



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to- date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAvantage.gov.

PROFESSIONAL SERVICES SCHEDULE (PSS)

SINs [874-1/874-1RC] [874-6/874-6RC] [871-7/871-7RC]

Authorized Federal Supply Schedule Price List

Contract Number:

GS-00F-309DA

Contract Period:

Sep 28 2016 through Sep 27, 2021

Contractor:

Sams Contracting Consulting and Training LLC
4063 East Houston St
San Antonio TX 78220

Telephone:

(210) 788-1034

Fax:

(210) 855-3939

Web Site:

www.samsdirectgov.com

Business Size:

SDVOSB, SDB, SB

Contact:

Mr. Aaron C. Sams, PMP, Level II Certified Acquisition Professional (USAF Vet.)

Email:

aaron@samsdirectgov.com



On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage, a menu-driven database system. The Internet address for GSA Advantage is: <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>.

ABOUT SAMS CONTRACTING CONSULTING AND TRAINING LLC

Founded in 2012 by Mr. Aaron Sams, Sams Contracting Consulting and Training is a premier management consulting and acquisition support provider to both private sector entities and Federal Government agencies. Headquartered in San Antonio Texas, our core competencies consist of the following:

Offered Services

Management Consulting

- Strategic Planning
- Analysis & Advisory Support
- Process Improvement
- Organizational Development
- Business Intelligence
- Data Gathering/Management
- Program/Project Management

Acquisition Support

- Market Research
- Acquisition Strategy Development
- Cost/Price Estimate Preparation
- SOW/QA Surveillance Development
- Synopsis/Solicitation Development
- Proposal Analysis
- Contract Admin/Close Out Support
- Staffing of Acquisition Personnel
- Technical Support To Contractors
- Federal Acquisition Training

Construction Services

- Construction Management
- Estimating
- Scheduling
- Quality Control/Quality Assurance
- Construction Administration



CUSTOMER INFORMATION

1a. Awarded Special Item Numbers (SINs):

- 874-1, 874-1RC, 874-6, 874-6RC, 871-7, 871-7RC

1b. Lowest-priced model number and lowest unit price for that model for each awarded:

- Project Coordinator - \$44.43

1c. Labor Category Descriptions and Hourly Rates:

POSITION	HOURLY RATE
Business Consultant I	\$78.99
Business Consultant II	\$98.74
Subject Matter Expert - Contracting and Procurement I	\$78.99
Subject Matter Expert - Contracting and Procurement II	\$98.74
Analyst	\$78.99
Technical Writer	\$49.37
Project Manager	\$98.74
Trainer	\$49.37



POSITION	HOURLY RATE
Program Manager	\$118.48
Principal Consultant	\$113.55
Construction Manager I	\$78.99
Construction Manager II	\$93.80
Construction Site Inspector I	\$74.05
Construction Site Inspector II	\$88.86
Project Coordinator	\$44.43
Scheduler I	\$69.11
Scheduler II	\$83.92
Estimator I	\$78.99
Estimator II	\$91.82
Technical Specialist I	\$72.08
Technical Specialist II	\$85.90
Subject Matter Expert I	\$80.96
Subject Matter Expert II	\$89.85



Labor Category Title: Analyst

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of Related Experience

Functional Responsibilities: Provides independent and objective analysis and consulting services including: organizational assessments; program audits and evaluations; performance measure/indicators; process and productivity improvement. Planning includes short-term and long-range goals. Assists in validation of existing strengths, and makes recommendations. Assists in the development and preparation of reports that present findings. Performs interview and analysis of past business improvement actions. Performs analysis of existing organizational effectiveness, general management, and identifies problems and potential enhancements to business organizations design and business improvement efforts. Addresses long range strategic planning to gain improvements in management, operation and other business areas. Assists groups in establishing clear goals to achieve new levels of problem solving, decision-making.

Labor Category Title: Business Consultant I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of related experience

Functional Responsibilities: Business Consultant has direct Entrepreneurial and Government experience and is capable of developing policy and procedures; guidebooks or handbooks, reviewing, drafting and improving solicitation documents, proposal instructions, source selection criteria, and finalizing technical evaluation or source selection plans. Is capable of providing government agencies with the expertise and alternative courses of action needed to solve a myriad of management problems expeditiously. The individual is solely capable of analyzing organizations, recommending changes to its structure, and help implement changes. Such changes may include eliminating nonessential functions or jobs, reorganizing processes or job or business functions. Duties may include researching legislative and organizational matters, recommending alternatives and best practices, reviewing organizational effectiveness and recommending improvements, and developing communication strategies for both internal and external audiences. Can perform most tasks under the supervision of more senior personnel.

Labor Category Title: Business Consultant II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 5 Years of related experience

Functional Responsibilities: Business Consultant has direct Entrepreneurial and Government experience and is capable of developing policy and procedures; guidebooks or handbooks, reviewing, drafting and improving solicitation documents, proposal instructions, source selection criteria, and finalizing technical evaluation or source selection plans. Is capable of providing government agencies with the expertise and alternative courses



of action needed to solve a myriad of management problems expeditiously. The individual is solely capable of analyzing organizations, recommending changes to its structure, and help implement changes. Such changes may include eliminating nonessential functions or jobs, reorganizing processes or job or business functions. Duties may include researching legislative and organizational matters, recommending alternatives and best practices, reviewing organizational effectiveness and recommending improvements, and developing communication strategies for both internal and external audiences. Can perform most tasks with minimal supervision.

