

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**™, a menu-driven database system. The INTERNET address for **GSA Advantage!**™ is: <http://www.GSAAdvantage.gov>.

Schedule for – Professional Services Schedule - Industrial Group : 00Corp
Contract Number: GS00F344CA

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>
Contract Period: September 30, 2015 - September 29, 2020

Contractor: Platinum Business Services, LLC
8604 GARNET ROCK GATE
LAUREL, MD 20723 4902

Business Size: Small, Disadvantaged, 8(a), Veteran Owned, Service-Disabled Business

In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".

Telephone: 301-483-0104
Extension:
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Web Site: www.weareplatinum.net
E-mail: lvenkatesan@weareplatinum.net

Contract Administration: Margaret Venkatesan

Please be advised that the following individual Schedule contracts have been migrated to this Professional Services Schedule. As a result, no additional stand alone Task Orders can be awarded or BPAs established under these contracts.

Single Schedule Name	Former Contract Number
Mission Oriented Business Integration Services (MOBIS)	GS02F152AA
Financial and Business Solutions (FABS)	GS23F036BA

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
C520-1	C520-1RC	Program Financial Advisor
C520-11	C520-11RC	Accounting
C520-12	C520-12RC	Budgeting
C520-13	C520-13RC	Complementary Financial Management Services
C520-17	C520-17RC	Risk Assessment and Mitigation Services
C520-16	C520-16RC	Business Information Services
C520-18	C520-18RC	Independent Risk Analysis
C520-19	C520-19RC	Data Breach Analysis
C520-20	C520-20RC	Comprehensive Protection Solutions
C520-21	C520-21RC	Program Management Services
C520-22	C520-22RC	Grants Management Support Services
C520-8	C520-8RC	Complementary Audit Services
C874-1	C874-1RC	Integrated Consulting Services
C8/44	C8/44RC	Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration
C874-7	C874-7RC	Integrated Business Program Support Services
C874-6	C874-6RC	Acquisition Management Support

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic and Overseas

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts:

Order Volume \$100,000 - \$250,000	0.5%
Order Volume \$251,000 - \$500,000	0.75%
Order Volume \$501,000 - \$1,000,000	1%
Order Volume Over \$1,000,000	Negotiable

Do not apply if other discounts were offered as part of the contract.

8. Prompt payment terms: 5% 15 Days, Net 30 Days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$2,500
- 10. Foreign items (list items by country of origin):** None
- 11a. Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
- 12. F.O.B Points(s):** Destination
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
- 14. Payment address(es):** Same as company address
- 15. Warranty provision.:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g.**

contractor’s website or other location.) The EIT standards can be found at: Section 508 compliance is available and is available upon request.

25. Data Universal Numbering System (DUNS) number: 828491410

26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

27. Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
874-7	Executive Manager	Both	\$310.63	\$316.84	\$323.18	\$329.64	\$336.24
874-7	Program/Project Manager	Both	\$278.85	\$284.43	\$290.12	\$295.92	\$301.84
874-7	Task Lead IV	Both	\$197.14	\$201.08	\$205.10	\$209.21	\$213.39
874-7	Task Lead	Both	\$164.28	\$167.57	\$170.92	\$174.34	\$177.82
874-7	Task Lead II	Both	\$136.90	\$139.64	\$142.43	\$145.28	\$148.19
874-7	Task Lead I	Both	\$114.08	\$116.36	\$118.69	\$121.06	\$123.48
874-1	Management Consultant III	Both	\$187.05	\$190.79	\$194.61	\$198.50	\$202.47
874-1	Management Consultant II	Both	\$155.88	\$159.00	\$162.18	\$165.42	\$168.73
874-1	Management Consultant I	Both	\$129.90	\$132.50	\$135.15	\$137.85	\$140.61
874-1	Process Improvement Analyst V	Both	\$199.09	\$203.07	\$207.13	\$211.28	\$215.50
874-1	Process Improvement Analyst IV	Both	\$165.91	\$169.23	\$172.61	\$176.07	\$179.59
874-1	Process Improvement Analyst III	Both	\$138.26	\$141.03	\$143.85	\$146.73	\$149.66
874-1	Process Improvement Analyst II	Both	\$115.21	\$117.51	\$119.86	\$122.26	\$124.71
874-1	Process Improvement Analyst I	Both	\$96.01	\$97.93	\$99.89	\$101.89	\$103.92
874-1	Business Analyst V	Both	\$185.04	\$188.74	\$192.52	\$196.37	\$200.29
874-1	Business Analyst IV	Both	\$154.20	\$157.28	\$160.43	\$163.64	\$166.91
874-1	Business Analyst III	Both	\$128.50	\$131.07	\$133.69	\$136.37	\$139.09
874-1	Business Analyst II	Both	\$107.08	\$109.22	\$111.41	\$113.63	\$115.91
874-1	Business Analyst I	Both	\$89.23	\$91.01	\$92.83	\$94.69	\$96.59
874-1	Consultant V	Both	\$292.78	\$298.64	\$304.61	\$310.70	\$316.91
874-1	Consultant IV	Both	\$243.98	\$248.86	\$253.84	\$258.91	\$264.09
874-1	Consultant III	Both	\$203.32	\$207.39	\$211.53	\$215.76	\$220.08
874-1	Consultant II	Both	\$169.43	\$172.82	\$176.28	\$179.80	\$183.40
874-1	Consultant I	Both	\$141.19	\$144.01	\$146.89	\$149.83	\$152.83
874-1	Functional Specialist V	Both	\$339.62	\$346.41	\$353.34	\$360.41	\$367.62
874-1	Functional Specialist IV	Both	\$283.02	\$288.68	\$294.45	\$300.34	\$306.35
874-1	Functional Specialist III	Both	\$235.85	\$240.57	\$245.38	\$250.29	\$255.29
874-1	Functional Specialist II	Both	\$196.54	\$200.47	\$204.48	\$208.57	\$212.74
874-1	Functional Specialist I	Both	\$163.78	\$167.06	\$170.40	\$173.80	\$177.28
874-1	Subject Matter Expert V	Both	\$370.49	\$377.90	\$385.46	\$393.17	\$401.03
874-1	Subject Matter Expert IV	Both	\$274.44	\$279.93	\$285.53	\$291.24	\$297.06
874-1	Subject Matter Expert III	Both	\$203.29	\$207.36	\$211.50	\$215.73	\$220.05
874-1	Subject Matter Expert II	Both	\$150.58	\$153.59	\$156.66	\$159.80	\$162.99
874-1	Subject Matter Expert I	Both	\$111.54	\$113.77	\$116.05	\$118.37	\$120.73
874-1	Enterprise Architect V	Both	\$284.64	\$290.33	\$296.14	\$302.06	\$308.10
874-1	Enterprise Architect IV	Both	\$210.84	\$215.06	\$219.36	\$223.75	\$228.22
874-1	Enterprise Architect III	Both	\$156.18	\$159.30	\$162.49	\$165.74	\$169.05
874-1	Enterprise Architect II	Both	\$115.69	\$118.01	\$120.37	\$122.78	\$125.23
874-1	Enterprise Architect I	Both	\$96.41	\$98.34	\$100.31	\$102.31	\$104.36
874-1	Enterprise Security Architect V	Both	\$222.51	\$226.96	\$231.50	\$236.13	\$240.85
874-1	Enterprise Security Architect IV	Both	\$185.43	\$189.14	\$192.92	\$196.78	\$200.72
874-1	Enterprise Security Architect III	Both	\$154.52	\$157.61	\$160.76	\$163.98	\$167.26
874-1	Enterprise Security Architect II	Both	\$128.77	\$131.35	\$133.97	\$136.65	\$139.38
874-1	Enterprise Security Architect I	Both	\$107.31	\$109.46	\$111.65	\$113.88	\$116.16
874.6	Acquisition Specialist V	Both	\$178.01	\$181.57	\$185.20	\$188.91	\$192.68
874.6	Acquisition Specialist IV	Both	\$148.34	\$151.31	\$154.33	\$157.42	\$160.57
874.6	Acquisition Specialist III	Both	\$123.62	\$126.10	\$128.62	\$131.19	\$133.82

