GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA** *Advantage*!™, a menu-driven database system. The INTERNET address for **GSA** *Advantage*!™ is: **http://www.GSAAdvantage.gov.**

Schedule for Multiple Award Schedule
Federal Supply Group: Professional Services
For more information on ordering from Federal Supply Schedule, click on the FSS Schedules button at fss.gsa.gov

Contract Number: GS-00F-387GA
Contract Period: September 11, 2017 through September 10, 2022
Price list current as of Modification PS-A824, effective August 17, 2020

Contractor: Edwards Industries, LLC. (D.B.A. Edwards Performance Solutions)
10980 Grantchester Way Suite 300
Columbia, MD 21044-6104

Business Size: Small, Woman Owned Business

Telephone: **(443) 561-2637**
FAX Number: (443) 561-0199
Web Site: www.Edwps.com
E-mail: **Contracts@Edwps.com**
Contract Administration: **Michelle LaRosa**

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	SIN Description
541611	Integrated Consulting Services
611430	Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration
OLM	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic Delivery that includes 50 states and Washington D.C only.

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts: None

8. Prompt payment terms. Net 30 days **(**Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions)

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will accept

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor

12. F.O.B Points(s): Destination

13a. Ordering Address(es): Same as Contractor

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA are found in Federal Acquisition Regulation (FAR) 8.405-3" in Customer Information Item 13b per I-FSS-600.

14. Payment address(es): Same as company address

15. Warranty provision.: Contractor's standard commercial warranty.

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Numbering System (DUNS) number: 018095799

26. Notification regarding registration in System for Award Management (SAM) database:

27. Final Pricing: The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Item	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
1	Principal Program Manager	Both	$259.83	$265.03	$270.33	$275.73	$281.25
2	Senior Program Manager	Both	$222.27	$226.71	$231.25	$235.87	$240.59
3	Senior Systems Engineer	Both	$165.69	$169.01	$172.39	$175.83	$179.35
4	Program Manager	Both	$192.63	$196.48	$200.41	$204.42	$208.51
5	Business Analyst	Both	$166.02	$169.34	$172.73	$176.18	$179.71
6	Senior EVM Specialist	Both	$174.31	$177.79	$181.35	$184.98	$188.68
7	Senior Project Manager	Both	$158.22	$161.38	$164.61	$167.90	$171.26
8	Project Manager	Both	$143.85	$146.73	$149.66	$152.65	$155.71
9	Associate Project Manager	Both	$141.26	$144.09	$146.97	$149.91	$152.91
10	Senior Project Controller	Both	$104.88	$106.98	$109.12	$111.30	$113.53
11	Project Controller	Both	$84.23	$85.92	$87.63	$89.39	$91.18
12	Jr. Business Analyst	Both	$79.91	$81.51	$83.14	$84.80	$86.50
13	Administrative Support Specialist**	Both	$67.66	$69.01	$70.39	$71.80	$73.23
14	Administrative Support Specialist 1**	Both	$56.53	$57.66	$58.81	$59.99	$61.19

TRAINING COURSE PRICING

Course Title	Course Length	Minimum Participants	Maximum Participants	Unit of Issue (e.g. Per Person, Per Course)	Price Offered to GSA (including IFF)
Project Management Professional (PMP®) Exam Prep Bootcamp, 1-2 Students	5 days	1	25	Per Person	$1,092.24
Project Management Professional (PMP®) Exam Prep Bootcamp, 3-6 Students	5 days	1	25	Per Person	$983.02
Project Management Professional (PMP®) Exam Prep Bootcamp, 7-25 Students	5 days	1	25	Per Person	$928.40
Project Planning and Scheduling, 1- 2 Students	1 day	1	25	Per Person	$394.01
Project Planning and Scheduling, 3- 6 Students	1 day	1	25	Per Person	$354.61
Project Planning and Scheduling, 7-25 Students	1 day	1	25	Per Person	$334.90
Gathering and Writing Project Requirements, 1-2 Students	1 day	1	25	Per Person	$394.01
Gathering and Writing Project Requirements, 3-6 Students	1 day	1	25	Per Person	$354.61
Gathering and Writing Project Requirements, 7-25 Students	1 day	1	25	Per Person	$334.90
Project Risk Management, 1-2 Students	1 day	1	25	Per Person	$394.01
Project Risk Management, 3-6 Students	1 day	1	25	Per Person	$354.61

