Management Recruiters of Fort Worth-SW, L.P.
dba Siter-Neubauer & Associates
1250 E Copeland Road, Suite 740, Arlington, TX 76011
Ph: 817-989-9700 / Fax: 817-569-1126
Ms. Thavi Louanlavong
President
tlouanlavong@govrecruiters.com
http://www.govrecruiters.com

A Minority, Woman-Owned, Small Business

Contract Number: GS-02F-0022W
Period Covered by Contract: 10/14/19 – 10/13/24*
*Pricelist Current as of Modification #A826 Effective 11/20/2020

FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

For more information on ordering from the Federal Supply Schedule, click on the FSS Schedules button at fss.gsa.gov. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is http://www.GSAAdvantage.gov. Agencies can also browse GSA Advantage! by accessing the Federal Supply Service’s Home Page via the Internet at http://www.fss.gsa.gov/
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ABOUT SITER-NEUBAUER & ASSOCIATES

Management Recruiters of Fort Worth-SW, L.P., dba Siter – Neubauer & Associates, is a Small, Minority, Woman-Owned business founded in 1999 in Fort Worth, TX. We specialize in providing management and executive recruiting services throughout the US as well as globally in many fields. Our clients include small to mid-size firms as well as Fortune 500 companies.

As part of MRINetwork™, one of the largest and most successful recruitment organizations in the world with over 1,100 offices in 35 countries, we enable you to access one of the largest talent pools and a broad range of services to meet hiring goals.

These services include, Retained, Engaged and Contingency Permanent Placement, with all levels of staffing in all disciplines including Healthcare, Human Resources, IT, Civil, Structural, Environmental, Geotechnical and Architectural Engineering, Medical Device, Banking and Finance, Aerospace and Defense, Wind Energy and Power Transmission, RPO Services (Recruitment Process Outsourcing) and Talent Management.

Siter-Neubauer & Associates has successfully performed the above services for the below clients:
● Bureau of Land Management
● Department of Defense
● Department of Interior
● Department of Navy
● Department of Veterans, VISN 22
● Indian Health Services
● Department of Veterans, VISN 23
● Department of Veterans, VISN 7
● Department of Veterans, VISN 9
● Department of Health & Human Services
● Naval Facilities Engineering Command

For more information on how we can assist your agency find “the right fit” regarding your talent / staffing needs, please contact Ms. Thavi Louanlavong at 817-989-9700 ext. 7711 or at tlouanlavong@sncompanies.com.
CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(s)

<table>
<thead>
<tr>
<th>Special Item Number (SIN)</th>
<th>Sin Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>56131</td>
<td>Talent Acquisition</td>
</tr>
<tr>
<td></td>
<td>The Talent Acquisition function is the establishment of internal programs and procedures for attracting, recruiting, assessing, and selecting highly qualified, productive employees with appropriate skills and competencies, from all sectors of society, all in accordance with merit system principles. Services include developing a staffing strategy and plan; establishing an applicant evaluation approach; announcing the vacancy, sourcing and evaluating candidates against the competency requirements for the position; initiating pre-employment activities; and hiring employees.</td>
</tr>
<tr>
<td>541612HC</td>
<td>Agency Human Capital Strategy, Policy and Operations</td>
</tr>
<tr>
<td></td>
<td>Professional services include but are not limited to development of effective human capital management strategies and enhanced policy. This Function contains the following Sub-Functions: A.1.1 Workforce Planning; A.1.2 Human Capital Strategy; A.1.3 Organizational Design and Position Classification; A.1.4 Diversity and Inclusion; A.1.5 Employee Engagement and Communications; A.1.6 Organizational Development(OPM\Federal Human Capital Business Reference Model)</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Lowest Priced Model Number and Price for each SIN: N/A

2. Maximum order: **$1,000,000.00**

3. Minimum order: The minimum dollar value of orders to be issued is **$100**.

4. Geographic coverage (delivery area): **Domestic and Overseas**

5. Point of production: **1250 E Copeland Road, Suite 740 Arlington, TX USA 76107-3625**

6. Discount from list prices or statement of net price: **25%**

7. Quantity discounts: **.5%: 500k-1M, 1%: 1M-1.5M, 1.5%: 1.5M+**

8. Prompt payment terms: **Net 30 Days**

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: **Yes**
9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes

10. Foreign items (list items by country of origin): None

11a. Time of delivery: Specified on the task Order level.

