

GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

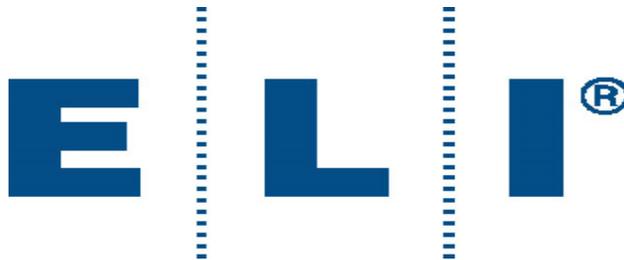
On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA *Advantage!* is: GSAAdvantage.gov.

Schedule 738 X – Human Resources & Equal Employment Opportunity Services
FSC Group R799: Other Management Support Services

Contract number: **GS-02F-0048X**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: **12/10/2010** through **12/09/2020**



Employment Learning Innovations, Inc DBA ELI®
2675 Paces Ferry Road, Suite 470
Atlanta, Georgia 30339
PHONE 770-319-7999
FAX 770-319-7905
Website: www.eliinc.com

Contract Administration Source: Charles Klusmann
Director of Client Development & Sales
770-319-7999
cklusmann@eliinc.com

Business Size: Small

Pricelist Current through Modification # PO-0007, dated 12/10/2015

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN	DESCRIPTION	PAGE NUMBER
595 21	Human Resource Services (Excluding EEO Services)	5

1b. . Lowest Priced Model for Each SIN:

SIN	MODEL/DESCRIPTION	NET PRICE
595 21	Civil Treatment® for Employees Participant Kit	\$35.01

1c. Hourly Rates:

Not Applicable

2. Maximum order.

SIN 595 21 – \$ 1,000,000

3. Minimum order.

\$ 100

4. Geographic coverage (delivery area).

48 contiguous states, Alaska, Hawaii and Puerto Rico.

5. Point(s) of production (city, county, and State or foreign country).

**Atlanta, Georgia
Fulton County**

6. Discount from list prices or statement of net price.

All prices listed in this Price List are net: all discounts have been deducted, See page 9 & 12 for our GSA prices.

7. Quantity discounts:

1% at \$350,000 per order

8. Prompt payment terms.

Net 30

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

Purchase cards accepted for orders up to the micro-purchase threshold.

- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.
Purchase cards accepted for orders above the micro-purchase threshold.
- 10. Foreign Items.
None.
- 11a. Time of delivery.
Negotiated per Task Order.
- 11b. Expedited Delivery.
Negotiated per Task Order.
- 11c. Overnight and 2-day delivery.
Negotiated per Task Order.
- 11d. Urgent Requirements.
None.
- 12. F.O.B. Point(s).
Destination
- 13a. Ordering Address:
**Employment Learning Innovations, Inc DBA ELI®
2675 Paces Ferry Road, Suite 470
Atlanta, Georgia 30339**
- 13b. Ordering Procedures:
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment Address:
**Employment Learning Innovations, Inc DBA ELI®
2675 Paces Ferry Road, Suite 470
Atlanta, Georgia 30339**
- 15. Warranty provision.
Standard Commercial Warranty.
- 16. Export packing charges, if applicable.
Customer should contact ELI for export packing charges.

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).
ELI will accept Government Purchase Card for orders of \$3,000 or less. Contact ELI for acceptance of larger orders.
18. Terms and conditions of rental, maintenance, and repair (if applicable).
Not applicable.
19. Terms and conditions of installation (if applicable).
Not applicable.
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).
Not applicable.
- 20a. Terms and conditions for any other services (if applicable)
Not Applicable.
21. List of service and distribution points.
**Employment Learning Innovations, Inc DBA ELI®
2675 Paces Ferry Road, Suite 470
Atlanta, Georgia 30339**
22. List of participating dealers (if applicable).
Not Applicable.
23. Preventive maintenance (if applicable).
Not Applicable.
24. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
None
- 24b. Section 508 compliance:
Products in this pricelist are not subject to Section 508 compliance. The ELI standards can be found at: www.Section508.gov/.
25. Data Universal Number System (DUNS) number.
623537032
26. Notification regarding registration in the System for Award Management (SAM) database.
ELI is registered in SAM.

