GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services  FSC Class:

Contract number: GS00F271DA

Contract period: September 6, 2016 – September 5, 2026

Vickers & Nolan Enterprises, LLC (VNE)
50 Tech Parkway, Suite 103
Stafford, VA 22556
(540) 288-8606 phone
(540) 288-8608 fax
www.vneonline.com

Email: Darrell.Childs@vickersnolan.com
Contract Administration: Darrell L. Childs

Business size: Other than Small

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Modification #PO-0012 effective August 5, 2021

Prices Shown Herein are Net (discount deducted)
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CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

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<th>SIN(s)</th>
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<td>Information Technology Professional Services</td>
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<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
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<td>541930</td>
<td>Translation and Interpretation Services</td>
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1b. Identification of the lowest priced model number and lowest unit price for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See page 6 of this Pricelist.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See page 8 of this Pricelist.

2. Maximum order. $1,000,000.00

3. Minimum order. $100.00

4. Geographic coverage (delivery area). Worldwide

5. Point(s) of production (city, county, and State or foreign country). Stafford, VA

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None.

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days.


10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level.

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level.

10c. Overnight and 2-day delivery. To Be Determined at the Task Order level.

10d. Urgent Requirements. To Be Determined at the Task Order level.
11. F.O.B. point(s). **Destination**

12a. Ordering address(es).

**Vickers & Nolan Enterprises, LLC**
50 Tech Parkway, Suite 103
Stafford, VA 22556
Attn: Delilah M. Roberts

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es).

**Vickers & Nolan Enterprises, LLC**
50 Tech Parkway, Suite 103
Stafford, VA 22556
Attention: Finance

14. Warranty provision. **None.**

15. Export packing charges, if applicable. **Not Applicable.**

16. Terms and conditions of rental, maintenance, and repair (if applicable). **Not Applicable.**

17. Terms and conditions of installation (if applicable). **Not Applicable.**

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **Not Applicable.**

18b. Terms and conditions for any other services (if applicable). **Not Applicable.**

19. List of service and distribution points (if applicable). **Not Applicable.**

20. List of participating dealers (if applicable). **Not Applicable.**

21. Preventive maintenance (if applicable). **Not Applicable.**

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **Not Applicable.**

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). **If applicable at the individual order level, Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services at the following: [https://www.vneonline.com/accessibility/](https://www.vneonline.com/accessibility/).**

23. Unique Entity Identifier (UEI). **145073487**

24. Notification regarding registration in System for Award Management (SAM) database. **VNE is registered and has an active profile in SAM.**
COMPANY SUMMARY

Since establishment in 2004, VNE has provided cleared, experienced, and dedicated system architects, software engineers, Intelligence Subject Matter Experts (SME), trainers, testers, logisticians, and program managers as consultants to projects and programs. VNE provides program management, acquisition management, systems engineering, Research and Development (R&D), cybersecurity, configuration management (CM), logistics support, software engineering and development, hardware and software integration, and Program of Record (PoR) support to the Department of Defense (DOD) as well as several Federal agencies to include stakeholders from the Intelligence Community (IC).

VNE has over 16 years of experience providing program management, systems analysis and design, requirements analysis and management, software and hardware engineering, integration, testing, technical support, CM and delivery of new technology and enhancements in support of C5ISR systems and their associated Network Enterprises and Architectures.

VNE provides engineering and R&D for the design, development, test, and integration of hardware and software prototypes and advanced development equipment models for fixed and portable DOD tactical intelligence efforts. VNE provides cybersecurity support for C5ISR systems.

VNE provides logistics, provisioning and training support for the fielding and sustainment of C5ISR systems.

VNE’s training professionals have years of operational intelligence experience at the strategic, national, and tactical levels. Our SME’s holistic approach to training contributes to the development and delivery of intelligence-related curricula that is customized to meet the specific needs of our clients. VNE endeavors to consistently build curricula and facilitate learning that is not only based on doctrine and industry best practices, but also incorporates the most current operational tactics, techniques, and procedures (TTP). The success of our training is based on our distinctive ability to infuse creative, critical thinking into the knowledge and skills of an array of military disciplines. As an engineering services company, VNE’s comprehensive understanding of concept of operations (CONOPs) and available intelligence-related technologies ensures that our training is always current and relevant.

