

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**MULTIPLE AWARD SCHEDULE
FSC GROUP MAS**

**CONTRACT NUMBER:
GS-00F-302GA**

**Cherokee Nation Management & Consulting, L.L.C.
777 W Cherokee
Catoosa, OK 74015
Phone: 918-430-3407 Fax: 210-323-4101
Contract Administrator: Joshua R Womack
josh.womack@cn-bus.com**

**PERIOD COVERED BY CONTRACT:
July 29, 2017 through July 28, 2022**

Price List current through Mass Modification A812, signed February 6, 2020

**Business Size:
Small Disadvantaged, Minority-Owned, 8(a) Program Participant Business**

For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at fss.gsa.gov. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The internet address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>.

CUSTOMER INFORMATION

- 1a. Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
541620	541620RC	Environmental Consulting Services
541611	541611RC	Management & Financial Consulting, Acquisition & Grants Management Support, & Business Program & Project Management Services
541614SVC	541614SVCRC	Supply & Value Chain Management
561210FS	561210FSRC	Facilities Support Services
541330ENG	541330ENGRC	Engineering Services
OLM	OLMRC	Order Level Materials

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.
2. Maximum Order: *\$1,000,000.00*
3. Minimum Order: *\$100.00*
4. Geographic Coverage (delivery Area): *Domestic delivery*
5. Point(s) of production (city, county, and state or foreign country): *Same as Contractor*
6. Discount from list prices or statement of net price: *Government net prices (discounts already deducted).*
7. Quantity discounts: *1.0% for single task orders over \$300,000*
8. Prompt payment terms: *Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.*
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: *Accepted*

- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: *Accepted*
- 10. Foreign items (list items by country of origin): *None*
- 11a. Time of Delivery (Contractor insert number of days): *Contact Contractor*
- 11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: *Contact Contractor*
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery is available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: *Contact Contractor*
- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to affect a faster delivery: *Contact Contractor*
- 12. F.O.B Points: *Destination*
- 13a. Ordering Address: *Same as Contractor*
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment address: *Same as Contractor*
- 15. Warranty provision: *Contractor’s standard commercial warranty.*
- 16. Export Packing Charges (if applicable): *N/A*
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): *Contact Contractor*
- 18. Terms and conditions of rental, maintenance, and repair (if applicable): *N/A*
- 19. Terms and conditions of installation (if applicable): *N/A*
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): *N/A*

- 20a. Terms and conditions for any other services (if applicable): *N/A*
- 21. List of service and distribution points (if applicable): *N/A*
- 22. List of participating dealers (if applicable): *N/A*
- 23. Preventive maintenance (if applicable): *N/A*
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): *N/A*
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number: *079089292*
- 26. Notification regarding registration in System of Award (SAM) database: *6YW97*

GSA HOURLY RATES

SIN	Labor Category	7/29/2019	7/29/2020	7/29/2021
		- 7/28/2020	- 7/28/2021	- 7/28/2022
541611 and 541330ENG	Administrative Assistant Specialist**	\$65.42	\$66.73	\$68.07
541611	Business Operations Analyst	\$95.88	\$97.80	\$99.75
541620	Consultant 2	\$122.25	\$124.69	\$127.19
541620 and 541330ENG	Contractor Quality Control Supervisor	\$94.73	\$96.62	\$98.56
541620	Data Management Specialist 1	\$42.24	\$43.09	\$43.95
541620	Data Management Specialist 2	\$56.44	\$57.57	\$58.72
541620	Data Management Specialist 3	\$75.78	\$77.30	\$78.84
541620	Engineer Technician**	\$137.14	\$139.89	\$142.68
541620	Engineer/Scientist VIII	\$142.57	\$145.42	\$148.33
541614SVC and 561210FS	Logistics Consultant 2	\$123.45	\$125.92	\$128.43
541620, 541614SVC and 561210FS	Management Analyst 3	\$119.38	\$121.76	\$124.20
541620, 541611, 541330ENG, 541614SVC and 561210FS	Program Manager	\$128.10	\$130.67	\$133.28
541620, 541611, 541330ENG, 541614SVC and 561210FS	Program Support Administrator	\$60.93	\$62.15	\$63.39
541620	Program/Plan Specialist 1	\$46.18	\$47.11	\$48.05
541620	Program/Plan Specialist 2	\$63.16	\$64.43	\$65.71
541620	Program/Plan Specialist 3	\$88.41	\$90.18	\$91.99
541620	Project Engineer 2	\$119.38	\$121.76	\$124.20
541620	Project Engineer 3	\$122.25	\$124.69	\$127.19
541620, 541611, 541330ENG, 541614SVC and 561210FS	Project Manager	\$82.89	\$84.55	\$86.24
541620	Safety & Health Manager (SHM)	\$88.41	\$90.18	\$91.99
541620	Science Communications Specialist	\$43.23	\$44.09	\$44.98

