

# GENERAL SERVICES ADMINISTRATION

## **Federal Acquisition Service** *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>TM</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>TM</sup> is: <http://www.GSAAdvantage.gov>.

### **Schedule for - Professional Services Schedule (PSS)**

**Industrial Group:** 00CORP      **Class:**

**Contract Number:** GS-00F-279GA

**For more information on ordering from Federal Supply Schedules**  
**click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>**

**Contract Period: July 19, 2017 through July 18, 2022**

**Contractor:** iTech AG, LLC  
3190 Fairview Prk Dr., Suite 480A  
Falls Church, VA 22042

**Business Size:** Small, Disadvantaged, Minority Owned, Hispanic American, 8(a) Business

**In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".**

**Telephone:** (703) 270-8532  
**Extension:**  
**FAX Number:** (703) 639-0709  
**Web Site:** [www.itechag.com](http://www.itechag.com)  
**E-mail:** [frank.antezana@itechag.com](mailto:frank.antezana@itechag.com)  
**Contract Administration:** Frank Antezana

## CUSTOMER INFORMATION:

### **1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

SIN	Recovery	SIN Description
874-7	874-7RC	Integrated Business Program Support Services
C132-51	C132-51RC	Information Technology Professional Services

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** U.S. Domestic
5. **Point(s) of production (city, county, and state or foreign country):** U.S. Domestic
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted in rate table below).
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Will accept over \$3,000
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).**
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor’s standard commercial warranty.

16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**
25. **Data Universal Numbering System (DUNS) number:** 828734157
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered
27. **Final Pricing:**  
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

**Labor Categories Pricing**

Item	SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
1	C132 51; 874 7	Program Manager / Advisor	Both	\$186.40	\$186.40	\$186.40	\$186.40	\$186.40
2	C132 51; 874 7	Project Manager	Both	\$149.52	\$149.52	\$149.52	\$149.52	\$149.52
3	C132 51; 874 7	Project Scheduler	Both	\$118.27	\$118.27	\$118.27	\$118.27	\$118.27
4	C132 51; 874 7	EVM Analyst	Both	\$107.91	\$107.91	\$107.91	\$107.91	\$107.91
5	C132 51; 874 7	Business Process Engineer	Both	\$139.94	\$139.94	\$139.94	\$139.94	\$139.94
6	C132 51; 874 7	Enterprise Architect	Both	\$186.40	\$186.40	\$186.40	\$186.40	\$186.40
7	C132 51; 874 7	Database Architect	Both	\$196.47	\$196.47	\$196.47	\$196.47	\$196.47
8	C132	Testing Specialist	Both	\$85.64	\$85.64	\$85.64	\$85.64	\$85.64

	51; 874 7							
9	C132 51; 874 7	Network Engineer	Both	\$156.17	\$156.17	\$156.17	\$156.17	\$156.17
10	C132 51; 874 7	Security Specialist	Both	\$130.98	\$130.98	\$130.98	\$130.98	\$130.98
11	C132 51; 874 7	Database Specialist	Both	\$156.17	\$156.17	\$156.17	\$156.17	\$156.17
12	C132 51; 874 7	Software Engineer	Both	\$130.98	\$130.98	\$130.98	\$130.98	\$130.98
13	C132 51; 874 7	Application Developer	Both	\$130.98	\$130.98	\$130.98	\$130.98	\$130.98
14	C132 51; 874 7	Senior Business Analyst	Both	\$130.98	\$130.98	\$130.98	\$130.98	\$130.98
15	C132 51; 874 7	Business Analyst	Both	\$90.68	\$90.68	\$90.68	\$90.68	\$90.68
16	C132 51; 874 7	Senior Systems Engineer	Both	\$156.17	\$156.17	\$156.17	\$156.17	\$156.17
17	C132 51; 874 7	Systems Engineer	Both	\$130.98	\$130.98	\$130.98	\$130.98	\$130.98
18	C132 51; 874 7	IT Specialist	Both	\$113.44	\$113.44	\$113.44	\$113.44	\$113.44
19	C132 51; 874 7	Junior IT Specialist	Both	\$82.36	\$82.36	\$82.36	\$82.36	\$82.36
20	C132 51; 874 7	IT Technician	Both	\$76.47	\$76.47	\$76.47	\$76.47	\$76.47
21	C132 51; 874 7	Junior IT Technician	Both	\$65.23	\$65.23	\$65.23	\$65.23	\$65.23
22	C132 51; 874 7	Help Desk Analyst	Both	\$44.99	\$44.99	\$44.99	\$44.99	\$44.99
23	C132 51; 874 7	Training Specialist	Both	\$103.47	\$103.47	\$103.47	\$103.47	\$103.47

**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

# Attachment A: Job Descriptions

## 1. Program Manager / Advisor

**Education:** B.A. or B.S. degree, M.S. preferred

**Basic Experience:**

Must have 12 years of IT experience, including at least 8 years of IT system management experience and 4 years of consulting across different programs.