874.6	Acquisition Specialist II	Both	\$103.01	\$105.07	\$107.17	\$109.32	\$111.50
874.6	Acquisition Specialist I	Both	\$85.85	\$87.57	\$89.32	\$91.11	\$92.93
874-4	Trainer V	Both	\$175.67	\$179.18	\$182.77	\$186.42	\$190.15
874-4	Trainer IV	Both	\$146.39	\$149.32	\$152.30	\$155.35	\$158.46
874-4	Trainer III	Both	\$121.99	\$124.43	\$126.92	\$129.46	\$132.05
874-4	Trainer II	Both	\$101.66	\$103.70	\$105.77	\$107.89	\$110.05
874-4	Trainer I	Both	\$84.72	\$86.42	\$88.14	\$89.91	\$91.70
874-7	Project Control Specialist IV	Both	\$80.72	\$82.33	\$83.98	\$85.66	\$87.37
874-7	Project Control Specialist III	Both	\$73.39	\$74.86	\$76.36	\$77.88	\$79.44
874-7	Project Control Specialist II	Both	\$66.72	\$68.05	\$69.42	\$70.80	\$72.22
874-7	Project Control Specialist I	Both	\$60.66	\$61.87	\$63.11	\$64.37	\$65.66
874-1	Admin / Clerical IV	Both	\$42.10	\$42.94	\$43.80	\$44.68	\$45.57
874-1	Admin / Clerical III	Both	\$38.27	\$39.04	\$39.82	\$40.61	\$41.43
874-1	Admin / Clerical II	Both	\$34.79	\$35.49	\$36.20	\$36.92	\$37.66
874-1	Admin / Clerical I	Both	\$31.63	\$32.26	\$32.91	\$33.57	\$34.24
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager	Both	\$213.07	\$217.33	\$221.68	\$226.11	\$230.63
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager IV	Both	\$201.25	\$205.28	\$209.38	\$213.57	\$217.84
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager III	Both	\$167.71	\$171.06	\$174.49	\$177.98	\$181.53
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager II	Both	\$139.76	\$142.56	\$145.41	\$148.31	\$151.28
C520-1,	Project Manager I	Both	\$116.47	\$118.80	\$121.18	\$123.60	\$126.07

C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22							
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Business Analyst V	Both	\$183.97	\$187.65	\$191.40	\$195.23	\$199.14
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Business Analyst IV	Both	\$153.31	\$156.38	\$159.50	\$162.69	\$165.95
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Business Analyst III	Both	\$127.75	\$130.31	\$132.91	\$135.57	\$138.28
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Business Analyst II	Both	\$106.46	\$108.59	\$110.76	\$112.98	\$115.24
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16,	Business Analyst I	Both	\$88.72	\$90.49	\$92.30	\$94.15	\$96.03

