GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! ®, a menu-driven database system. The INTERNET address GSA Advantage! ® is: GSAAdvantage.gov.

Multiple Award Schedule
FSC Group: Facilities, Office Management  FSC Class: Facilities Supplies, Office Supplies

Contract #: GS-02F-0020Y

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

Contract Period: 11/04/11 – 11/03/2026

D D Office Products Inc.
D.B.A.

5025 Hampton Street
Los Angeles, CA 90058
Telephone: 323-582-3400
Fax: 323-582-3434
Email: gsa@libertypp.com
Website: www.LibertyPP.com
Contract Administration Source: Kristen Perez

Business Size: Small

Price list current as of Modification #PO-0119 effective January 12, 2022

Prices Shown Herein are Net (discount deducted)
Customer Information

1a. Table of awarded special item number(s)

<table>
<thead>
<tr>
<th>SIN #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>322291</td>
<td>RESTROOM PRODUCT</td>
</tr>
<tr>
<td>339940</td>
<td>OFFICE PRODUCTS</td>
</tr>
</tbody>
</table>

1b. Lowest Priced Model Number and Lowest Unit Price per SIN:

<table>
<thead>
<tr>
<th>SIN #</th>
<th>MODEL</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>322291</td>
<td>SJMN01</td>
<td>$0.70</td>
</tr>
<tr>
<td>339940</td>
<td>GOJ809412CT</td>
<td>$0.01</td>
</tr>
</tbody>
</table>

1c. Hourly Rates: NOT APPLICABLE

2. Maximum Order: $250,000 USD

3. Minimum Order: $100 USD

4. Geographic Coverage (Delivery Area): Domestic delivery: 48 contiguous states, Alaska, Hawaii, Puerto Rico and District of Colombia. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities. APO & FPO.

5. Points of Production: Varies by product, see our listings on GSA Advantage!. Only TAA complaint products are included in this GSA Schedule.

6. Discount from list prices or statement of net price: Prices shown are NET prices; Discount deducted.

7. Quantity Discount: None

8. Prompt Payment Terms: None.

9. Foreign Items: TAA complaint countries

10a. Time of delivery: Within 2-10 days ARO.

10b. Expedited Delivery: Contact DD Office Products, Inc for rates.

10c. Overnight and 2-day delivery: Both overnight and 2-day delivery are available. Customers can contact DD Office Products, Inc for rates.
10d. **Urgent Requirements**: Under the provisions of the Urgent Requirements clause of this contract, agencies may contact DD Office Products, Inc to affect an expedited delivery.

11. **FOB Points**: Destination: CONUS    Origin: O-CONUS and Overseas

12a. **Ordering address** – Online: GSAAAdvantage and Fedmall.

See more info under Ordering Procedures below.

12b. **Ordering procedures** - Order via phone, fax, email, or any government contractor operated website such as GSA advantage and Fedmall. GSA Advantage!: www.GSAAdvantage.gov Type in our contract# GS02F0020Y

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

13. **Payment address**: 5025 Hampton Street  
   Vernon, CA 90058  
   GSA@Libertypp.com  
   Customer Service: 1-323-582-3400 x 2111 (Available 7-4 PST Mon-Fri)  
   Fax: 1-323-582-3434

14. **Warranty Information**: Original Manufacturer’s Warranty applies to all items if applicable.

**Return/Exchange/Refund Procedures**: merchandise other than electronics, computers, and IT related is allowed within 30 days. Defective or damaged merchandise will be accepted for a return, customer must notify DD Office Products within 7 days of receipt date. Returned merchandise (other than defective or damaged goods) must be in new, unopened, resalable condition, in the original manufacturer packaging. All returns must be authorized in advance. The customer must obtain from DD Office Products a RA Number. Return of merchandise (other than damaged or defective goods) subject to a 25% restocking fee, plus original shipping/return cost and possible processing fees. Merchandise identified as “end of life” at the time of order may not be returned for any reason except damage or defect. Remedies for damage or defect reported to DD Office Products from ship date are limited to those provided by the manufacturer’s warranty. In the event that 2 or more attempts to pick up return merchandise from the customer are unsuccessful, that return will be subject to addition call tag fees, over and above other restocking and/or shipping charges.

**Cancellations**: DD Office Products will accept cancellation of orders without charge to the customer, provided that the cancellation order is received within 24 hours of the original order and provided that the product has not been shipped prior to order.
15. **Export packing charges**: Not Applicable.

16. **Rental, maintenance and repair**: Not Applicable.

17. **Installation**: Not Applicable.

18a. **Repair parts**: Not Applicable.

18b. **Other services**: Not Applicable.

19. **List of Distribution points**: Over 60 Distribution points across the continental US.

20. **List of participating dealers**: Not Applicable.

21. **Preventative maintenance**: Not Applicable.

22a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants)**: Not Applicable.

22b. **Section 508 compliance information. The EIT standards can be found at**: [https://www.section508.gov/](https://www.section508.gov/) : Not Applicable.

23. **Unique Entity Identifier (UEI) Number**: 02-385-4701

24. **Notification of registration in System for Award management (SAM) database**.
   Contractor is registered in SAM database