related discipline. Six (6) years of applicable professional experience may be substituted for degree requirements. Five (5) years of learning analysis experience.</p>
Multimedia Specialist I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Work on a team to develop web-based and computer-based training, education, reference courses, marketing materials, or other electronic lessons.</p> <p><b>Functional Description:</b> Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a manager.</p>

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	<p><b>Minimum Education/Experience:</b> Associate's degree; or technical certification and 3 years related experience; or 5 years related experience. Possess experience in the following tools: Microsoft Word, PowerPoint, Flash, Toolbook, Authorware.</p>
Multimedia Specialist II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Develop web-based and computer-based training, education, reference courses, marketing materials, or other electronic lessons.  <b>Functional Description:</b> Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor. A moderate degree of creativity and latitude is required.  <b>Minimum Education/Experience:</b> Bachelor's degree or Associate's degree and 2 years related experience; technical certification and 5 years related experience; or 7 years related experience. Possess experience in the following tools: Microsoft Word, PowerPoint, Flash, Toolbook, Authorware.</p>
Multimedia Specialist III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Develop complex web-based and computer-based training, education, reference courses, marketing materials, or other electronic lessons.  <b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a manager. A wide degree of creativity and latitude is expected.  <b>Minimum Education/Experience:</b> Master's degree; Bachelor's degree and 2 years related experience, Associate's degree and 4 years related experience; technical certification and 7 years related experience; or 9 years related experience. Possess experience in the following tools: Microsoft Word, PowerPoint, Flash, Toolbook, Authorware.</p>
Multimedia Specialist IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Lead a team to develop complex web-based and computer-based training, education, reference courses, marketing materials, or other electronic lessons.  <b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead subordinate personnel. A wide degree of creativity and latitude is expected.  <b>Minimum Education/Experience:</b> Master's degree and 2 years related experience; Bachelor's degree and 4 years related experience, Associate's degree and 6 years related experience; technical certification and 9 years related experience; or 11 years related experience. Possess experience in the following tools: Microsoft Word, PowerPoint, Flash, Toolbook, Authorware.</p>
Performance Specialist I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Establishes and/or manages overall program of instruction, integrates lessons learned from field activities, and performs analysis of training effectiveness.  <b>Functional Description:</b> Conducts analysis and evaluation of current program of instruction. Ensures all Federal regulations, standards and directives are integrated in program of instruction. Performs statistical analysis and evaluates the resulting data. May perform instructor course evaluation and analyze the resulting data. May monitor simulation/exercise events, perform after action evaluations, and analyze resulting data. Assist in the development of training methods and materials to improve performance. Maintain current knowledge of the latest development in training and technical specialty for integration into program of instruction.  <b>Minimum Education/Experience:</b> Bachelor's degree and 2 years technical experience in the specialty area under evaluation. Four (4) years of applicable professional experience may be substituted for degree requirement.</p>

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<p>Performance Specialist II</p>	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Establishes and/or manages overall program of instruction, integrates lessons learned from field activities, and performs analysis of training effectiveness.  <b>Functional Description:</b> Conducts analysis and evaluation of current program of instruction. Ensures all Federal regulations, standards and directives are integrated in program of instruction. Performs statistical analysis and evaluates the resulting data. May perform instructor course evaluation and analyze the resulting data. May monitor simulation/exercise events, perform after action evaluations, and analyze resulting data. Recommend the development of training methods and materials to improve performance. Maintain current knowledge of the latest development in training and technical specialty for integration into program of instruction.  <b>Minimum Education/Experience:</b> Bachelor's degree and 4 years technical experience in the specialty area under evaluation. Four (4) years of applicable professional experience may be substituted for degree requirement.</p>
<p>Performance Specialist III</p>	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Establishes and/or manages overall program of instruction, integrates lessons learned from field activities, and performs analysis of training effectiveness.  <b>Functional Description:</b> Conducts analysis and evaluation of current program of instruction. Ensures all Federal regulations, standards and directives are integrated in program of instruction. Performs statistical analysis and evaluates the resulting data. May perform instructor course evaluation and analyze the resulting data. May monitor simulation/exercise events, perform after action evaluations, and analyze resulting data. Recommend the development of training methods and materials to improve performance. Maintain current knowledge of the latest development in training and technical specialty for integration into program of instruction.  <b>Minimum Education/Experience:</b> Bachelor's degree and 6 years technical experience in the specialty area under evaluation. Four (4) years of applicable professional experience may be substituted for degree requirement.</p>
<p>Program Director I</p>	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Provides technical support for projects identified by individual task order. Prepares project implementation plan, coordinates project activities, monitors project milestones, and provides progress reports. Acts as interface between end user and technical staff.  <b>Functional Description:</b> Responsible for all aspects of performance (i.e., technical, contractual, administrative, financial). Consults with the customer to ensure adherence to contractual obligations, establishes and maintains technical and financial reports to show progress of programs to management and customers, organizes and assigns responsibilities to subordinates, oversees the completion of all assigned tasks, and provides support to New Business Development personnel in identifying and acquiring potential business.  <b>Minimum Education:</b> Master's degree in Computer Science, Health Care Administration, Information Systems, Engineering, Business, Accounting, Economics or other related scientific or technical discipline. Six (6) years of applicable professional technical expertise may be substituted for degree requirement. Minimum 10 years of technical experience. Six (6) years of experience in program/project management.</p>
<p>Program Manager I</p>	<p><b>General Skill Level:</b> Lvl I (Journeyman); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Provides technical support for projects identified by individual task orders. Prepares project implementation plan, coordinates project activities, monitors project milestones, and provides progress reports.</p>

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	<p><b>Functional Description:</b> Under limited supervision, responsible for all aspects of program performance (i.e., technical, contractual, administrative, financial). Manages and supervises personnel involved in all aspects of program activity, organizes and assigns responsibilities to subordinates, and oversees the successful completion of all assigned tasks and provides support to New Business Development personnel in identifying and acquiring potential business.</p> <p><b>Minimum Education/Experience:</b> Bachelor's in Computer Science, Information Systems, or technical discipline. This position requires ADP experience. Experience also includes increasing responsibilities in information systems design and management. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 8 years of technical experience.</p>
Program Manager II	<p><b>General Skill Level:</b> Lvl II (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Provides technical support for large, complex projects identified by individual task orders. Prepares project implementation plan, coordinates project activities, monitors project milestones, and provides progress reports.</p> <p><b>Functional Description:</b> Under limited supervision, responsible for all aspects of performance (i.e., technical, contractual, administrative, financial). Consults with the customer to ensure adherence to contractual obligations, establishes and maintains technical and financial reports to show progress of programs to management and customers, organizes and assigns responsibilities to subordinates, oversees the completion of all assigned tasks, and provides support to New Business Development personnel in identifying and acquiring potential business.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, or technical discipline. This position requires ADP experience. Experience also includes increasing responsibilities in information systems design and management. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 10 years of technical experience.</p>
Project Technical Manager I	<p><b>General Skill Level:</b> Lvl I (Journeyman); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Responsible for technical aspects of a given Task Order. Prepares implementation plan, coordinates activities, monitors milestones, and provides progress reports.</p> <p><b>Functional Description:</b> Under specific supervision of the program manager, will perform program analysis and control functions. Capable of creation and management of project information related to contractual requirements and cost (profit and loss reporting) for submittal to the program manager for review and approval. Have a basic understanding of accounting, management, and contract principles. Must be computer literate to include spreadsheets, automated accounting systems, word processing, and graphics systems.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, or other related technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 8 years of technical experience.</p>
Project Technical Manager II	<p><b>General Skill Level:</b> Lvl II (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>Labor Category Description:</b> Responsible for technical aspects of a large, complex Task Order. Prepares implementation plan, coordinates activities, monitors milestones, and provides progress reports.</p> <p><b>Functional Description:</b> Under specific supervision of the program manager, will perform program analysis and control functions. Capable of creation and management of project information related to contractual requirements and cost (profit and loss reporting) for submittal to the program manager for review and approval. Must have a rudimentary understanding of accounting, management, and contract principles. Must be computer literate and be able to use computer aids such as spreadsheets, automated accounting systems, word processing, and graphics systems.</p>

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	<p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Health Care Administration, Information Systems, Engineering, Business, Accounting, Economics, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 10 years of technical experience.</p>
Quality Assurance Specialist I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Performs quality assurance reviews and validations at all stages of the courseware development process on web-based and instructor-led training. Performs functional testing on courseware. Provides support to ensure each program produces a quality product in an effective and efficient manner. This is accomplished through team participation, product and process auditing, data collection and analysis, and initiation of process improvement activities.</p> <p><b>Functional Description:</b> Works under direct and close supervision. The work methods and/or sequence of work will be issued by oral/written instructions and standard operating procedures. Will assist professional staff on tasks considered routine with a relatively low degree of complexity. Interfaces with the technical staff.</p> <p><b>Minimum Education/Experience:</b> Associate's degree or 2 years experience in a related field.</p>
Quality Assurance Specialist II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Performs quality assurance reviews and validations at all stages of the courseware development process on web-based and instructor-led training. Performs functional testing on courseware. Mentors Quality Assurance Specialist I. Performs detailed failure analysis to determine root cause.</p> <p><b>Functional Description:</b> Assists in the preparation or modification of QA standard operating procedures to ensure compliance to customer specifications. Reviews test procedures. Aids in the conduct and documentation of in-house tests prior to formal witnessed tests. Generates documentation of in-house tests prior to formal witnessed tests. Assists in performing Usability Lab Testing.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree or Associate's degree and a minimum of 2 years of experience in quality assurance positions or equivalent. Three (3) years of applicable professional technical experience may be substituted for degree requirement.</p>
Quality Assurance Specialist III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Oversees failure analysis technical leadership for internal and external customers. Perform detailed failure analysis to determine root cause. Develop organizational skills and tools in support of failure analysis.</p> <p><b>Functional Description:</b> Mentors Quality Assurance Specialist I and II. Performs quality assurance reviews and validations at all stages of the courseware development process on web-based and instructor-led training. Assists in assigning workload to Quality Assurance Specialists I and II. Assists in the preparation or modification of QA standard operating procedures to ensure compliance to customer specifications. Reviews test procedures. Aids in the conduct and documentation of in-house tests prior to formal witnessed tests. Generates documentation of in-house tests prior to formal witnessed tests. Experience in the analysis of test data obtained to determine that the test completely accomplished specified requirements. Assists in capturing processes and the setup of the ISO9001:2000 Quality Management system. Assists in performing Usability Lab Testing.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree and a minimum of 2 years of experience or Associate's degree and a minimum of 5 years of experience in quality assurance positions or equivalent. Six (6) years of applicable professional technical experience may be substituted for degree requirement.</p>

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<p>Quality Assurance Specialist IV</p>	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Assigns workload to Quality Assurance Specialists I, II, and III. Develops organizational quality program and structure. Directs failure analysis for internal and external customers. Directs detailed failure analysis to determine root cause. Develops organizational skills and tools in support of failure analysis. Interfaces with senior management on quality issues. Manages Usability Lab Testing. Interfaces with external contract personnel. Maintains company and client specific Style Guides. Tracks Quality Assurance metrics. Captures and documents processes. Develops and maintains ISO9001:2000 Quality Management system. Trains personnel in ISO internal auditing procedures.</p> <p><b>Functional Description:</b> Works practically independent of any direct supervision in directing and/or performing advanced QA testing procedures and analysis. Exercises independent judgment and initiative in solving problems and performing highly complex tests and analyses. Initiates and implements long-term performance improvements after thorough analysis of defects and root cause/contributing factor analysis.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree and a minimum of 4 years of applicable professional technical experience or Master's degree and 2 years related experience. Minimum of 10 years progressive experience in quality management or equivalent positions may be substituted for degree requirement.</p>
<p>Senior Facilitator</p>	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides facilitation services for work groups or teams.</p> <p><b>Functional Description:</b> May perform initial assessment prior to team meeting. May develop agenda, coordinate daily schedule; manage collection and synthesis of information; and provide final report of data collected during session. Use problem solving skills to guide discussions towards productive result.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree with at least 6 years of experience in the facilitation of working group and team processes. Must have demonstrated problem solving skills associated with such facilitation with the Federal government or private industry. Must possess technical insight/capabilities of strategic significance in subject area.</p>
<p>Software Engineer I</p>	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Designs, develops, implements and maintains software programming applications. Supports and installs software applications and operating systems. Involved in the testing process including unit testing, writing test procedures and performing testing. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Uses instructions and pre-established guidelines to perform job requirements.</p> <p><b>Functional Description:</b> With direct supervision, perform technical assignments as directed. Provide assistance and guidance to associate and support staff as directed. Report progress and problems to senior software engineering personnel.</p> <p><b>Minimum Education/Experience:</b> Bachelor's in appropriate software engineering discipline or related software development field. Four (4) years of applicable professional technical experience may be substituted for degree requirement.</p>
<p>Software Engineer II</p>	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Designs, develops, implements and maintains software and firmware applications and systems. Supports and installs software applications and operating systems. Involved in the testing process and oversight including unit testing, writing test procedures and performing testing. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs various tasks and works under general supervision. Some creativity and latitude is required.</p>

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	<p><b>Functional Description:</b> Works under general supervision in the performance of technical tasks associated with a scientific or general data processing environment. Relies on experience and judgment to plan and accomplish goals. Performs the full range of software engineering tasks with a moderate level of supervision. A moderate degree of creativity and latitude is expected. Typically reports to program management or more senior software engineering personnel.</p> <p><b>Minimum Education/Experience:</b> Bachelor's with a minimum of three (3) years of technical experience in software engineering discipline or Master's in software engineering or related software development discipline. Associate's degree and a minimum of 2 years of experience in quality assurance positions or equivalent. Four (4) years of applicable professional technical experience may be substituted for Bachelor's degree requirement.</p>
Software Engineer III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Performs analysis for, designs, develops, and implements software applications. Supports and/or installs software applications/operating systems. Participates in the testing process at high levels. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report directly to a project lead or manager. A wide degree of creativity and latitude is expected.</p> <p><b>Functional Description:</b> Works practically independently providing consulting services on advanced operational problems associated with the use of computer or software systems to client personnel. Recommends methods of investigation to be employed in the development of solutions to specific technical problems. Will initiate studies and suggest techniques involved in accomplishing client objectives. Develop and evaluate plans, principles, and procedures for accomplishing client systems studies and provide professional analysis of methods and objectives. May train and assist less experienced personnel, as is required.</p> <p><b>Minimum Education/Experience:</b> Bachelor's and a minimum of 6 years of technical experience in appropriate engineering discipline or Master's and a minimum of four (4) in appropriate engineering discipline. An additional 4 or 5 years of applicable professional technical experience may be substituted for the Bachelor's or Master's degree requirement respectively. Four (4) years of applicable professional technical experience may be substituted for Bachelor's degree requirement.</p>
Software Engineer IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Performs requirements analysis, architects, designs, and develops complex software systems. Provides technical leadership and mentoring to project team members. Experienced with a variety of the field's concepts, practices, methodologies and procedures. Very knowledgeable and experienced with software development and lifecycle issues. Relies on experience and judgment to plan and accomplish goals and recommends solutions for clients.</p> <p><b>Functional Description:</b> Exercises independent judgment in the performance of all duties. Provides solutions to highly unusual and extremely difficult technical, administrative, and management problems requiring a high level of analytical ability. Consults extensively with customer representatives and employees. May direct the activities of groups of lower-level personnel. Typically reports to top management.</p> <p><b>Minimum Education/Experience:</b> Bachelor's and a minimum of 9 years of technical experience in appropriate software engineering discipline, Master's and a minimum of 5 or PhD in appropriate software engineering discipline. An additional 4 or 5 years of applicable professional technical experience may be substituted for the Bachelor's or Master's degree requirement respectively.</p>
Subject Matter Expert I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Possess a working knowledge of specific areas of expertise.</p>



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	<p><b>Functional Description:</b> With general supervision, familiar with a specific field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. A moderate degree of creativity and latitude is expected. Typically reports to program management.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree; or High School graduate with a minimum of 10 years of experience; with at least 7 years of experience in specific area of expertise.</p>
Subject Matter Expert II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Responsible for understanding the basic aspects of area of expertise and advising team members of relevant approaches during solution development. May serve as facilitator for Integrated Product Team meetings.</p> <p><b>Functional Description:</b> With general supervision, familiar with a specific field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. A moderate degree of creativity and latitude is expected. Typically reports to program management.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree and at least 10 years of experience.</p>
Subject Matter Expert III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Has advanced understanding of area of expertise. Advises team members of implication of approaches during solution development. Will serve as facilitator for Integrated Product Team meetings.</p> <p><b>Functional Description:</b> With general supervision, familiar with a specific field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. A wide degree of creativity and latitude is expected. Typically reports to program management.</p> <p><b>Minimum Education/Experience:</b> Master's degree and at least 15 years of experience or Bachelor's degree and 20 years of experience.</p>
Subject Matter Expert IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Has advanced understanding of broad with an organizational perspective of area of expertise. Advises team members on strategic implications of solution development. Will serve as facilitator for Integrated Product Team meetings.</p> <p><b>Functional Description:</b> Familiar with a specific field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. A wide degree of creativity and latitude is expected. Typically reports to program management.</p> <p><b>Minimum Education/Experience:</b> Master's degree and at least 20 years of experience or Bachelor's degree and 30 years of experience. Exceptional quality of experience may substitute for 5 years of experience.</p>
Systems Analyst I	<p><b>General Skill Level:</b> Lvl I (Journeyman); <b>Typical Role:</b> Non-Supervisory</p> <p><b>General Description:</b> Provides highly technical expertise in conducting capabilities studies, requirements analysis, and technology assessments.</p> <p><b>Functional Description:</b> Requires competence in all phases of systems analysis techniques and management practices in one subject matter area. Has the ability to work with internal and external customers. Has the capability to use analytical techniques to complete assignments. Ability to develop and apply advanced methods, theories and research techniques in the investigation and solution of advanced system requirements and problems. Is knowledgeable in the operation and use of related computer programming practices, system software, networks and computer equipment.</p>