Project Risk Management, 7-25 Students	1 day	1	25	Per Person	$334.90
Project Management Fundamentals, Principles, And Techniques: 3-Day Course, 1-2 Students	3 days	1	25	Per Person	$1,092.24
Project Management Fundamentals, Principles, And Techniques: 3-Day Course, 3-6 Students	3 days	1	25	Per Person	$983.02
Project Management Fundamentals, Principles, And Techniques: 3-Day Course, 7-25 Students	3 days	1	25	Per Person	$928.40
Earned Value Management (EVM): Concept to Application	1 day	6	25	Per Person	$297.79
Introduction to Agile Project Management	1 day	6	25	Per Person	$191.63
Microsoft® Project Professional Core: A Scheduling Tool for Successfully Managing Projects	2 days	6	25	Per Person	$570.92
Microsoft® Project Professional Intermediate 2007	1 day	6	25	Per Person	$278.81
Microsoft® Project Professional Advanced 2007: Project Server Introduction	1/2 day	6	25	Per Person	$134.05
Microsoft® Project Professional Advanced 2010: Project Server Introduction	1/2 day	6	25	Per Person	$134.05
Project Management Fundamentals, Principles, and Techniques: 1-Day Course	1 day	6	25	Per Person	$306.03

Labor Category Title	Minimum Years of Experience	Functional Responsibilities	Minimum Educational/ Degree Requirements
Principal Program Manager	20 years experience with 15 of those years being direct Program Management experience.	Responsible for overall management of large or extremely complex programs or research efforts. This individual represents senior level management whose competency concerning effectiveness and efficiency in managing dedicated overall program activity is paramount to contract success. Organizes, directs and coordinates planning and production of all program/effort activities. Must possess excellent oral and written communication skills, with demonstrated capability of dealing with all levels of management personnel, task/project managers and client representatives. Responsible for the performance of all program/effort requirements. Meets with appropriate client management personnel, other program managers and client agency representatives. Formulates and reviews strategic plans, subcontracting, and deliverable items. Responsible for the coordination of all functions of program/effort staff. Actively applies quality assurance measures to the management and performance of the program/effort.	A Bachelors Degree from an accredited University.
Senior Program Manager	20 years experience with 15 of those years being direct Program Management experience.	Experienced in planning, evaluating, directing, tracking, analyzing and coordinating complex projects. Experienced as a program manager of cross-organizational program(s) that have exceeded $20 million in life-cycle costs. Ability to develop and execute complex technical tasks, apply analytical problem solving methodologies, provide technical direction to support staff, interface with Government and prime contractor personnel, and effectively allocate resources.	Bachelors Degree from an accredited University.
Senior Systems Engineer	12 years experience with 8 years of progressive experience in hardware/software integration.	Designs, develops, modifies, implements and maintains project management related hardware and software systems. Senior Systems Engineer will assist Government Agencies in determining the best Project Management Tools available for their platform and assist in the implementation process.	A Bachelors Degree from an accredited University.
Program Manager	15 years experience with 10 of those years being direct Program Management experience.	Experienced in planning, evaluating, directing, tracking, analyzing and coordinating complex projects. Experienced as a program manager of cross-organizational program(s) that have exceeded $10 million in life-cycle costs. Experienced with managing other project managers and general managers. Ability to develop and execute complex technical tasks, apply analytical problem solving methodologies, provide technical direction to support staff, interface with Government and prime contractor personnel, and effectively allocate resources.	Bachelors Degree from an accredited University.
Business Analyst	9 years general business work experience	Works with management to analyze, specify and design business processes. Conducts project requirements interviews. Must have the ability to develop and execute complex project tasks, to apply analytical problem solving methodologies and to provide direction to support staff.	A Bachelors Degree from an accredited University
Senior EVM Specialist	12 years experience with 8 years of experience in defining, implementing, analyzing, evaluating and using earned value metrics to track and manage projects.	Assists Government Agencies to better manage their projects by using earned value metrics concepts. Trains and assists Government workers in the use of earned value metrics so that they become better project managers.	A Bachelors Degree from an accredited University.
Senior Project Manager	12 years experience with 8 of those years being direct Project Management experience.	Experienced in planning, evaluating, directing, tracking, analyzing and coordinating projects. Experienced as a project manager of cross-organizational project(s) that have exceeded $5 million in life-cycle costs. Ability to develop and execute complex technical tasks, apply analytical problem solving methodologies, provide technical direction to support staff, interface with Government and prime contractor personnel, and effectively allocate resources.	Bachelors Degree from an accredited University.

