GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAA Advantage.gov.

Multiple Award Schedule

Federal Supply Group: Professional Services
Contract Number: GS-00F-430GA

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract Period: September 25, 2017 through September 24, 2022

Contractor: Covenant Park Integrated Initiatives
3493 Barristers Keeper Circle
Fairfax, VA 22031
Telephone: 202-660-0099
Web Site: https://www.covenantparkconsulting.com
E-mail: GSA@covenantpark.com
Contract Administration: Milissa Lawless
E-mail: Milissa.lawless@covenantpark.com
Business Size: Small Business

Pricelist current as of Modification #PS-0008 effective March 02, 2022

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLM</td>
<td>OLM-RC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. Maximum Order:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): 50 St, DC, Territories

5. Point(s) of production (city, county, and state or foreign country): Same as company address


7. Quantity discounts:

<table>
<thead>
<tr>
<th>Tier</th>
<th>Threshold Amount</th>
<th>Additional Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>For orders between $100,000 and $249,999.99</td>
<td>2%</td>
</tr>
<tr>
<td>2</td>
<td>For orders between $250,000 and $499,999.99</td>
<td>3%</td>
</tr>
<tr>
<td>3</td>
<td>For orders over $500,000</td>
<td>5%</td>
</tr>
</tbody>
</table>

8. Prompt payment terms: 1% 10, Net 30. Prompt payment terms must be followed by the statement “Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.”

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to
highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address(es): Same as Contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es): Same as company address

14. Warranty provision.: Contractor’s standard commercial warranty.

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/

23. Data Universal Numbering System (DUNS) number: L8MDF96UBEE3

24. Notification regarding registration in Central Contractor Registration (CCR) database: Registered
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Awarded Labor Category</th>
<th>Contractor/Customer Facility</th>
<th>GSA Awarded Hourly Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Analyst II</td>
<td>Both</td>
<td>$88.87</td>
</tr>
<tr>
<td>541611</td>
<td>Consultant II</td>
<td>Both</td>
<td>$141.81</td>
</tr>
<tr>
<td>541611</td>
<td>Consultant III</td>
<td>Both</td>
<td>$161.14</td>
</tr>
<tr>
<td>541611</td>
<td>Consultant Sr.</td>
<td>Both</td>
<td>$174.38</td>
</tr>
<tr>
<td>541611</td>
<td>Subject Matter Expert I</td>
<td>Both</td>
<td>$156.02</td>
</tr>
<tr>
<td>541611</td>
<td>Subject Matter Expert II</td>
<td>Both</td>
<td>$165.19</td>
</tr>
<tr>
<td>541611</td>
<td>Subject Matter Expert III</td>
<td>Both</td>
<td>$183.06</td>
</tr>
<tr>
<td>541611</td>
<td>Analyst III</td>
<td>Both</td>
<td>$97.25</td>
</tr>
<tr>
<td>541611</td>
<td>Consultant Jr.</td>
<td>Both</td>
<td>$109.43</td>
</tr>
<tr>
<td>541611</td>
<td>Support Staff</td>
<td>Both</td>
<td>$74.61</td>
</tr>
<tr>
<td>541611</td>
<td>Technical Writer</td>
<td>Both</td>
<td>$114.40</td>
</tr>
<tr>
<td>541611</td>
<td>Senior Task Lead</td>
<td>Both</td>
<td>$138.28</td>
</tr>
</tbody>
</table>

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles.
Labor Category Descriptions

Analyst II

Minimum Experience: Must have four (4) years of overall work experience with relevant experience in a specialized business or technical discipline required by the contract.

Functional Responsibilities: Formulates and implements solutions to complex and/or highly specialized problems requiring creative thinking of the development of systems solutions to customer requirements. Works with customers to define scope and objectives and to prescribe methods and approaches. Modifies and maintains complex operational programs and procedures. May create computer, subroutine and procedural forms and documentation.

Minimum Education: Associates Degree in a related field to the client requirements

Consultant II

Minimum Experience: Must have six (6) years of overall work experience with relevant experience in a specialized business or technical discipline required by the contact.

Functional Responsibilities: Provides consultation and support to managers and other team members in technical areas as well as quality business process improvement. Supports problem solving; conflict resolution; sampling and surveying; collection/analysis/interpretation of data; decision support; tactical implementation and planning; benchmarking; organizational behavior; information and planning; benchmarking; organizational behavior; information management; training performance measurement; customer analysis; business process re-engineering; and/or modeling and simulation. Plans/conducts group briefings and discussions.

Minimum Education: Associates Degree in a related field to client requirements

Consultant III

Minimum Experience: Must have eight (8) years of overall work experience with relevant experience in a specialized business or technical discipline required by the contract.

Functional Responsibilities: Provides consultation and support to managers and other team members in technical areas as well as quality and business process improvement. Supports problem solving; conflict resolution; sampling and surveying; collection/analysis/interpretation of data; decision support; tactical implementation and planning; benchmarking; organizational behavior; information management, training; performance measurement; customer analysis; business process re-engineering; and/or modeling and simulation. Plans/conducts group briefings and discussions.

Minimum Education: B.A. or B.S. degree in a related field to client requirements
Consultant Sr.

Minimum Experience: Must have twelve (12) years of overall work experience with relevant experience in a specialized business or technical discipline required by the contract.

Functional Responsibilities: Provides consultation and support to managers and other team members in technical areas as well as quality and business process improvement. Supports problem solving; conflict resolution; sampling and surveying; collection/analysis/interpretation of data; decision support; tactical implementation and planning; benchmarking; organization behavior; information management; training; performance measurement; customer analysis business process re-engineering; and/or modeling and simulation. Plans/conducts group briefings and discussions.