Service Contract Labor Standards (SCLS)

Contract Labor Category	SCLS Equivalent Code – Title	WD Number
Engineer Technician	30081 - Engineering Technician I	2015-4281
Administrative Assistant Specialist	01020 - Administrative Assistant	2015-4281
" Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (**) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide). "		

State: District of Columbia / **County:** Statewide
State: Maryland / **County:** Calvert, Charles, Prince George's
State: Virginia / **County:** Alexandria, Arlington, Fairfax, Falls

Church, Fauquier, Loudoun, Manassas, Manassas Park, Prince William, Stafford

- **Revision #14**
- **Last Revised Date:** Jul 16, 2019

LABOR CATEGORY DESCRIPTIONS

Job Title: Administrative Assistant Specialist

Functional Responsibility: Provides general administrative support to program management staff. Supervises other administrative staff. Provides a variety of administrative and staff support services to ensure efficient operations. Prepares and reports; develops, populates, and maintains various databases; prepares and distributes correspondence related to assigned projects.

Minimum Education: H.S. diploma

Minimum Experience: 2 year of experience

Job Title: Business Operations Analyst

Functional Responsibility: Conducts studies of moderately complex work processes, functions, and procedures for assigned work units. Studies conducted include: Management Analysis: reviews regulatory data and manpower policies to determine if proposed policy statements are within local authority. Advisory service: Conducts special manpower studies or manpower surveys requested by operating officials and prepares reports advising on management practices and improvements. Organizational Analysis: Reviews proposed organizational changes to determine the impact; evaluates current methods and procedures for regulatory compliance, duplications of effort, costs, etc. Methods and Procedures Analysis: Reviews drafts of proposed procedures.

Minimum Education: Bachelor's degree

Minimum Experience: 3 years of experience

Job Title: Logistics Consultant 2

Functional Responsibility: Provides support to technical logistics analyses. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs and other logistics analyses. Supports the development and analysis of logistics support and information technology alternatives. Assists in the development of capital plans for major logistics acquisitions. Support logistics business process reengineering studies through the development of baseline cost models and "to be" cost models. Performs "should cost" analysis and trade studies related to cost trade-off options for major systems development or procurement. Prepares acquisition milestone program documentation to support milestone decisions. Prepares budget submissions in support of major logistics acquisition programs. Monitors program funding and expenditures.

Minimum Education: Bachelor's degree

Minimum Experience: 5 years of experience

Job Title: Program Manager

Functional Responsibilities: Manages the execution and evaluation of program performance. Trains, monitors and evaluates program personnel and work performance of project managers and task leaders. Provides technical oversight as needed. Researches and analyzes performance data and prepares company and program progress reports. Organizes, conducts and attends progress meetings, briefings, performance reviews with customer representatives and project team members.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 3 years' experience in project management

Job Title Consultant 2

Functional Responsibilities: A recognized expert in a scientific or management field. Organizes, directs, and coordinates strategic planning activities. Responsible for ensuring coordination between subordinates and strategic planning functions within the organization and among policy, planning functions and appropriate Government personnel.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 2 years' experience