Labor Category Title	Minimum Years of Experience	Functional Responsibilities	Minimum Educational/ Degree Requirements
Project Manager	10 years experience with 5 of those years being direct Project Management experience.	Experienced in planning, evaluating, directing, tracking, analyzing and coordinating complex projects. Experienced as a project manager of cross-organizational project(s) that have exceeded $2 million in life-cycle costs. Ability to develop and execute complex technical tasks, apply analytical problem solving methodologies, provide technical direction to support staff, interface with Government and prime contractor personnel, and effectively allocate resources.	A Bachelors Degree from an accredited University.
Associate Project Manager	6 years experience with 3 of those years being direct Project Management experience.	Experienced in planning, evaluating, directing, tracking, analyzing and coordinating projects. Experienced as a project manager of cross-organizational project(s) that have exceeded $0.50 million in life-cycle costs. Ability to develop and execute complex technical tasks, apply analytical problem solving methodologies, provide technical direction to support staff, interface with Government and prime contractor personnel, and effectively allocate resources. Experience in planning, evaluating, directing, tracking, analyzing and coordinating projects.	A Bachelors Degree from an accredited University.
Senior Project Controller	6 years experience with 4 of those years being direct Project Management Analyst experience.	Create and manage project information relating to contractual requirements and cost (profit and loss reporting) for submittal to the program manager for review and approval. Has a rudimentary understanding of accounting, management, and contract principles. Able to use computer aids such as spreadsheets, automated accounting systems, word processors, graphics systems and automated project management tools.	An Associates Degree
Project Controller	4 years experience with 2 of those years being direct Project Controller.	Create and manage project information relating to contractual requirements and cost (profit and loss reporting) for submittal to the program manager for review and approval. Has a rudimentary understanding of accounting, management, and contract principles. Able to use computer aids such as spreadsheets, automated accounting systems, word processors, graphics systems and automated project management tools.	An Associates Degree
Jr. Business Analyst	2	Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal control and enterprise risk assessment. Also, may research subject matter, write a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses. May be responsible for coordinating the display of graphics and the production of the document. Provide support in the configuration and capture of legacy documents and preparing them into a suitable format for new systems. Provide technical writing and other support tasks as directed. Proficient utilizing Microsoft Office programs (Outlook, Excel, Word, etc.).	A Bachelors Degree from an accredited University
Administrative Support Specialist	2	Provides administrative-type support to technical and management-level personnel such as documentation planning and support, project administration, program management support, event planning and administration, office relocation planning, mail services, records, data input and other office administration functions. Specific duties may include the use of various business support applications to: manage, update and coordinate schedules and calendars; plan and arrange travel and communicate itineraries; plan, schedule and coordinate meetings and reviews; prepare program and technical documentation and correspondence; collect, organize, and input data; maintain metrics of an organization's administrative activities; and create reports and maintain records and files in a database of programmatic, technical and/or cost-related data. Perform research and studies as directed. Perform other administrative tasks as directed. Proficient utilizing Microsoft Office programs (Outlook, Excel, Word, etc.).	High School Diploma or equivalent
Administrative Support Specialist 1	0	Provides administrative-type support to technical and management-level personnel such as documentation planning and support, project administration, program management support, event planning and administration, office relocation planning, mail services, records, data input and other office administration functions. Specific duties may include the use of various business support applications to: update and coordinate schedules and calendars; plan and arrange travel and communicate itineraries; schedule meetings and reviews; collect, organize, and input data; maintain metrics of an organization's administrative activities; and maintain records and files in a database of programmatic, technical and/or cost-related data. Answer phones and greet visitors. Perform other administrative tasks as directed. Proficient utilizing Microsoft Office programs (Outlook, Excel, Word, etc.).	High School Diploma or equivalent

