GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: http://www.GSAAdvantage.gov.

Schedule Title: Multiple Award Schedule
Federal Supply Group: Professional Services

Contract Number: GS-00F-366GA
Contract Period: September 01, 2017 through August 31, 2022

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contractor: Quality Insights, Inc.
3001 Chesterfield Avenue
Charleston, WV 25304

Business Size: Other than Small Business

Telephone: 304-346-9864
FAX Number: 304-346-9863
Web Site: http://www.qualityinsights.org
E-mail: sking@qualityinsights.org
Contract Administration: Stacey King

Pricelist current through Modification #PS-A821, effective June 10, 2020.
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Pricing Page 5.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Labor Category Descriptions Page 6.

2. Maximum Order: For SIN 541611 - $1,000,000.00
   For SIN OLM - $250,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Worldwide

5. Point(s) of production (city, county, and state or foreign country): Same as company address


7. Quantity discounts: None Offered

8. Prompt payment terms: Net 30 days
   Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will accept

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

12. F.O.B Points(s): Destination

13a. Ordering Address(es): Same as Contractor

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es): Same as Contractor

15. Warranty provision: Contractor’s standard commercial warranty.

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Numbering System (DUNS) number: 084599174

26. Notification regarding registration in System for Award Management (SAM) database: Registered.
GSA Awarded Pricing
The rates are inclusive of the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>09/01/17 – 08/31/18</th>
<th>09/01/18 – 08/31/19</th>
<th>09/01/19 – 08/31/20</th>
<th>09/01/20 – 08/31/21</th>
<th>09/01/21 – 08/31/22</th>
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</thead>
<tbody>
<tr>
<td>Analyst 2</td>
<td>$86.84</td>
<td>$88.40</td>
<td>$90.00</td>
<td>$91.62</td>
<td>$93.26</td>
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<tr>
<td>Analyst 3</td>
<td>$97.68</td>
<td>$99.44</td>
<td>$101.23</td>
<td>$103.05</td>
<td>$104.91</td>
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<td>Communication Specialist 2</td>
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<td>$65.60</td>
<td>$66.78</td>
<td>$67.98</td>
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<tr>
<td>Consultant 1</td>
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<td>$83.61</td>
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<td>Consultant 3</td>
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<td>$102.46</td>
<td>$104.31</td>
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<td>Director of Analytics</td>
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<td>$145.74</td>
<td>$148.36</td>
<td>$151.03</td>
<td>$153.75</td>
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<tr>
<td>Project Coordinator 2</td>
<td>$83.88</td>
<td>$85.39</td>
<td>$86.92</td>
<td>$88.49</td>
<td>$90.08</td>
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<tr>
<td>Project Director 1</td>
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<td>$136.11</td>
<td>$138.56</td>
<td>$141.05</td>
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<td>$141.80</td>
<td>$144.35</td>
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<tr>
<td>Project Manager 1</td>
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<td>$110.05</td>
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<td>$99.08</td>
<td>$100.86</td>
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<td>Subject Matter Expert</td>
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<td>$147.70</td>
<td>$150.36</td>
<td>$153.07</td>
<td>$155.82</td>
</tr>
</tbody>
</table>

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Awards Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
Labor Category Descriptions

**Analyst 2**

**Functional Responsibility:** Provides proficient and advanced skills in planning, designing, implementing, and evaluating data for studies that have long-range implications for populations in various settings. Requires a working knowledge of standard statistical packages and relational databases.

**Minimum/General Experience:** Five (5) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Analyst 3**

**Functional Responsibility:** Provides proficient and advanced skills in planning, designing, implementing, and evaluating data for studies that have long-range implications for populations in various settings. Requires a working knowledge of standard statistical packages and relational databases.

**Minimum/General Experience:** Ten (10) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Communications Specialist 2**

**Functional Responsibility:** Serves as a primary contact for assigned communications projects, ensuring requests are fulfilled in a timely manner and that work products are of the highest quality. Coordinates assigned tasks with customers and stakeholders. Writes, edits, and produces or assists in the production of a variety of materials, including reports, presentations, proposals, web content, advertisements, PSAs, press releases, publications, videos, and podcasts. Assists with the research, design, and implementation of social marketing projects.

**Minimum/General Experience:** Three (3) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Consultant 1**

**Functional Responsibility:** The Consultant 1 works closely with customers and stakeholders to identify problems, analyze data, and advise on or recommend solutions utilizing knowledge of healthcare theory, principles, or Healthcare Information Technology (HIT). Consults with customer(s) to define need or problem area and helps in determining the project plan required to obtain solution. Analyzes data and other information to determine a solution, such as implementation of alternate processes and procedures; changes in practices and workflows; modification of technology; or a redesign of products or services.
Minimum/General Experience: Three (3) years’ experience.

Minimum Education: Bachelor’s Degree.

Consultant 2
Functional Responsibility: The Consultant 2 works closely with customers and stakeholders to identify problems, analyze data, and advise on or recommend solutions utilizing knowledge of healthcare theory, principles, or HIT. Consults with customer(s) to define need or problem area, and helps in determining the project plan required to obtain solution. Analyzes data and other information to determine a solution, such as implementation of alternate processes and procedures; changes in practices and workflows; modification of technology; or a redesign of products or services.

Minimum/General Experience: Five (5) years’ experience.

Minimum Education: Bachelor’s Degree.