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	<p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirements. Two (2) years of technical analysis experience. One (1) year related technical analysis experience.</p>
Systems Analyst II	<p><b>General Skill Level:</b> Lvl II (Senior); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Provides highly technical expertise in conducting capabilities studies, requirements analysis, and technology assessments.  <b>Functional Description:</b> Requires competence in all phases of systems analysis techniques and management practices on one or more subject matter areas. Has the ability to work with internal and external customers. Has the capability to use analytical techniques to complete assignments. Ability to develop and apply advanced methods, theories and research techniques in the investigation and solution of advanced system requirements and problems. Is knowledgeable in the operation and use of related computer programming practices, system software, networks and computer equipment.  <b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirements. Three (3) years of technical analysis experience. Two (2) years related technical analysis experience required.</p>
System Engineer/Analyst I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Provides technical support for projects identified by individual task order. Executes project plans and provides engineering expertise.  <b>Functional Description:</b> With direct supervision, perform technical assignments as directed. Provide assistance and guidance to associate and support staff as directed. Report progress and problems to senior engineering personnel.  <b>Minimum Education/Experience:</b> Bachelor's degree in appropriate engineering discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement.</p>
System Engineer/Analyst II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Provides technical support on more complex issues for projects identified by individual task order. Executes project plans and provides engineering expertise.  <b>Functional Description:</b> Works under general supervision in the performance of technical tasks associated with a scientific or general data processing environment. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. A moderate degree of creativity and latitude is expected. Typically reports to program management.  <b>Minimum Education/Experience:</b> Bachelor's degree and 5 years of technical experience in appropriate engineering discipline or Master's in appropriate engineering discipline. An additional 4 or 6 years of applicable professional technical experience may be substituted for the Bachelor's or Master's degree requirement respectively.</p>
System Engineer/Analyst III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Provides technical support on more complex projects identified by individual task order. Executes project plans and provides engineering expertise. Supervises other engineering and technical staff.  <b>Functional Description:</b> Works practically independently providing consulting services on advanced operational problems associated with the use of computer or software systems to client personnel. Recommends methods of investigation to be employed in the development of solutions to specific technical problems. Will initiate studies and suggest techniques involved in accomplishing client objectives. Develop and evaluate plans, principles, and</p>

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	<p>procedures for accomplishing client systems studies and provide professional analysis of methods and objectives. May train and assist less experienced personnel, as required.</p> <p><b>Minimum Education/Experience:</b> Bachelor's and 10 years of technical experience in appropriate engineering discipline or Master's and 5 in appropriate engineering discipline. An additional 4 or 6 years of applicable professional technical experience may be substituted for the Bachelor's or Master's degree requirement respectively.</p>
System Engineer/Analyst IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Provides technical support for projects identified by individual task order. Executes project plans and provides engineering expertise. Supervises other engineering and technical staff.</p> <p><b>Functional Description:</b> Exercises independent judgment in the performance of all duties. Provides solutions to highly unusual and extremely difficult technical, administrative, and management problems requiring a high level of analytical ability. Consults extensively with customer representatives and employees. Directs the activities of groups of personnel. Typically reports to senior management.</p> <p><b>Minimum Education/Experience:</b> Bachelor's and 15 years of technical experience in appropriate engineering discipline, Master's and 10 or PhD in appropriate engineering discipline. An additional 4 or 6 years of applicable professional technical experience may be substituted for the Bachelor's or Master's degree requirement respectively.</p>
Technical Instructor I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Trains personnel by conducting formal classroom courses in accordance with military program of instruction.</p> <p><b>Functional Description:</b> Trains military personnel in technical skill based upon knowledge of technical area, defined program of instruction, and use of standard training protocols. Prior to class start, ensures classroom is set-up, simulation elements are available (if needed), student materials are prepared, and tests/evaluations are available. Delivers instruction according to military standard. May support formal testing and/or grading.</p> <p><b>Minimum Education/Experience:</b> High School graduate or GED. Course work and training in military or college. Has obtained applicable training certification(s) in support of military training program. Minimum 1 year of military classroom instruction delivery experience.</p>
Technical Instructor II**	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Trains personnel by conducting formal classroom courses in accordance with military program of instruction.</p> <p><b>Functional Description:</b> Trains military personnel in technical skill based upon knowledge of technical area, defined program of instruction, and use of standard training protocols. Prior to class start, ensures classroom is set-up, simulation elements are available (if needed), student materials are prepared, and tests/evaluations are available. Delivers instruction according to military standard. May support formal testing and/or grading.</p> <p><b>Minimum Education/Experience:</b> Associate's degree in technical subject matter area. Three (3) years of applicable professional training experience may be substituted for degree requirement. Has obtained applicable training certification(s) in support of military training program. Minimum 2 years military classroom instruction delivery experience.</p>
Technical Instructor III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Trains personnel by conducting formal classroom courses in accordance with military program of instruction.</p> <p><b>Functional Description:</b> Trains military personnel in technical skill based upon knowledge of technical area, defined program of instruction, and use of standard training protocols. Prior to class start, ensures classroom is set-up, simulation elements are available (if needed), student materials are</p>

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	<p>prepared, and tests/evaluations are available. Delivers instruction according to military standard. May support formal testing and/or grading. Performs scenario development, training analysis, and simulations. May supervise and mentor other technical instructors.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in technical subject matter area, or Associate's degree with 4 years of applicable professional training experience. Has obtained applicable training certification(s) in support of military training program. Minimum 3 years military classroom instruction delivery experience. Should possess an in-depth and current understanding of relevant military doctrine and tactics.</p>
Technical Instructor IV	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Trains personnel by conducting formal classroom courses in accordance with military program of instruction.</p> <p><b>Functional Description:</b> Trains military personnel in technical skill based upon knowledge of technical area, defined program of instruction, and use of standard training protocols. Prior to class start, ensures classroom is set-up, simulation elements are available (if needed), student materials are prepared, and tests/evaluations are available. Delivers instruction according to military standard. May support formal testing and/or grading. Performs scenario development, training analysis, and simulations. Supervises and mentors other technical instructors.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in technical subject matter area or Associate's degree with 6 years of applicable professional training experience. Has obtained applicable training certification(s) in support of military training program. Minimum 5 years military classroom instruction delivery experience. Should possess an in-depth and current understanding of relevant military doctrine and tactics.</p>
Technical Writer I	<p><b>General Skill Level:</b> Lvl I (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Researches, designs, writes, edits and proofreads technical documents prior to publication. Coordinates scheduling and production of all supporting technical material and manuals. Knowledge of word processing, page layout and design, graphics and ability to integrate into desk-top publishing system.</p> <p><b>Functional Description:</b> Research, design, write, edit, and proofread technical documents prior to publication. Coordinate scheduling and production of all supporting technical material and manuals.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in literary or technical field. Minimum 5 years technical writing experience. Two (2) years in writing of technical, engineering, or other professional material requiring an understanding of the basic concepts and practices. One (1) year of technical writing experience should include work related to Government documentation activities.</p>
Technical Writer II	<p><b>General Skill Level:</b> Lvl II (Senior); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Researches, designs, writes, edits and proofreads technical documents prior to publication. Coordinates scheduling and production of all supporting technical material and manuals. Knowledge of word processing, page layout and design, graphics and ability to integrate into desk-top publishing system.</p> <p><b>Functional Description:</b> Research, design, write, edit, and proofread technical documents prior to publication. Coordinate scheduling and production of all supporting technical material and manuals.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in literary or technical field. Minimum 8 years technical writing experience. Four (4) years in writing of technical, engineering, or other professional material requiring an understanding of the basic concepts and practices. One (1) year of technical writing experience should include work related to Government documentation activities.</p>
Technician I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides highly technical expertise in installation and configuration, application customization, testing and cut over support.</p>

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	<p><b>Functional Description:</b> Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment.</p> <p><b>Minimum Education/Experience:</b> High School education with mechanical, electrical, computer programming or network administration skills.</p>
Technician II**	<p><b>General Skill Level:</b> Lvl II (Apprentice); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides highly technical expertise in installation and configuration, application customization, testing and cut over support.</p> <p><b>Functional Description:</b> Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.</p> <p><b>Minimum Education/Experience:</b> Associate's degree in Computer Science, Information Systems, Engineering, Business, or related scientific or technical discipline. Two (2) years of applicable professional technical experience may be substituted for degree requirement. One (1) year of technical experience in installation and configuration of network systems.</p>
Technician III	<p><b>General Skill Level:</b> Lvl III (Journeyman); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Provides highly technical expertise in installation configuration, application customization, testing and cut over support.</p> <p><b>Functional Description:</b> Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Typically reports to a program manager. A moderate degree of creativity is required. May lead subordinate personnel.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirements. Two (2) years of technical experience. One (1) year technical experience in acquisition, installation and configuration of network systems. One (1) year supervisor experience over an acquisition, installation and configuration of a network system project.</p>
Technician IV	<p><b>General Skill Level:</b> Lvl IV (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Performs specialized functions related to the operation and maintenance of networks. Minimum tasks include installation and maintenance of client/server software, receiving and diagnosing user problems related to telecommunication and connectivity problems, assisting in data transfer between users, configuration of user log-on routines, and maintenance of user and device tables.</p> <p><b>Functional Description:</b> Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. May direct subordinate personnel. Performs a variety of tasks. A moderate degree of creativity is required.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Four (4) years of applicable professional technical experience may be substituted for degree requirement. Minimum 6 years of technical experience, 2 plus years of experience in a supervisory role is required.</p>
Technician V	<p><b>General Skill Level:</b> Lvl V (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Performs specialized functions related to the operation and maintenance of complex networks. Minimum tasks include installation and maintenance of client/server software, receiving and diagnosing user problems related to telecommunication and connectivity problems, assisting in data transfer between users, configuration of user log-on routines, and maintenance of user and device tables.</p>

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	<p><b>Functional Description:</b> Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity is expected. Will direct subordinate personnel.</p> <p><b>Minimum Education/Experience:</b> Master's degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline. Six (6) years of applicable professional technical experience may be substituted for degree requirement. Minimum 8 years of technical experience. Five (5) plus years of experience in a supervisory role is required.</p>
Test Examiner I	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides administration, safeguarding and physical control of a wide variety of tests.</p> <p><b>Functional Description:</b> Arranges in advance for testing rooms and facilities to correspond with testing schedules. Becomes thoroughly familiar with the Examiner's Manual for the test(s) prior to testing. Issues all materials required for test administration. Establishes positive identification of all testing applicants. Physically oversees all examinees during the testing session. May conduct a page check of each examination prior to and following administration. Completes inventories of all test materials.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in any field of study.</p>
Test Examiner II	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides administration, safeguarding and physical control of a wide variety of tests.</p> <p><b>Functional Description:</b> Arranges in advance for testing rooms and facilities to correspond with testing schedules. Becomes thoroughly familiar with the Examiner's Manual for the test(s) prior to testing. Issues all materials required for test administration. Establishes positive identification of all testing applicants. Physically oversees all examinees during the testing session. May conduct a page check of each examination prior to and following administration. Completes inventories of all test materials.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in any field of study and 2 years of experience.</p>
Test Examiner III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Provides administration, safeguarding and physical control of a wide variety of tests.</p> <p><b>Functional Description:</b> Arranges in advance for testing rooms and facilities to correspond with testing schedules. Becomes thoroughly familiar with the Examiner's Manual for the test(s) prior to testing. Issues all materials required for test administration. Establishes positive identification of all testing applicants. Physically oversees all examinees during the testing session. May conduct a page check of each examination prior to and following administration. Completes inventories of all test materials.</p> <p><b>Minimum Education/Experience:</b> Possess a Bachelor's degree in any field of study and 8 years of experience. Master's degree and 15-30 hours of counseling, secondary education or related discipline.</p>
Testing and Validation Expert I**	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Develops assessment instruments</p> <p><b>Functional Description:</b> Designs and develops assessment instruments and/or strategies to meet training requirements; conducts analysis of training requirements (needs, job, task analysis); interviews subject matter experts or incumbents to collect information; develops relevant and measurable assessment criteria, standards, and methodologies; designs reliable and valid assessment materials; gathers data and compiles information into documents related to assessment.</p>

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	<p><b>Minimum Education/Experience:</b> High School graduate and 3 years related experience in educational psychology, industrial/organizational psychology, testing, psychometrics, or instructional media/technology. Also requires knowledge of the principles, methods, and techniques used in analysis and assessment as well as the use and application of related off-the-shelf tools.</p>
Testing and Validation Expert II	<p><b>General Skill Level:</b> Lvl I (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Develops assessment instruments  <b>Functional Description:</b> Designs and develops assessment instruments and/or strategies to meet training requirements; conducts analysis of training requirements (needs, job, task analysis); interviews subject matter experts or incumbents to collect information; develops relevant and measurable assessment criteria, standards, and methodologies; designs reliable and valid assessment materials; prepares reports and technical documentation related to assessment; works on complex analysis or test development projects; may serve as a technical team/task lead.  <b>Minimum Education/Experience:</b> Bachelor's degree in Psychology, Education, or related field or High School graduate with 6 years related experience in educational psychology, industrial/organizational psychology, testing, psychometrics, or instructional media/technology. Also requires knowledge of the principles, methods, and techniques used in analysis and assessment as well as the use and application of related off-the-shelf tools.</p>
Testing and Validation Expert III	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Develops assessment instruments  <b>Functional Description:</b> Designs and develops assessment instruments and/or strategies to meet training requirements; conducts analysis of training requirements (needs, job, task analysis); interviews subject matter experts or incumbents to collect information; develops relevant and measurable assessment criteria, standards, and methodologies; designs reliable and valid assessment materials; gathers data and compiles information into documents related to assessment.  <b>Minimum Education/Experience:</b> Master's degree in Psychology, Education or related field; or Bachelor's degree with 3 years of experience; or High School graduate with 10 years related experience in educational psychology, industrial/organizational psychology, testing, psychometrics, or instructional media/technology. Also requires advanced knowledge of the principles, methods, and techniques used in analysis and assessment as well as the use and application of related off-the-shelf tools. Must have the ability to provide work leadership and supervision to assigned staff.</p>
Training Director	<p><b>General Skill Level:</b> Lvl V (Expert); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Directs the implementation of policies and procedures related to various training and educational programs for employees of an organization.  <b>Functional Description:</b> Supervises staff of training specialists/instructors who organize and conduct training and educational programs. Investigates and evaluates a variety of in-house and outside training and educational programs. Works with customer management to ensure training and educational programs achieve desired goals. Directs analysis and design of materials and programs. Prepares budgets and reports for management. May determine the training methods to be used such as individual or group instruction, computer-based training, conferences, workshops, demonstrations, or simulations. May research and develop handbooks, models, and other teaching aids. May perform learning and performance analysis. May recruit, hire, train staff, and evaluate instructor performance.  <b>Minimum Education/Experience:</b> Master's degree in Psychology, Education or related field and 15 years of experience; or Bachelor's degree with 20 years related experience in educational psychology, industrial/organizational psychology, testing, psychometrics, or instructional media/technology. Also requires advanced knowledge of the principles, methods, and techniques used in analysis and assessment as well as the use and application of related off-the-shelf tools. Must have the ability to provide work leadership and supervision to assigned staff.</p>