Our personnel have the technical and management expertise necessary to support intelligence community agencies and the United States Government through the GSA Federal Supply Schedule.
### GSA LABOR PRICING

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**Note:** Labor rate escalation is fixed at 2.0 percent per year pursuant to clause I-FSS-969(b)(1), Economic Price Adjustment—FSS Multiple Award Schedule (Oct 2014)
Service Contract Labor Standards Matrix:

<table>
<thead>
<tr>
<th>SCLS Eligible Contract Labor Category/Fixed Price Service</th>
<th>SCLS Equivalent Code Title</th>
<th>WD Number</th>
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The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).
LABOR CATEGORY DESCRIPTIONS

Executive Consultant

**Functional Responsibilities:** Provides executive level oversight and leadership to fully access required corporate resources. Participates in key planning meetings, performance review sessions, and status briefings to ensure that project direction is in alignment with customer’s business goals and objectives. Acts as the liaison between project team and customer on all contractual matters.

Performs a variety of technical and managerial tasks that are broad in nature. Performs with latitude for independent actions and decisions. Provides organizational change management assistance, development of coaching skills, technology implementation, strategy development, or operational improvement services. Provides methodologies or frameworks to guide the identification of problems, and to serve as the basis for recommendations for more effective or efficient ways of performing project tasks.

**Position Qualifications:**
Executive Consultant I ~ Bachelors Degree and 12 years of relevant experience.

Subject Matter Expert

**Functional Responsibilities:** A subject matter expert (SME) is the definitive source of knowledge, technique, or expertise in a specific subject area, such as business management, information technology, software development, or process engineering. Provides leadership to teams that apply advanced technical principles, theories, and concepts and develops innovative solutions. Translates subject matter terminology into business terms and recommends technical direction, interpretation and alternatives to senior management teams.

The subject matter expert provides guidance on how a particular area of capability can resolve an organizational need and actively participates in all phases of the software development life cycle. Depending on the work environment and years of experience, the subject matter expert may lead or be an active participant of a work-group with the need for specialized knowledge. The SME functions as the organizational ambassador for his knowledge area, and he applies his expertise to support an organization’s vision and strategic direction.

**Position Qualifications:**

Subject Matter Expert V ~ Bachelors Degree and 7 years of relevant experience.
Subject Matter Expert IV ~ Bachelors Degree and 6 years of relevant experience.
Subject Matter Expert III ~ Bachelors Degree and 5 years of relevant experience.
Subject Matter Expert II ~ Bachelors Degree and 4 years of relevant experience.
Subject Matter Expert I ~ Bachelors Degree and 3 years of relevant experience.
Project Manager

**Functional Responsibilities:** Responsible for overall project performance. Leads strategic planning, budgeting, and staffing efforts in response to task requirements. Formulates, communicates, and enforces quality work standards. Monitors progress and resolves any identified issues impacting upon successful product/service delivery. Ensures compliance with all administrative and contractual requirements. Serves as primary point-of-contact with customer staff for reporting project status and negotiating change orders. Provides professional and leadership support in management of contract specific tasks, including resource allocation, managerial assistance to technical staff, management of support staff, contract administration and customer interaction. Accountable for accomplishing the stated project objectives. Responsibilities include creating clear and attainable project objectives, building the project requirements, and managing project costs, timeframes, and quality.

**Position Qualifications:**

Project Manager IV ~ Bachelors Degree and 10 years of relevant experience.
Project Manager III ~ Bachelors Degree and 8 years of relevant experience.
Project Manager II ~ Bachelors Degree and 7 years of relevant experience.
Project Manager I ~ Bachelors Degree and 6 years of relevant experience.

Business Process Re-Engineering (BPR) Analyst

**Functional Responsibility:** Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Facilitates process innovation, strategic planning and competitive analysis. Duties may include activity and data modeling, identifying best practices, and creating and assessing performance measurements.