Consultant 3
Functional Responsibility: The Consultant 3 works closely with customers and stakeholders to identify problems, analyze data, and advise on or recommend solutions utilizing knowledge of healthcare theory, principles, or HIT. Consults with customer(s) to define need or problem area and helps in determining the project plan required to obtain solution. Analyzes data and other information to determine a solution, such as implementation of alternate processes and procedures; changes in practices and workflows; modification of technology; or a redesign of products or services.

Minimum/General Experience: Ten (10) years’ experience.

Minimum Education: Bachelor’s Degree.

Director of Analytics
Functional Responsibility: Responsible for providing advanced-level analytic advice and direction to the CEO, CMO, and senior managers of the organization. Assumes a leadership role in working with staff epidemiologists, data analysts, statisticians, IT staff, and project directors in the analysis of existing contracts and in the development of new proposals. Manages analytic support staff.

Minimum/General Experience: Five (5) years’ experience.

Minimum Education: Bachelor’s Degree.

Project Coordinator 2
Functional Responsibility: This position is responsible for demonstrating proficient and advanced skills in planning, implementing, and evaluating cooperative projects that have long-range implications for select populations in various settings. Coordinates internal and external resources for execution of
cooperative projects including interdisciplinary management of projects within and outside the organization. Effectively assists external organization in problem solving, including serving as an external resource for quality-improvement data and performance-improvement strategies.

**Minimum/General Experience:** Five (5) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Project Director 1**

**Functional Responsibility:** Responsible for leading efforts in the areas of assignment by coordinating resources and achieving project goals. Acts as both a leader and facilitator. Requires the ability to oversee the staff who will be working with the care teams to provide comprehensive care management and coordination; manage population health; and efficiently use technology to support patient-centered care delivery.

**Minimum/General Experience:** Eight (8) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Project Director 2**

**Functional Responsibility:** Accountable for effective and efficient achievement of goals in the areas of assignment. Provides administrative and strategic leadership at the local, state, and national level. In conjunction with others, identifies opportunities for new sources of funding and develops long-term sustainability plans. Aids executive leadership team in contract negotiations and business planning and operations.

**Minimum/General Experience:** Ten (10) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Project Manager 1**

**Functional Responsibility:** The Project Manager (PM) 1 manages all aspects of projects from inception to conclusion. Responsible for the strategic direction and oversight of various projects. Provides day-to-day monitoring and mentoring of staff assigned to the project. Works closely with the Project Director to establish best practices to manage deliverables. Ensures effective communication and cooperation among project teams to assist in consistent implementation of projects, maximizing efficiency of all resources and promoting an environment that supports optimal performance in all tasks related to the project.

**Minimum/General Experience:** Three (3) years’ experience.

**Minimum Education:** Bachelor’s Degree.
**Project Manager 2**

**Functional Responsibility:** The PM 2 manages all aspects of projects from inception to conclusion. Responsible for the strategic direction and oversight of various projects. Provides day-to-day monitoring and mentoring of staff assigned to the project. Works closely with the Project Director to establish best practices to manage deliverables. Ensures effective communication and cooperation among project teams to assist in consistent implementation of projects, maximizing efficiency of all resources and promoting an environment that supports optimal performance in all tasks related to the project.

**Minimum/General Experience:** Five (5) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Project Manager 3**

**Functional Responsibility:** The PM 3 manages all aspects of projects from inception to conclusion. Responsible for the strategic direction and oversight of various projects. Provides day-to-day monitoring and mentoring of staff assigned to the project. Works closely with the Project Director to establish best practices to manage deliverables. Ensures effective communication and cooperation among project teams to assist in consistent implementation of projects, maximizing efficiency of all resources and promoting an environment that supports optimal performance in all tasks related to the project.

**Minimum/General Experience:** Ten (10) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Researcher 3**

**Functional Responsibility:** Responsible for leading research projects by consulting with external project sponsors and collaborators, including government agencies, health care organizations, and patients/advocacy groups. Works collaboratively with internal project staff, to research and respond to problems related to improving the quality and value of health care. The Researcher 3 formulates research questions; develops study design; oversees study implementation; identifies and applies appropriate quantitative and qualitative analytic methods; conducts analyses; writes reports; and contributes to publishable manuscripts. Ascertains needs or problems and determines the scope of scientific investigation required to obtain a solution. Specifies research hypotheses and develops and implements research design, inclusive of methodology for analyzing healthcare data.

**Minimum/General Experience:** Five (5) years’ experience.

**Minimum Education:** Master’s Degree.
**Statistician 1**

**Functional Responsibility:** Responsible for providing statistical expertise with interdisciplinary and collaborative clinical research. The Statistician 1 uses a working knowledge of standard statistical packages and relational data bases (e.g., Statistical Analysis System (SAS)) to analyze large data sets. Prepares and presents analysis to groups with widely varied knowledge levels within and outside of the organization.

**Minimum/General Experience:** Three (3) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Subject Matter Expert**

**Functional Responsibility:** The Subject Matter Expert (SME) works as an adviser and highly knowledgeable expert in a specified field. Works closely with internal and external customers to help meet project milestones and often through to project completion. Uses in-depth knowledge assists in creation of project plans, completion of tasks, and project goal attainment. Identifies potential project barriers and provides suggestions for solutions.

**Minimum/General Experience:** Five (5) years’ experience.

**Minimum Education:** Bachelor’s Degree.

**Experience & Degree Substitution Equivalencies**

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s + 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience, Associate’s + 6 years relevant experience, or 8 years relevant experience</td>
</tr>
</tbody>
</table>