

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

*On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu driven database system. The INTERNET address GSA Advantage!® is: GSAAvantage.gov.*

**SCHEDULE TITLE: Multiple Award Schedule**

**Category Attachment Code: A**

**Title: Office Management**

**A09. Office Supplies Subcategory**

**FSC/PSC Code: 3610**

**Category Attachment Code: B**

**Title: Facilities**

**B04. Facilities Supplies Subcategory**

**FSC/PSC Code: 8540**

**Contract Number: GS-02F-0026X**

*For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov*

**Contract Period: November 22, 2015 to November 21, 2025**

*Pricelist current through Modifications PA-0056 and PO-0057 dated March 1, 2021*



**CONTRACTOR: NATIONAL OFFICE OUTLET INC**

20640 Bahama St STE D

Chatsworth, CA 91311-6118

Phone: (818)787-7971

Fax: (818) 782-8613

<http://www.nationalofficeoutlet.com/>

**CONTRACTOR'S ADMINISTRATION SOURCE:**

Valentina K Djigardjian

Phone: (818)787-7971

E-mail: [vald@nationalofficeoutlet.com](mailto:vald@nationalofficeoutlet.com)

**BUSINESS SIZE: Small Business**

**CUSTOMER INFORMATION:****1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)****SIN 339940 Office Products****SIN 322291 Restroom Products****1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:**

SIN	MFR PART NO	PRODUCT NAME AND DESCRIPTION	UOI	GSA PRICE W/IFF
339940	20090	IMATN STANDARD GRADE AUDIO & DICTATION CASSETTE, NORMAL BIAS, 60 MINUTES (30 X 2)	EA	\$0.50
322291	6272EA	BWK6272EA TOWEL, ROLL, 2PLY, 30/85, WH	EA	\$0.92

**1c. HOURLY RATES (Services only):** Not Applicable**2. MAXIMUM ORDER\*:**

<u>SIN</u>	<u>MAXIMUM ORDER</u>
339940	\$250,000
322291	\$250,000

NOTE TO ORDERING ACTIVITIES: \*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

**3. MINIMUM ORDER:** \$25.00.**4. GEOGRAPHIC COVERAGE:** Worldwide.**5. POINT(S) OF PRODUCTION:** Various-see GSA Advantage for Country Codes.**6. DISCOUNT FROM LIST PRICES:** Prices herein are net government prices.**7. QUANTITY DISCOUNT(S):** None**8. PROMPT PAYMENT TERMS:** Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9. FOREIGN ITEMS:**

Code	Country
CA	CANADA
DE	GERMANY
FR	FRANCE
GB	UNITED KINGDOM
HK	HONG KONG
IT	ITALY
JP	JAPAN
KR	KOREA, REPUBLIC OF
MX	MEXICO
SG	SINGAPORE
TW	TAIWAN
US	UNITED STATES OF AMERICA

**10a. TIME OF DELIVERY:** 3 Days ARO.

**10b. EXPEDITED DELIVERY:** All items in this pricelist are available for expedited delivery.

**10c. OVERNIGHT AND 2-DAY DELIVERY:** N/A

**10d. URGENT REQUIRMENTS:**

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract. Agencies can contact the Contractor's representative to affect a faster delivery.

**11. FOB POINT:** Destination

**12a. ORDERING ADDRESS:** Valentina K Djigardjian  
20640 Bahama St STE D  
Chatsworth, CA 91311-6118  
Phone: (818)787-7971  
Fax: 818-782-8613  
E-mail: [vald@nationalofficeoutlet.com](mailto:vald@nationalofficeoutlet.com)

**12b. ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **PAYMENT ADDRESS:** Same as contractor
14. **WARRANTY PROVISION:**  
**Warranty Information:** Standard Manufacturers' Warranty applies to all OEM products. There is a full 1 year warranty for all recycled and compatible products. An RMA is required prior to return. Our Pre-Paid return labels must be used to return defective products. Return of defective products must be processed within 1 year of purchase date. There is no restock fee for defective products.
- Return Goods Policy:**
- 1) Defective products will be replaced at no cost to the customer. RMA is required prior to return. Pre-Paid return labels will be sent to return defective products. Replacements will be shipped to customer upon receipt of defective product. Claims for freight damaged product must be made within 10 days of receipt of product. Return of defective products must be processed within 1 year of purchase date.
  - 2) Non Defective Product Return (OUR ERROR): We will provide return labels at our expense to return products sent in error and upon notice from customer immediately ship the correct products.
  - 3) Non Defective Product Returns (NOT OUR ERROR): Returns must be processed within 30 days of purchase. RMA is required prior to return. Products must be sent back at customer's expense. Products must be in original packaging and in re-sellable condition. There is a 15% restock fee on all Non Defective Customer Returns. Refunds will be processed to the form of payment on the original order within 14 business days of the return packages receipt.
15. **EXPORT PACKING CHARGES:** N/A
16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
17. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 18a. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 18b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
19. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
20. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
21. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

- 22a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** See product info for recycle content.
- 22b. **Section 508 Compliance for Electronic and Information Technology (EIT):** N/A
- 23. **DUNS NUMBER:** 828610589
- 2. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database. **CAGE:** 59E11