PROJECT MANAGEMENT PROFESSIONAL (PMP®) EXAM PREP BOOTCAMP

Title of Course:	Project Management Professional (PMP®) Exam Prep Bootcamp	**Length of Course(# of Hrs/Days):**	5 Days (7 ½ hrs per day)
Total Price of Course: (Total price includes the 3/4% IFF)	Priced on per student basis		**Minimum Number of Participants:** 1 student minimum for scheduled open enrollment session; 7 student minimum for dedicated class
Price Per Participant	$1,092.24 each for 1-2 students $ 983.02 each for 3-6 students $ 928.40 each for 7+ students		

Description of Class:
This course is a 5-day review of the principals found in the Project Management Institute (PMI), *A Guide to the Project Management Body of Knowledge (PMBOK)*, Fifth Edition, [add year].

Students acquire the "must know" information to pass the PMP® credential exam in this comprehensive project management review course. Students determine their level of exam readiness by completing knowledge assessment exercises in class. Project management concepts and terminology are presented from the perspective of the PMBOK® Guide, Fifth Edition. The instructor helps students under the PMI professional credential process, provides valuable studying tips, and exam-taking strategies. The instructor is a PMI R.E.P.

Students will judge their level of PMP® exam readiness, and identify gaps in their project management knowledge, by evaluating the results of classroom assessment exercises. Students will develop a tailored study plan to address areas where additional independent study is required. Students will describe the value of a Work Breakdown Structure (WBS) as an essential project management document and demonstrate mastery of the concept by creating a WBS in an assigned class team exercise. Students will explain Earned Value Management (EVM) and demonstrate mastery of the concept by successfully performing calculations in assigned class exercises. Students will create from memory the knowledge area and process group table from the PMBOK® *Guide* - Fifth Edition, page 61. Students will explain critical project management documents, concepts, and terminology as presented in the *PMBOK® Guide* - Fifth Edition. Students will demonstrate their understanding of the PMI® credential process by completing their PMP® credential application upon meeting all credential eligibility criteria.

Learning Objectives
Learning objectives were developed to effectively prepare an individual to sit for the PMP® credential exam. The ultimate goal is for students to understand concepts, and demonstrate their knowledge of concepts, rather than memorizing vast quantities of information which may be on an exam. Several of the key topics in developing the learning objectives include ….

- Project Management Knowledge Areas and Process Groups
- PMI® Code of Ethics and Professional Conduct
- Essential Project Management Documents (i.e. Project Management Plan, WBS, Project Charter, etc.)
- Techniques to Monitor and Control Project Baselines
- How to Acquire, Develop and Manage the Project Team
- How to Identify, Assess, and Manage Project Risks
- How to Identify, Assess, and Manage Project Stakeholders
- Effective Communication Techniques
- Successfully Managing Multiple Project Constraints
- Essential Project Management Tools & Techniques
- Developing an Effective Exam Study Plan
- Maximize understanding of the PMI® perspective of managing projects by basing course materials on the concepts and terminology contained within the *PMBOK® Guide* - Fifth Edition

Quantity or Other Applicable Discounts	See the price per participant schedule listed above for applicable discounts	