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<p>Training Effects Specialist I**</p>	<p><b>General Skill Level:</b> Lvl I (Entry); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Provides training pyrotechnics and environmental effects to support simulation experience.  <b>Functional Description:</b> Reviews simulation requirements and determines required pyrotechnics and environmental effects. Orders, installs and monitors equipment as needed to support the simulation. May clean-up/sanitize simulation room post event. May participate in event after action review.  <b>Minimum Education/Experience:</b> High School diploma or equivalent certificate and 3 years of experience in the use of training pyrotechnics and environmental effects devices. Must have at least 1 year of military experience supporting battle simulations.</p>
<p>Training Effects Specialist II**</p>	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Provides training pyrotechnics and environmental effects to support simulation experience.  <b>Functional Description:</b> Reviews simulation requirements and determines required pyrotechnics and environmental effects. Orders, installs and monitors equipment as needed to support the simulation. May clean-up/sanitize simulation room post event. May participate in event after action review.  <b>Minimum Education/Experience:</b> High School diploma or equivalent certificate and a minimum of 5 years of experience in the use of training pyrotechnics and environmental effects devices. Must have at least 2 years of military experience supporting battle simulations.</p>
<p>Training Effects Specialist III**</p>	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Provides training pyrotechnics and environmental effects to support simulation experience.  <b>Functional Description:</b> Reviews simulation requirements and determines required pyrotechnics and environmental effects. Orders, installs and monitors equipment as needed to support the simulation. May clean-up/sanitize simulation room post event. May participate in event after action review. May supervise other training effect specialists in large simulation.  <b>Minimum Education/Experience:</b> High School diploma or equivalent certificate and a minimum of 8 years of experience in the use of training pyrotechnics and environmental effects devices. Must have at least three years of military experience supporting battle simulations.</p>
<p>Training Manager</p>	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory  <b>General Description:</b> Develops training operations plans and policies. Develops instructional staff training plans.  <b>Functional Description:</b> Identifies, designs, and assesses enterprise national and regional training programs. Defines training policies and procedures. Manages staff planning, scheduling, and the hiring of resources to ensure business objectives are met. Establishes and maintains training operations budgets and forecasts appropriately and accounts for all budgetary aspects.  <b>Minimum Education/Experience:</b> Bachelor's degree in Workplace Learning and Performance, Instructional Design, or other related discipline. Five (5) years of applicable professional experience may be substituted for degree requirements. Three (3) years of training operations management experience.</p>
<p>Training Operations Manager I</p>	<p><b>General Skill Level:</b> Lvl I (Journeyman); <b>Typical Role:</b> Non-supervisory  <b>General Description:</b> Manages day-to-day operation of military training program.  <b>Functional Description:</b> Simultaneously coordinates students, instructor, facility, and logistics scheduling for multiple military rotations. Ensures ordering, distribution, and accounting for all required training supplies and instructional materials. Ensures simulation devices are available and in working condition. Ensures instructors meet all certifications required for the conduct of instruction. Monitors instructor training effectiveness and student retention. Mentors newly-assigned instructors until they demonstrate proficiency, competency, and knowledge of course curriculum. Coordinates for the</p>

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	<p>preparation, administration, scoring, and security of all test materials. May perform quality assurance functions to ensure instruction meets standards. May perform instruction as an additional duty.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in technical subject matter area, or Associate's degree with 4 years of applicable professional training experience. Has obtained applicable training certification(s) in support of military training program. Minimum 3 years military classroom instruction delivery experience. Should possess a minimum of 2 years training operations experience. Should possess an in-depth and current understanding of relevant military doctrine and tactics.</p>
Training Operations Manager II	<p><b>General Skill Level:</b> Lvl II (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Manages day-to-day operation of military training program.</p> <p><b>Functional Description:</b> Simultaneously coordinates students, instructor, facility, and logistics scheduling for multiple military rotations. Ensures ordering, distribution, and accounting for all required training supplies and instructional materials. Ensures simulation devices are available and in working condition. Ensures instructors meet all certifications required for the conduct of instruction. Monitors instructor training effectiveness and student retention. Mentors newly-assigned instructors until they demonstrate proficiency, competency, and knowledge of course curriculum. Coordinates for the preparation, administration, scoring, and security of all test materials. May perform quality assurance functions to ensure instruction meets standards. May perform instruction as an additional duty.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in technical subject matter area, or Associate's degree with 4 years of applicable professional training experience. Has obtained applicable training certification(s) in support of military training program. Minimum 5 years military classroom instruction delivery experience. Should possess a minimum of 2 years training operations experience. Should possess an in-depth and current understanding of relevant military doctrine and tactics.</p>
Training Supervisor	<p><b>General Skill Level:</b> Lvl IV (Master); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Supervises the activities related to various training and educational programs for an organization.</p> <p><b>Functional Description:</b> Supervises staff of training specialists/instructors who organize and conduct training and educational programs for skill development, orientation, and on-the-job training. Determines the training methods to be used such as individual or group instruction, computer-based training, conferences, workshops, demonstrations, or simulations. Researches and develops handbooks, models, and other teaching aids. May perform learning and performance analysis. May recruit, hire, train staff, and evaluate instructor performance.</p> <p><b>Minimum Education/Experience:</b> Master's degree in Psychology, Education or related field and 18 years of experience; or Bachelor's degree with 20 years related experience in educational psychology, industrial/organizational psychology, testing, psychometrics, or instructional media/technology. Also requires advanced knowledge of the principles, methods, and techniques used in analysis and assessment as well as the use and application of related off-the-shelf tools. Must have the ability to provide work leadership and supervision to assigned staff.</p>
Videographer/Editor**	<p><b>General Skill Level:</b> Lvl II (Journeyman); <b>Typical Role:</b> Non-supervisory</p> <p><b>General Description:</b> Shoots and edits videos and audio for production segments</p> <p><b>Functional Description:</b> Sets up and operates video cameras and related audio, lighting and recording equipment used in instructional systems and incorporating interactive video disk technology. Performs off-line video editing. Advises producer/director regarding shot composition and assists in post-production shot selection. Accomplishes off-line video narrative, editing, special effects and animation along with quality control of off-line video tape. May develop computer graphics.</p> <p><b>Minimum Education/Experience:</b> High School diploma or equivalent. Knowledge of cameras, editing, and duplicating equipment is required.</p>



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Video Producer/Director	<p><b>General Skill Level:</b> Lvl III (Senior); <b>Typical Role:</b> Supervisory</p> <p><b>General Description:</b> Manages all aspects of video production and has experience operating video/audio equipment.</p> <p><b>Functional Description:</b> Performs all phases of video production for clients including writing scripts, filming video and editing footage. Coordinates with the client to ensure project goals and requirements are met. Manages on-scene production crew and supervises off-line and on-line editing. Ensures conformity to original script and storyboard. Performs quality control and assurance of final product.</p> <p><b>Minimum Education/Experience:</b> Bachelor's degree in Cinematography or related field or 6 years of experience as a Videographer/Editor.</p>
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Labor Category Descriptions for SINS 541614SVC, 541614, 611430

Labor Category Descriptions for SINS 541614SVC, 541614, 611430

Labor Category	Description
Acquisition Integrated Logistics Support Specialist I	<p><b>Functional Responsibility:</b> Creates and helps execute plans for the integrated logistics support (ILS) of complex systems. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Performs entry-level analyses of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of systems or individual items of equipment. Functions include: definition and establishment of logistic program objectives, strategies, plans and schedules; development of logistic milestone documentation; development of logistic specifications or performance-based work statements; and other pre and post award acquisition support.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Acquisition Integrated Logistics Support Specialist II	<p><b>Functional Responsibility:</b> Creates and helps execute plans for the integrated logistics support (ILS) of complex systems. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. To a greater degree than an acquisition logistic specialist I, directs technical efforts of all acquisition support personnel assigned to task order. Serves as resident technical expert for logistic related issues. Coordinates technical issues with program and project managers. Performs comprehensive analyses across full spectrum of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of systems or individual items of equipment. Functions include: definition and establishment of logistic program objectives, strategies, plans and schedules; development of logistic milestone documentation; development of logistic specifications or performance-based work statements; and other pre and post award acquisition support. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Acquisition Integrated Logistics Support Specialist III	<p><b>Functional Responsibility:</b> Creates and helps execute plans for the integrated logistics support (ILS) of complex systems. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. To a greater degree than an acquisition logistic specialist II, directs technical efforts of all acquisition support personnel assigned to task order. Serves as resident technical expert for logistic related issues. Coordinates technical issues with program and project managers. Performs comprehensive analyses across full spectrum of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of</p>



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	<p>systems or individual items of equipment. Functions include: definition and establishment of logistic program objectives, strategies, plans and schedules; development of logistic milestone documentation; development of logistic specifications or performance-based work statements; and other pre and post award acquisition support. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Acquisition Integrated Logistics Support Specialist IV	<p><b>Functional Responsibility:</b> Directs technical efforts of all acquisition support personnel assigned to task order. Serves as resident technical expert for logistic related issues. Coordinates technical issues with program and project managers. Performs comprehensive analyses across full spectrum of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of systems or individual items of equipment. Functions include: definition and establishment of logistic program objectives, strategies, plans and schedules; development of logistic milestone documentation; development of logistic specifications or performance-based work statements; and other pre and post award acquisition support. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Administrative Assistant IV	<p><b>Functional Responsibility:</b> Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, program management support, event planning and administration, office relocation planning, receptionist, mail services, records, and data input. Requires good organizational and interpersonal skills to maintain schedules, calendars, correspondences and filing systems. Requires knowledge of applicable policies, organization, and a high level of technical skills using automation tools including word processing and graphics. Level five Administration Assistant may provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 4 years related experience.</p>
Administrative Assistant V	<p><b>Functional Responsibility:</b> Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, program management support, event planning and administration, office relocation planning, receptionist, mail services, records, and data input. Requires good organizational and interpersonal skills to maintain schedules, calendars, correspondences and filing systems. Requires knowledge of applicable policies, organization, and a high level of technical skills using automation tools including word processing and graphics. Level five Administration Assistant may provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 8 years related experience.</p>
Aerospace Engineer I	<p>Specialized experience includes providing highly technical expertise and guidance in solving complex aerospace engineering problems; conducts hardware product evaluation, configuration, integration, implementation and maintenance; develops standards and guidelines for use in concept development; conducts assessment of aircraft structures and components for failure trends and analysis. General experience includes knowledge of current applicable technology; good written and oral communications skills including development and presentation of briefing materials; developing standards and guidelines for tasks being performed; interface with government personnel.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Aerospace Engineer II	<p><b>Functional Responsibility:</b> Specialized experience includes providing highly technical expertise and guidance in solving complex aerospace engineering problems; conducts hardware product evaluation, configuration, integration, implementation and maintenance; develops standards and guidelines for use in concept development; conducts assessment of aircraft structures and components for failure trends and analysis. General experience includes knowledge of current applicable technology; good written and oral communications skills including development and</p>



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	<p>presentation of briefing materials; developing standards and guidelines for tasks being performed; interface with government personnel. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Applications Design Technician I	<p><b>Functional Responsibility:</b> Designs and develops new software applications or major enhancements to existing applications. May lead a large development team in design of complex software systems. Acts a technical expert, addressing problems of system integration, compatibility, and multiple platforms. Performs feasibility analysis on potential future programs.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Applications Design Technician II	<p><b>Functional Responsibility:</b> Designs and develops new software applications or major enhancements to existing applications. May lead a large development team in design of highly complex software systems. Acts as the highest level of technical expertise, addressing problems of system integration, compatibility, and multiple platforms. Performs feasibility analysis on potential future programs. May provide work leadership for lower level employee.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Application Engineer I	<p><b>Functional Responsibility:</b> Analyzes functional applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Application Engineer II	<p><b>Functional Responsibility:</b> Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management. May provide work leadership for lower level employee.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Application Engineer III	<p>Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management. May provide work leadership for lower level employee.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Application Programmer I	<p><b>Functional Responsibility:</b> Designs, codes, tests, develops and documents application programs for moderately complex computer systems. Works with users to define system scope and objectives. Performs modifications to and maintenance of simple operational programs and procedures. Creates computer, subroutine and procedural forms and documentation.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>



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Application Programmer II	<p><b>Functional Responsibility:</b> Designs, codes, tests, develops and documents application programs for moderately complex computer systems. Works with users to define system scope and objectives. Performs modifications to and maintenance of simple operational programs and procedures. Creates computer, subroutine and procedural forms and documentation. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.</p>
Artificial Intelligence Engineer	<p><b>Functional Responsibility:</b> Position requires superior analytical, problem solving, and communications skills, and the ability to coordinate closely with other software engineers on large AI software systems design, development, testing, implementation, verification, and validation tasks.</p> <p><b>Minimum Qualification:</b> Bachelor's degree and 7 years related experience.</p>
Business Process Reengineering Specialist I	<p><b>Functional Responsibility:</b> Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and provides additional forms for knowledge transfer.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Business Process Reengineering Specialist II	<p><b>Functional Responsibility:</b> Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Responsible for effective transitioning of existing project teams, and the facilitation of project teams in the accomplishment or project activities and objectives. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.</p>
Business Process Reengineering Specialist III	<p><b>Functional Responsibility:</b> Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Responsible for effective transitioning of existing project teams, and the facilitation of project teams in the accomplishment or project activities and objectives. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.</p>
Cataloger	<p><b>Functional Responsibility:</b> Provides cataloging experience including military or commercial parts inventory, part identification; preparing parts catalog data from engineering drawings, identifies relationship between common item description and develops data input for part number correlation, or any activity which involves the selection, replacement, or substitution of military or commercial end items and their corresponding master materiel make-up. Works with systems engineers to determine parts breakout during the Integrated Logistics Support (ILS) supply support computations. Manages parts data in the Inventory Master Record. Capable of transcribing selected source data onto data processing load sheets.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Computer Systems Analyst Class I	<p><b>Functional Responsibility:</b> Network integration experience shall include projects conforming with or supporting the industry standards and multiple protocols. Network experience shall consist of at least one of the three network experience categories. Relevant integration experience must have occurred within the past five years.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>



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Computer Systems Analyst Class II	<p><b>Functional Responsibility:</b> Network integration experience shall include projects conforming with or supporting the industry standards and multiple protocols. Network experience shall consist of at least two of the three network experience categories. Relevant integration experience must have occurred within the past five years.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Computer Systems Analyst Class III	<p><b>Functional Responsibility:</b> Analyzes and evaluates user requirements by coordinating with the user to define the problem, data availability, report requirements and system design problems. Defines systems objectives and prepares system design specifications to meet user requirements and satisfy interface problems. Analyzes alternate means of deriving input data to select the most accurate, feasible and economical methods. Defines input and output file specifications including file organization. Defines controls, conversion procedures and system implementation plans including user training and orientation. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.</p>
Configuration/Data Management Analyst I	<p><b>Functional Responsibility:</b> Audit design information and hardware for traceability to configuration identification database. Processes engineering changes and enters configuration status accounting information into appropriate system or database. Participates in all aspects of configuration management process. Must have experience with drawing procedures, management and change control. A working knowledge of the transition process from engineering design to full- scale hardware production is required. Experience in managing the configuration of hardware and software. Data management experience should consist of the data acquisition process, with a working knowledge of Acquisition Systems and Data Requirements Control List, Data Item Descriptions, DD Form 1423 preparation, data scrub, and review board procedures.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Configuration/Data Management Analyst II	<p><b>Functional Responsibility:</b> Manages work of other configuration/data management personnel. Audits design information and hardware for traceability to configuration identification database. Processes engineering changes and enters configuration status accounting information into appropriate system or database. Participates in all aspects of configuration management process. Must have experience with drawing procedures, management and change control. A working knowledge of the transition process from engineering design to full- scale hardware production is required. Experience in managing the configuration of hardware and software. Data management experience should consist of the data acquisition process, with a working knowledge of Acquisition Systems and Data Requirements Control List, Data Item Descriptions, DD Form 1423 preparation, data scrub, and review board procedures. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Contracts Administration Manager	<p><b>Functional Responsibility:</b> Develops solutions to a variety of problems of moderate scope and complexity. Possess a general knowledge of contract administration practices, techniques, and standards. Develops subcontract specifications, work statements, and terms and conditions for the procurement of specialized materials, equipment, and services. Prepares bid packages, conducts bidders' conferences, analyzes and evaluates proposals, negotiates subcontract provisions, recommends subcontractors, writes awards, and administers resulting subcontracts. Coordinates additions, deletions, or modifications to subcontracts. Participates with contracts administration and purchasing to develop subcontract policies and procedures.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Customer Support Technician Lead	<p><b>Functional Responsibility:</b> Provides telephone technical support to employees regarding complex technical aspects of assigned products. Answers complex questions about installation, operation, configuration, customization and usage of assigned products. Applies advanced diagnostic techniques to identify problems, investigate causes and recommend solutions to correct common failures. Assists Customer Support Technicians with complex problems. Provides work direction to Customer Support Technicians.</p>