C520-17, C520-18, C520-19, C520-20, C520-21, C520-22								
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	IT Strategic/Capital Planner	Both	\$120.19	\$122.59	\$125.05	\$127.55	\$130.10	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	IT Policy/Legislative Specialist	Both	\$149.79	\$152.79	\$155.84	\$158.96	\$162.14	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant V	Both	\$246.56	\$251.49	\$256.52	\$261.65	\$266.88	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant IV	Both	\$205.46	\$209.57	\$213.76	\$218.04	\$222.40	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	System/Security Consultant III	Both	\$171.22	\$174.64	\$178.14	\$181.70	\$185.33	

C520-22								
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant II	Both	\$142.68	\$145.53	\$148.44	\$151.41	\$154.44	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant I	Both	\$118.90	\$121.28	\$123.70	\$126.18	\$128.70	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Functional Analyst V	Both	\$237.96	\$242.72	\$247.57	\$252.53	\$257.58	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Functional Analyst IV	Both	\$198.30	\$202.27	\$206.31	\$210.44	\$214.65	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Functional Analyst III	Both	\$165.24	\$168.54	\$171.92	\$175.35	\$178.86	
C520-1, C520-8, C520-11, C520-12,	Functional Analyst II	Both	\$137.70	\$140.45	\$143.26	\$146.13	\$149.05	

C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22								
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Functional Analyst I	Both	\$114.76	\$117.06	\$119.40	\$121.78	\$124.22	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Control Specialist II	Both	\$82.43	\$84.08	\$85.76	\$87.48	\$89.22	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Control Specialist I	Both	\$74.93	\$76.43	\$77.96	\$79.52	\$81.11	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Admin / Clerical III	Both	\$39.07	\$39.85	\$40.65	\$41.46	\$42.29	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19,	Admin / Clerical II	Both	\$35.52	\$36.23	\$36.96	\$37.69	\$38.45	

C520-20, C520-21, C520-22								
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Admin / Clerical I	Both	\$32.28	\$32.93	\$33.58	\$34.26	\$34.94	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Training Specialist	Both	\$53.91	\$54.99	\$56.09	\$57.21	\$58.35	
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Technical Writer	Both	\$61.93	\$63.17	\$64.43	\$65.72	\$67.04	

28. Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Admin/ Clerical I	01311 – Secretary 1	2005-2247
Admin / Clerical II	01312 - Secretary 2	2005-2247
Admin/ Clerical III	01313 - Secretary 3	2005-2247
Admin /Clerical IV	01020 – Administrative Assistant	2005-2247
Trainer I	15095 – Technical Instructor / Course Developer	2005-2247
Trainer II	15090 – Technical Instructor	2005-2247
Trainer III/IV/V	15050 Computer Based Training Specialist /Instructor	2005-2247
Technical Writer	30461 - Technical Writer	2005-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

29. Labor Category Descriptions

SINS	Labor Category	Years of Experience	Responsibilities	Education Requirements
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C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Principal	15	Oversee every aspect of the engagement from planning to completion. Provides high-level expertise and guidance for multiple projects.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager IV	15	Directs, supervises, and governs projects. Reviews proposals to determine costs, timeline, funding, staffing requirements, and goals. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager III	10	Directs and supervises projects. Monitors costs, timeline, funding, staffing requirements, and goals. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager II	7	Directs and supervises project. Monitors timeline, staffing requirements, and goals. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Project Manager I	5	Functionally responsible for the planning, supervision, and review of assignments. Provides high-level expertise and guidance for the task assigned	Bachelor's Degree.

C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Business Analyst V	5	Serves as a leader ensuring that a group of business management professionals are working with automated complex business practices within the time frame specified by the customer and that all of the requirements are met. Must be able to assess products and procedures for compliance with government standards, accounting principles, and multi-tiered system application standards. Must be able to grasp interrelationships between business management requirements and automated solutions, considering the current system environment and the potential integration of added systems concurrently or later. Prepares all milestone documentation and presentations for senior managers, colleagues, and subordinates. Can present material before oversight authority for the client and/or prepare Program Managers for briefings and presentations. Is thoroughly familiar with activity based costing, business case analysis and	Bachelor's Degree in Accounting, Finance or a related field.
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Business Analyst IV	10-14	Serves as a leader ensuring that a group of business management professionals are working with automated complex business practices within the time frame specified by the customer and that all of the requirements are met. Must be able to assess products and procedures for compliance with government standards, accounting principles, and multi-tiered system application standards. Must be able to grasp interrelationships between business management requirements and automated solutions, considering the current system environment and the potential integration of added systems concurrently or later. Prepares milestone documentation and presentations for senior managers, colleagues, and subordinates. Is thoroughly familiar with activity based costing, business case analysis and outsourcing requirements.	Bachelor's Degree in Accounting, Finance or a related field
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Business Analyst III	7-9	Interprets results using a variety of techniques, ranging from simple data aggregation via statistical analysis to complex data mining independently. Designs, develops, implements and maintains business solutions. Works with clients to identify analytical requirements. Provides tutorship to junior analysts. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. Typically reports to a manager.	Bachelor's Degree in Accounting, Finance or a related field
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Business Analyst II	3-6	Gathers data and presents data analysis using a variety of techniques, ranging from simple data aggregation via statistical analysis to complex data mining. Develops, implements and maintains business solutions. Works with clients to identify analytical requirements. Relies on experience and judgment to plan and accomplish goals. Typically reports to a manager.	Bachelor's Degree in Accounting, Finance or a related field