PROJECT PLANNING AND SCHEDULING

Title of Course:	Project Planning and Scheduling	**Length of Course(# of Hrs/Days):**	1 Day (7 ½ hrs)
Total Price of Course: (Total price includes the 3/4% IFF)	Priced on per student basis	**Minimum Number of Participants:** 1 student minimum for scheduled open enrollment session; 7 student minimum for dedicated class	
Price Per Participant	$394.01 each for 1-2 students $354.61 each for 3-6 students $334.90 each for 7+ students		

Description of Class:
This 1-day course introduces project planning and scheduling by providing proven techniques used for determining major project tasks and evaluation milestones that are required to develop a comprehensive and manageable schedule plan. The course provides an overview of the techniques used for determining project requirements and the schedule tasks needed to satisfy those requirements. Additionally, the course will address how to create interdependencies between tasks and how to set up internal and external schedule constraints. Both lecture and in-class exercises are used to explain a step-by-step methodology for project estimating and scheduling.

Course Objectives
By the end of this course, participants will be able to:

- Define and differentiate between a project, program, and on-going operations
- List the five Process Groups and 10 knowledge areas of project management
- Identify a project's Triple Constraint (Scope, Time, and Cost)
- Articulate the role of a project manager
- Differentiate between project life cycles, phases, and process groups
- Define and appropriately apply project life cycles to project types
- Implement a PMBOK® based approach to project planning
- Develop a WBS
- Estimate activity durations and resources
- Develop a project network diagram

Quantity or Other Applicable Discounts	See the price per participant schedule listed above for applicable discounts	

GATHERING AND WRITING PROJECT REQUIREMENTS

<table>
<tr><td>Title of Course:</td><td>Gathering and Writing Project Requirements</td><td>Length of Course(# of Hrs/Days):</td><td>1 Day (7 ½ hrs)</td></tr>
<tr><td colspan="2">Total Price of Course:
(Total price includes the 3/4% IFF)</td><td>Priced on per student basis</td><td rowspan="2">Minimum Number of Participants:
1 student minimum for scheduled open enrollment session; 7 student minimum for dedicated class</td></tr>
<tr><td colspan="2">Price Per Participant</td><td>$394.01 each for 1-2 students
$354.61 each for 3-6 students
$334.90 each for 7+ students</td></tr>
<tr><td colspan="2"></td><td></td><td></td></tr>
<tr><td colspan="4">This 1-day course provides an overview of how to collect, organize, and document project requirements. The course focuses on the scope of a project, capturing all relevant requirements, as well as explaining how to define and structure project requirements and documents so they are clear and concise. Both lecture and in-class exercises are used to explain the salient aspects of properly writing requirements, as recommended in the following resources:
Project Management Institute, A Guide to the Project Management Body of Knowledge (PMBOK®)
The International Council on Systems Engineering (INCOSE) Systems Engineering Handbook
The Institute of Electrical and Electronics Engineers (IEEE) Guide for Developing System Requirements Specifications (IEEE1233)

Course Objectives
By the end of this course, participants will be able to:

• Describe how scope relates to the entire project management life cycle
• Distinguish between various types of requirements
• Implement a structured approach to gathering requirements
• Define and structure project requirements so they are clear and concise
• Write complete, comprehensible, and verifiable requirements
• Develop the scope of a project based on the gathered and written requirements
• Create a WBS based on the defined scope of the project</td></tr>
<tr><td colspan="2">Quantity or Other Applicable Discounts</td><td>See the price per participant schedule listed above for applicable discounts</td><td></td></tr>
</table>

PROJECT RISK MANAGEMENT

<table>
<tr><td>Title of Course:</td><td>Project Risk Management</td><td>Length of Course(# of Hrs/Days):</td><td>1 Day (7 ½ hrs)</td></tr>
<tr><td colspan="2">Total Price of Course: (Total price includes the 3/4% IFF)</td><td colspan="2">Priced on per student basis</td></tr>
<tr><td colspan="2">Price Per Participant</td><td colspan="2">$394.01 each for 1-2 students
$354.61 each for 3-6 students
$334.90 each for 7+ students</td></tr>
<tr><td colspan="2"></td><td colspan="2"></td></tr>
<tr><td colspan="4">Description of Class:
This 1-day course emphasizes the importance of preparing for risks. Risks can negatively impact project deliverables and result in cost overruns that affect the project and project manager. The process of Project Risk Management attempts to identify and address uncertainties that may threaten the desired project outcome. While all projects endure a certain level of risk, regular and rigorous risk analysis and risk management techniques serve to diminish problems before they arise. The material is covered through a mixture of class lectures, class discussions, and hands-on exercises leading students through risk management processes.

