



GENERAL SERVICES ADMINISTRATION

FEDERAL ACQUISITION SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.gsaadvantage.gov>

Federal Supply Schedule 00Corp – Professional Services

Special Item No. 874 1 Integrated Consulting Services
874 6 Acquisition Management Support

CONTRACT NUMBER: GS-00F-297GA

CONTRACT PERIOD: July 28, 2017 through July 27, 2022

For more information on ordering from this Federal Supply Schedule contract, please visit: www.gsa.gov/schedules

CONTRACTOR: CT Strategies LLC
1919 M Street NW, Suite 200
Washington, DC 20036
Tel: 202-207-2930
Web: www.ct-strategies.com

CONTRACTOR'S POINT OF CONTACT FOR CONTRACT ADMINISTRATION:

Zachary Hartnett
Manager
1919 M Street NW, Suite 200
Washington, DC 20036
Tel: 206-491-2837
E-mail: zhartnett@ct-strategies.com

BUSINESS SIZE: Small Business

CONTRACTOR INFORMATION

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

874 1 & 874 6

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH AWARDED SIN:

See Appendix A

1c. HOURLY RATES (Services only): *See Appendix A*

2. MAXIMUM ORDER THRESHOLD:

SINs 874 1 & 874 6 \$1,000,000

NOTE TO ORDERING ACTIVITIES: If the best value selection places your order over the applicable Maximum Order Threshold, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the Contractor for a better price. The Contractor may (1) offer a new price for this requirement, (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER THRESHOLD: *\$100.00*

4. GEOGRAPHIC COVERAGE: *Domestic Only*

5. POINT(S) OF PRODUCTION: *Washington, DC*

6. DISCOUNT FROM BEST MARKET RATE: *GSA Net Prices can be found in Pricing Matrixes (below). Negotiated discounts have been applied and the Industrial Funding Fee has been added.*

7. QUANTITY DISCOUNT(S): *None*

8. PROMPT PAYMENT TERMS: *2%, net 15*

9.a Government Purchase Cards will be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards will not be accepted above the micro-purchase threshold.

10. FOREIGN ITEMS: *None*

11a. TIME OF DELIVERY: *Determined at task level*

11b. EXPEDITED DELIVERY: *Determined at task level*

11c. OVERNIGHT AND 2-DAY DELIVERY: *Determined at task level.*

11d. URGENT REQUIRMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the Contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: *Destination*

- 13a. ORDERING ADDRESS:** *CT Strategies LLC
1919 M Street NW, Suite 200
Washington, DC 20036*
- 13b. ORDERING PROCEDURES:** *Ordering Activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (www.fss.gsa.gov/schedules).*
- 14. PAYMENT ADDRESS:** *CT Strategies LLC
1919 M Street NW, Suite 200
Washington, DC 20036*
- 15. WARRANTY PROVISION:** *Standard Commercial*
- 16. EXPORT PACKING CHARGES:** *None*
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** *None*
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** *Not Applicable*
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** *Not Applicable*
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** *Not Applicable*
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** *None*
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** *Not Applicable*
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** *Not Applicable*
- 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):** *Not Applicable*
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** *Not Applicable*
- 24b. SECTION 508 COMPLIANCE FOR ELECTRONIC AND INFORMATION TECHNOLOGY (EIT):** *Compliant. The EIT standards can be found at: www.Section508.gov/.*
- 25. DUNS NUMBER:** *079295199*
- 26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** *Contractor has an active registration in the System for Award Management (SAM) database.*

Appendix A

874 1 & 874 6 Labor Categories	Hourly Rate (including IFF)
Analyst	\$78.79
Associate	\$90.78
Senior Associate	\$115.62
Director	\$190.98
SME 1	\$190.98
SME 2	\$270.63
SME 3	\$357.98

Appendix B

LABOR CATEGORY DESCRIPTIONS

Analyst

Job Description: Analysts are entry-level support staff whose primary functions involve providing analytical and research support to project teams in the areas of business process analysis, data analysis, graphic development, documentation review, general research, and technical writing. Analysts work as part of a team and are directed by more senior staff.

Education & Experience: Bachelor's degree in business, relevant social sciences, law, applied statistics, or related fields.

Associate

Job Description: Associates are staff whose primary functions include providing project assistance to senior staff in the areas of business processes analysis, data analysis, technical writing, and research. Associates are directly involved with deliverable development and the project planning process. Associates work closely within project teams involving more senior staff and SMEs.