C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Business Analyst I	Entry level	Gathers data and presents data analysis using a variety of techniques, usually in conjunction with more senior personnel, ranging from simple data aggregation via statistical analysis to complex data mining. Implements and maintains business solutions. Works with data to identify analytical requirements. Typically reports to a manager.	Bachelor's Degree in Accounting, Finance or a related field
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	IT Strategic/Capital Planner	5	Provide support to plan, coordinate, and implement the organization's information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of fire-wall and other related security issues on LANs/WANs. A working knowledge of several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software firewalls and their implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products and current Internet and electronic commerce technology.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	IT Policy/Legislative Specialist	5	Provide strategic planning of large projects or a significant segment of a strategic planning portion of a large complex project. Provide the overall approach to clarify mission statements so they can be used as springboards in envisioning their desired future. Assist in developing mission and vision statements, subsequent goal delineation, provide guidance for building operational plans and specifying measurable outcomes to include capital outlay planning efforts in a consolidated strategic planning process and prioritizes those initiatives. Assist in preparation of key strategic planning documentation, including Office of Management and Budget (OMB) Form 300	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant V	5	Assist in interpreting and implementing IT public policy initiatives. Typical support includes assistance with long-term strategy development, tracking legislation, and making policy recommendations. Meet with client often on a daily basis to relay progress and establish priorities.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant IV	10	Lead technical IT Risk Assessment, compliance, financial, internal controls, and information assurance reviews. Experience with most of the following areas; Enterprise Security Planning and Management, Logical Access Controls, Application Software Development and Change Control, Application Software, Systems Segregation of Duties, IT Security Policies and Procedures, IT Privacy Policies, Business Analyst Planning and Business Continuity Planning. Enterprise Security Planning and Management, Logical Access Controls, Application Software Development and Change Control, Application Software, Systems Segregation of Duties, IT Security Policies and Procedures, IT Privacy Policies, Business Analyst Planning and Business Continuity Planning	Bachelor's Degree

C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant III		Lead technical IT Risk Assessment, compliance, financial, internal controls, and information assurance reviews. Experience with many of the following areas; Enterprise Security Planning and Management, Logical Access Controls, Application Software Development and Change Control, Application Software, Systems Segregation of Duties, IT Security Policies and Procedures, IT Privacy Policies, Business Analyst Planning and Business Continuity Planning. Enterprise Security Planning and Management, Logical Access Controls, Application Software Development and Change Control, Application Software, Systems Segregation of Duties, IT Security Policies and Procedures, IT Privacy Policies, Business Analyst Planning and Business Continuity Planning	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	System/Security Consultant II	3	Complete for review IT Risk Assessment, compliance, financial, internal controls, and information assurance reviews. Experience with some of the following areas; Enterprise Security Planning and Management, Logical Access Controls, Application Software Development and Change Control, Application Software, Systems Segregation of Duties, IT Security Policies and Procedures, IT Privacy Policies, Business Analyst Planning and Business Continuity Planning. Enterprise Security Planning and Management, Logical Access Controls, Application Software Development and Change Control, Application Software, Systems Segregation of Duties, IT Security Policies and Procedures, IT Privacy Policies, Business Analyst Planning and Business Continuity Planning	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	System/Security Consultant I	0	Functionally provides IT support for draft reports, final reports, status reports, meeting minutes, technical information assurance documentation, IT information assurance work papers and written correspondence to the client in the form of documentation and administrative support for projects. Instrumental in assisting to prepare technical diagrams/schematics and technical information related to the network and Federal Enterprise Architecture Framework (FEAF). Use of MS Word, MS Access, MS PowerPoint, MS Visio, and MS Architecture.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Functional Analyst V	15	Responsible for determining enterprise information security standards. Develop and implements information security standards and procedures. Provide tactical information security advice and examining the ramifications of new technologies. Ensure that all information systems are functional and secure.	Bachelors's Degree

C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Functional Analyst IV	0	Design, develop, engineer, and implement solutions to MLS requirements. Perform complex risk analyses which also include risk assessment. Establish and satisfy information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands. Support customers at the highest levels in the development and implementation of doctrine and policies. Apply know-how to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures. Perform analysis, design, and development of security features for system architectures	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Functional Analyst III	7	Develop, engineer, and implement solutions to MLS requirements. Guide effort to gather and organize technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analyses which also includes risk assessment. Develop security standards.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Functional Analyst II	3	Develop, engineer, and implement solutions to MLS requirements. Guide effort to gather and organize technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analyses which also includes risk assessment. Develop security standards.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Functional Analyst I	0	Develop, engineer, and implement solutions to MLS requirements. Guide effort to gather and organize technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analyses which also includes risk assessment. Develop security standards.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Project Control Specialist II	5	Direct all financial management and administrative activities, such as budgeting, manpower and resource planning and financial reporting. Perform evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues, report and recommend solutions. Develop work breakdown structures; prepare charts, tables, graphs, and diagrams to assist in analyzing problems. Provide daily supervision and direction to staff.	Bachelor's Degree