Course Objectives
By the end of this course, participants will be able to:

• Apply the basic techniques of determining risks
• Identify internal and external risks and the impact of each type
• Choose when and where to address risks and what typically causes risks
• Determine the impact each risk type may have on a project’s triple constraint (scope, time and cost)
• Review available alternatives to mitigate the impact of identified risks
• Choose strategies for making risk mitigation decisions
• Apply a step-by-step process to resolve project risks</td></tr>
<tr><td colspan="2">Quantity or Other Applicable Discounts</td><td colspan="2">See the price per participant schedule listed above for applicable discounts</td></tr>
</table>

PROJECT MANAGEMENT FUNDAMENTALS, PRINCIPLES, AND TECHNIQUES: 3 DAY COURSE

<table>
<tr><td>Title of Course:</td><td>Project Management Fundamentals, Principles, and Techniques: 3-Day Course</td><td>Length of Course(# of Hrs/Days):</td><td>3 Days (7 ½ hrs. per day)</td></tr>
<tr><td colspan="2">Total Price of Course:
(Total price includes the 3/4% IFF)</td><td colspan="2">Priced on per student basis</td><td rowspan="2">Minimum Number of Participants:
1 student minimum for scheduled open enrollment session; 7 student minimum for dedicated class</td></tr>
<tr><td colspan="2">Price Per Participant</td><td colspan="2">$1,092.24 each for 1-2 students
$ 983.02 each for 3-6 students
$ 928.40 each for 7+ students</td></tr>
<tr><td colspan="2"></td><td colspan="2"></td><td></td></tr>
<tr><td colspan="5">Description of Class
This 3-day course provides a comprehensive review of the principles found in the PMBOK®. Upon completion of the course, students will obtain a strong foundation of project management and will be able to effectively function as project managers and team members. The course material is covered through a mixture of class lectures, class discussions, and hands-on exercises, leading students through project management processes.

Course Objectives
By the end of this course, participants will be able to:

• Define project management and project management terminology
• Apply project management principles using the PMBOK® guide’s 10 knowledge areas
• Define a project, program, and other on-going operations, as well as the differences between each
• Discuss the role of the project manager
• Estimate and control the triple constraint (scope, time, and cost) of a project
• Create a project plan
• Develop and manage a project team
• Identify and manage project risks
• Perform project management duties effectively
• Contribute to project success as a team member
• Determine what factors result in a successful project</td></tr>
<tr><td colspan="2">Quantity or Other Applicable Discounts</td><td colspan="2">See the price per participant schedule listed above for applicable discounts</td><td></td></tr>
</table>

EARNED VALUE MANAGEMENT (EVM): CONCEPT TO APPLICATION

Title of Course:	Earned Value Management (EVM): Concept to Application	**Length of Course(# of Hrs/Days):** 1 Day (7 ½ hrs. per day)
Total Price of Course: (Total price includes the 3/4% IFF)		Priced on per student basis
Price		$297.79 per student for 6-25 students

Course Description

This 1-day course reviews how an Earned Value Management System (EVMS) integrates the work scope with the schedule and cost elements of a project to optimize control of planned work. EVMS is used as a project management early warning system, enabling managers to identify problems in their infancy. As a result, project managers can create cost effective and schedule efficient adaptations. This course, through lecture and hands-on exercises, will present a clear, comprehensive, and step-by-step methodology for planning projects and measuring and reporting project performance.