Education & Experience: Minimum 1 year experience in consulting or directly relevant industry experience. Bachelor's degree in business, relevant social sciences, law, applied statistics, or related fields.

Senior Associate

Job Description: Senior Associates are experienced staff that work both individually and on teams with primary responsibilities of completing specific project tasks according to the project timelines and budgets and providing guidance to junior staff in their tasks. Senior Associates will frequently use and apply knowledge of industry best practices, standards, and regulations within their area of experience. Additionally, Senior Associates participate in client meetings and assist in identifying requirements and developing appropriate project plans to meet client needs. Senior Associates also help to formulate solutions, prepare reports and studies, and participate in quality reviews.

Education & Experience: Minimum 3 years progressively responsible experience in participating on project teams, specific experience in one or more key project areas, providing support to SME and Director, and managing development of deliverables. Bachelor's degree in business, relevant social sciences, law, applied statistics, or related fields.

Director

Job Description: Directors are senior-level staff leaders that direct and coordinate efforts of project teams in the performance of consulting projects, ensure timely transmission of client deliverables, and review deliverables for quality and consistency prior to SME review and delivery to the client. Directors will frequently engage with clients, often acting as a primary point of contact, and are the primary personnel responsible for developing and maintaining project plans that meet the standard of the client. Additionally, Directors apply knowledge of industry best practices, standards, and regulations, management consulting methodologies, as well as project management principles. Duties also include management of deliverable creation, project timeline and budget, project staff performance, and deliverable quality.

Education & Experience: Minimum 6 years total career experience with at least 3 years specialized experience with federal government or business in project leadership roles, providing technical direction to teams, and communicating directly with stakeholders and clients. Bachelor's degree in business, relevant social sciences, law, applied statistics, or related fields.

SME 1

Job Description: Subject Matter Expert (SME) 1 are experienced consultants that provide specialized technical knowledge of customs, federal law enforcement, information technology, or acquisition programs. SME 1 use this specialized knowledge to consult on developing and refining project requirements and to create reports, studies, and solutions. SME 1 participate in client meetings and presentations to the client. Duties also include solution development and consulting on client deliverable and presentation creation, and review of deliverables to ensure consistency with their technical knowledge.

Education & Experience: 7 - 15 Years of experience in Federal Government or business management positions with a focus on customs, law enforcement, information technology, or acquisition programs. Bachelor's degree in business, relevant social sciences, law, applied statistics, or related fields.

SME 2

Job Description: Subject Matter Expert (SME) 2 are experienced senior consultants that provide highly specialized strategic and technical knowledge of customs operations and policy, information technology systems, major acquisition programs, and management processes of federal agencies. SME 2 use this specialized knowledge to provide critical insight into border management operations, international best practices, and specialized technologies and processes in the customs environment. SME 2 play a key role in the execution of projects by consistently applying their knowledge to all phases of the project lifecycle to create customized solutions for border management challenges. SME 2 direct staff research and analysis, review deliverables prior to submission to clients to ensure quality and consistency with their area of technical expertise, and take leadership roles throughout client engagements by serving as points of contact, participating in meetings, and leading presentations to clients.

Education & Experience: 15 - 24 Years of experience in Federal Government or business management positions with a focus on customs, law enforcement, information technology, or acquisition programs. Must have significant experience managing significant programs (in excess of \$1 Million in budget). Bachelor's degree in business, relevant social sciences, law, applied statistics, or related fields.

SME 3

Job Description: Subject Matter Expert (SME) 3 are highly experienced senior consultants that provide highly specialized strategic and technical knowledge of customs operations and policy, information technology systems, major acquisition programs, and management processes of federal agencies. SME 3 utilize their specialized knowledge to provide thought leadership, strategic guidance, and critical insight into border management issues to shape the content and delivery of innovative and impactful solutions for clients. SME 3 take a leadership role in managing complex projects, inform solution design with their specialized expertise, and frequently reviews deliverables prior to completion. SME 3 also participate in client meetings and lead strategic level presentations to clients.

Education & Experience: Over 25 Years of U.S. Federal Government experience with customs, information technology, or law enforcement agencies and programs, minimum of 5 years SES service or military equivalent, has lead multiple major offices and directed several significant related government programs (in excess of \$1 Million in budget). Bachelor's degree in business, relevant social sciences, law, applied statistics, or related fields.