Minimum Education: B.A. or B.S. degree in a related field to the client requirements

Subject Matter Expert I

Minimum Experience: Must have six (6) years of work experience with projects involving management, organizational business and/or technical services which includes four (4) years of supervisory/management experience, such as project management and cost control.

Functional Responsibilities: Assists in developing programs and implementing creative solutions to customer problems. Researches and analyzes customer requirements. Applies expert knowledge to determine accuracy and reasonableness of assumptions, data, and conclusions. Documents and summarizes the results and develops and recommends innovative solutions to the customer’s problem.

Minimum Education: B.A. or B.S. degree in field related to the client requirements

Subject Matter Expert II

Minimum Experience: Must have eight (8) years of work experience with projects involving management, organizational, business and/or technical services which includes five (5) years of supervisory/management experience, such as project management and cost control.

Functional Responsibilities: Assists in developing and implementing creative solutions to customer problems. Researches and analyzes customer requirements. Applies expert knowledge to determine the accuracy and reasonableness of assumptions, data, and conclusions. Documents and summarizes the results and develops and recommends innovative solutions to the customer’s problems.

Minimum Education: B.A. or B.S. degree in a Related field to the client requirements
**Subject Matter Expert III**

*Minimum Experience:* Must have fifteen (15) years of work experience with projects involving management, organizational, business and/or technical services which includes five (5) years of supervisory/management experience such as project management and cost control.

*Functional Responsibility:* Assists in developing programs and implementing creative solutions customer problems. Researches and analyzes customer requirements. Applies expert knowledge to determine the accuracy and reasonableness of assumptions, data, and conclusions. Documents and summarizes the results and develops and recommends innovative solutions to the customer’s problems.

*Minimum Education:* B.A. or B.S. in a related field to the client requirements

**Analyst III**

*Minimum Experience:* Must have six (6) years of overall work experience with relevant experience in a specialized business or technical discipline required by the contract.

*Functional Responsibilities:* Formulates and implements solutions to complex and/or highly specialized problems requiring creative thinking for the development of systems solutions to customer requirements. Works with customers to define scope and objectives and to prescribe methods and approaches. Modifies and maintains complex operational programs and procedures. May create computer, subroutine and procedural forms and documentation.

*Minimum Education:* Associates Degree in a related field to the client requirements

**Consultant Jr.**

*Minimum Experience:* Must have two (2) years of overall work experience with relevant experience in a specialized business or technical discipline required by the contract.

*Functional Responsibilities:* Provides support to managers and other team members in technical areas as well as quality and business process improvement. Supports problem solving; conflict resolution; sampling and surveying; collection/analysis/interpretation of data; decision support; tactical implementation and planning; benchmarking; organizational behavior; information management; training; performance measurement; customer analysis; business process re-engineering; and/or modeling and simulation. Assists in planning/conducting group briefings and discussions.

*Minimum Education:* Associates Degree in a related field to the client requirements
Support Staff

*Minimum Experience:* Must have three (3) years of overall work experience.

*Functional Responsibilities:* Depending on the functional specialty, supports the program management and technical staff in the preparation of deliverables, internal reports, briefings, and drawings associated with the project being supported. Assists in office administration with general secretarial tasks, to include: word processing, coordinating purchase and supply requests, ordering materials/supplies/property, data entry, filing, telephone communications, composing correspondence, information collection, compiling and monitoring reports, maintaining filing systems, organizing meetings, and/or conducting and monitoring inventory of property and supplies.

*Minimum Education:* High School

Technical Writer

*Minimum General Experience:* Must have six (6) years of overall work experience with three (3) years of relevant experience preparing technical reports, procedures documentation, and other documents.

*Functional Responsibilities:* Writes a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses. Edits and produces technical materials such as reports and interpretive analysis. Assists with layout of materials. Coordinates the display of graphics and the production of the document. Edits professional documents for content, format, flow, and integrity in conformance with best practices. Determines the suitability of material for target audience.

*Minimum Education:* Bachelor’s Degree.

Senior Task Lead

*Minimum Experience:* Must have six (6) years of overall work experience with relevant experience managing tasks.

*Functional Responsibilities:* Develops project plans and milestones, status reports and other deliverables, and monitors the execution of the task for quality against planned timelines. Provides guidance and assistance in coordinating output and ensuring the technical adequacy of the product. Ensures successful task completion within the scheduled timeframe consistent with the established scope of work to include technical solutions. Applies knowledge of the entire customer organization to recommend and coordinate development, enhancement and maintenance of business systems and processes.

*Minimum Education:* Bachelor’s Degree
**Education Substitution Table**

Additional education over the minimum required in any labor category may be substituted for required years of experience as follows:

<table>
<thead>
<tr>
<th>Required Education</th>
<th>Actual Education</th>
<th>Credit for Additional Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA/BS</td>
<td>PhD</td>
<td>6</td>
</tr>
<tr>
<td>BA/BS</td>
<td>PhD plus Professional Certification</td>
<td>8</td>
</tr>
<tr>
<td>BA/BS</td>
<td>MA/MS</td>
<td>2</td>
</tr>
<tr>
<td>BA/BS</td>
<td>MA/MS plus Professional Certification</td>
<td>4</td>
</tr>
</tbody>
</table>

**Experience Substitution Table**

Additional years of experience over the minimum required in any labor category may be substituted for required education as follows:

<table>
<thead>
<tr>
<th>Required Education</th>
<th>Actual Education</th>
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</tr>
</thead>
<tbody>
<tr>
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<tr>
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</tr>
<tr>
<td>BA/BS</td>
<td>MA/MS</td>
<td>2</td>
</tr>
<tr>
<td>BA/BS</td>
<td>MA/MS plus Professional Certification</td>
<td>4</td>
</tr>
</tbody>
</table>