11b. Expedited Delivery: The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery: N/A

11d. Urgent Requirements: The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor.

12. F.O.B. point: Destination

13a. Ordering address:

   1250 E Copeland Road, Suite 740
   Arlington, TX 76011

13b. Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. Payment address:

   1250 E Copeland Road, Suite 740
   Arlington, TX 76011

15. Warranty provision: N/A

16. Export packing charges: N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): N/A

18. Terms and conditions of rental, maintenance, and repair: N/A

19. Terms and conditions of installation: N/A

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

20b. Terms and conditions for any other services: N/A
21. List of service and distribution points: N/A
22. List of participating dealers: N/A
23. Preventive maintenance: N/A
24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/: N/A
25. Data Universal Number System (DUNS) number: 830376740 and CAGE CODE 8HLN1
26. Notification regarding registration in The System for Award Management: Contractor has an Active Registration in the SAM database.
27. Final Pricing: See next page.
Management Recruiters of Fort Worth-SW, L.P. dba: Siter – Neubauer & Associates

Management Recruiters of Fort Worth-SW, L.P. capabilities within these SINs include staff recruitment, both permanent and contract, recruitment process outsourcing, provision of specified staff, staff augmentation and pure outsourcing. Daily or hourly rates charged for Personnel Actions such as payroll, position description, consultation, labor mediation, compensation and benefits, separation and retirement. employee relations labor relations, workforce analytics and employee records, administrative support services, etc., will incorporate Firm Fixed Pricing based on this model for the respective service(s) provided.

**Firm Fixed Pricing** shall be based upon the Customer Scope of Work or Performance Scope of Work.

- 541612HC Agency Human Capital Strategy, Policy and Operations
- 56131 Talent Acquisition

**Executive Search** – The fee for executive search for all labor categories is 25% of the total annual compensation of the employee. This fee represents our MFC Price is a discounted rate of 25% from our established standard rate of 33.33%.

In the event a firm fixed price is required the fee will be calculated on the midpoint of the range of the total compensation. Eg., range is $97,423 - $122,867. The midpoint of the range is $110,147, multiplied by 25% equals a fee of $27,536.75. In some cases this may equate to a greater discount than the current MFC discount of 25%.

### MANAGEMENT RECRUITERS OF FORT WORTH-SW, L.P. PRICE LIST

<table>
<thead>
<tr>
<th>SIN PROPOSED</th>
<th>SERVICE PROPOSED</th>
<th>UNIT OF ISSUE</th>
<th>MARKET PRICE</th>
<th>DISCOUNT OFFERED TO MFC (%)</th>
<th>MFC PRICE</th>
<th>DISCOUNT OFFERED TO GSA (OFF MARKET PRICES) (%)</th>
<th>PRICE OFFERED TO GSA (EXCLUDING IFF)</th>
<th>PRICE OFFERED TO GSA (INCLUDING IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>541612HC, 56131</td>
<td>PERSONNEL PLACEMENT</td>
<td>PER POSITION</td>
<td>33.3% OF ANNUAL SALARY</td>
<td>25%</td>
<td>25% OF ANNUAL SALARY</td>
<td>25% OF ANNUAL SALARY</td>
<td>25% OF ANNUAL SALARY</td>
<td>25.75% OF ANNUAL SALARY</td>
</tr>
</tbody>
</table>

- ALL PRICES ARE FOR NATIONAL AND INTERNATIONAL PLACEMENT.