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	<b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.
Database Administrator, Senior	<b>Functional Responsibility:</b> Able to install, maintain, upgrade and administrate full-featured database management systems and related tools. Able to address database administration issues related to operating systems (UNIX, DOS, Windows NT, etc.). Able to plan, design, develop, and modify databases structures, and database administration tools using products and programming languages such as PL/SQL, C+/C++, or ORACLE Forms. Able as a member of the Integrated Product Team (IPT) to complete projects. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.
Database Analyst I	<b>Functional Responsibility:</b> Manages and/or develops database projects. Provides highly technical expertise in the use of Database Management Systems (DBMS) concepts. Evaluates and recommends available DBMS products and services to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications. <b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.
Database Analyst II	<b>Functional Responsibility:</b> Able to install, maintain, upgrade and administrate full-featured database management systems and related tools. Able to address system administration issues related to operating systems (UNIX, DOS, Windows NT, etc.). Able to plan, design, develop, and modify databases structures, and database administration tools using products and programming languages such as PL/SQL, Visual Basic, or ORACLE Forms. Able to work with other senior technical and user staff to complete projects. Able to provide assistance and guidance to less experienced technical staff. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.
Electrical Engineer I - Intern	<b>Functional Responsibility:</b> Specialized experience includes progressive experience in complex military electronics microprocessor-based systems; real-time networks; computer graphics; and analog and digital electronics; experience with logistical support; and sustainment of existing or future systems to include design analysis, design of new or modification packages, development of engineering projects design, development, and integration of complex military electronics. Must have at least two years of supervising design and development of hardware projects. Also must have experience in providing support in areas similar to the requirements defined in the RFP, including but not limited to providing expertise and guidance in solving complex engineering problems; evaluate, implement, integrate and maintain all hardware for the supported environment. General experience includes developing standards and guidelines for tasks being performed; interface with government personnel. <b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.
Electrical Engineer II	<b>Functional Responsibility:</b> Specialized experience includes progressive experience in complex military electronics microprocessor-based systems; real-time networks; computer graphics; and analog and digital electronics; experience with logistical support; and sustainment of existing or future systems to include design analysis, design of new or modification packages, development of engineering projects design, development, and integration of complex military electronics. Must have at least two years of supervising design and development of hardware projects. Also must have experience in providing support in areas similar to the requirements defined in the RFP, including but not limited to providing expertise and guidance in solving complex engineering problems; evaluate, implement, integrate and maintain all hardware for the supported environment. General experience includes developing standards and guidelines for tasks being performed; interface with government personnel. <b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.
Electrical Engineer III	<b>Functional Responsibility:</b> Specialized experience includes progressive experience in complex military electronics microprocessor-based systems; real-time networks; computer graphics; and analog and digital electronics; experience with logistical support; and sustainment of existing or future systems to include design analysis, design of new or modification packages, development of engineering projects design, development, and integration of complex military electronics. Senior category must have at least two years of supervising design and development of hardware



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	<p>projects. Also must have experience in providing support in areas similar to the requirements defined in the RFP, including but not limited to providing expertise and guidance in solving complex engineering problems; evaluate, implement, integrate and maintain all hardware for the supported environment. General experience includes developing standards and guidelines for tasks being performed; interface with government personnel.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Electronics Engineer	<p><b>Functional Responsibility:</b> Experience is required in two or more of the following functional areas: telecommunications network design, installation and configuration management; video conferencing installation; ATM implementation; LAN/WAN installation, configuration, and integration; cable plant installation and termination.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Facility Manager I	<p><b>Functional Responsibility:</b> Responsibilities include but are not limited to the following: work from building plans, blueprints, wiring diagrams, engineering drawings, and electrical maintenance and repair manuals to existing electrical systems, controls, and equipment for furnishing light and power. Also, requires working with no blueprints and drawings when encountering unique situations. Shall fit, wrap, or attach required insulation material around or to structure, following blueprint specifications. Shall disassemble equipment, repair and/or replace parts and components, clean and assemble upon completion. Responsible for pre and post assembly operational test and adjustment as necessary. Install and maintain pipe systems, pipe supports and related hydraulic equipment for hot water, heating and cooling. Shall secure pipes to structure with brackets, clamps and hangers. Shall install bends and metal conduit, fish tape and proper wiring when required. Troubleshoot by checking or tracing circuits. Locate and diagnose troubles, repair and replace parts, and reinstall assembly. Repair and install electricity across the line starters as single stage, multi stage and reversing controller, limit switches, pressure switches, unload valves and all types of controlling relays. Shall make adjustments and solve problems by use of electrical formula for computing voltage, resistance, amperages, capacitance and frequencies. Fabricate various electrical parts using various materials of appropriate conducting, resisting or insulating properties. Shall use a variety of tools and test equipment including wire cutters and strippers, drills, soldering irons, ohmmeters, graphic recorders, ammeters, voltmeters, whetstone bridges, rheostats, phase rotation indicators, mergers, industrial analyzers, field test units, and various other electrical measuring devices.</p> <p><b>Minimum Qualifications:</b> Associate's degree and 2 years of related experience.</p>
Facility Manager II	<p><b>Functional Responsibility:</b> Responsibilities include but are not limited to the following, work from building plans, blueprints, wiring diagrams, engineering drawings, and electrical maintenance and repair manuals to existing electrical systems, controls, and equipment for furnishing light and power. Also, requires working with no blueprints and drawings when encountering unique situations. Shall fit, wrap, or attach required insulation material around or to structure, following blueprint specifications. Shall disassemble equipment, repair and/or replace parts and components, clean and assemble upon completion. Responsible for pre and post assembly operational test and adjustment as necessary. Install and maintain pipe systems, pipe supports and related hydraulic equipment for hot water, heating and cooling. Shall secure pipes to structure with brackets, clamps and hangers. Shall install bends and metal conduit, fish tape and proper wiring when required. Troubleshoot by checking or tracing circuits. Locate and diagnose troubles, repair and replace parts, and reinstall assembly. Repair and install electricity across the line starters as single stage, multi stage and reversing controller, limit switches, pressure switches, unload valves and all types of controlling relays. Shall make adjustments and solve problems by use of electrical formula for computing voltage, resistance, amperages, capacitance and frequencies. Fabricate various electrical parts using various materials of appropriate conducting, resisting or insulating properties. Shall use a variety of tools and test equipment including wire cutters and strippers, drills, soldering irons, ohmmeters, graphic recorders, ammeters, voltmeters, whetstone bridges, rheostats, phase rotation indicators, mergers, industrial analyzers field test units, and various other electrical measuring devices. Additionally, shall utilize knowledge of heating, ventilation and air conditioning systems, electrical mechanical and control systems, removal and disposal of asbestos contaminated</p>



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	<p>materials, National Fire Protection Association (NFPA) codes, automatic sprinkler systems, and associated facility upgrades. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Facility Manager III	<p><b>Functional Responsibility:</b> Provide technical support in conjunction with ongoing projects to manage facilities, including operating systems and equipment; develop system management plans, and adhere to established policies and procedures approved and used by client(s) to execute system management functions; provide technical support to the client(s) via programming in support of various projects; review and evaluate ongoing and completed project management; determine project schedules and develop plans to track and justify schedules; coordinate schedules and system management activities; provide engineering and/or technical expertise; manage projects from design through completion; coordinate and provide system training. Shall attend technical meetings; provide task status briefings and reports. In support of the above tasks, specific work shall include but limited to utilizing agency systems for task management, (e.g., Computer-Aided Drafting and Design (CADD)), computerized maintenance management systems, spreadsheets, databases and word processing. Apply task management skills, principles, and methods to optimize the client's investment in ongoing projects. Conduct or provide technical support to project assessments. Develop various plans for correction/improvement: short-term (1year), medium-range (2-5 years), and long range (more than 5 years). Provide plans to customers and staff to effectively manage facility assets. Develop a project information collection and evaluation system(s), which incorporates performance objectives, documentation of past projects, analysis techniques, metrics, and process feedback mechanisms to ensure continuous quality improvement of project methods. Assess adequacy of internal communication by contacting customers and getting their input concerning their needs. Support of these functions range from direct day-to-day coordination and support, involvement through committee participation, to performing some aspect of these ancillary operations. Develop strategies to optimize the task organization performance, ensure efficiency, and achieve a high level of customer satisfaction. Shall be responsible for the management and administration of building logistics, i.e. interfacing with the client(s) or other contractor employees responsible for building maintenance. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Financial Analyst I	<p><b>Functional Responsibility:</b> Responsible for various financial functions such as budgeting, auditing, forecasting and analysis. Reviews financial data received from managers for inclusion in indirect and forward pricing rate package submission to the government. Maintains documented records supporting financial forecasts used in the rate and budget area. Responds to rate and budget questions and provides explanations to ensure management understanding. Ensures compliance with internal procedures and DAR/FAR government regulations. Participates in audits and interfaces with government auditors to ensure understanding of financial data, methodology and applicability under appropriate government regulations.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>
Financial Analyst II	<p><b>Functional Responsibility:</b> Responsible for various financial functions such as budgeting, auditing, forecasting and analysis. Reviews complex financial data received from managers for inclusion in indirect and forward pricing rate package submission to the government. Maintains documented records supporting financial forecasts used in the rate and budget area. Ensures management understanding of rate and budget issues. Ensures compliance with internal procedures and DAR/FAR government regulations. Conducts and may lead audits. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Financial Analyst III	<p><b>Functional Responsibility:</b> Acts as a key technical expert on financial analysis issues, concerns and special projects. Interfaces with top management, responding to their requests for financial data and to resolve reporting and compliance issues. Prepares special reports and financial studies for management and alerts them to significant variances in a plan. Coordinates, negotiates and resolves financial compliance issues with</p>



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	<p>various governmental agencies to ensure accurate interpretation. Conducts and may lead audits. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Forecasting/Demand Planner Specialist I	<p><b>Functional Responsibility:</b> Analyze user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Performs demand planning and/or forecasting computations utilizing available demand forecasting software.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>
Forecasting/Demand Planner Specialist II	<p><b>Functional Responsibility:</b> Analyze user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Performs demand planning and/or forecasting computations utilizing available demand forecasting software. Identifies resources required for each task. Provides daily supervision and direction to support staff</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
General Accountant II	<p><b>Functional Responsibility:</b> Maintains or oversees the maintenance of accounts and records in such areas as disbursements, expenses, tax payments, and income. Compiles and analyzes financial information to prepare reports, make general ledger entries, review and verify accuracy of journal entries. Prepares income and balance sheet statements, profit and loss statements, consolidated statements, and other accounting statements and reports. May design, modify, install, and/or maintain general accounting systems to provide records of assets, liabilities and financial transactions.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Graphic Artist I	<p><b>Functional Responsibility:</b> Provides creative computer presentation graphics by the creation of artwork on a graphic console. This includes, but is not limited to, timely and effective color processing of computer graphics with a reversal film processor. Supports the proper preventive maintenance for all the computer graphic facility hardware. Renders effective images using a wide range of media to create slides, viewgraphs, wall charts, and hard copy for presentations and technical papers. Interprets information effectively in graphic form to meet the communications requirements of administrators, managers, scientists, engineers or other technical personnel. Selects letters, colors, overlays, and design layouts to carry out a graphic theme and convey information as intended by the customer. Solves simple problems of design, choice of media, etc., for graphics communications. Executes graphics assignments using a variety of media in a production environment. Communicates effectively with clients concerning technical requirements of graphics assignments.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 1 year of related experience.</p>
Graphic Artist II	<p><b>Functional Responsibility:</b> Provides creative computer presentation graphics by the creation of artwork on a graphic console. This includes, but is not limited to, timely and effective color processing of computer graphics with a reversal film processor. Supports the proper preventive maintenance for all the computer graphic facility hardware. Renders effective images using a wide range of media to create slides, viewgraphs, wall charts, and hard copy for presentations and technical papers. Interprets information effectively in graphic form to meet the communications requirements of administrators, managers, scientists, engineers or other technical personnel. Selects letters, colors, overlays, and design layouts to carry out a graphic theme and convey information as intended by the customer. Solves simple problems of design, choice of media, etc., for graphics communications. Executes graphics assignments using a variety of media in a production environment. Communicates effectively with clients concerning technical requirements of graphics assignments.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>



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Graphic Artist III	<p><b>Functional Responsibility:</b> Provides creative computer presentation graphics by the creation of artwork on a graphic console. This includes, but is not limited to, timely and effective color processing of computer graphics with a reversal film processor. Supports the proper preventive maintenance for all the computer graphic facility hardware. Renders effective images using a wide range of media to create slides, viewgraphs, wall charts, and hard copy for presentations and technical papers. Interprets information effectively in graphic form to meet the communications requirements of administrators, managers, scientists, engineers or other technical personnel. Selects letters, colors, overlays, and design layouts to carry out a graphic theme and convey information as intended by the customer. Solves simple problems of design, choice of media, etc., for graphics communications. Executes graphics assignments using a variety of media in a production environment. Communicates effectively with clients concerning technical requirements of graphics assignments. Work with instructional design/development team to create multimedia-based training applications, including creation of computer graphics. Provide guidance on graphics technology. Provides daily supervision and direction to support staff</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
HAZMAT Specialist I	<p><b>Functional Responsibility:</b> Responsibilities include administering the designated HAZMAT program; identifying, surveying, evaluating and recommending correction of occupational hazards; recommends safety procedures for the handling, storage and transportation of hazardous materials; develops training programs and provides training to ensure compliance with regulatory requirements and post health and safety objectives. Devises, plans and conducts studies to identify hazards and evaluate loss potential of given systems, operations and processes; measures, controls and documents occupational exposure to chemicals, physical, radiological and ergonomic hazards. Identifies, investigates and enforces compliance with Federal, State and local EPA and DOT regulations dealing with the proper collection, storage, and shipment of hazardous material. Incumbents also monitor the handling, packaging, and transportation of hazardous materials. Additionally, responsible for the recycling program with responsibility for monitoring participation levels to assess overall program effectiveness.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree with CIH/CSP certifications (Certified Industrial Hygienist - American Board of Industrial Hygiene and Certified Safety Professional - Board of Certified Safety Professionals designation) and a minimum of 2 years related experience.</p>
HAZMAT Specialist II	<p><b>Functional Responsibility:</b> Responsibilities include administering the designated HAZMAT program; identifying, surveying, evaluating and recommending correction of occupational hazards; recommends safety procedures for the handling, storage and transportation of hazardous materials; develops training programs and provides training to ensure compliance with regulatory requirements and post health and safety objectives. Devises, plans and conducts studies to identify hazards and evaluate loss potential of given systems, operations and processes; measures, controls and documents occupational exposure to chemicals, physical, radiological and ergonomic hazards. Identifies, investigates and enforces compliance with Federal, State and local EPA and DOT regulations dealing with the proper collection, storage, and shipment of hazardous material. Incumbents also monitor the handling, packaging, and transportation of hazardous materials. Additionally, responsible for the recycling program with responsibility for monitoring participation levels to assess overall program effectiveness. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree with CIH/CSP certifications (Certified Industrial Hygienist - American Board of Industrial Hygiene and Certified Safety Professional - Board of Certified Safety Professionals designation) and a minimum of 4 years related experience.</p>
HAZMAT Specialist III	<p><b>Functional Responsibility:</b> Responsibilities include administering the designated HAZMAT program; identifying, surveying, evaluating and recommending correction of occupational hazards; recommends safety procedures for the handling, storage and transportation of hazardous materials; develops training programs and provides training to ensure compliance with regulatory requirements and post health and safety objectives. Devises, plans and conducts studies to identify hazards and evaluate loss potential of given systems, operations and processes; measures, controls and documents occupational exposure to chemicals, physical, radiological and ergonomic hazards. Identifies, investigates and</p>



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	<p>enforces compliance with Federal, State and local EPA and DOT regulations dealing with the proper collection, storage, and shipment of hazardous material. Incumbents also monitor the handling, packaging, and transportation of hazardous materials. Additionally, responsible for the recycling program with responsibility for monitoring participation levels to assess overall program effectiveness. Provides daily supervision and direction to support staff. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree with CIH/CSP certifications (Certified Industrial Hygienist - American Board of Industrial Hygiene and Certified Safety Professional - Board of Certified Safety Professionals designation) and a minimum of 6 years related experience.</p>
Industrial Engineer I	<p><b>Functional Responsibility:</b> Provides experience and background in equipment design, and production methods. Evaluates produceability and production, and manufacturing controls, etc.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Industrial Engineer II	<p><b>Functional Responsibility:</b> Provides experience and background in equipment design, and production methods. Evaluates produceability and production, and manufacturing controls, etc.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Industrial Engineer III	<p><b>Functional Responsibility:</b> Provides experience and background in produceability/production engineering areas. Leads efforts in equipment design and production methods. Evaluates produceability, production, and manufacturing controls. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Information Assurance Engineer I	<p><b>Functional Responsibility:</b> Develops technical solutions to support client requirements in solving moderately complex network, platform, and system security problems. Responsibilities include secure system engineering and development, including system/security requirements analysis and secure system definition. Also may design test beds of advanced hardware and software solutions.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Information Assurance Engineer II	<p><b>Functional Responsibility:</b> Develops and recommends technical solutions to support client requirements in solving moderate to highly complex network, platform, and system security problems. Typical focus area includes analytical and engineering solutions based on federal and industry INFOSEC policies, doctrine, and regulations. Responsibilities additionally include secure system engineering and development, including system/security requirements analysis and secure system definition and specification development of INFOSEC policies and procedures utilizing technical and analytical skills. Also designs test beds of advanced INFOSEC hardware and software solutions. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Information Systems Engineer I	<p><b>Functional Responsibility:</b> Applies business process improvement practices to re-engineer methodologies/principles and business process modernization projects. Applies, as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Assists in establishing standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and open system architecture objectives. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>