Course Objectives

By the end of this course, participants will be able to:

- Define and describe EVMS techniques to effectively and accurately measure project performance
- Determine project work scope by creating an accurate Work Breakdown Structure (WBS)
- Build detailed schedules from a WBS
- Baseline and execute a comprehensive tracking and reporting process
- Compare accomplished work to planned work and actual costs
- Create performance metrics such as cost and schedule performance indices
- Report cost and schedule variances

INTRODUCTION TO AGILE PROJECT MANAGEMENT

Title of Course:	Introduction to Agile Project Management	**Length of Course(# of Hrs/Days):** 1 Day (7 ½ hrs. per day)
Total Price of Course: **(Total price includes the 3/4% IFF)**		Priced on per student basis
Price		$191.63 per student for 6-25 students

Course Description

This 1-day course introduces participants to the basic methods, tools, techniques, and terminology of Agile project management. Additionally, this course explains the rationale for adopting Agile methods as opposed to traditional project management methodologies. The course also reviews how Agile project management is contrasted with traditional approaches to project management and the challenges associated with introducing Agile into organizations currently using traditional project management methods.

Course Objectives

By the end of this course, participants will be able to:

- Define the characteristics of an Agile project
- Differentiate software development methodologies, with particular interest given to the comparison of Agile and iterative methods
- Determine Agile opportunities, challenges, and samples of methodology appropriate to the issues faced on projects
- Employ a range of requirements specifications tools dealing with iterative and Agile planning, managing risk, and tracking project progress
- Use best practices and Project Management techniques while combining the traditional benefits of iterative planning with more dynamic execution and control methodologies offered by the Agile approach

MICROSOFT® PROJECT PROFESSIONAL CORE: A SCHEDULING TOOL FOR SUCCESSFULLY MANAGING PROJECTS

Title of Course:	Microsoft® Project Professional Core: A Scheduling Tool for Successfully Managing Projects	**Length of Course(# of Hrs/Days):** 2 Days (7 ½ hrs. per day)
Total Price of Course: (Total price includes the 3/4% IFF)		Priced on per student basis
Price		$570.92 per student for 6-25 students

Course Description

This 2-day course provides an excellent foundation for Microsoft® Project users. Every project, regardless of its size or complexity, must implement a project plan to succeed. As part of that project plan, project managers need to create and maintain a comprehensive and manageable project schedule. Planning and scheduling the project in a systematic and logical fashion is paramount to the success of an overall program. This course, through lecture and hands-on exercises, will present a clear, comprehensive, step-by-step methodology for entering, managing, and tracking project schedules using Microsoft® Project. This course can be tailored to any of the Microsoft® Project versions. Additionally, this course can be tailored to include Earned Value Management (EVM) including a method to collect and examine earned value information and enabling the ability to control cost overruns and/or schedule delays.

Course Objectives

By the end of this course, participants will be able to:

- Implement the PMBOK® time management knowledge area
- Define PMI best practices and EdwPS methodologies for project scheduling
- Define and choose correct Microsoft® Project property and option settings
- Set up and manipulate project and resource calendars
- Create and manage a project resource tool
- Define and enter tasks and milestones, including level of effort (LOE) tasks
- Set up and modify task interdependencies and constraints
- Assign resources from the resource pool to a task and enter the “work” required to complete each task
- Track project progress
- Create project reports to promote communication
- Analyze projects, resource usage, and task data

MICROSOFT® PROJECT PROFESSIONAL INTERMEDIATE 2007

Title of Course:	Microsoft® Project Professional Intermediate 2007	**Length of Course(# of Hrs/Days):** 1 Day (7 ½ hrs. per day)
Total Price of Course: **(Total price includes the 3/4% IFF)**		Priced on per student basis
Price		$278.81 per student for 6-25 students

Course Description

This 1-day course expands on the concepts discussed in the Microsoft® Project Core course. The course covers hands-on techniques that further explore the impacts of real-life project management, including schedule planning and schedule status update processes. Through lecture and hands-on exercises, the course will address the following next-level desktop concepts: creating custom fields, stoplight tracking charts, master schedules, and custom reports.