Civil Treatment® Series

Certification Courses

Civil Treatment® Basics (Public)

Course Length: 3 Days

Minimum Participants: N/A

Maximum Participants: N/A

The ELI® Certified Instructor Program (CIP) gives your organization's instructors the knowledge and skills needed to effectively facilitate any Civil Treatment® Basics course. Participants attend an intense 3-day workshop focusing on specific legal and delivery requirements relating to the programs' content and format. Individuals must have obtained this certification in order to deliver ELI® programs to employees of their organization. The CIP tuition includes all necessary trainer materials (trainer kits) for both Civil Treatment® for Managers and Civil Treatment® for Employees. Participants are eligible to receive 20 hours of HRCI credit for completing the program.

The "Public" certification is held at the ELI® corporate office and includes certification candidates from various organizations and companies.

www.eliinc.com/programs-solutions/index/Certified-Instructor-Program

Civil Treatment® Series (Onsite)

Course Length: 3 Days

Minimum Participants: 4

Maximum Participants: N/A

The ELI® Certified Instructor Program (CIP) gives your organization's instructors the knowledge and skills needed to effectively facilitate any Civil Treatment® Basics course. Participants attend an intense 3-day workshop focusing on specific legal and delivery requirements relating to the programs' content and format. Individuals must have obtained this certification in order to deliver ELI® programs to employees of their organization. The CIP tuition includes all necessary trainer materials (trainer kits) for both Civil Treatment® for Managers and Civil Treatment® for Employees. Participants are eligible to receive 20 hours of HRCI credit for completing the program.

The "Onsite" certification allows clients to certify groups of trainers at their location with only your organization's employees as participants.

www.eliinc.com/programs-solutions/index/Certified-Instructor-Program

Professional Facilitation Services

Day Training-Civil Treatment® for Leaders (Attorney)

Service Length: 6 Hours

Minimum Participants: 1

Maximum Participants: 30

Professional facilitation services/Day Training specifically for the delivery of Civil Treatment® for Leaders (CTL). CTL is an interactive, video-based, instructor-led training program that provides managers with the tools they need to manage fairly and legally in today's changing workplace. It sets standards for inclusive, professional behavior and helps minimize legal and compliance risk.

Topics includes:

- Preventing sexual and other forms of harassment
- Non- discrimination (race, age, sex, disability, pregnancy, national origin, genetic information, religion, and sexual orientation)
- Duty to Act

- Retaliation/protected protest
- Abusive behavior
- Employee accommodations (ADA, FMLA, religious)
- Unjust dismissal
- Fair hiring, selection, and promotion
- Preventing workplace violence

Day Training Services provided by an Attorney facilitator. The price per day of Day Training is for facilitation only. One CTL participant kit is required for each participant of the program.

www.eliinc.com

Day Training-Civil Treatment® for Employees (Attorney)

Service Length: 3 Hours

Minimum Participants: 1

Maximum Participants: 30

Professional facilitation services/Day Training specifically for the delivery of Civil Treatment® for Employees (CTE). CTE is an interactive, video-based, instructor-led program that communicates both the employer's and the employee's responsibilities for building a civil workplace. It sets standards for inclusive, professional behavior and helps minimize legal and compliance risk.

Topics includes:

- Preventing sexual and other forms of harassment
- Race, age, disability, pregnancy, national origin, religion, and sexual orientation
- Employee-to-employee retaliation
- Abusive behavior
- Duty to Act
- Inappropriate mutual banter
- Preventing workplace violence

Day Training Services provided by an Attorney facilitator. The price per day of Day Training is for facilitation only. One CTE participant kit is required for each participant of the program.

www.eliinc.com

Day Training- Civil Treatment® for Employees (HR Professional)

Service Length: 3 Hours

Minimum Participants: 1

Maximum Participants: 30

Professional facilitation services/Day Training specifically for the delivery of Civil Treatment® for Employees (CTE). CTE is an interactive, video-based, instructor-led program that communicates both the employer's and the employee's responsibilities for building a civil workplace. It sets standards for inclusive, professional behavior and helps minimize legal and compliance risk.

Topics includes:

- Preventing sexual and other forms of harassment
- Race, age, disability, pregnancy, national origin, religion, and sexual orientation
- Employee-to-employee retaliation
- Abusive behavior
- Duty to Act
- Inappropriate mutual banter
- Preventing workplace violence

Day Training Services provided by HR Professionals. The price per day of Day Training is for facilitation only. One CTE participant kit is required for each participant of the program.

www.eliinc.com

Participant Kits

Civil Treatment® for Leaders Participant Kit

Course Length: 6 Hours

Civil Treatment® for Leaders (CTL) is an interactive, video-based, instructor-led training program that provides leaders with the tools they need to manage fairly and legally in today's changing workplace. It sets standards for inclusive, professional behavior and helps minimize legal and compliance risk.