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Information Systems Engineer II	<p><b>Functional Responsibility:</b> Applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise wide strategic systems planning, business information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Applies reverse engineering and reengineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools and in the adoption of associated new technologies. Provides training as required in these disciplines. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 12 years related experience.</p>
Information Systems Engineer III	<p><b>Functional Responsibility:</b> Applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise wide strategic systems planning, business information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering (I-CASE) tools. Applies reverse engineering and reengineering disciplines to develop migration strategic and planning documents. Has experience with such methodologies as IDEF 0 process modeling and IDEF 1X data modeling. Provides technical guidance in software engineering techniques and automated support tools.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 15 years related experience.</p>
Information Systems Technologist I	<p><b>Functional Responsibility:</b> Develops, Implements, And Maintains Systems And Related Policies And Procedures Designed To Obtain, Record, And Process Company, Segment, Or Division Information. Recommends, Implements, And Plans For Improvements, Enhancements, And New Applications To The System. Provides Retrieval Ability To Produce Information For Analysis And Decision-Making, Statistical Data, And Reports As Required. Maintains, Develops, And Revises All Manuals, Tables, Code Lists, And Documentation. Maintains All Internal Files And Tables. Maintains Current Awareness Of Trends In Software Developments And Keeps Abreast Of Trends And New Methods In Information Systems Training, Materials, And Techniques. May Support Several Functional Applications.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Information Systems Technologist II	<p><b>Functional Responsibility:</b> Develops, implements, and maintains systems and related policies and procedures designed to obtain, record, and process company, segment, or division information. Recommends, implements, and plans for improvements, enhancements, and new applications to the system. Provides retrieval ability to produce information for analysis and decision-making, statistical data, and reports as required. Maintains, develops, and revises all manuals, tables, code lists, and documentation. Maintains all internal files and tables. Maintains current awareness of trends in software developments and keeps abreast of trends and new methods in information systems training, materials, and techniques. May support several functional applications. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Information Systems Technologist III	<p><b>Functional Responsibility:</b> Develops, implements, and maintains systems and related policies and procedures designed to obtain, record, and process company, segment, or division information. Recommends, implements, and plans for improvements, enhancements, and new applications to the system. Provides retrieval ability to produce information for analysis and decision-making, statistical data, and reports as required. Maintains, develops, and revises all manuals, tables, code lists, and documentation. Maintains all internal files and tables. Maintains current awareness of trends in software developments and keeps abreast of trends and new methods in information systems training, materials, and techniques. May</p>



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	<p>support several functional applications. May provide work leadership for lower level employees. Excludes those with full supervisory responsibilities.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Logistics Program Director I	<p><b>Functional Responsibility:</b> Serves as a liaison between the Customer Representative and corporate management. Consults with users to reduce costs and maximize efficiency in achieving stated requirements. Plans, organizes, and controls the overall activities of the project, i.e., project management, technical work, quality of work, schedule, and costs associated with various task orders issued under the contract. Ensures that all activities conform to the terms and conditions of the contract and task-ordering procedures. Coordinates activities and seeks resolution of contractual and functional and or technical problems while working with the Customers PM. Serves as the principle Supply and Value Chain/Logistics oversight manager.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.</p>
Logistics Program Director II	<p><b>Functional Responsibility:</b> Responsible for overall contract performance and serves as the single point of contact for the Customer Representative and government management personnel. Formulates and enforces work standards, assigns contractor schedules, and communicates mission, goals, and policies to subordinates and subcontractors. Organizes, directs, and coordinates planning and execution of all contract activities. Manages supporting services and support operations that may include many projects or tasks. Organizes resources to support many concurrent activities and manages execution of multiple concurrent activities. Assigns, schedules, and reviews work of subordinate Program Directors and Project Managers, including subcontractors. Conducts oral and written communications with all levels of corporate management and communicates with all levels of government management personnel. Serves as the principle Supply and Value Chain/Logistics oversight manager.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.</p>
Logistics Program Manager	<p><b>Functional Responsibility:</b> Functional responsibilities include supervision of all contract/functional personnel. Manages business and assigned functional activities. Establishes work breakdown structures, coordinates and monitors schedule and cost elements of the program. Organizes, directs and coordinates planning and all contract support activities. Resolves functional, scheduling and cost issues and serves as the primary point of contact between the Government and various elements of the Contract. Prepares management reports and maintains accurate records. Ensures conformance to task specifications and contract provisions. Responsible for negotiation and making binding decisions for the Company. Additionally, responsible for; resource allocation; technical and management oversight; providing high level logistic operations expertise; and participation in briefings and meetings. Frequently provides subject matter or functional area expertise for logistic tasks in addition to fulfilling management responsibilities. Formulates and enforces work standards, assigns schedules, reviews work discrepancies, supervises contractor personnel, and communicates policies, goals, and purposes of the organization. Serves as senior corporate representative responsible for overall contract performance. Assigned to complex programs involving, typically, multiple tasks, multiple performing organizations, and complex responsibilities. Assigns, schedules, and reviews work of subordinate Project Managers.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Logistics Project Control Specialist	<p><b>Functional Responsibility:</b> Directs all financial management and administrative activities, such as budgeting, manpower and resource planning, and financial reporting. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues that would require a report and recommends solutions. Develops work breakdown structures, prepare charts, tables, graphics, and diagrams to assist in analyzing problems. Provides daily supervision and direction to staff.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.</p>



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Logistics Project Manager	<p><b>Functional Responsibility:</b> Serves as the project manager for a large, complex task order, (or a group of task orders affecting the same common/standard/migration systems) and shall assist the PM in working with the Customer's Representative, management personnel and customer agency representatives. Under guidance of the PM, responsible for the overall management of the specific task order(s) and insures that technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional area.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Logistics Technology Consultant I	<p><b>Functional Responsibility:</b> Provides special skills in premium supply and value chain/logistics technologies, such as packaged enterprise software tools (e.g., Baan, SAP, PeopleSoft and Oracle) and other premium market-driven technologies. Technology Consultants apply their broad management skills and specialized functional and technical expertise providing direction to project teams and interact with clients at the supervisory level. Qualified to perform tasks such as: (1) developing functional and/or technical supply and value chain/logistics information system designs; (2) supervising business integration analysts; (3) leading business process redesign teams in the development of new business process architectures; (4) designing training programs for supply and value chain/logistics functional and technical systems users; (5) participating in quality reviews to ensure work complies with specified standards; (6) developing team work plans; (7) performing workflow analyses; (8) providing functional and technical input for the design and manage databases; (9) supporting the definition in a functional and technical format information systems requirements; and (10) assisting in project budget preparation.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Logistics Technology Consultant II	<p><b>Functional Responsibility:</b> Provides special skills in premium supply and value chain/logistics technologies, such as packaged enterprise software tools (e.g., Baan, SAP, PeopleSoft and Oracle) and other premium market-driven technologies. Technology Consultants apply their broad management skills and specialized functional and technical expertise providing direction to project teams and interact with clients at the supervisory level. Qualified to perform tasks such as: (1) developing functional and/or technical supply and value chain/logistics information system designs; (2) supervising business integration analysts; (3) leading business process redesign teams in the development of new business process architectures; (4) designing training programs for supply and value chain/logistics functional and technical systems users; (5) participating in quality reviews to ensure work complies with specified standards; (6) developing team work plans; (7) performing workflow analyses; (8) providing functional and technical input for the design and manage databases; (9) supporting the definition in a functional and technical format information systems requirements; and (10) assisting in project budget preparation.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.</p>
Logistics Technology Consultant III	<p><b>Functional Responsibility:</b> Provides special skills in premium supply and value chain/logistics technologies, such as packaged enterprise software tools (e.g., Baan, SAP, PeopleSoft and Oracle) and other premium market-driven technologies. Technology Consultants apply their broad management skills and specialized functional and technical expertise providing direction to project teams and interact with clients at the supervisory level. Qualified to perform tasks such as: (1) developing functional and/or technical supply and value chain/logistics information system designs; (2) supervising business integration analysts; (3) leading business process redesign teams in the development of new business process architectures; (4) designing training programs for supply and value chain/logistics functional and technical systems users; (5) participating in quality reviews to ensure work complies with specified standards; (6) developing team work plans; (7) performing workflow analyses; (8) providing functional and technical input for the design and manage databases; (9) supporting the definition in a functional and technical format information systems requirements; and (10) assisting in project budget preparation. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Master's degree and 10 years related experience.</p>



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Maintenance Engineering Analyst/Planner	<p><b>Functional Responsibility:</b> Responsible for reviewing (validation/verification of) maintenance manuals, maintenance allocation, test requirements, facility utilization, troubleshooting instructions, training programs, and procedures to ensure applicability in the environment in which the equipment is to be used. Develops the maintenance plan and supports its use by the logistics team. Individual skills are matched to the equipment being acquired to ensure design and manufacturing methods result in maintainable systems in accordance with standard and workable innovative techniques.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Mechanical Engineer I	<p><b>Functional Responsibility:</b> Performs research, design, and development in such areas as mechanical, thermal, hydraulic, thermodynamic, or heat transfer for production, transmission, measurement, and use of energy. Applies research to the planning, design, development, and testing of mechanical and/or electromechanical systems, instruments, controls, engines, and/or machines.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Mechanical Engineer II	<p><b>Functional Responsibility:</b> Performs research, design, and development in such areas as mechanical, thermal, hydraulic, thermodynamic, or heat transfer for production, transmission, measurement, and use of energy. Applies research to the planning, design, development, and testing of mechanical and/or electromechanical systems, instruments, controls, engines, and/or machines. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Mechanical Engineer III	<p><b>Functional Responsibility:</b> Performs research, design, and development in such areas as mechanical, thermal, hydraulic, thermodynamic, or heat transfer for production, transmission, measurement, and use of energy. Applies research to the planning, design, development, and testing of mechanical and/or electromechanical systems, instruments, controls, engines, and/or machines. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Network Integration Engineer I	<p><b>Functional Responsibility:</b> Specific duties may include but are not limited to: designing, engineering and planning overall site activities, including inside and outside plant specifications, equipment room layout, and hardware configuration. Oversees all technical phases of systems. Formulates logical designs of system problems and devises procedures for solutions to the problems. Gives support to other network support staff. Assists the Project Manager in the determination of labor hours and categories needed to perform site surveys resulting from a network design Task Order. Oversees all technical documentation activities and determines documentation specification methods and technical support manuals.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Network Integration Engineer II	<p><b>Functional Responsibility:</b> Specific duties may include but are not limited to: designing, engineering and planning overall site activities, including inside and outside plant specifications, equipment room layout, and hardware configuration. Oversees all technical phases of systems. Formulates logical designs of system problems and devises procedures for solutions to the problems. Gives support to other network support staff. Assists the Project Manager in the determination of labor hours and categories needed to perform site surveys resulting from a network design Task Order. Oversees all technical documentation activities and determines documentation specification methods and technical support manuals.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.</p>
Operations Logistic Manager I	<p><b>Functional Responsibility:</b> To a lesser degree than an Operations Logistic Manager II, directs technical efforts of individuals or a team of logisticians assigned to task orders in support of operational logistics. Provides support for and analysis of operational ILS elements to include but not limited to contingency planning, transportation, resupply, communications, and food and shelter. Capable of analysis, development, and</p>



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	management of distribution systems; fleet planning and management; carrier management and routing; freight forwarding, consolidation and management; and supply tracking system design and operations. <b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.
Operations Logistic Manager II	<b>Functional Responsibility:</b> To a lesser degree than an Operations Logistic Manager III, directs technical efforts of individuals or a team of logisticians assigned to task orders in support of operational logistics. Provides support for and analysis of operational ILS elements to include but not limited to contingency planning, transportation, resupply, communications, and food and shelter. Capable of analysis, development, and management of distribution systems; fleet planning and management; carrier management and routing; freight forwarding, consolidation and management; and supply tracking system design and operations. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.
Operations Logistic Manager III	<b>Functional Responsibility:</b> Directs technical efforts of individuals or teams of logisticians assigned to task orders in support of operational logistics. Provides support for and analysis of operational ILS elements to include but not limited to contingency planning, transportation, resupply, communications, and food and shelter. Capable of analysis, development, and management of distribution systems; fleet planning and management; carrier management and routing; freight forwarding, consolidation and management; and supply tracking system design and operations. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 15 years related experience.
Operations Research Analyst I	<b>Functional Responsibility:</b> Responsible for the application of systems analysis and design techniques to complex logistical areas such as transportation systems, level of supply analysis, maintenance planning and similar efforts. Requires competence in all phases of systems analysis techniques, concepts and methods of mathematical and statistical analysis, modeling and simulation. <b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.
Operations Research Analyst II	<b>Functional Responsibility:</b> Responsible for the application of systems analysis and design techniques to complex logistical areas such as transportation systems, level of supply analysis, maintenance planning and similar efforts. Requires competence in all phases of systems analysis techniques, concepts and methods of mathematical and statistical analysis, modeling and simulation. May provide work leadership for lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.
OPSEC Specialist I	<b>Functional Responsibility:</b> Analyze general Operations Security related problems and provide support in solving these problems. Provide recommendations for process improvements for denying potential adversaries information regarding capabilities and/or intentions by identifying, controlling and protecting evidence of the planning and executing of sensitive activities. <b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.
OPSEC Specialist II	<b>Functional Responsibility:</b> Analyze general Operations Security related problems and provide support in solving these problems. Provide recommendations for process improvements for denying potential adversaries information regarding capabilities and/or intentions by identifying, controlling and protecting evidence of the planning and executing of sensitive activities. May be required to perform security awareness training and/or security risk assessments and support. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.
OPSEC Specialist III	<b>Functional Responsibility:</b> Analyze general Operations Security related problems and provide support in solving these problems. Provide recommendations for process improvements for denying potential adversaries information regarding capabilities and/or intentions by identifying,



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	controlling and protecting evidence of the planning and executing of sensitive activities. May be required to perform security awareness training and/or security risk assessments and support. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.
Packaging Engineer I	<b>Functional Responsibility:</b> Provide design, evaluation, costing and implementation of packaging. Responsible for the fulfillment of key milestones, accuracy of estimates, simultaneous management of multiple projects, and accurate and timely communication with regard to packaging and special projects. Frequent interaction with engineering (equipment and packaging), marketing, customers and senior management will occur. <b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.
Packaging Engineer II	<b>Functional Responsibility:</b> Provide design, evaluation, costing and implementation of packaging. Responsible for the fulfillment of key milestones, accuracy of estimates, simultaneous management of multiple projects, and accurate and timely communication with regard to packaging and special projects. Frequent interaction with engineering (equipment and packaging), marketing, customers and senior management will occur. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.
Packaging Engineer III	<b>Functional Responsibility:</b> Provide design, evaluation, costing and implementation of packaging. Responsible for the fulfillment of key milestones, accuracy of estimates, simultaneous management of multiple projects, and accurate and timely communication with regard to packaging and special projects. Frequent interaction with engineering (equipment and packaging), marketing, customers and senior management will occur. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.
Planning/Control Specialist	<b>Functional Responsibility:</b> Understanding of the application of planning and control principles, concepts, and standards. Develops solutions to problems. Plans, prepares, issues, and controls production schedules and material requirements to ensure a controlled flow of approved materials timed to meet production requirements. Coordinates and monitors material movement between warehouse and production areas. Provides status of work in progress and potential problems. Resolves problems concerning over-shipments, shortages, engineering changes, and cancellation of orders. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.
Procurement Specialist II	<b>Functional Responsibility:</b> Develops solutions to a variety of problems of moderate scope and complexity. Possess a general knowledge of contract administration practices, techniques, and standards. Includes efforts involved in buying goods and services. Receives requests for purchase of parts or repair of materiel. Develops subcontract specifications, work statements, and terms and conditions for the procurement of specialized materials, equipment, and services. Locates sources of supplies, requests quotes from vendors, evaluates bids, prepares bid packages, conducts bidders' conferences, analyzes and evaluates proposals, negotiates subcontract provisions, recommends subcontractors, writes awards, and administers resulting subcontracts. Coordinates additions, deletions, or modifications to subcontracts. Participates with contracts administration and purchasing to develop subcontract policies and procedures. Communications with customers are in person, electronically, or by telephone. Automated and Internet-based systems are used for most functions. May provide work leadership to lower level employees. <b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.