Specialized experience may include: facilitation, training, methodology development and evaluation, process reengineering across all project phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods. Has the ability to present alternatives, make recommendations and provide assistance for resolving issues in the areas of planning, performance, and business process reengineering and/or improvement. Ability to lead multiple, cross-functional and/or cross-departmental projects and initiatives.

**Position Qualifications:**

BPR Analyst III ~ Bachelors Degree and 6 years of relevant experience.
BPR Analyst II ~ Bachelors Degree and 5 years of relevant experience.
BPR Analyst I ~ Bachelors Degree and 4 years of relevant experience.
**Analyst**

**Functional Responsibility:** Provides analysis, assessment, technical or business area expertise on a project. May include advanced level or unique knowledge in areas including but not limited to finance, accounting, human resources, contracting/procurement, research and analysis, or other program fields. Able to understand business practices and be able to analyze, evaluate, and implement systems and business processes. Leads teams that process business requirements, to include, but not limited to the analysis, evaluation, and implementation of systems, programs, or processes.

Business analysts take the lead role in assisting with business case development, defining business requirements, requirements organization, translating and simplifying requirements, requirements management and communication, and requirements analysis. Business analysts also use requirements to drive the design or review of test cases, process change requests, and manage a project’s scope, acceptance, installation and deployment.

**Position Qualifications:**

Analyst IV ~ Bachelors Degree and 4 years of relevant experience.
Analyst III ~ Bachelors Degree and 3 years of relevant experience.
Analyst II ~ Bachelors Degree and 2 years of relevant experience.
Analyst I ~ Bachelors Degree and 1 years of relevant experience.

**Financial Analyst**

**Functional Responsibility:** Determines cost of operations by establishing standard costs and collecting operational data. Identifies financial status by comparing and analyzing actual results with plans and forecasts. Guides cost analysis process by establishing and enforcing policies and procedures; providing trends and forecasts; explaining processes and techniques; recommending actions.

Improves financial status by analyzing results; monitoring variances; identifying trends; recommending actions to management. Recommends actions by analyzing and interpreting data and making comparative analyses; studying proposed changes in methods and materials.

**Position Qualifications:**

Financial Analyst I ~ Bachelors Degree and 2 years of relevant experience.

**IT Consultant**

**Functional Responsibility:** Has the ability to review complex data and computer systems and find inefficiencies, analyze weaknesses or security threats. Seeks innovative ways to apply technology to business processes. Researches and provides information on technical trends. Consults with program/project management to develop appropriate technical solutions. Advises
on options, risks, costs vs. benefits, impact on other business processes and system priorities. Has
the ability to analyze an issue, security threat or problem and make decisions on how to proceed.

*Position Qualifications:*

IT Consultant III ~ Bachelors Degree and 6 years of relevant experience.
IT Consultant II ~ Bachelors Degree and 5 years of relevant experience.
IT Consultant I ~ Bachelors Degree and 4 years of relevant experience.

**Senior Acquisition Specialist**

*Functional Responsibility:* Provides technical guidance and advisory assistance in the
preparation of acquisition documentation including a statement of objectives (SOOs), statement
of work (SOW) requirements, procurement plans, program descriptions, technical specifications,
and other required solicitation information. Reviews Request for Proposal (RFP) packages for
conformance with all aspects of relevant procurement regulations and validates cost estimates.
Provides technical assistance in vendor/acquisition contractor proposal evaluation, COTS product
analysis, source selection, acceptance testing, and performance monitoring against established
benchmarks.

Leads the development and implementation of a program’s acquisition strategy. Includes
preparing and coordinating the approval of regulatory and statutory documentation and managing
preparations for milestone decision reviews. Other responsibilities include managing a program’s
acquisition activities, coordinating/drafting briefings and memoranda for a variety of stakeholders
and assisting the management in budgeting, contracting, and cost analysis activities.