C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Project Control Specialist I	10-14	Direct all financial management and administrative activities, such as budgeting, manpower and resource planning and financial reporting. Perform evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues, reports and recommends solutions. Develop work breakdown structures, prepare charts, tables, graphs, and diagrams to assist in analyzing problems. Provide daily supervision and direction to admin staff.	Bachelor's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Admin / Clerical III	7	Performs clerical duties such as filing, typing, and copying documents. Screens and transfers callers, arranges meetings and may handle travel accommodations. May distribute mail and maintain office supplies. Familiar with standard concepts, practices, and procedures within a particular field. Works under minimal supervision. Typically reports to a supervisor or manager.	High school
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21,	Admin/ Clerical II	3	Performs clerical duties such as filing, typing, and copying documents. Screens and transfers callers, arranges meetings and may handle travel accommodations. May distribute mail and maintain office supplies.. Familiar with standard concepts, practices, and procedures within a particular field. Works under general supervision. Typically reports to a supervisor or manager.	High school
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Admin/Clerical I	0	Conduct the research necessary to develop and revise training Develop and revise courses and prepare appropriate training Prepare instructor materials (course outline, background material, and training aids). Prepare student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Train personnel by conducting formal classroom courses, workshops and seminars. Prepare reports and monitor training tasks in support of the goals of the Contractor Program Manager and the government sponsor(s) using standard training standards and software and hardware programs such as modeling and simulation and prototyping efforts. Provide input to the Project Lead and the Contractor Program Manager on which decisions for training validation and or modifications of specified items or systems can be corrected.	High School

C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Training Specialist	3	Conduct training analysis, design and develop training course content establishes a system to develop, implement, and assess the local curriculum and its alignment to customer requirement. May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields. Develop training scenarios, training plans, and curricula using current technology. May provide supervision to others.	Associate's Degree
C520-1, C520-8, C520-11, C520-12, C520-13, C520-16, C520-16, C520-17, C520-18, C520-19, C520-20, C520-21, C520-22	Technical Writer	3	Write and/or edit technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements. Develop outlines and drafts for review and approval by technical specialists and project management ensuring that final documents meet applicable contract requirements and regulations. Research and gather technical and background information for inclusion in project documentation and deliverables. Consult relevant information sources, including library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables.	Associate's Degree
C874 7	Executive Manager	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Serves as the overall manager for a contract, or program, and lead for complex technical projects. Responsible for the administrative, contractual, and financial aspects of projects. Oversees the quality assurance efforts of the program, contract or project. Responsible for client relationships, point of contact for contract matters.	Bachelor's Degree
C874 7	Program/Project Manager	Minimum of 15 years experience with at least 5 years of project management experience.	Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Demonstrates skills in the scope of work encompassed by a task order; provides technical guidance to the project team in performance of the work, and reviews the quality of all work products. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. The Project Manager maintains and manages the client interface at the COTR levels of the client organization.	Bachelor's Degree

C8747	Task Lead IV	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Demonstrates skills in the scope of work encompassed by each task order; provides technical guidance to the project team in performance of the work, and reviews the quality of all work products. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for suggestions regarding staffing, project planning, project financials. Responsible for direct staff oversight	Bachelor's Degree or Equivalent
C8747	Task Lead III	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience.	Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Experienced in task management, responsible for ensuring successful task completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions. Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks. Responsible for direct staff oversight.	Bachelor's Degree or Equivalent
C8747	Task Lead II	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience. or	Experienced in task management, responsible for ensuring successful task completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions. Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks	Bachelor's Degree or Equivalent
C8747	Task Lead I	Minimum of 5 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience. or E i l l t	Experienced in task management, responsible for ensuring successful task completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions. Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks.	Bachelor's Degree or Equivalent

C874 1	Management Consultant III	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Coordinate with senior client personnel to provide strategic, unbiased and objective advisory services which will assist the organization in improving productivity and overall performance. Expertise covers areas such as change management, financial performance, marketing, business restructuring, and human resources, with an emphasis on managing risks and costs	Bachelor's Degree
C874 1	Management Consultant II	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience. or	Provide strategic, unbiased and objective advisory services which assist organizations in improving productivity and overall performance. Advisory expertise covers areas such as change management, financial performance, marketing, business restructuring, and human resources, with an emphasis on managing risks and costs	Bachelor's Degree or Equivalent
C874 1	Management Consultant I	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Assist more senior personnel in the gathering of information and resources to provide strategic, unbiased and objective advisory services to analyze organizational productivity and performance. Advisory expertise covers areas such as change management, financial performance, marketing, business restructuring, and human resources, with an emphasis on managing risks and costs	Bachelor's Degree or Equivalent
C874 1	Process Improvement Analyst V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Guides and assists clients through a wide range of management, organizational and business improvement and modernization initiatives by applying continuous process improvement strategies, methodologies and principles. Directs a team in developing business methods for problem solving, process change and solutions implementation ensuring enterprise-wide integration. Identifies best practices, assesses performance measurement and researches, collects and verifies data and translates it into strategic and operational guidance. Coordinates group facilitation, interviewing, training and other forms of knowledge transfer. Areas of focus include but are not limited to identifying and eliminating duplication, outsourcing opportunities, streamlining, centralizing, business transformation, business process redesign and modeling, and quality improvement.	Bachelor's Degree or Equivalent