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Procurement Specialist III	<p><b>Functional Responsibility:</b> Develops solutions to a variety of problems of moderate scope and complexity. Possess a general knowledge of contract administration practices, techniques, and standards. Includes efforts involved in buying goods and services. Receives requests for purchase of parts or repair of materiel. Develops subcontract specifications, work statements, and terms and conditions for the procurement of specialized materials, equipment, and services. Locates sources of supplies, requests quotes from vendors, evaluates bids, prepares bid packages, conducts bidders' conferences, analyzes and evaluates proposals, negotiates subcontract provisions, recommends subcontractors, writes awards, and administers resulting subcontracts. Coordinates additions, deletions, or modifications to subcontracts. Participates with contracts administration and purchasing to develop subcontract policies and procedures. Communications with customers are in person, electronically, or by telephone. Automated and Internet-based systems are used for most functions. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Provisioning Specialist II	<p><b>Functional Responsibility:</b> Provides hands-on experience directly working with the provisioning records and data descriptors. Applies experience in the use of the Federal Item Identification Guide (FIIG), and its application to the Federal Cataloging Program. Responsibilities include identification, development and integration of various logistics data policies and equipment programs to assure integrated effort in the development and execution of initial and sustaining materiel and database management support for assigned weapon systems/equipment. May provides work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Quality Assurance Analyst I	<p><b>Functional Responsibility:</b> Provides QA oversight for a wide range of both hardware and software QA activities in support of major ADP and/or communications system programs. Plans and implements QA programs to verify product design and development to requirements and specifications. Establishes QA programs to validate by test plan, test criteria and test results to ensure products satisfy system specifications.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Quality Assurance Analyst II	<p><b>Functional Responsibility:</b> Provides QA oversight for a wide range of both hardware and software QA activities in support of major ADP and/or communications system programs. Responsibilities include labor efforts identified as performing quality assurance including maintaining quality records, performing quality audits, and maintaining quality assurance standards to meet evolving industry and government quality requirements. Plans and implements QA programs to verify product design and development to requirements and specifications. Establishes QA programs to validate by test plan, test criteria and test results to ensure products satisfy system specifications. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>
Quality Assurance Manager	<p><b>Functional Responsibility:</b> Provides background experience including the application of quality program requirements for technical documentation. Functional responsibility includes: serving as the primary point of contact with the client on matters related to the quality program; supporting the PM and Project Manager on quality requirements; and developing a quality program that is compliant with client quality requirements and will serve as a standard for the organization. The program is generally applicable to multiple projects and may include the preparation of required QA plans and procedures, implementation and monitoring of its performance, and enhancing the program, as needed, based on experience. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Quality Assurance Specialist	<p><b>Functional Responsibility:</b> Provides background experience including the application of quality program requirements for technical documentation. Functional responsibility includes: serving as the primary point of contact with the client on matters related to the quality program;</p>



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	<p>supporting the PM and Project Manager on quality requirements; and developing a quality program that is compliant with client quality requirements and will serve as a standard for the organization. The program is generally applicable to multiple projects and may include the preparation of required QA plans and procedures, implementation and monitoring of its performance, and enhancing the program, as needed based on experience.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Quality/RAM Data Manager	<p><b>Functional Responsibility:</b> Functional responsibility includes work in the development and functional employment of technical tests, user tests, production tests to include environmental, performance and system level tests and preparation, failure analysis and corrective action verification, requirements evaluation and review of detailed test plans/procedures/reports. Typical focus areas include knowledge of prediction techniques, parts control procedures, reliability growth management, reliability and maintainability-testing procedures, analysis of requirements and specification preparation, software to develop, revise and operationally maintain databases. Must have a working knowledge of RAM data collection procedures and standards. Trains data collectors in procedures and quality control of data. Troubleshoots software/data entry problems and recommend solutions. Provides daily supervision over supporting staff.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Quality/RAM Engineering Analyst I	<p><b>Functional Responsibility:</b> Functional responsibility includes work in the development and functional employment of technical tests, user tests, production tests to include environmental, performance and system level tests and preparation, failure analysis and corrective action verification, requirements evaluation and review of detailed test plans/procedures/reports. Typical focus areas include knowledge of prediction techniques, parts control procedures, reliability growth management, reliability and maintainability testing procedures, verification of corrective actions, requirements validation and their transition and trace to technical requirements and test specifications; preparation and review of detailed test plans/procedures/reports; analysis of requirements and specification preparation, software to develop, revise and operationally maintain databases.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Quality/RAM Engineering Analyst II	<p><b>Functional Responsibility:</b> Functional responsibility includes work in the development and functional employment of technical tests, user tests, production tests to include environmental, performance and system level tests and preparation, failure analysis and corrective action verification, requirements evaluation and review of detailed test plans/procedures/reports. Responsible for analysis of the RAM characteristics of systems, equipment, and software throughout the life cycle, including development, production and fielding. Knowledge of the mathematical and engineering aspects of RAM, including design techniques, predictions, reliability growth management, requirements generation, software and specifications. Design data collection systems, test programs, and models/simulations to evaluate RAM characteristics. A working knowledge of standard RAM practices is required. Typical focus includes knowledge of prediction techniques, parts control procedures, reliability growth management, reliability and maintainability testing procedures; verification of corrective actions, requirements validation and their transition and trace to technical requirements and test specifications; preparation and review of detailed test plans/procedures/reports; analysis of requirements and specification preparation; and use of software to develop, revise and operationally maintain databases. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Safety/Environmental Engineer	<p><b>Functional Responsibility:</b> Responsible for analysis of safety hazards associated with the testing or fielding of systems, equipment, and software throughout the life cycle, including development, production and fielding. Uses knowledge of OSHA standards, DoD safety standards, and accepted commercial practices. Conducts hazard analysis and recommends ways to reduce or eliminate safety problems.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>



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Security Specialist	<p><b>Functional Responsibility:</b> Demonstrates expert knowledge in all phases of a personnel security program with emphasis on the review and analysis of derogatory information as it relates to national security concerns and recent practical experience in administrative review. Provides the highest level of writing ability with experience in preparation of analytical work products. Conveys, through written and oral communication, complex and sensitive information.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Software Engineer/Analyst I	<p><b>Functional Responsibility:</b> Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques, and Computer Aided Software Engineering (CASE) tools. Interprets software requirements and design specifications to code, and integrates and tests software components. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Software Engineer/Analyst II	<p><b>Functional Responsibility:</b> Investigates, interprets, and evaluates highly complex system software requirements. Analyzes and compares existing software systems and subsystems, and makes recommendations to increase their scope and performance to meet specific client requirements. Formulates and develops software systems or subsystems architecture, requirements and design documents. Develops software algorithms and designs, codes, and documents systems to ensure compliance with software engineering standards. May provide technical direction and guidance for software developers and engineers involved in difficult and highly complex modifications or development of software systems. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Statistician/Mathematician	<p><b>Functional Responsibility:</b> Develops practical solutions and resolves problems in areas of customer interest by using knowledge and experience in mathematics. Develops and conducts statistical analyses of measured data. Conducts mathematical and probability analyses into the performance of subsystems, their interfaces and interactions, including complete systems.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years of related.</p>
Subject Matter Expert I	<p><b>Functional Responsibility:</b> Serves as the source of broad general knowledge of supply and value chain management, process engineering/reengineering, systems analysis and design, program/software integration and overall logistics strategic planning and execution with an in-depth expertise in at least one of these areas. Primary function is to perform complex functional or technical efforts in specialty area by serving either as senior functional or technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and marketing support to translate advanced functional or technology theory into specific, practical applications of use for the project. Requires knowledge in a specific professional functional or technical field (such as supply and value chain management, acquisition, distribution, transportation, deployment, statistics, computer science, mathematics, or physics) to define and solve related system problems, develop functional or technical designs, and conduct analyses and experiments in the area of discipline. Knowledge in this discipline should be comparable to that which could be acquired through completion of a Graduate level curriculum leading to a Master's degree in the specific field. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of business practices, business organization, supply and value chain management practices and techniques, and cost accounting practices, and the ability to plan and manage an activity with committed objectives, schedules, and costs. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.</p>



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Subject Matter Expert II	<p><b>Functional Responsibility:</b> Serves as the source of broad general knowledge of supply and value chain management, process engineering/reengineering, systems analysis and design, program/software integration and overall logistics strategic planning and execution with an in-depth expertise in at least one of these areas. Primary function is to perform complex functional or technical efforts in specialty area by serving either as senior functional or technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and marketing support to translate advanced functional or technology theory into specific, practical applications of use for the project. Requires knowledge in a specific professional functional or technical field (such as supply and value chain management, acquisition, distribution, transportation, deployment, statistics, computer science, mathematics, or physics) to define and solve related system problems, develop functional or technical designs, and conduct analyses and experiments in the area of discipline. Knowledge in this discipline should be comparable to that which could be acquired through completion of a Graduate level curriculum leading to a Master's degree in the specific field. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of business practices, business organization, supply and value chain management practices and techniques, and cost accounting practices, and the ability to plan and manage an activity with committed objectives, schedules, and costs.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 15 years related experience.</p>
Supply & Value Chain/Logistics Analyst I	<p><b>Functional Responsibility:</b> Performs supervised logistic studies and analyses within areas of expertise. Familiar with evaluating metrics, assessing logistic studies, developing plans, conducting research, defining technical objectives, developing program schedules and milestones, and producing quality logistic products related to support analysis, configuration management, resource analysis and life-cycle cost analysis. Includes roles to analyze management, operational problems, develop business methods and procedures, including accounting systems, file systems, office systems, logistics systems, and production schedules. Analyzes specific problems or aspects of automated supply maintenance/operations working with applicable files, reports, and interfacing with other logistics personnel. Responsible for overseeing tasking requirements and evaluating current supply operations and functions. Prepares written reports/presentations to management indicating solutions or possible alternatives in rank of desirability and probability of success. Develops, analyzes, and conducts operational audits. Prepares follow-up reports evaluating effectiveness of system implementations. Determines topics, target audiences, and resources necessary to develop and present automated supply systems courses.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 4 years related experience.</p>
Supply & Value Chain/Logistics Analyst II	<p><b>Functional Responsibility:</b> Performs supervised logistic studies and analyses within areas of expertise. Familiar with evaluating metrics, assessing logistic studies, developing plans, conducting research, defining technical objectives, developing program schedules and milestones, and producing quality logistic products related to support analysis, configuration management, resource analysis and life-cycle cost analysis. Includes roles to analyze management, operational problems, develop business methods and procedures, including accounting systems, file systems, office systems, logistics systems, and production schedules. Analyzes specific problems or aspects of automated supply maintenance/operations working with applicable files, reports, and interfacing with other logistics personnel. Responsible for overseeing tasking requirements, evaluating current supply operations and functions, and instructing subordinates. Prepares written reports/presentations to management indicating solutions or possible alternatives in rank of desirability and probability of success. Develops, analyzes, and conducts operational audits. Prepares follow-up reports evaluating effectiveness of system implementations. Determines topics, target audiences, and resources necessary to develop and present automated supply systems courses. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Associate's degree and 3 years related experience.</p>
Supply & Value Chain/Logistics Analyst III	<p><b>Functional Responsibility:</b> Performs supervised logistic studies and analyses within areas of expertise. Familiar with evaluating metrics, assessing logistic studies, developing plans, conducting research, defining technical objectives, developing program schedules and milestones,</p>

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	<p>and producing quality logistic products related to support analysis, configuration management, resource analysis and life-cycle cost analysis. Includes roles to analyze management, operational problems, develop business methods and procedures, including accounting systems, file systems, office systems, logistics systems, and production schedules. Analyzes specific problems or aspects of automated supply maintenance/operations working with applicable files, reports, and interfacing with other logistics personnel. Responsible for overseeing tasking requirements, evaluating current supply operations and functions, and instructing subordinates. Prepares written reports/presentations to management indicating solutions or possible alternatives in rank of desirability and probability of success. Develops, analyzes, and conducts operational audits. Prepares follow-up reports evaluating effectiveness of system implementations. Determines topics, target audiences, and resources necessary to develop and present automated supply systems courses. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Associate's degree and 5 years related experience.</p>
<p>Supply &amp; Value Chain/Logistics Functional Analyst I</p>	<p><b>Functional Responsibility:</b> Responsibilities may include proposed and current logistics programs, program changes, work schedules and operations, logistics technical characteristics/specifications, automated data processing, funds control, industrial production, inventory management, maintenance, procurement, property use and disposal, quality assurance, storage and distribution and transportation. May apply logistical functional knowledge that includes identification of activities into a comprehensive logistics plan; monitoring of progress made in accomplishing the logistics plan, identification of the causes and effects of delays and other related problems. Additional responsibilities may include analyzing business or user needs to determine functional and cross-functional requirements and devising the most efficient methods of accomplishing work. Operates in a business or technical environment, using analytical and evaluative techniques. Has extensive experience in particular functional area. Performs feasibility studies and cost benefit analyses.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>
<p>Supply &amp; Value Chain/Logistics Functional Analyst II</p>	<p><b>Functional Responsibility:</b> Responsibilities may include proposed and current logistics programs, program changes, work schedules and operations, logistics technical characteristics/specifications, automated data processing, funds control, industrial production, inventory management, maintenance, procurement, property use and disposal, quality assurance, storage and distribution and transportation. May apply logistical functional knowledge that includes identification of activities into a comprehensive logistics plan; monitoring of progress made in accomplishing the logistics plan, identification of the causes and effects of delays and other related problems. Additional responsibilities may include analyzing business or user needs to determine functional and cross-functional requirements and devising the most efficient methods of accomplishing work. Operates in a business or technical environment, using analytical and evaluative techniques. Has extensive experience in particular functional area. Performs feasibility studies and cost benefit analyses. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
<p>Supply &amp; Value Chain/Logistics Functional Analyst III</p>	<p><b>Functional Responsibility:</b> Responsibilities may include proposed and current logistics programs, program changes, work schedules and operations, logistics technical characteristics/specifications, automated data processing, funds control, industrial production, inventory management, maintenance, procurement, property use and disposal, quality assurance, storage and distribution and transportation. May apply logistical functional knowledge that includes identification of activities into a comprehensive logistics plan; monitoring of progress made in accomplishing the logistics plan, identification of the causes and effects of delays and other related problems. Additional responsibilities may include analyzing business or user needs to determine functional and cross-functional requirements and devising the most efficient methods of accomplishing work. Operates in a business or technical environment, using analytical and evaluative techniques. Has extensive experience in particular functional area. Performs feasibility studies and cost benefit analyses. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 7 years related experience.</p>



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<p>Supply &amp; Value Chain/Logistics Functional Analyst IV</p>	<p><b>Functional Responsibility:</b> Responsibilities may include proposed and current logistics programs, program changes, work schedules and operations, logistics technical characteristics/specifications, automated data processing, funds control, industrial production, inventory management, maintenance, procurement, property use and disposal, quality assurance, storage and distribution and transportation. May apply logistical functional knowledge that includes identification of activities into a comprehensive logistics plan; monitoring of progress made in accomplishing the logistics plan, identification of the causes and effects of delays and other related problems. Additional responsibilities may include analyzing business or user needs to determine functional and cross-functional requirements, and devising the most efficient methods of accomplishing work. Operates in a business or technical environment, using analytical and evaluative techniques. Has extensive experience in particular functional area. Performs feasibility studies and cost benefit analyses. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 10 years related experience.</p>
<p>Supply &amp; Value Chain/Logistics Technical Specialist I</p>	<p><b>Functional Responsibility:</b> Works as fully contributing member of cross-functional integrated process team. Requires only general supervision to attain task objectives. Collects and analyses data to develop accurate logistics information in support of operational, developmental, system acquisition and deployment objectives. Plans, analyses and supports requirements definition and develops administrative, managerial and technical solutions. Develops recording and reporting processes, acquisition and sustainment plans, and supports client management and project review activities. Provides logistics support functions, including provisioning, logistic support analysis, life cycle cost, test and evaluation, system analysis and design, support equipment, maintenance planning and development and validation of provisioning, sustainment and support technical documentation. Conducts logistics requirements determination computations and executes the acquisition/sustainment support plan. Familiar with client requirements and documentation, including specifications, standards and acquisition and sustainment regulations, practices and policies.</p> <p><b>Minimum Qualifications:</b> Associate's degree and 4 years related experience.</p>
<p>Supply &amp; Value Chain/Logistics Technical Specialist II</p>	<p><b>Functional Responsibility:</b> Works as fully contributing member of cross-functional integrated team. Requires only general supervision to attain task objectives. Collects and analyses data to develop accurate logistics information in support of operational, developmental, system acquisition and deployment objectives. Plans, analyses and supports requirements definition and develops administrative, managerial and technical solutions. Develops recording and reporting processes, acquisition and sustainment plans, and supports client management and project review activities. Provides logistics support functions, including provisioning, logistic support analysis, life cycle cost, test and evaluation, system analysis and design, support equipment, maintenance planning and development and validation of provisioning, sustainment and support technical documentation. Conducts logistics requirements determination computations and executes the acquisition/sustainment support plan. Familiar with client requirements and documentation, including specifications, standards and acquisition and sustainment regulations, practices and policies.</p> <p><b>Minimum Qualifications:</b> Associate's degree and 6 years related experience.</p>
<p>Supply &amp; Value Chain/Logistics Technical Specialist III</p>	<p><b>Functional Responsibility:</b> Works as fully qualified technical contributor. May lead cross-functional integrated teams. Requires minimal supervision. Designs, plans and implements data collection and analysis processes to develop accurate and sufficient Logistics and system sustainment information in support of client operational, test and evaluation, developmental, system acquisition and deployment objectives. Plans and manages all components of integrated logistics support to ensure successful system acquisition, production, deployment and life cycle sustainment. Prepares project/program management reports and project/program review activities. Plans, analyses and supports requirements definition and develops administrative, managerial and technical solutions. Develops recording and reporting processes and supports client management and project review activities. Provides logistics support functions, including provisioning, logistic support analysis, life cycle cost, test and evaluation, system analysis and design, data management, support equipment, maintenance planning and development and validation of provisioning, sustainment and support technical documentation. Conducts logistics requirements determination computations and executes the</p>