**Specialization:**

At least 8 years of direct supervision of IT software development, integration, and maintenance projects. Must be capable of leading projects that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems. Must be able to serve as a liaison to customers and be capable of advising customer in a financial capacity.

## 2. Project Manager

**Education:** B.A. or B.S. degree

**Basic Experience:**

A minimum of 7 years of experience in the field or in a related area.

**Specialization:**

Responsible for the coordination and completion of projects. Oversees all aspects of projects. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Prepares reports for upper management regarding status of project. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.

## 3. Project Scheduler

**Education:** B.A. or B.S. degree

**Basic Experience:**

A minimum of 2 years in related area.

**Specialization:**

Manages the planning and establishment of production schedules, monitoring of materials inventories, tracking of progress of production, and reviewing of factors which affect production schedules. Familiar with standard concepts, practices, and procedures within a particular field. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. A certain degree of creativity and latitude is required. Typically reports to a unit/department head.

## 4. EVM Analyst

**Education:** B.A. or B.S. degree

**Basic Experience:**

At least 4 years with project management or financial analysis experience. Experience with project control using Earned Value methods and FAR accounting standards. Experience with

cost estimating, scheduling, forecasting, and variance analysis to prepare project base-line and performance reports with associated corrective actions.

**Specialization:**

EVM implementation as well as the monthly reporting and analysis. Oversee the implementation and operation of the EVM tools and processes, develop and maintain EVMS documentation, develop and provide EVM training to management and project staff, and oversee gathering and maintenance of metrics on program performance. Assist program teams in the execution of EVM through scheduling, time tracking, reporting, and variance analysis.

Develop strong relationships with Control Account Managers (CAMs) and serve as a valuable resource for any EVM related questions and issues. Support developing and improving processes required to effectively implement EVMS. Prepare contractually required EV and program deliverables and reports such as the Integrated Master Schedule (IMS), Monthly Performance Reports (MPR), Baseline Plans, Control Accounts and Analytic Reports.

Participate in Integrated Baseline Reviews (IBRs), perform EVM analysis, and develop independent Estimates at Completion (EAC) and Estimates to Complete (ETC) as required.

## 5. Business Process Engineer

**Education:** B.A. or B.S. degree

**Basic Experience:**

Minimum of 5 years of experience in related field.

**Specialization:**

Includes facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices, and supervision of Business Process Reengineering Specialist. schedules. Familiar with standard concepts, practices, and procedures within a particular field. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks.

## 6. Enterprise Architect

**Education:** B.A. or B.S. degree, M.S. preferred

**Basic Experience:**

Requires 10 years of experience in related field

**Specialization:**

Responsible for designing architecture for an organization on an enterprise level. Defines system and application architecture and provides vision, problem anticipation, and problem solving ability to organization. Requires a master's degree in area of specialty and 10 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.

## 7. Database Architect

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 6 years of experience

**Specialization:**

Provides advanced technical support in the research, experimentation, business analysis, and use of systems technology including architecture, integration capabilities, and data base management. Collaborate on setting and implementing standards for development, maintenance, and performance of staff for IT activities.

## 8. Testing Specialist

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 3 years of experience

**Specialization:**

Utilize Quality Center application in support of Release. Write and execute test plans, test cases for Software as well as Infrastructure releases. Manage release related documentation including Test Execution Plans as well as post release Test Analysis Report (TAR). Develop and successfully communicate test strategies and results for releases. Follow standard test policies and procedures. Interface closely with other teams during the test cycle of a release. This includes the requirements, development, configuration management, and release management teams.

## 9. Network Engineer

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 2 years of experience

**Specialization:**

Analysis and design of voice networks, LAN and WAN data networks, wireless networks, and/or network management systems to support voice and data services. Experience in managing the evaluation and cost estimation of voice and data WAN services from telecommunications carriers, designing access and backbone networks using carrier services, or in managing the analysis and design of wireless voice or data networks (using private radio facilities or commercial services).

## 10. Security Specialist

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 2 years of experience

**Specialization:**

Responsible for planning, implementing and maintaining the information security program, which is designed to ensure the confidentiality, integrity and availability of the information technology environment in compliance with industry regulations. This position will also have responsibility for other information technology functions such as IT strategic planning, and disaster recovery and business continuity planning.

## 11. Database Specialist

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 3 years of experience

**Specialization:**

Provides database support to all members of the project team. Performs database analysis, conversion loads, reorganizations, verifications, recoveries and general maintenance support. Provides application support during development and testing. Provides production database support. Reviews logical and physical design of existing databases and makes recommendations for modifications to ensure optimum operation efficiency. Monitors the operational databases at production sites for the purpose of identifying problems of database availability, efficiency, validity and security.