Course Objectives

By the end of this course, participants will be able to:

- Create custom fields
- Modify and calculate custom data using an extensive Microsoft® Project database
- Manage multiple projects using a master schedule
- Create graphical indicators paired with custom fields to create powerful stoplight tracking charts
- Set-up the criteria for using graphic indicators to help analyze your project data in your custom fields
- Import and export data using data maps
- Create out-of-box and custom reports

MICROSOFT® PROJECT PROFESSIONAL ADVANCED 2007: PROJECT SERVER INTRODUCTION

Title of Course:	Microsoft® Project Professional Advanced 2007: Project Server Introduction	**Length of Course(# of Hrs/Days):** 1/2 Day
Total Price of Course: **(Total price includes the 3/4% IFF)**		Priced on per student basis
Price		$134.05 per student for 6-25 students

Course Description

This ½ day course provides an overview of enterprise project management in a Microsoft® Project Server environment. The course discusses techniques to further explore the impacts of real-life project management on schedule planning and schedule status updating processes. The advanced course, through lecture and hands-on exercises, will address the following enterprise level concepts: Project Web App (PWA), an enterprise resource pool, and project server workspaces.

Course Objectives

By the end of this course, participants will be able to:

- Explore enterprise project management in a Microsoft® Project Server environment
- Perform resource loading and planning using PWA, resource center, and Microsoft® Project
- Implement best practices for managing single and multiple projects and publishing data to the enterprise environment
- Establish visibility between projects in an enterprise environment
- Develop and maintain an enterprise resource tool
- Document issues and risks within lists in a Project Server and SharePoint workspace

MICROSOFT® PROJECT PROFESSIONAL ADVANCED 2010: PROJECT SERVER INTRODUCTION

Title of Course:	Microsoft® Project Professional Advanced 2010: Project Server Introduction	**Length of Course(# of Hrs/Days):** 1/2 Day
Total Price of Course: (Total price includes the 3/4% IFF)		Priced on per student basis
Price		$134.05 per student for 6-25 students

Course Description

This ½ day course provides an overview of enterprise project management in a Microsoft® Project Server environment. The course discusses techniques to further explore the impacts of real-life project management on schedule planning and schedule status updating processes. The advanced course, through lecture and hands-on exercises, will address the following enterprise level concepts: Project Web App (PWA), an enterprise resource pool, and project server workspaces.

Course Objectives

By the end of this course, participants will be able to:

- Explore enterprise project management in a Microsoft® Project Server environment
- Perform resource loading and planning using PWA, resource center, and Microsoft® Project
- Implement best practices for managing single and multiple projects and publishing data to the enterprise environment
- Establish visibility between projects in an enterprise environment
- Develop and maintain an enterprise resource tool
- Document issues and risks within lists in a Project Server and SharePoint workspace

PROJECT MANAGEMENT FUNDAMENTALS, PRINCIPLES, AND TECHNIQUES: 1-DAY COURSE

Title of Course:	Project Management Fundamentals, Principles, and Techniques: 1-Day Course	**Length of Course(# of Hrs/Days):** 1 Day (7 ½ hrs. per day)
Total Price of Course: **(Total price includes the 3/4% IFF)**		Priced on per student basis
Price		$306.03 per student for 6-25 students

Course Description

This 1-day course provides an overview of the ten PMI PMBOK® knowledge areas and how they apply to successful project management. The course material is covered through a mixture of class lectures and class discussions, leading students through project management processes.

Course Objectives

By the end of this course, participants will be able to:

- Define project management and project management terminology
- Define a project, program, and other on-going operations and the differences between each
- Discuss the role of a project manager
- Apply project management principles using the PMBOK® guide's 10 knowledge areas
- Determine what factors result in a successful project

Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Administrative Support Specialist	01020 - Administrative Assistant	2015-4265
Administrative Support Specialist 1	01020 - Administrative Assistant	2015-4265

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).