Job Title Project Engineer 2

Functional Responsibilities: Acts in a lead capacity and is technically competent in at least three of the following technical disciplines: environmental compliance, integrated environmental management systems (EMS), natural and cultural management systems, pollution prevention strategies, system engineering and design, system test and evaluation, software engineering and development, information security, network analysis, engineering, modeling, and simulations, operational analysis, or vulnerability and system effectiveness. Serves as liaison between clients and regulatory agencies. Fully functional knowledge of environmental laws, regulations, programs, policies and procedures.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 3 years' experience

Job Title Project Engineer 3

Functional Responsibilities: Technically competent in at least two of the following technical disciplines: environmental compliance, integrated environmental management systems (EMS), natural and cultural management systems, pollution prevention strategies, system engineering and design, system test and evaluation, software engineering and development, information security, network analysis, engineering, modeling, and simulations, operational analysis, or vulnerability and system effectiveness. Extensive knowledge of environmental laws, regulations, programs, policies and procedures. Coordinates with federal, state, and local agencies. Reviews system specifications and impacts of operational requirements. Assesses modeling and simulation results.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 4 years' experience

Job Title Management Analyst 3

Functional Responsibilities: Performs a variety of logistics engineering tasks for design, implementation, and operation of supply chain, acquisition, distribution, and transportation logistics functions.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 4 years' experience

Job Title Contractor Quality Control Supervisor

Functional Responsibilities: Conducts studies to determine cause, effect, and corrective measures required to remedy deviations from standards and assists in developing quality assurance policies and procedures. Provides consulting to ensure the overall quality of all deliverables. Develops, formulates, and conducts quality control programs using advanced inspection methods and tests, and devises control techniques.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 6 years' experience

Job Title Program/Plan Specialist 1

Functional Responsibilities: Provides environmental program management support to staff. Support includes project scheduling, financial management, briefing, coordination and graphic presentation.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 2 years' experience

Job Title Program/Plan Specialist 2

Functional Responsibilities: Provides environmental program management support to staff. Support includes project scheduling, financial management, briefing, coordination and graphic presentation.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 4 years' experience

Job Title Program/Plan Specialist 3

Functional Responsibilities: Provides environmental program management support to staff. Support includes project scheduling, financial management, briefing, coordination and graphic presentation.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 6 years' experience

Job Title Safety & Health Manager (SHM)

Functional Responsibilities: Responsible for ensuring the overall health and safety of personnel and other parties. Prepares health and safety plans, provides direction and oversight to health and safety site personnel, and ensure compliance with corporate health and safety programs.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 4 years' experience

Job Title Project Manager

Functional Responsibilities: Responsible for the cost, schedule and technical performance of company programs/projects. Directs all phases of program/projects from inception through completion. Participates in the negotiation of contract and contract changes. Coordinates the preparation of proposals, business plans, proposal work statements and specifications, operating budgets and financial terms/conditions of contract. Acts as customer contact for program activities, leading program review sessions with customer to discuss cost, schedule, and technical performance. Establishes milestones and monitors adherence to master plans and schedules, identifies program problems and develops solutions, such as allocation of resources or changing contractual specifications. Delegates and participates in assignments for the program/project from technical, manufacturing and administrative areas.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 4 years' experience

Job Title Data Management Specialist 1

Functional Responsibilities: Analyzes user needs to determine requirements for a wide variety of environmental projects. Provides technical expertise in the use of relational DBMS. Evaluates and recommends available products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user requirements; researches, identifies, and assists in the formulation of recommendations about resources required for task execution and completion; identifies and recommends emergent relevant technologies that may result in improvements to current processes. Writes and updates project documentation including system procedures and training materials. Conducts functional testing of various systems.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 1 year of experience

Job Title Data Management Specialist 2

Functional Responsibilities: Analyzes user needs to determine requirements for a wide variety of environmental projects. Provides technical expertise in the use of relational DBMS. Evaluates and recommends available products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user requirements; researches, identifies, and assists in the formulation of recommendations about resources required for task execution and completion; identifies and recommends emergent relevant technologies that may result in improvements to current processes. Writes and updates project documentation including system procedures and training materials. Conducts functional testing of various systems.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 2 years' experience