## 12. Software Engineer

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 2 years of experience

**Specialization:**

Applies basic knowledge of programming techniques. Develops program specifications for writing and testing programs. Develops, modifies and maintains assigned software according to specifications. Develops test data, performs thorough testing and corrects faulty code to ensure compliance with specifications. Documents programs according to Government standards and procedures.

## 13. Application Developer

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 2 years of experience

**Specialization:**

Applies basic knowledge of programming techniques. Create test transactions, run tests; find errors confirm programs. Meet specifications as presented by customer. Define errors in customer's application programs and technically revise fix programs via customer approval processes. The Developer will be in charge of the direct with be able to give direct leadership to the support team.

## 14. Senior Business Analyst

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 4 years of experience

**Specialization:**

Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment.

## 15. Business Analyst

**Education:** B.A. or B.S. degree



**Basic Experience:**

Requires 2 years of experience

**Specialization:**

Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes requirements, reports and helps identify potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment.

## 16. Senior Systems Engineer

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 4 years of experience

**Specialization:**

Applies knowledge of computer concepts and techniques to develop and apply automated solutions to engineering, scientific, or business data acquisition and management problems. Uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. Develops alternative approaches to design, test, and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution glancing specific project needs with economic constraints. Formulates systems design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations. Responsible for developing project plans, justifications, guidelines, and controls.

## 17. Systems Engineer

**Education:** B.A. or B.S. degree

**Basic Experience:**

Requires 2 years of experience

**Specialization:**

Applies knowledge of computer concepts and techniques to develop and apply automated solutions to engineering, scientific, or business data acquisition and management problems. Uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. Formulates systems design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations.

## 18. IT Specialist

**Education:** B.A. or B.S. degree or relevant years of experience and/or certifications

**Basic Experience:**

Requires 4 years of experience

**Specialization:**

Provides journeyman-level technical IT expertise in the analysis, design, development, integration, documentation, and implementation assistance on problems which require a thorough knowledge of the related technical subject matter for effective system deployment. Participates in all phases of systems development. Applies principals and methods of the technical area to difficult problems to arrive at automated solutions. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required by the task order.

## 19. Junior IT Specialist

**Education:** Associates degree or relevant years of experience and/or certifications

**Basic Experience:**

Requires 2 years of experience

**Specialization:**

Provides entry-level technical IT expertise in the analysis, design, development, integration, documentation, and implementation assistance on problems which require a fundamental knowledge of the related technical subject matter for effective system deployment. Participates in all phases of systems development. Applies principals and methods of the technical area to difficult problems to arrive at automated solutions. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required by the task order.

## 20. IT Technician

**Education:** Associates degree or relevant years of experience and/or certifications

**Basic Experience:**

Requires 4 years of experience

**Specialization:**

Provides journeyman-level functional IT expertise in the analysis, design, development, integration, documentation, and implementation assistance on problems which require a thorough knowledge of the related functional subject matter for effective system deployment. Participates in all phases of systems development. Applies principals and methods of the functional area to difficult problems to arrive at automated solutions. Designs and prepares functional reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required.

## 21. Junior IT Technician

**Education:** Associates degree or relevant years of experience and/or certifications

**Basic Experience:**

Requires 1 years of experience

**Specialization:**

Provides entry-level functional IT expertise in the analysis, design, development, integration, documentation, and implementation assistance on problems which require a fundamental knowledge of the related functional subject matter for effective system deployment. Participates in all phases of systems development. Applies principals and methods of the functional area to difficult problems to arrive at automated solutions. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required by the task order.

## 22. Help Desk Analyst

**Education:** Associates degree or relevant years of experience and/or certifications

**Basic Experience:**

Requires 1 years of experience

**Specialization:**

Answers phones and responds to customer requests. Provides customers with service information. Transfers customer calls to appropriate staff. Identifies, researches, and resolves customer issues using the computer system. Follows up on customer inquires not immediately resolved. Completes call logs and reports.

Recognizes, documents and alerts the supervisor of trends in customer calls. Recommends process improvements and other duties as assigned.

### 23. Training Specialist

**Education:** B.A. or B.S. degree or relevant years of experience and/or certifications

**Basic Experience:**

Requires 4 years of experience

**Specialization:**

Trains personnel by utilizing various forums, such as formal classroom training courses, course facilitation, on-line facilitation, Computer Based Training (CBT), web-based instruction, workshops, exercises, and seminars. Prepares all training material, such as but not limited to course outlines, course manuals, background materials, workbooks, handouts, completion certificates, course assessment forms, and training aids. Maintains currency in the area of expertise and will be expected to function as an expert in the specialty field. Develops courses and instructional material to educate technical and non-technical personnel in IT. Gathers and assembles information pertaining to the subject matter, organizes and condenses materials. May be required to teach courses. Works independently or as part of a team. An individual who is very good at imparting technical information to technical and non-technical personnel and is very knowledgeable in IT. Has experience in developing courses and teaching in all phases of IT. Demonstrates very good oral and written communication skills.