C874 1	Process Improvement Analyst IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Guides and assists clients through a wide range of management, organizational and business improvement and modernization initiatives by applying continuous process improvement strategies, methodologies and principles. Develops business methods for problem solving, process change and solutions implementation ensuring enterprise-wide integration. Identifies best practices, assesses performance measurement and researches, collects and verifies data and translates it into strategic and operational guidance. Provides group facilitation, interviewing, training and other forms of knowledge transfer. Areas of focus include but are not limited to identifying and eliminating duplication, outsourcing opportunities, streamlining, centralizing, business transformation, business process redesign and modeling, and quality improvement.	Bachelor's Degree or Equivalent
8741	Process Improvement Analyst III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience.	Guides and assists clients through a wide range of management, organizational and business improvement and modernization initiatives by applying continuous process improvement strategies, methodologies and principles. Develops business methods for problem solving, process change and solutions implementation ensuring enterprise-wide integration. Identifies best practices, assesses performance measurement and researches, collects and verifies data and translates it into strategic and operational recommendations for senior analysts. Areas of focus include but are not limited to identifying and eliminating duplication, outsourcing opportunities, streamlining, centralizing, business transformation, business process redesign and modeling, and quality improvement.	Bachelor's Degree or Equivalent
C874 1	Process Improvement Analyst II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Assists senior analysts in guiding clients through a wide range of management, organizational and business improvement and modernization initiatives by recommending continuous process improvement strategies. Assists in the development of business methods for problem solving, process change and solutions. Researches, collects and verifies data. Areas of focus include but are not limited to identifying and eliminating duplication, streamlining, centralizing, and quality improvement.	Bachelor's Degree or Equivalent
C874 1	Process Improvement Analyst I	Entry level in specified area.	Assists senior analysts in guiding clients through a wide range of management, organizational and business improvement and modernization initiatives by recommending continuous process improvement strategies. Assists in the development of business methods for problem solving, process change and solutions. Researches, collects and verifies data. Areas of focus include but are not limited to identifying and eliminating duplication, streamlining, centralizing, and quality improvement.	Bachelor's Degree or Equivalent

C874 1	Business Analyst V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment.	Bachelor's Degree or Equivalent
C874 1	Business Analyst IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment.	Bachelor's Degree or Equivalent
C874 1	Business Analyst III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience.	Assists in the preparation and conducting of business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Assists in the preparation of forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment.	Bachelor's Degree or Equivalent
C874 1	Business Analyst II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Assists in the gathering of information for the preparation and conducting of business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Assists in the preparation of forecasts and analyzes trends, reporting regulations and business conditions. Analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment.	Bachelor's Degree or Equivalent

C874 1	Business Analyst I	Entry level in specified area.	Assists in the gathering of information for the preparation and conducting of business analyses and studies. Performs studies of metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment.	Associates' Degree or Equivalent
C874 1	Consultant V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience. or Equivalent	Performs a variety of tasks that require both practical experience and theoretical, state-of-the-art, technical knowledge in specialty area. Supervises a team of technical or process personnel working on a subset of the task.	Bachelor's Degree or Equivalent
C874 1	Consultant IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience. or	Performs a variety of tasks that require both practical experience and theoretical, state-of-the-art, technical knowledge in specialty area. Supervises staff and assists task leader in assignments. Technically proficient in designated area.	Bachelor's Degree or Equivalent
C874 1	Consultant III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience. or Equivalent	Team member contributing to consulting staff client assignments within specified guidelines. Performs a variety of tasks that require both practical experience and theoretical, state-of-the-art, technical knowledge in specialty area. Understands overall purpose of task assignment.	Bachelor's Degree or Equivalent

C874 1	Consultant II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Depending on the functional specialty, support the program management staff in the preparation of deliverables, internal reports, briefings, and drawings associated with the project being supported with minimal supervision.	Bachelor's Degree or Equivalent
C874 1	Consultant I	Entry level in specified area.	Depending on the functional specialty, support the program staff in the preparation of deliverables, internal reports, briefings, and drawings associated with the project being supported with directed supervision.	Bachelor's Degree or Equivalent
C874 1	Functional Specialist V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Possess knowledge in designated field or discipline. Possesses significant experience providing solutions to an organization's challenges through the application of knowledge gained through similar prior engagements. Participates in the development and implementation of solutions by leveraging knowledge of the designated field or discipline. Assesses the impact of industry trends, policy and/or standard methodologies upon the organization.	Bachelor's Degree or Equivalent
C874 1	Functional Specialist IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Possess knowledge in designated field or discipline. Possesses significant experience providing solutions to an organization's challenges through the application of knowledge gained through similar prior engagements. Participates in the development or implementation of solutions by leveraging knowledge of the designated field or discipline. Contributes to the implementation of strategy and helps assess the impact of industry trends, policy and/or standard methodologies.	Bachelor's Degree or Equivalent
C874 1	Functional Specialist III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience.	Possess knowledge in designated field or discipline. Supports assessments of organization's challenges using specialized skills and knowledge. Plans, organizes, directs, and conducts consulting, survey or training tasks in problem areas of moderate to extensive scope and complexity. Moderate technical responsibility for interpreting, organizing, executing, and coordinating Assignments.	Bachelor's Degree or Equivalent

C874 1	Functional Specialist II	Minimum of 3 years experience in specified area, with progressively more responsibility each year. or Equivalent	Possess knowledge in designated field or discipline. Assists in planning and organizing, assists in conducting consulting, survey or training tasks in problem areas of moderate scope and complexity.	Bachelor's Degree or Equivalent
C874 1	Functional Specialist I	Entry level in specified area.	Possess knowledge in designated field or discipline. Assists in planning and organizing, assists in conducting consulting, survey or training tasks in problem areas of moderate scope and complexity.	Bachelor's Degree or Equivalent
C874 1	Subject Matter Expert V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Applies advanced concepts, theories, and principles and contributes toward the development of new principles and concepts. Works unusually complex problems in order to implement goals critical to major organizational objectives. Lead top management and customers on advanced technical research studies and applications. May require facilitation support between working groups based on Findings in order to enable focused decision making.	Bachelor's Degree or Equivalent
C874 1	Subject Matter Expert IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Applies advanced concepts, theories, and principles and contributes toward the development of new principles and concepts. Works unusually complex problems with consultative direction to implement goals critical to major organizational objectives. Plans, organizes, directs, and conducts consulting, survey, or training tasks in problem areas of extensive scope and complexity. Advise/Lead top management and customers on advanced technical research studies and applications. May require facilitation support between working groups based on findings in order to enable focused decision making.	Bachelor's Degree or Equivalent