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	<p>acquisition/sustainment support plan. Thorough understanding of client requirements and documentation, including specifications, standards and acquisition and sustainment regulations, practices and policies is required. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Systems Administrator I	<p><b>Functional Responsibility:</b> Under the direction and supervision of senior systems administrators provides system backup/recovery, basic software management, security management, and library management. Operates computer systems in different operating environments, sizing, performance, tuning, hardware/software trouble shooting and resource allocation.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Systems Administrator II	<p><b>Functional Responsibility:</b> Provides system backup/recovery, basic software management, security management, and library management. Operates computer systems, sizing, performance, tuning, hardware/software troubleshooting, and resource allocation. Individual shall have a thorough knowledge of capabilities of the applicable hardware/software configurations.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Systems Administrator III	<p><b>Functional Responsibility:</b> Provides work direction to lower-level staff. Should have a thorough understanding of capabilities of the client's applicable hardware/software configurations. This includes system backup/recovery, basic software management, security management, and library management. Operates computer systems in different operating environments, sizing, performance, tuning, hardware/software trouble shooting and resource allocation.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 5 years related experience.</p>
Systems Engineer I	<p><b>Functional Responsibility:</b> Participates in system feasibility studies concerning hardware capabilities and configurations. Reviews computer systems in terms of machine capabilities, and man and machine time. Prepares or directs preparation of reports and studies concerning hardware. Prepares or participates in preparing functional requirements and specifications for hardware acquisitions. Coordinates with contractor management, other ADP technicians and Customer representatives to ensure problems have been properly identified, and that solution will satisfy the users requirement.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Systems Engineer II	<p><b>Functional Responsibility:</b> Serves as the technical lead. Must have superior analytical, problem solving, and communications skills, and must be able to coordinate the efforts of other systems engineers in system design, development testing, and implementation. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Systems Engineer III	<p><b>Functional Responsibility:</b> Performs complex work involved in specifications development, implementation, testing and documenting engineering systems and equipment. Initiates concept development and trade-off studies. Consults extensively with customer representatives and employees. Directs the design of complex electronic or mechanical devices down to the subsystem level. Devises appropriate tests to use in evaluating, debugging, and checking of equipment and systems for accurate and dependable conformance to specifications. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>



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Systems Programmer I	<p><b>Functional Responsibility:</b> Qualified in the design, planning and programming of computer programs using formal languages, such as COBOL, FORTRAN, "C" and Ada. Experienced in software validation and testing techniques. Capable of implementing software design requirements as specified by System Analysts.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>
Systems Programmer II	<p><b>Functional Responsibility:</b> Experienced in writing/modifying and/or maintaining application software. In addition to mainframe application code, a knowledge of mini and micro computer code may be required up to and including forth generation languages. Knowledge of pertinent software development processes is required. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Task Leader I	<p><b>Functional Responsibility:</b> Working for a Project Manager, supervises a small, discrete task and ensures that the technical solutions, deliverables and schedules are implemented in a timely manner. Supervises staff. Writes status reports.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree with 2 years of experience.</p>
Task Leader II	<p><b>Functional Responsibility:</b> Working for a Project Manager, assists in the management of business and assigned functional activities. Coordinates work breakdown structures, monitors functional, schedule, and cost elements of the program. Organizes, directs and coordinates planning for the Task Order assigned. Resolves functional, scheduling and cost issues and serves as the Project Manager's representative upon direction. Prepares management reports and maintains accurate records for the Task Order assigned. Experienced in directing analysis efforts in defense acquisition and sustainment programs. Supervises assigned Task Order employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Task Leader III	<p><b>Functional Responsibility:</b> Working for a Project Manager, assists in the management of business and assigned functional activities. Coordinates work breakdown structures, monitors functional, schedule, and cost elements of the program. Organizes, directs and coordinates planning for the Task Order assigned. Resolves functional, scheduling and cost issues and serves as the Project Manager's representative upon direction. Prepares management reports and maintains accurate records for the Task Order assigned. Experienced in directing analysis efforts in defense acquisition and sustainment programs. Supervises assigned Task Order employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Technical Analyst I	<p><b>Functional Responsibility:</b> Responsible for gathering data to solve complex technical problems (e.g., requirements definition, operations research, modeling, requirements analysis, Risk Management). Relevant experience includes, but is not limited to, knowledge of analytical techniques. Duties may include analysis of complex problems, definition of functional requirements, operations research, modeling, process analysis and designing, developing and providing training materials.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Technical Analyst II	<p><b>Functional Responsibility:</b> Responsible for gathering data to solve complex technical problems (e.g., requirements definition, operations research, modeling, requirements analysis, Risk Management). Relevant experience includes, but is not limited to, a substantial knowledge of analytical techniques. Duties may include analysis of complex problems, definition of functional requirements, operations research, modeling, process analysis and designing, developing and providing training materials. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Technical Analyst III	<p><b>Functional Responsibility:</b> Responsible for gathering data to solve complex technical problems (e.g., requirements definition, operations research, modeling, requirements analysis, Risk Management). Relevant experience includes, but is not limited to, a substantial knowledge of</p>



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	<p>analytical techniques. Duties may include analysis of complex problems, definition of functional requirements, operations research, modeling, process analysis and designing, developing and providing training materials. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Technical Publication Editor/Writer	<p><b>Functional Responsibility:</b> Thorough understanding of technical writing principles, concepts, and standards. Works directly with the customer in determining support requirements. Develops solutions to technical writing problems. Writes, edits, prints and distributes publications on assigned projects. May work with engineering drawings and equipment to develop theory of operation, description, installation and removal procedures, testing, troubleshooting, calibration, and illustrated parts breakdown information. Utilizes maintenance plans and other logistics data to determine the level of material presentation. Conducts studies of equipment or system. Ensures quality control over documents intended for external distribution. May provide work leadership for lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>
Technical Surveillance & Counter Measures Specialist	<p><b>Functional Responsibility:</b> Develops and recommends solutions to support client requirements in the use of technical surveillance and counter measures. Typical focus areas include analytical and engineering solutions based on federal and industry TSCM policies, doctrine, and regulations. Responsibilities also include secure system engineering and development, including system/security requirements analysis and secure system definition, and specification development of TSCM policies and procedures utilizing technical and analytical skills. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Technical Writer I	<p><b>Functional Responsibility:</b> Develops program documentation for management systems.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 2 years related experience.</p>
Technical Writer II	<p><b>Functional Responsibility:</b> Develops program documentation for management systems. Thorough understanding of technical writing principles, concepts, and standards. Works directly with the customer in determining support requirements. Experienced in program documentation for management information systems. Writes, edits, prints and distributes publications on assigned projects. Ensures quality control over documents intended for external distribution. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Technical Writer III	<p><b>Functional Responsibility:</b> Develops program documentation for management systems. Thorough understanding of technical writing principles, concepts, and standards. Works directly with the customer in determining support requirements. Experienced in program documentation for management information systems. Writes, edits, prints and distributes publications on assigned projects. Assignments may include extensive technical writing consisting of, but not limited to, technical order/manuals, operating manuals, studies and reports, strategic plans, comprehensive technical papers and projects, and contract deliverable products. Ensures quality control over documents intended for external distribution. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Training Specialist I	<p><b>Functional Responsibility:</b> Using material, provides training to customers as specified in the task order. Prepares student materials including handouts, completion certificates, and course critique forms. Assists the Senior Training Specialist in the conduct of formal classroom courses, workshops, and seminars, as needed.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 6 years related experience.</p>



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Training Specialist II	<p><b>Functional Responsibility:</b> Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instruction materials (course outlines, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 6 years related experience.</p>
Training Specialist III	<p><b>Functional Responsibility:</b> Develops and organizes new and existing supply and value chain/logistics tenants with the Instructional Systems Development principles. Responsible for the educational soundness and technical accuracy of all course materials, evaluations, and critiques. Conducts technical training and development classes and assists in developing criteria to measure the effectiveness of these classes. May provide work leadership to lower level employees.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 8 years related experience.</p>
Transportation Manager	<p><b>Functional Responsibility:</b> Duties include short and long- range transit planning, developing routes, coordinating scheduling systems, developing, monitoring, and operating a fleet maintenance program, supervising drivers, clerical and trainee staff, and vehicle safety programs. Receives transportation requests from eligible clients, supervises the scheduling of driver assignments, and dispatches drivers and vehicles. Analyzes client needs and makes recommendations for developing, implementing, improving, and expanding transportation services, programs, and policies; Updates mileage, usage, transportation, vehicle, and other related reports and records; maintains liaison with other agencies in order to avoid duplication of services. Enforces city and state policies, rules and regulations pertaining to the transportation program.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 4 years related experience.</p>
Warehouse Manager	<p><b>Functional Responsibility:</b> Supervises team of warehouse personnel to include, among others, stock/storage clerks, drivers, packers, receiving clerks, and supply specialists. Responsible for drafting daily work schedules including inventories as required by both contract and for accuracy verification; reporting to management; and supervising all aspects of daily warehouse operations. Responsible for making warehouse operational reports to clients and for managing all personnel matters, including leave and holiday scheduling and disciplinary actions and reporting same to higher company authorities. Experienced in following minimum warehouse functions: receipt of material, storage, inventory/stock control, quality assurance, and kit assembly, shipment, and reclamation.</p> <p><b>Minimum Qualifications:</b> Bachelor's degree and 3 years related experience.</p>
<b>The following labor categories are considered "Non-exempt"</b>	
Document Preparation Clerk**	<p><b>Functional Responsibility:</b> This position prepares documents such as brochures, books, periodicals, catalogs, and pamphlets for copying or photocopying. The Document Preparation Clerk cuts documents into individual standardized pages, using a paper cutter or razor knife. Document pages are reproduced as necessary to improve clarity or to adjust the standardized page size according to the limitations of the designated copy machine. The Document Preparation Clerk stamps standard symbols on pages or inserts instruction cards to notify Duplicating Machine Operator of special handling, prepares cover sheets and document folders for material, and index cards for files, and files folder according to index code and copies priority schedule.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 3 years related experience.</p>
Electrician, Maintenance**	<p><b>Functional Responsibility:</b> An Electrician performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy. Work involves most of the following: installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or</p>



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	<p>other transmission equipment; working from blueprints, drawings, layouts, or other specifications, locating and diagnosing trouble in the electrical system or equipment, working standard computations relating to load requirements of wiring or electrical equipment, and using a variety of electrician's hand tools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.</p> <p><b>Minimum Qualifications:</b> High School Diploma or GED and 2 years of related experience.</p>
Engineering Technician I**	<p><b>Functional Responsibility:</b> This technician performs simple routine tasks under close supervision or from detailed procedures. Work is checked in progress or on completion. This person performs one or a combination of such typical duties as: Assembling or installing equipment or parts requiring simple wiring, soldering, or connecting; Performing simple or routine tasks or tests such as tensile or hardness tests; operating and adjusting simple test equipment; records test data; Gathering and maintaining specified records of engineering data such as tests, drawings, etc.; performing computations by substituting numbers in specified formulas; plotting data and draws simple curves and graphs.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED with 6 months related experience.</p>
Engineering Technician II**	<p><b>Functional Responsibility:</b> The Engineering Technician II performs standardized or prescribed assignments involving a sequence of related operations, follows standard work methods on recurring assignments but receives explicit instructions on unfamiliar assignments. Technical adequacy of routine work is reviewed on completion; non-routine work may be reviewed in progress. This technician performs at this level, one or a combination of such typical duties as: Following specific instructions, assembles or constructs simple or standard equipment or parts, servicing or repairing simple instruments or equipment; Conducting a variety of tests using established methods, preparing test specimens, adjusting and operating equipment, recording test data, and pointing out deviations resulting from equipment malfunction or observational errors; Extracting engineering data from various prescribed but non-standardized sources, processing the data following well-defined methods including elementary algebra and geometry, and presenting the data in prescribed form.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED with 6 months related experience.</p>
Engineering Technician III**	<p><b>Functional Responsibility:</b> The Engineering Technician III performs assignments that are not completely standardized or prescribed, selects or adapts standard procedures or equipment, using fully applicable precedents, receives initial instructions, equipment requirements, and advice from supervisor or engineer as needed, performs recurring work independently. Work is reviewed for technical adequacy or conformity with instructions. This technician performs at this level one or a combination of such typical duties as: Constructing components, subunits, or simple models or adapts standard equipment; may troubleshoot and correct malfunctions; Following specific layout and scientific diagrams to construct and package simple devices and subunits of equipment; Conducting various tests or experiments which may require minor modifications in test setups or procedures as well as subjective judgments in measurement, selecting, preparing, and operating standard test equipment and records test data; Extracting and compiling a variety of engineering data from field notes, manuals, lab reports, etc., processing data, identifying errors or inconsistencies, selecting methods of data presentation; Assisting in design modification by compiling data related to design, specifications, and materials that are pertinent to specific items of equipment or component parts; developing information concerning previous operational failures and modifications, and using judgment and initiative to recognize inconsistencies or gaps in data and seek sources to clarify information.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED with 1 year related experience.</p>
Engineering Technician IV**	<p><b>Functional Responsibility:</b> The Engineering Technician IV performs non-routine assignments of substantial variety and complexity, using operational precedents that are not fully applicable, such assignments that are typically parts of broader assignments, are screened to eliminate unusual design problems. This incumbent may plan such assignments. This technician receives technical advice from supervisor or engineer. Work is reviewed for technical adequacy (or conformity with instructions). This position may be assisted by lower level technicians and have frequent contact with professionals and others within the establishment, and performs one or a combination of such typical duties as: Developing or</p>



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	<p>reviewing designs by extracting and analyzing a variety of engineering data, applying conventional engineering practices to develop, prepare, or recommend schematics, designs, specifications, electrical drawings and parts lists. (Examples of designs include: detailed circuit diagrams; hardware fittings or test equipment involving a variety of mechanisms; conventional piping systems; and building site layouts); Conducting tests or experiments requiring selection and adaptation or modification of a wide variety of critical test equipment and test procedures, preparing and operating equipment, recording data, measuring and recording problems of significant complexity that sometimes require resolution at a higher level, and analyzes data and prepares test reports; and applying methods outlined by others to limited segments of research and development projects, constructing experimental or prototype models to meet engineering requirements; conducts tests or experiments and redesigns as necessary and recording and evaluating data and reports findings.</p> <p><b>Minimum Qualifications:</b> Associate degree and 3 years of related experience.</p>
General Clerk II**	<p><b>Functional Responsibility:</b> This position requires familiarity with the terminology of the office unit. The General Clerk selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 6 months of related experience.</p>
General Clerk III**	<p><b>Functional Responsibility:</b> This position uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps varying in nature and sequence. The General Clerk III selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 1 year of related experience.</p>
Warehouse Specialist**	<p><b>Functional Responsibility:</b> As directed, the Warehouse Specialist performs a variety of warehousing duties that require an understanding of the establishment's storage plan. Work involves most of the following: verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages, routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods, rearranging and taking inventory of stored materials, examining stored materials and reporting deterioration and damage, removing material from storage and preparing it for shipment. This worker may operate hand or power trucks in performing warehousing duties.</p> <p><b>Minimum Qualifications:</b> High School diploma or GED and 2 years of related experience.</p>

**Labor Category Descriptions for SINs 541330ENG, 541715, 541420, 541380**

<i>Labor Category</i>	<i>Description</i>
Program Director	<p>Lead the management of project operations for multiple simultaneous task orders. Ensure that project schedules are met, and that system resources are used effectively. Responsible for overall management of specific task orders.</p> <p><b>Education and Experience:</b> Ph.D. or Master's with over 5 years of Engineering Management experience.</p>
Project Manager	<p>Support the management of project operations. Ensure that project schedules are met, and that system resources are used effectively. Support for overall management of specific task orders.</p>