*Position Qualifications:*

Senior Acquisition Specialist III ~ Bachelors Degree and 6 years of relevant experience.
Senior Acquisition Specialist II ~ Bachelors Degree and 5 years of relevant experience.
Senior Acquisition Specialist I ~ Bachelors Degree and 4 years of relevant experience.

**Acquisition Specialist**

*Functional Responsibilities:* Assists in the preparation of supporting acquisition documentation
including a statement of objectives (SOOs), statement of work (SOW) requirements, procurement
plans, program descriptions, technical specifications, and other required solicitation information.
Reviews Request for Proposal (RFP) packages for conformance with all aspects of relevant
procurement regulations and validates independent government cost estimates.
Provides technical assistance in vendor/acquisition contractor proposal evaluation, COTS product
analysis, source selection, acceptance testing, and performance monitoring against established
benchmarks. Provides support in areas such as development of acquisition strategies; development of requests for proposals; and participation in source selections.

*Position Qualifications:*
Acquisition Specialist II ~ Bachelors Degree and 3 years of relevant experience.
Acquisition Specialist I ~ Bachelors Degree and 2 years of relevant experience.

**Senior System Engineer**

*Functional Responsibilities:* Leads tasks and supervises staff in all phases of the systems development life cycle, from planning through operations. Provides advisory and assistance services with respect to state-of-the-art concepts such as World Wide Web technologies, object-oriented and geographic information systems, multi-media applications, and distributed data processing environments. Performs feasibility, computer security, and performance engineering studies on integrated and standalone hardware, software, and LAN/WAN solutions. Supports specialized programming on PC, mainframe, and client-server platforms. Trains other engineers on technical issues related to the research, design, development, testing, and analysis of engineering tasks.

Provides technical guidance and advisory assistance in establishing integrated system level requirements for overall information, technical, and data architecture in support of multiple software applications. Constructs models and simulations of computer systems to demonstrate ability to meet user requirements. Executes system stress tests to identify software performance constraints; tunes application and operating system software to enhance performance accordingly. Conducts system engineering analyses to detect hardware/firmware problems and define spectrum of alternative solutions. Plans and implements Software Quality Assurance reviews.

*Position Qualifications:*

Senior System Engineer II ~ Bachelors Degree and 5 years of relevant experience.
Senior System Engineer I ~ Bachelors Degree and 3 years of relevant experience.

**System Engineer**

*Functional Responsibilities:* Supports activities in all phases of the systems development life cycle, from planning through operations. Provides advisory and assistance services with respect to state-of-the-art concepts such as World Wide Web technologies, object-oriented and geographic information systems, multi-media applications, and distributed data processing environments. Performs feasibility, computer security, and performance engineering studies on integrated and standalone hardware, software, and LAN/WAN solutions. Supports specialized programming on PC, mainframe, and client-server platforms.

Coordinates efforts with other engineering, logistics, and financial disciplines for program management. Verifies and complies with engineering documentation standards and test procedures. Conducts site visits to support experimental investigations and analyze engineering problems, proposed solutions or alternatives, and provide expert recommendations. Directs interface and liaison with other employees and external customers at all levels, from quotation to final design and test activities.
Position Qualifications:

System Engineer I ~ Bachelors Degree and 2 years of relevant experience.

**Network Engineer**

*Functional Responsibilities:* Leads tasks and supervises staff in installing network hardware and software, and maintains day-to-day management and configuration control over LAN/WAN operations. Assigns user IDs and passwords, and conducts user training. Performs scheduled system backups, provides troubleshooting and recovery services, and makes necessary adjustments/upgrades to network operating system hardware and software. Conducts capacity analysis and planning studies to monitor, tune, and optimize system performance and space utilization.

Position Qualifications:

Network Engineer I ~ Bachelors Degree and 6 years of relevant experience.

**Operations Supervisor**

*Functional Responsibilities:* Supervises everyday working of department operating process and increases efficiency of workers for various growth oriented programs. Maintains and provides efficient backup to supply department and ensure achievement of all internal and external needs. Provides training to workers and provide upgrade to various technical skills. Analyzes and identifies all performance related issues and ensure appropriate steps to prevent loss. Prepares regular reports, perform audit on various operations and evaluate processes as per business requirements. Analyzes all opportunities and recommends ways to improve efficiency and reduce costs.