C874 1	Subject Matter Expert III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience.	Plans, organizes, directs, and conducts consulting, survey, or training tasks in problem areas of extensive scope and complexity. The problems are difficult to define, and may require novel approaches and the use of sophisticated techniques. May require facilitation support between working groups based on findings in order to enable focused decision making. Has extensive technical responsibility for interpreting, organizing, executing, and coordinating assignments, including the direction of other staff. Keeps abreast of new methodologies, databases, and tools. Makes decisions, which are considered authoritative and which demonstrate mature judgment in anticipating and solving complex problems. Work is reviewed by the Program Manager to ensure it satisfies customer needs and complies with the contractor's overall consulting standards.	Bachelor's Degree or Equivalent
C874 1	Subject Matter Expert II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Plans, organizes, directs, and conducts consulting, survey, or training tasks in problem areas of moderate scope and complexity. May require facilitation support between working groups based on findings in order to enable focused decision making. Works in conjunction with supervisory personnel to interpret, organize, execute, and coordinate assignments. Keeps abreast of new methodologies, databases, and tools.	Bachelor's Degree or Equivalent
C874 1	Subject Matter Expert I	Entry level in specified area.	Assists in planning and organizing approaches to problems. Works in conjunction with supervisory personnel to interpret, organize, and execute, assignments. Keeps abreast of new methodologies, databases, and tools.	Bachelor's Degree or Equivalent
C874 1	Enterprise Architect V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Responsible for designing architecture for an organization on an enterprise level. Defines system and application architecture and provides vision, problem anticipation, and problem solving ability to organization. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.	Bachelor's Degree or Equivalent

C874 1	Enterprise Architect IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Directs and oversees operational aspects of the organization's technical infrastructure. Monitors accessibility of applications or services. Leads implementation and maintenance of enterprise-wide system tools and ensures scalability. Implements and maintains operating policies to mitigate risk. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected.	Bachelor's Degree or Equivalent
C874 1	Enterprise Architect III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience.	Performs implementation and maintenance of enterprise-wide system tools and ensures scalability. Familiar with a variety of the field's concepts, practices, and procedures. Relies on past experience and judgment to plan and accomplish goals. Performs a variety of tasks.	Bachelor's Degree or Equivalent
C874 1	Enterprise Architect II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Performs implementation and maintenance of enterprise-wide system tools and ensures scalability.	Bachelor's Degree or Equivalent
C874 1	Enterprise Architect I	Entry level in specified area.	Assists in implementation and maintenance of enterprise-wide system tools and ensures scalability.	Bachelor's Degree or Equivalent
C874 1	Enterprise Security Architect V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Responsible for determining enterprise information security standards. Develops and implements information security standards and procedures. Ensures that all information systems are functional and secure. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.	Bachelor's Degree or Equivalent

C874 1	Enterprise Security Architect IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Develops and implements information security standards and procedures. Ensures that all information systems are functional and secure. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected.	Bachelor's Degree or Equivalent
C874 1	Enterprise Security Architect III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience. or Equivalent	Implements information security standards and procedures. Familiar with a variety of the field's concepts, practices, and procedures. Relies on past experience and judgment to plan and accomplish goals. Performs a variety of tasks and supervises the work of others.	Bachelor's Degree or Equivalent
C874 1	Enterprise Security Architect II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Assist in implementing information security standards and procedures. Familiar with a variety of the field's concepts, practices, and procedures. Performs a variety of tasks with minimal supervision.	Bachelor's Degree or Equivalent
C874 1	Enterprise Security Architect I	Entry level in specified area.	Assist in implementing information security procedures. Performs a variety of tasks under direct supervision.	Bachelor's Degree or Equivalent

C874.6	Acquisition Specialist V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Capable of evaluation, selection, and substantial adaptation and modification of standard acquisition techniques, procedures, and criteria. Must have the ability to identify problems and recommend solutions by devising new approaches to problems encountered. Plan the management of acquisition strategy and evaluate program and mission requirements. Establish detailed objectives which are analyzed against the demonstration contractor's information delivered to the integrated digital environment (IDE). Responsible for generating gap and deficiency analyses for the program manager and functional elements within the program office, as well as outside organizations. Implementing acquisition and test objectives by preparing and reviewing program documents such as detailed system specifications, development and production schedules, engineering change proposals, design studies, and test reports.	Bachelor's Degree
C874.6	Acquisition Specialist IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Capable of evaluation, selection, and substantial adaptation and modification of standard acquisition techniques, procedures, and criteria. Must have the ability to identify problems and recommend solutions by devising new approaches to problems encountered. Plan the management of acquisition strategy and evaluate program and mission requirements. Establish detailed objectives which are analyzed against the demonstration contractor's information delivered to the integrated digital environment (IDE). Responsible for generating gap and deficiency analyses for the program manager and functional elements within the program office, as well as outside organizations. Implementing acquisition and test objectives by preparing and reviewing program documents such as detailed system specifications, development and production schedules, engineering change proposals, design studies, and test reports.	Bachelor's Degree or Equivalent
C874.6	Acquisition Specialist III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience.	Capable of evaluation, selection, and adaptation and modification of standard acquisition techniques, procedures, and criteria. Able to identify problems and recommend solutions by devising new approaches to problems encountered. Plan the management of acquisition strategy and evaluate program and mission requirements. Establish detailed objectives which are analyzed against the demonstration contractor's information delivered to the integrated digital environment (IDE). Responsible for generating gap and deficiency analyses for the program manager and functional elements within the program office, as well as outside organizations. Implementing acquisition and test objectives by preparing and reviewing program documents such as detailed system specifications, development and production schedules, engineering change proposals, design studies, and test reports.	Bachelor's Degree or Equivalent
C874.6	Acquisition Specialist II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Capable of assisting in the evaluation, and selection of standard acquisition techniques, procedures, and criteria. Under the direction of a senior specialist, can identify problems and recommend solutions by devising new approaches to problems encountered. Responsible for providing information to generate gap and deficiency analyses to senior specialist. Assists in implementing acquisition and test objectives by preparing and reviewing program documents such as detailed system specifications, development and production schedules, engineering change proposals, design studies, and test reports.	Bachelor's Degree or Equivalent