Labor Category Descriptions for SINs 541330ENG, 541715, 541420, 541380

	<b>Education and Experience:</b> Ph.D. or Master's with over 3 years of Engineering Management experience.
Senior Systems Engineer	Leadership experience utilizing current technologies, structured analysis, design methodologies and design tools (such as IDEF1x, entity relationship diagrams, icon development tools, etc.), and other design techniques, and object-oriented principles. Leadership with the logical and physical functional, operational, and technical architecture or large and complex information, including electronic or mechanical systems. Leadership experience in the development and maintenance of systems, including design, requirements and system analysis, programming, current operating systems software internals and data manipulation languages. Degree major will be in systems engineering or comparable field. <b>Education and Experience:</b> Ph.D. or Master's. Must have with over 2 years of experience with Ph.D. or over 5 years of experience with Master's.
Journeyman Systems Engineer	Possess experience utilizing current technologies, structured analysis, design methodologies and design tools and other design techniques, and object-oriented principles. Possess general experience that includes increasing responsibilities in the development and maintenance of systems. Degree major will be in systems engineering or comparable field. <b>Education and Experience:</b> Bachelor's or Master's with over 2 years of experience with Bachelor's or a fresh Master's graduate.
Senior Aerospace Engineer	Leadership for the solution of highly technical and complex engineering problems. Able to lead hardware product evaluation, configuration, integration, implementation and guidance, as well as developing standards and guidelines for customer tasks. Knowledge of current applicable technology, development and presentation of briefing materials, developing standards and guidelines and tasks being performed for the customer. Leadership in interfacing with Government personnel. Specialized knowledge to facilitate increasing responsibilities in assignments of a technical nature. Degree major field of study will be in Aeronautical or Aerospace Engineering or comparable field. <b>Education and Experience:</b> Ph.D. or Master's. Must have with over 2 years of experience with Ph.D. or over 5 years of experience with Master's.
Journeyman Aerospace Engineer	Provide technical expertise and guidance in solving complex engineering problems, and will be able to conduct hardware product evaluation, configuration, integration, implementation and guidance, as well as developing standards and guidelines for customer tasks. Knowledge of current applicable technology, development, developing standards and guidelines and tasks being performed for the customer. General knowledge to facilitate increasing responsibilities in assignments of a technical nature. Degree major field of study will be in Aeronautical or Aerospace Engineering or comparable field. <b>Education and Experience:</b> Bachelor's or Master's with over 2 years of experience with Bachelor's or fresh Master's graduate.
Senior Electrical Engineer	Specialized experience in complex military electronics, microprocessor-based systems, real-time networks, computer graphics, and analog and digital electronics. Leadership of logistical support and sustainment of existing or future systems to include design analysis and design of new or modification packages. Specialized expertise and guidance in solving complex engineering problems. Leadership in the evaluation, implementation, integration and maintenance of all hardware for the supported environment. Degree major will be in electrical engineering or comparable field. <b>Education and Experience:</b> Ph.D. or Master's. Must have with over 2 years of experience with Ph.D. or over 5 years of experience with Master's.
Journeyman Electrical Engineer	Experience in complex military electronics, microprocessor-based systems, real-time networks, computer graphics, and analog and digital electronics. Experience in logistical support and sustainment of existing or future systems to include design analysis and design of new or modification packages. Experience in providing expertise and guidance in solving complex engineering problems. Degree major will be in electrical engineering or comparable field. <b>Education and Experience:</b> Bachelor's or Master's with over 2 years of experience with Bachelor's or a fresh Master's graduate.



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Advanced Trainee Electrical Engineer	Experience in complex military electronics, microprocessor-based systems, real-time networks, computer graphics, and analog and digital electronics. Experience in logistical support and sustainment of existing or future systems to include design analysis and design of new or modification packages. Degree major will be in electrical engineering or comparable field. <b>Education and Experience:</b> Bachelor's degree.
Senior Industrial Engineer	Leadership experience in the logistical support and sustainment of existing or future systems to include design analysis, design of new or modification packages, development of engineering projects, and integration of manufacturing processes and industrial facilities. Lead the solution of complex engineering problems, planning and conducting engineering feasibility studies for the design improvement modifications and implementation of advanced technologies. Leadership of the evaluation, implementation, integration, and maintenance of all hardware for the supported environment. Degree major will be in industrial engineering or comparable field. <b>Education and Experience:</b> Ph.D. or Master's. Must have with over 2 years of experience with Ph.D. or over 5 years of experience with Master's.
Journeyman Industrial Engineer	Support efforts to solve complex engineering problems, planning and conducting engineering feasibility studies for the design improvement modifications and implementation of advanced technologies. Possess general knowledge to facilitate increasing responsibilities in assignments of a technical nature. Degree major will be in industrial engineering or comparable field. <b>Education and Experience:</b> Bachelor's or Master's with over 2 years of experience with Bachelor's or a fresh Master's graduate.
Senior Materials Engineer	Lead the application of knowledge of material science to recommend engineering and manufacturing changes to attain design objectives in the most economical manner possible. Review and approve blueprints and specifications to determine the appropriate materials needed to achieve successful completion of initiatives. Degree major will be in materials engineering or comparable field. <b>Education and Experience:</b> Ph.D. or Master's. Must have with over 2 years of experience with Ph.D. or over 5 years of experience with Master's.
Senior Mechanical Engineer	Leadership experience in the logistical support and sustainment of existing or future systems to include design analysis, design of new or modification packages, development of engineering projects, and integration of aircraft hydraulic and/or pneumatic systems. Lead the solution of complex engineering problems, planning and conducting engineering feasibility studies for the design improvement modifications and implementation of advanced technologies. Leadership of the evaluation, implementation, integration, and maintenance of all hardware for the supported environment. Degree major will be in mechanical engineering or comparable field. <b>Education and Experience:</b> Ph.D. or Master's. Must have with over 2 years of experience with Ph.D. or over 5 years of experience with Master's.
Journeyman Mechanical Engineer	Possess progressive experience in the logistical support and sustainment of existing or future systems to include design analysis, and integration of aircraft hydraulic and/or pneumatic systems. Support solving complex engineering problems, planning and conducting engineering feasibility studies for the design improvement modifications and implementation of advanced technologies, and will be proficient in the evaluation, implementation, integration, and maintenance of all hardware for the supported environment. Possess general knowledge to facilitate increasing responsibilities in assignments of a technical nature. Degree major will be in mechanical engineering or comparable field. <b>Education and Experience:</b> Bachelor's or Master's with over 2 years of experience with Bachelor's or a fresh Master's graduate.
Advanced Trainee Mechanical Engineer	Support efforts to solve complex engineering problems, planning and conducting engineering feasibility studies for the design improvement modifications and implementation of advanced technologies. Possess general knowledge to facilitate increasing responsibilities in assignments of a technical nature. Degree major will be in mechanical engineering or comparable field. <b>Education and Experience:</b> Bachelor's degree.



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Senior Software Engineer	Extensive specialized experience in the leadership of the analysis, design or maintenance of complex software systems, including computer simulation, client/server architectures, networking techniques and protocols, databases, programming languages, and/or operating systems. Degree major will be in software engineering, computer science or comparable field. <b>Education and Experience:</b> Ph.D. or Master's. Must have with over 2 years of experience with Ph.D. or over 5 years of experience with Master's.
Journeyman Software Engineer	Possess some experience in analysis, design or maintenance of complex software systems. Possess general knowledge to facilitate increasing responsibilities in assignments of a technical nature. Degree major will be in software engineering, computer science or comparable field. <b>Education and Experience:</b> Bachelor's or Master's with over 2 years of experience with Bachelor's or a fresh Master's graduate.
Advanced Trainee Software Engineer	Possess general knowledge to facilitate increasing responsibilities in assignments of a technical nature. Degree major will be in software engineering, computer science or comparable field. <b>Education and Experience:</b> Bachelor's degree.
Senior Test Engineer	Extensive and specialized experience in the leadership of designing and performing tests of complex mechanical, electro-mechanical, and electrical/electronic systems. Significant leadership expertise in quality assurance/quality control, control, testing, and/or revision and version control. Degree major will be in engineering or comparable field. <b>Education and Experience:</b> Bachelor's or Master's with over 2 years of experience with Bachelor's or a fresh Master's graduate.
Journeyman Test Engineer	Experience in designing and performing tests of complex mechanical, electro-mechanical, and electrical/electronic systems. Possess competency in quality assurance/quality control, control, testing, and/or revision and version control. Possess general experience that includes increasing responsibilities in assignments of a technical nature. Degree major will be in engineering or comparable field. <b>Education and Experience:</b> Bachelor's with over 1 year of experience.
Draftsman **	Support usage of CAD software in generating detailed engineering drawings necessary to support engineering studies and reports <b>Education and Experience:</b> Over 3 years of drafting experience.
Mechanical Technician **	Perform hands-on engineering, scientific, or analytical functions in support of tasks. Perform a variety of logistics functions to include data collection, preparation necessary for engineering studies and reports, warehousing, packaging, shipping, manufacturing, maintaining, repairing, and operating facilities and/or equipment. <b>Education and Experience:</b> Over 3 years of machine shop experience.
Electrical Technician **	Perform hands-on engineering, scientific, or analytical functions in support of tasks. Perform a variety of logistics functions to include data collection, preparation necessary for engineering studies and reports, warehousing, packaging, shipping, manufacturing, maintaining, repairing, and operating facilities and/or equipment. <b>Education and Experience:</b> Over 3 years of electronic shop experience.
Technical Writer **	Lead technical writing function for engineering specifications, user manuals, monthly reports, engineering studies, etc. <b>Education and Experience:</b> Master's with over 3 years of technical writing experience.
QA Specialist	Perform duties identified as quality assurance including maintaining quality records, performing quality audits, and maintaining quality assurance standards to meet evolving industry and Government quality requirements. Qualified to report independently of line management for functions being audited or where inspections are performed.



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	<b>Education and Experience:</b> Master's or M.B.A with over 3 years of Quality Assurance experience.
Administrative Assistant**	Perform routine clerical tasks in support of contract. <b>Education and Experience:</b> Over 3 years of administrative experience.
Senior Systems Analyst	Lead systems analysis of computer and communications or network systems. Lead the installation of computer operating systems, network, and application software, and computer/network hardware troubleshooting skills. <b>Education and Experience:</b> Bachelor's with over 2 years of professional experience.
Systems Analyst	Perform systems analysis of computer and communications or network systems. Support the installation of computer operating systems, network, and application software, and computer/network hardware. Provide hotline support to customers and possesses troubleshooting skills. <b>Education and Experience:</b> Bachelor's with over 1 year related Technical Analysis Experience.
Business Reengineering Analyst	Knowledge and experience developing functional requirements for small projects or specific tasks in supply and value chain management, acquisition logistics, distribution, and transportation logistics services, deployment logistics, logistics training services, and material and engineering management. <b>Education and Experience:</b> Bachelor's with 6 years of experience.
Reengineering Analyst	Specialized, advanced knowledge and experience developing functional requirements for small to mid-size projects or specific tasks in supply and value chain management, acquisition logistics, distribution, and transportation logistics services, deployment logistics, logistics training services, and material and engineering management. Possess skills that aid in the development of project plans, white papers, proposals, and formal presentations. <b>Education and Experience:</b> Master's with 10 years of experience.
Subject Matter Expert II	Provide extensive and specialized understanding and advice within area of expertise. Evaluate potential solutions and provide recommendations for advanced, state-of-the-art approaches during solution development. Evaluate strategy and consult with leadership teams on an advanced level. Responsible for the identification of technical strategy within area of expertise. <b>Education and Experience:</b> Master's with 15 years of experience.
Subject Matter Expert I	Provide understanding and advice on basic aspects of area of expertise. Evaluate and provide team members with recommendations of relevant approaches during solution development. <b>Education and Experience:</b> Bachelor's with 7 years of experience.
Word Processing Technician **	General experience in the areas of technical writing, documentation experience pertaining to any aspect of data processing, or material and engineering management. <b>Education and Experience:</b> High School with 1 year of experience.
Data Entry Clerk **	Provides administrative and clerical support to managers, engineers, logisticians, trainers, and analysts; responsible for coordinating the development of documents and other products; prepares financial technical and scientific reports; prepares basic spreadsheets; establishes and maintains office files; familiar with basic office software. <b>Education and Experience:</b> High School with 1 year of experience.
Lead Logistics Analyst	Provide leadership for logistics engineering tasks concerned with the design, development and fielding of Government and commercial systems. Lead acquisition planning, training program development and implementation, integrated logistics support, acquisition and life cycle management. Perform logistics functions related to include acquisition, manpower planning, fabrication, distribution and transportation activities.



Labor Category Descriptions for SINs 541330ENG, 541715, 541420, 541380

	<b>Education and Experience:</b> Bachelor's with 5 years of experience.
Senior Logistics Analyst	Perform logistics engineering tasks concerned with the design, development and fielding of Government and commercial systems. Provide acquisition planning, training program development and implementation, integrated logistics support, acquisition and life cycle management. <b>Education and Experience:</b> Master's with 5 years of experience.
Journeyman Logistics Analyst	Perform logistics engineering tasks concerned with the design, development and fielding of Government and commercial systems. <b>Education and Experience:</b> Bachelor's with 3 years of experience.

**NOTES REGARDING ALL LABOR CATEGORIES (SUBSTITUTION METHODOLOGY)**

1. Regardless if stated or not, all "High School" education requirements may be met by GED or equivalent certification.
2. NCI proposes that the following for degree substitutions across all SINs and all labor categories unless otherwise stated in labor category description.
  - a. Substitutions (no degree):
    - i. Three additional years related experience for Associate's degree;
    - ii. Five additional years related experience for Bachelor's;
    - iii. Eight additional years related experience for Master's degree
  - b. Substitutions (for higher degree)
    - i. Associate's degree and three additional years related experience for Bachelor's degree.
    - ii. Bachelor's degree and five additional years related experience for Master's degree.
    - iii. Master's degree and eight additional years related experience for Ph. D.

laced against an FSS contract or BPA.

## 28. SERVICE CONTRACT LABOR STANDARDS (SCLS) MATRIX

SCLS Eligible Labor Category/Service	SCLS Equivalent Code & Title	Applicable Wage Determination
Administrative Support I	01111 - General Clerk I	2015-4281
Administrative Support II	01112 - General Clerk II	2015-4281
Administrative Support III	30364 – Paralegal/Legal Assistant IV	2015-4281
Courseware Designer I	15050 - Computer Based Training Specialist	2015-4281
Customer Support Center/Help Desk Specialist I	14160 - Personal Computer Support Tech	2015-4281
Exercise Support Specialist I	13012 - Exhibits Specialist II	2015-4281
Graphic Artist I	15080 - Graphic Artist	2015-4281
Instructional System Designer I	15060 - Educational Technologist	2015-4281
Instructor I	15090 - Technical Instructor	2015-4281
Instructor II	15095 - Technical Instructor/Course Developer	2015-4281
Multimedia Specialist I	15095 - Technical Instructor/Course Developer	2015-4281
Professional Analyst I	12160 – Medical Records Clerk	2015-4281
Quality Assurance Specialist I	15095 - Technical Instructor/Course Developer	2015-4281
Technical Instructor I	15090 - Technical Instructor	2015-4281
Technical Instructor II	15095 - Technical Instructor/Course Developer	2015-4281
Technician I	30081 - Engineering Technician I	2015-4281
Technician II	30082 - Engineering Technician II	2015-4281
Testing and Validation Expert I	15095 - Technical Instructor/Course Developer	2015-4281
Training Effects Specialist I	13011 - Exhibits Specialist I	2015-4281
Training Effects Specialist II	13012 - Exhibits Specialist II	2015-4281
Training Effects Specialist III	13013 - Exhibits Specialist III	2015-4281
Videographer/Editor	13072 - Photographer II	2015-4281
Document Preparation Clerk	01070 - Document Preparation Clerk	2015-4281
Electrician, Maintenance	23160 - Electrician, Maintenance	2015-4281
Engineering Technician I	30081 - Engineering Technician I	2015-4281
Engineering Technician II	30082 - Engineering Technician II	2015-4281
Engineering Technician III	30083 - Engineering Technician III	2015-4281
Engineering Technician IV	30084 - Engineering Technician IV	2015-4281
General Clerk II	01112 - General Clerk II	2015-4281
General Clerk III	01113 - General Clerk III	2015-4281
Warehouse Specialist	21410 - Warehouse Specialist	2015-4281
Administrative Assistant	01020-Administrative Assistant	2015-5253
Data Entry Clerk	01052-Data Entry Operator II	2015-5253
Draftsman	30064-Drafter/CAD Operator IV	2015-5253
Electrical Technician	30085-Engineering Technician V	2015-5253
Mechanical Technician	30085-Engineering Technician V	2015-5253

SCLS Eligible Labor Category/Service	SCLS Equivalent Code & Title	Applicable Wage Determination
Technical Writer	30463-Technical Writer III	2015-5253
Word Processing Technician	01613-Word Processor III	2015-5253

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLA/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

## 29. ORDER LEVEL MATERIALS GUIDELINES

### Order-Level Materials Special Item Number Descriptions

#### SIN OLM -Order-Level Materials

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA).

OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA.

OLMs are only authorized for inclusion at the order level under a Time and- Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINs), and indirect costs.

OLMs are purchased under the authority of the FSS Program and are not “open market items.” Items awarded under ancillary supplies/services or other direct cost (ODC) SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed.

Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs.

The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 *Special Ordering Procedures for the Acquisition of Order-Level Materials* (MAY 2019).



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Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). The cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total value of the order.

**See clauses 552.212-4 *Contract Terms and Conditions - Commercial (OCT 2018)* (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007) and 552.238-115 *Special Ordering Procedures for the Acquisition of Order- Level Materials* (May 2019) for additional information on inclusion of OLMs in task and delivery orders placed against an FSS contract or BPA.**