Job Title Data Management Specialist 3

Functional Responsibilities: Analyzes user needs to determine requirements for a wide variety of environmental projects. Provides technical expertise in the use of relational DBMS. Evaluates and recommends available products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user requirements; researches, identifies, and assists in the formulation of recommendations about resources required for task execution and completion; identifies and recommends emergent relevant technologies that may result in improvements to current processes. Writes and updates project documentation including system procedures and training materials. Conducts functional testing of various systems.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 4 years' experience

Job Title: Engineer/Scientist VIII

Functional Responsibilities: The ability to design, implements, tests, supports, and documents software for the Earth System Modeling. Deliver releases ported to new platforms, and fixes for platform-specific issues found by users or via regression testing. Deliver optimized methods for communications and concurrent execution of components. service-based component interface and prototype applications.

Minimum Education: Bachelor's Degree

Minimum/General Experience 4 plus years

Job Title: Engineer Technician

Functional Responsibilities: Experience with ESRL-DO/IT Chief in project management functions supporting the N-Wave program and OAR/ESRL consolidated IT projects. Knowledge of IT products using interconnection. Experience assisting in developing quality assurance plans and monitoring mechanisms for delivery

Minimum Education: Bachelor's Degree

Minimum/General Experience: 2 plus years of experience.

Job Title: Science Communications Specialist

Functional Responsibilities: Analyzes weather and climate research, leading-edge technology development, and other scientific investigations to improve understanding of the Earth system and improve capability to predict weather and climate phenomena.

Minimum Education: Bachelor's Degree

Minimum/General Experience: 1 plus years of experience.

Job Title: Program Support Administrator

Functional Responsibilities: Analyzes Webmaster and provides support for technological initiatives such as bibliometrics, data visualization, electronic publishing, and the Library Service Platform (LSP). The person in this position works in Public Services and is also responsible for providing general reference and research support to meet the information needs of the local agencies. Ability to provide Website Design & Maintenance, excel, communication to public and Federal Agencies. Coordination with staff, to access online resources and services.

Minimum Education: Bachelor's Degree.

Minimum/General Experience: 1 plus years of experience.

Education/Experience Substitutions

2 years of additional relevant experience	Equals	Associate's Degree
4 years of additional relevant experience	Equals	Bachelor's Degrees
6 years of additional relevant experience	Equals	Master's Degree
8 years of additional relevant experience	Equals	Doctoral Degree

Labor Category	Min Edu	Min Exp	PhD	Masters	Bachelors	Associates	High School
Program Manager	Bachelors	3	None	1		5	7
Consultant 2	Bachelors	2	None	None		4	6
Project Engineer 2	Bachelors	3	None	1		N/A	N/A
Project Engineer 3	Bachelors	4	None	2		N/A	N/A
Management Analyst 3	Bachelors	4	None	2		6	8
Contractor Quality Control Supervisor	Bachelors	6	2	4		8	10
Program/Plan Specialist 1	Bachelors	2	None	None		4	6
Program/Plan Specialist 2	Bachelors	4	None	2		6	8
Program/Plan Specialist 3	Bachelors	6	2	4		8	10
Safety & Health Manager (SHM)	Bachelors	4	None	2		6	8
Project Manager	Bachelors	4	None	2		6	8
Data Management Specialist 1	Bachelors	1	None	None		3	5
Data Management Specialist 2	Bachelors	2	None	None		4	6
Data Management Specialist 3	Bachelors	4	None	2		6	8
Engineer/Scientist VIII	Bachelors	4	None	2		6	8
Engineer Technician	Bachelors	2	None	None		N/A	N/A
Science Communications Specialist	Bachelors	1	None	None		3	5
Program Support Administrator	Bachelors	1	None	None		3	5
Administrative Assistant Specialist	High School	2	None	None	None	None	
Business Operations Analyst	Bachelors	3	None	1		5	7
Logistics Consultant 2	Bachelors	5	1	3		7	9