

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

Online Access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage. For more information on ordering from Federal Supply Schedules click on the FSS schedules button at <http://fss.gsa.gov>.

Schedule Title: Schedule 874 (MOBIS)

Contract Number # GS-02F-0035S

Contract Period: Date of Award (Dec 6, 2005) through 5 years (Dec 5, 2015)

Benefit Planning, Inc.
227 Midland Park, Ste 3A
Shelbyville, KY 40065
Ph# (502) 633-1491
Toll Free: (800) 826-5824
Fax: (502) 633-1674
www.benefit-planning.com

Contract Administration Source:

Phylliss Revlett
Benefit Planning, Inc.
227 Midland Park, Ste 3A
Shelbyville, KY 40065
Ph# (502) 633-1491
Toll Free: (800) 826-5824
Fax: (502) 633-1674

Business Size = Veteran Owned Small Business

CUSTOMER INFORMATION

- 1a. **874.4 – Instructor Led Training- Comprehensive training on various aspects of Benefits and Retirement for the Federal Employee. Customer may choose CSRS or FERS or a Combination CSRS /FERS training session. Customer may specify New Hire, Mid-Career, or Pre-Retirement program**

agenda. Seminar prices include printed training manuals for 30 attendees. Additional manuals may be purchased separately (see 1a. 874.5)

874.4-01 – 1/2 Day Benefits/Retirement Seminar (includes 30 manuals) = \$1,203

874.4-02 – 1 Day Benefits Retirement Seminar (includes 30 manuals) = \$2,289

874.4-03 – 2 Day Benefits Retirement Seminar (includes 30 manuals) = \$4,229

874.5 – Prepared Printed Benefits/ Retirement Seminar Training Manual

◆874.5-01 – 1/2 Day Benefits/ Retirement Training Manual = \$7.76

◆874.5-02 – 1 Day Benefits/Retirement Training Manual = \$11.64

◆874.5-03 – 2 Day Benefits Retirement Training Manual = \$11.64

1b. Lowest Price Model # 874.4 (unit cost of one) = \$1,203

Lowest Price Model # 874.5 (unit cost of one) = \$7.76

1c. Hourly Rates “Not applicable”

2. Maximum order = \$1,000,000

3. Minimum order = \$100.00

4. Geographic Coverage = Includes 48 contiguous states and the District of Columbia

5. Point of Production = Shelbyville, Shelby County, Kentucky

6. Discounts are as follows: List Prices include 3% standard discount for 874.4 training and 874.5 training manuals. Additional volume discounts available (see item # 7)

7. Dollar Volume Discounts are as follows:

Purchases above \$10,000 = 2% off list price

Purchases above \$25,000 = 4 % off list price

8. Prompt Payment Terms: 1% -10-Net 30 Days ARO

- 9a. Government Purchase Cards will be accepted at or below the micro-purchase threshold
- 9b. Government Purchase Cards will be accepted above the micro-purchase threshold
- 10. Foreign Items: Not-Applicable
- 11a. Time of Delivery: 21 days delivery service, on Training Manuals and Benefits Seminars.
- 11b. Expedited Delivery: Items available for expedited delivery are noted in this price list with the following symbol ♦ Benefit Planning, Inc. will provide 14 day expedited delivery for training materials upon request at no additional cost.
- 11c. Overnight and 2-day delivery – Not Applicable
- 11d. Urgent Requirements: Urgent requests for Benefits/Retirement Training Seminars and the related Seminar Training Manuals will be considered on an individual basis.
- 12. FOB points: Destination

13a. Ordering Address:

Seminar Coordinator
227 Midland Park, Ste 3-A
Shelbyville, KY 40065
Tel: (800) 826-5824
Fax: (502) 633-1674

seminarinfo@benefit-planning.com

13b. Ordering Procedures:

The initial request for Benefit / Retirement Training Seminars and Training Manuals should be directed to the Seminar Coordinator at Benefit Planning, Inc. by telephone, email or fax. (See ordering address above in 13.a) A written quote will be supplied upon request.

The Seminar Coordinator will contact the customer to discuss the specific customer needs and will schedule a date and time for the Seminar Training. Should a speaker not be available on the requested date, an alternate date will be offered to the customer. Customer will provide Benefit Planning, Inc with a written confirmation (fax or email is acceptable) and / or task order when confirmed.

14. Payment address: Payable to Benefit Planning, Inc. at the following address:

Attn: Phyliss Revlett
Manager of Finance Admin.
Benefit Planning, Inc.
227 Midland Park, Ste 3-a
Shelbyville, KY 40065
Phone#:502-633-1491
Toll Free: #1800-826-5824
Fax: 502-633-1674
E-mail: rev@benefit-planning.com

15. Warranty provision: Benefit Planning, Inc. guarantees that services and materials ordered will be provided within the purchase order specifications.

16. Export Packing Charges: Not Applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

Benefit Planning, Inc. agrees to accept the Government purchase card for any amounts owed for services and training materials, on any thresholds above the micro-purchase level. Benefit Planning, Inc agrees that all purchase card information will be held in strict confidence and will not be used for purposes other than to process payment for approved purchase orders, according to the terms of the contract.

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation: Not Applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

- 20a. Terms and conditions for any other services:

Benefit Planning, Inc. reserves the right to determine instructor availability in the geographic area where a Benefits / Retirement Training Seminar has been requested. In the event an instructor is not available in the requested area and an instructor must travel to requested area, the Federal per diem and travel cost will be negotiated with the customer.

21. List of service and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventive maintenance: Not Applicable

- 24a. Special attributes such as environmental attributes: Not Applicable
- 24b. Section 508 compliance information on EIT supplies and services: Not Applicable
- 25. DUNS #79-080-1765
- 26. Central Contractor Registration (CCR) Database: CCR/cage code: 3DB59