Labor Category Title: Project Manager

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of related experience

Functional Responsibilities: Performs day-to-day management of assigned delivery order projects that involve various teams of management professionals. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

Labor Category Title: Subject Matter Expert – Contracting and Procurement I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of related experience

Functional Responsibilities: Demonstrated experience and ability to analyze complex requirements and recommend development of strategies related to contracts, acquisitions and procurements. Demonstrated experience and ability to assist in developing strategic plans and concepts. Ability to coordinate and manage the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the areas of the acquisition/procurement management; policy development, methodologies, and modeling in the functional areas being addressed. Can perform most tasks with minimal supervision.

Labor Category Title: Subject Matter Expert – Contracting and Procurement II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 5 Years of related experience

Functional Responsibilities: Demonstrated experience and ability to analyze complex requirements and recommend development of strategies related to contracts, acquisitions and procurements. Demonstrated experience and ability to assist in developing strategic plans and concepts. Ability to coordinate and manage



the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the areas of the acquisition/procurement management; policy development, methodologies, and modeling in the functional areas being addressed. Can perform all tasks with no supervision required. Supervises junior personnel as needed.

Labor Category Title: Trainer

Minimum Education: Bachelors Degree in Related Field

Minimum Experience: 3 Years of related experience

Functional Responsibilities: Facilitate instructor-led training and conduct the research necessary to develop and revise training courses and prepare appropriate training catalogs. Develop all instructor materials (course outline, background material, and training aids). Develop all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Train personnel by conducting formal classroom courses, workshops, seminars, and/or computer-based/computer-aided training.

Labor Category Title: Technical Writer

Minimum Education: Bachelors Degree in Related Field

Minimum Experience: 3 Years of related experience

Functional Responsibilities: Responsible for documentation design, development, and preparation throughout the production cycle that can include: technical writing/editing, editorial consultation, copy design/editing, proofreading, or overall documentation review for IT related projects.. Works with management, technical personnel, authors, and subject matter experts to define documentation content, guidelines, specifications, and development schedules. Prepares required documentation in an appropriate format. Adheres to required configuration management or quality assurance standards of associated IT projects. Analyzes the data and user requirements to ensure that documentation is clear, concise, and valid. Ensures that documents follow the appropriate style guide.



Labor Category Title: Program Manager

Minimum Education: Bachelors Degree in related field

Minimum Experience: 7 Years of Related Experience

Functional Responsibilities: Responsible for the senior level management, responsible for staffing and all r necessary tools and resources; planning, implementing and monitoring quality assurance and controls, responsible for ensuring successful completion of the project in strict accordance with the contract documents, monitoring schedule, budgets, risk assessments and other goals.

Labor Category Title: Principle Consultant

Minimum Education: Bachelors Degree in related field

Minimum Experience: 9 Years of Related Experience

Functional Responsibilities: Fully capable of performing the most technically challenging work which may be assigned to them within their specialty. Personnel in this category are internal leaders and participate in technical workshops. May be in charge of portions of a project from time to time although overall project leadership is not a significant part of their duties. Must be certified/licensed or equivalent if applicable for their profession.

Labor Category Title: Construction Manager I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of Related Experience

Functional Responsibilities: Responsible for management of the design, construction and post construction phase services including supervision of project estimators, estimating building construction projects including independent cost estimating, detailed quantity take-offs, evaluation of cost models, project budget development and compliance cost estimating, and change order cost analysis including establishing a fair and reasonable cost for authorized changes as required, document and constructability reviews of project plans and specifications.



Labor Category Title: Construction Manager II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 5 Years of Related Experience

Functional Responsibilities: Responsible for management of the design, construction and post construction phase services including supervision of project estimators, estimating building construction projects including independent cost estimating, detailed quantity take-offs, evaluation of cost models, project budget development and compliance cost estimating, and change order cost analysis including establishing a fair and reasonable cost for authorized changes as required, document and constructability reviews of project plans and specifications. Supervises junior personnel.

Labor Category Title: Construction Site Inspector I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of Related Experience

Functional Responsibilities: Complete field oversight of the project and the primary field contact person for the designers, client, contractors and other stakeholders; coordination of labor trades, contractors, vendors, owners supplied items, third parties; site planning and utilization, monitoring field construction operations and progress, planning, scheduling and completing work on time, safety checks, monitoring budgets, reviewing and implementing QA/QC best practices. Supports the project team in all areas of the project; planning and design, execution, monitoring and controlling as well as close-out documentation and administration; responsible for project controls including quality control and assurance, cost control as well as schedule, submittals, meeting minutes, requests for information (RFIs) and change order log, correction notices.