Position Qualifications:

Operations Supervisor I ~ Bachelors Degree and 7 years of relevant experience.

**Operations Manager**

*Functional Responsibilities:* Plans, directs and coordinates the operations of an organization. Responsible for ensuring and improving the performance, productivity, efficiency and profitability of departmental and organizational operations through the provision of effective methods and strategies. Improves the operational systems, processes and policies in support of organizations mission -- specifically, support better management reporting, information flow and management, business process and organizational planning. Plays a significant role in long-term planning, including an initiative geared toward operational excellence.

Position Qualifications:
Operations Manager I ~ Bachelors Degree and 4 years of relevant experience.

**Programmer Analyst**

*Functional Responsibilities:* Provides development, design, implementation, and maintenance of complex software programs and systems. Prepares software requirements and documentation. Develops technical reports for technical presentations and meetings, and customer briefings. Develops plans for detailed analysis of computer program code, documentation, and output to insure validity, consistency, and conformance to applicable standards.

Maintains liaison with outside hardware and software vendors for system upgrades and maintenance. Designs and executes computer programs, testing and analysis of data, systems integration, programming, debugging, and other computer and software-related tasks. Directs on-site customer interface for software installation, testing, systems integration, programming, debugging, and other computer system tasks.

*Position Qualifications:*

Programmer Analyst II ~ Bachelors Degree and 5 years of relevant experience.
Programmer Analyst I ~ Bachelors Degree and 3 years of relevant experience.

**Service Desk Specialist**

*Functional Responsibilities:* Conducts direct telephone and provides in-person support to users in desktop and electronic mail applications. Installs COTS software and peripherals on individual workstations. Assists users in diagnosing and correcting operating system problems and repairing equipment. Produces service request/problem incident reports, initiates follow-up to ensure timely disposition and closeout, and tracks all action items and referrals through resolution.

Answers user questions concerning problems or concerns about applicable software installed on LAN or WAN systems. Works with experts to research and solve user problems. Tests hardware and software for ease-of-use. Updates and provides documentation for access instructions on LAN or WAN systems and provides documentation. Provides assistance with hardware and software inventory maintenance. Maintains management tools for tracking information. Provides user training for applicable software programs.

*Position Qualifications:*

Service Desk Specialist I ~ High School Degree and 2 years of relevant experience.

**Systems Administrator**

*Functional Responsibility:* Functions include management of hardware and software inventories, technical correspondence, meeting minutes, specialized documents such as official instructions, and professional activities that require close coordination with multiple entities. Assists project
teams with technical issues in the definition of needs, benefits, and technical strategy; research &
development within the project life-cycle; technical analysis and design; and support of
operations staff in executing, testing and rolling-out the solutions.

Position Qualifications:

Systems Administrator II ~ High School Degree and 3 years of relevant experience.
Systems Administrator I ~ High School Degree and 2 years of relevant experience.

Administrative Specialist

Functional Responsibility: Performs administrative duties for executive management.
Responsibilities may include screening calls; managing calendars; making travel, meeting and
event arrangements. Additional duties may include fielding telephone calls, receiving and
directing visitors, word processing, creating spreadsheets and presentations, and filing. Extensive
software skills are required, as well as Internet research abilities and strong communication skills.

Position Qualifications:

Administrative Specialist I ~ High School Degree and 2 years of relevant experience.

Education/Experience Equivalencies

<table>
<thead>
<tr>
<th>Degree Requirement</th>
<th>Equivalent Experience</th>
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</thead>
<tbody>
<tr>
<td>Bachelor’s Degree</td>
<td>• High School diploma +6 years of relevant experience</td>
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<tr>
<td></td>
<td>• Associate's degree +4 years of relevant experience</td>
</tr>
<tr>
<td>Associate’s Degree</td>
<td>• High School Diploma +4 years of relevant experience</td>
</tr>
<tr>
<td>High School Degree</td>
<td>• +2 years of relevant experience</td>
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