C874 6	Acquisition Specialist I	Entry level in specified area.	Capable of assisting in the evaluation, and selection of standard acquisition techniques, procedures, and criteria. Under the direction of a senior specialist, can identify problems and recommend solutions by devising new approaches to problems encountered. Responsible for providing information to generate gap and deficiency analyses to senior specialist. Assists in implementing acquisition and test objectives by preparing and reviewing program documents such as detailed system specifications, development and production schedules, engineering change proposals, design studies, and test reports.	Bachelor's Degree or Equivalent
C874 4	Trainer V	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Conduct training analysis, design and develop training course content establishes a system to develop, implement, and assess the local curriculum and its alignment to customer requirement. May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields. Develop training scenarios, training plans, and curricula using current technology. May provide supervision to others.	Bachelor's Degree or Equivalent
C874 4	Trainer IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Conduct training analysis, design and develop training course content establishes a system to develop, implement, and assess the local curriculum and its alignment to customer requirement. May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields. Develop training scenarios, training plans, and curricula using current technology. Prepares and delivers seminars, web-courses, etc. May provide supervision to others.	Bachelor's Degree or Equivalent
C874 4	Trainer III	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience. or Equivalent	Conduct training analysis, design and develop training course content establishes a system to develop, implement, and assess the local curriculum and its alignment to customer requirement. May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields under supervision.	Bachelor's Degree or Equivalent

C874 4	Trainer II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields with minimal supervision. Teaches mini-seminars and short classes.	Bachelor's Degree or Equivalent
C874 4	Trainer I	Entry level experience in specified area.	May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields under supervision.	Associates' Degree or Equivalent
C874 1	Project Control Specialist IV	Minimum of 15 years experience in specified area, with progressively more responsibility each year. At least 5 years of task leadership experience.	Plans and coordinates project scheduling, budgeting, and administrative tasks. Supports the project staff by facilitating project logistics such as meetings, conference rooms, conference calls, etc. Prepares agendas and directs meetings. Performs basic follow-up from meetings. Assists in development of presentations. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Typically reports to a project leader or manager. Supervises large groups of clerical staff.	Bachelor's Degree or Equivalent
C874 1	Project control Specialist III	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Plans and coordinates project scheduling and administrative tasks. Supports the project staff by scheduling meetings, conference rooms, conference calls, etc. Takes meeting minutes and action items during meetings and performs basic follow-up. Assists in development of presentations. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Typically reports to a project leader or manager. Supervises groups of clerical staff.	Bachelor's Degree or Equivalent
C874 1	Project Control Specialist II	Minimum of 7 years experience in specified area, with progressively more responsibility each year. At least 1 years of task leadership experience. or	Takes meeting minutes and action items during meetings and performs basic follow-up. Manages project expenditures. Assist in formal document preparation. Performs a variety of tasks. Typically reports to a project leader or manager. Supervises small groups of clerical staff.	Bachelor's Degree or Equivalent

C874 1	Project Control Specialist I	Minimum of 3 years experience in specified area, with progressively more responsibility each year. At least 1 years of project control experience.	Takes meeting minutes and action items during meetings and performs basic follow-up. Tracks project expenditures. Assist in formal document preparation. Performs a variety of tasks. Typically reports to a project leader or manager.	Associates' Degree
C874 1	Administrative / Clerical IV	Minimum of 10 years experience in specified area, with progressively more responsibility each year. At least 3 years of task leadership experience.	Manages and oversees the daily operations of office services unit. Develops procedures and policies for office services activities, such as filing, dictating, records keeping, typing, word processing, faxing and mail distribution. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Typically reports to a head of a unit/department.	Bachelor's Degree or Equivalent
C874 1	Administrative / Clerical III	Minimum of 7 years experience in specified area, with progressively more responsibility each year.	Supervises office activities to achieve maximum expense control and productivity. Develops procedures and policies for office activities, such as filing, dictating, records maintenance, typing, word processing, faxing and mail distribution. Relies on experience and judgment to plan and accomplish goals. Typically reports to a senior manager.	Associates' Degree or Equivalent
C874 1	Administrative / Clerical II	Minimum of 3 years experience in specified area, with progressively more responsibility each year.	Performs clerical duties such as filing, typing, and copying documents. Screens and transfers callers, arranges meetings and may handle travel accommodations. May distribute mail and maintain office supplies. Familiar with standard concepts, practices, and procedures within a particular field. Works under minimal supervision. Typically reports to a supervisor or manager.	HS Diploma
C874 1	Administrative / Clerical I	Entry level.	Performs clerical duties such as filing, typing, and copying documents. Screens and transfers callers, arranges meetings and may handle travel accommodations. May distribute mail and maintain office supplies. Familiar with standard concepts, practices, and procedures within a particular field. Works under general supervision. Typically reports to a supervisor or manager.	HS Diploma