Labor Category Title: Construction Site Inspector II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 5 Years of Related Experience

Functional Responsibilities: Complete field oversight of the project and the primary field contact person for the designers, client, contractors and other stakeholders; coordination of labor trades, contractors, vendors, owners supplied items, third parties; site planning and utilization, monitoring field construction operations and progress, planning, scheduling and completing work on time, safety checks, monitoring budgets, reviewing and implementing QA/QC best practices. Supports the project team in all areas of the project; planning and design, execution, monitoring and controlling as well as close-out documentation and administration; responsible for project controls including quality control and assurance, cost control as well as schedule, submittals, meeting minutes, requests for information (RFIs) and change order log, correction notices. Supervises junior personnel.



Labor Category Title: Project Coordinator

Minimum Education: Associates Degree in related field

Minimum Experience: 3 Years of Related Experience

Functional Responsibilities: Responsible for all administrative, clerical duties including document preparation and distribution, document and file maintenance, reports preparation and distribution, word processing, assistance to project team.

Labor Category Title: Scheduler I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of Related Experience

Functional Responsibilities: Responsible for supporting the project team by developing, maintaining and analyzing the project schedule; reviews, monitors and analyzes contractor schedules, responsible for look ahead schedules and related reports; review and analyze progress as compared to baselines schedule, monitor resources and over-allocation of resources, develop, monitor and analyze recovery schedules; analyze requests for extensions; etc.

Labor Category Title: Scheduler II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 5 Years of Related Experience

Functional Responsibilities: Responsible for supporting the project team by developing, maintaining and analyzing the project schedule; reviews, monitors and analyzes contractor schedules, responsible for look ahead schedules and related reports; review and analyze progress as compared to baselines schedule, monitor resources and over-allocation of resources, develop, monitor and analyze recovery schedules; analyze requests for extensions; etc. Supervises junior personnel.



Labor Category Title: Estimator I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of Related Experience

Functional Responsibilities: Responsible for all aspects of estimating of commercial and industrial construction projects; detailed quantity take-off, reviewing and evaluating of cost models, compare gather data to historical data bases, budget development, cost estimating per phase, developing construction estimates, maintaining construction costs, and change order analysis; constructability reviews of project plans and specifications (both in progress and completed designs). Responsible for identifying and evaluating the cost of potential savings opportunities, logging same.

Labor Category Title: Estimator II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 5 Years of Related Experience

Functional Responsibilities: Responsible for all aspects of estimating of commercial and industrial construction projects; detailed quantity take-off, reviewing and evaluating of cost models, compare gather data to historical data bases, budget development, cost estimating per phase, developing construction estimates, maintaining construction costs, and change order analysis; constructability reviews of project plans and specifications (both in progress and completed designs). Responsible for identifying and evaluating the cost of potential savings opportunities, logging same. Supervises junior personnel.

Labor Category Title: Technical Specialist I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 3 Years of Related Experience

Functional Responsibilities: Provides task unique functional knowledge necessary to interpret requirements, and execute technical project-specific tasks while ensuring successful performance. Generally works under the guidance/leadership of the management team.



Labor Category Title: Technical Specialist II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 5 Years of Related Experience

Functional Responsibilities: Provides task unique functional knowledge necessary to interpret requirements, and execute technical project-specific tasks while ensuring successful performance. Generally works under the guidance/leadership of the management team.

Labor Category Title: Subject Matter Expert I

Minimum Education: Bachelors Degree in related field

Minimum Experience: 7 Years of Related Experience

Functional Responsibilities: Provides recognized expertise in a specific field/study.

Labor Category Title: Subject Matter Expert II

Minimum Education: Bachelors Degree in related field

Minimum Experience: 9 Years of Related Experience

Functional Responsibilities: Provides recognized expertise in a specific field/study.

Service Contract Act

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor WD Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Technical Writer	30461 Technical Writer	2005-2521



2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage (Delivery Area): Worldwide
5. Point of production: Same as company address
6. Discount from list prices: Federal Government price is list price minus 2% discount.
7. Quantity Discounts: 1% > \$500,000
8. Prompt Payment Terms: 1% Net 10, Net 30
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Government purchase cards are accepted above the micro-purchase threshold: Yes
10. Foreign Items: None
- 11a. Time of Delivery: As agreed in each task/delivery order
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and 2-day Delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
12. F.O.B. Point(s): Destination
- 13a. Ordering Address: 4063 East Houston St San Antonio TX 78220
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample EPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es): 4063 East Houston St San Antonio TX 78220
15. Warranty provision. Standard 1 Year Warranty
16. Export packing charges, if applicable. N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Credit Cards accepted up to \$25k
18. Terms and conditions of rental, maintenance, and repair (if applicable) N/A
19. Terms and conditions of installation (if applicable). N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 20a. Terms and conditions for any other services (if applicable) N/A
21. List of service and distribution points (if applicable). 4063 East Houston St San Antonio TX 78220



22. List of participating dealers (if applicable). N/A

23. Preventive maintenance (if applicable). N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor website or other location.) The EIT standards can be found at www.Section508.gov/. N/A

25. Data Universal Number System (DUNS) number. 078644709

26. Notification regarding registration in Central Contractor Registration (CCR) database.

Sams Contracting Consulting and Training SAM registration is valid through 12/22/2016