Topics includes:

- Preventing sexual and other forms of harassment
- Non-discrimination (race, age, sex, disability, pregnancy, national origin, genetic information, religion, and sexual orientation)
- Duty to Act
- Retaliation/protected protest
- Abusive behavior
- Employee accommodations (ADA, FMLA, religious)
- Unjust dismissal
- Fair hiring, selection, and promotion
- Preventing workplace violence

The Participant Kit includes a spiral bound booklet with course materials, two rule model cards, one CTL Toolkit CDROM, one name/tent card and one course evaluation form. One participant kit is required for each participant of the program. The CTL Program must be delivered by either an instructor provided by ELI® or an individual from your organization who has successfully completed the ELI® Certified Instructor Program (CIP).

www.eliinc.com/programs-solutions/index/The-Civil-Treatment-Series

Civil Treatment® for Employees Participant Kit

Course Length: 3 Hours

Civil Treatment® for Employees (CTE) is an interactive, video-based, instructor-led program that communicates both the employer's and the employee's responsibilities for building a civil workplace. It sets standards for inclusive, professional behavior and helps minimize legal and compliance risk.

Topics includes:

- Preventing sexual and other forms of harassment
- Race, age, disability, pregnancy, national origin, and religion and sexual orientation
- Employee-to-employee retaliation
- Abusive behavior
- Duty to Act
- Inappropriate mutual banter
- Preventing workplace violence

The Participant Kit includes a spiral bound booklet with course materials, two rule model cards, one tent/name card and one course evaluation form. One participant kit is required for each participant of the program. The CTE Program must be delivered by either an instructor provided by ELI® or an individual from your organization who has successfully completed the ELI® Certified Instructor Program (CIP).

www.eliinc.com/programs-solutions/index/The-Civil-Treatment-Series

Trainer Kits

Civil Treatment® for Leaders Trainer Kit

Hours: 6 Hours

Civil Treatment® for Leaders (CTL) is an interactive, video-based, instructor-led training program that provides leaders with the tools they need to manage fairly and legally in today's changing workplace. It sets standards for inclusive, professional behavior and helps minimize legal and compliance risk.

Topics includes:

- Preventing sexual and other forms of harassment
- Non-discrimination (race, age, sex, disability, pregnancy, national origin, genetic information, religion, and sexual orientation)
- Duty to Act
- Retaliation/protected protest
- Abusive behavior
- Employee accommodations (ADA, FMLA, religious)
- Unjust dismissal
- Fair hiring, selection, and promotion
- Preventing workplace violence

The Trainer Kit includes one complete CTL participant kit for reference, one DVD containing all video vignettes required to facilitate the program, one 3-ring binder containing facilitator notes, and two rule model posters.

The trainer kit is only available to individuals who are certified by ELI® in the Civil Treatment® Basics course. One CTL trainer kit is included at no additional charge to participants of the ELI® Certified Instructor Program (CIP).

www.eliinc.com/programs-solutions/index/The-Civil-Treatment-Series

Civil Treatment® for Employees Trainer Kit

Hours: 3 Hours

Civil Treatment® for Employees (CTE) is an interactive, video-based, instructor-led program that communicates both the employer's and the employee's responsibilities for building a civil workplace. It sets standards for inclusive, professional behavior and helps minimize legal and compliance risk.

Topics includes:

- Preventing sexual and other forms of harassment
- Race, age, disability, pregnancy, national origin, religion, and sexual orientation
- Employee-to-employee retaliation
- Abusive behavior
- Duty to Act
- Inappropriate mutual banter
- Preventing workplace violence

The Trainer Kit includes one complete CTE participant kit for reference, one DVD containing all video vignettes required to facilitate the program, one 3-ring binder containing facilitator notes, and two rule model posters.

The trainer kit is only available to individuals who are certified by ELI in the Civil Treatment® Basics course. One CTE trainer kit is included at no additional charge to participants of the ELI® Certified Instructor Program (CIP).

www.eliinc.com/programs-solutions/index/The-Civil-Treatment-Series

GSA Pricing with the Industrial Funding Fee

Course/Kit	Length	GSA Price with IFF
Certification Courses		
Civil Treatment® Basics (Public)	Person	\$2,176.32
Civil Treatment® Series (Onsite)	Person	\$1,934.51
Professional Facilitation Services		
Day Training-Civil Treatment® for Leaders (Attorney)	Day	\$3,502.27
Day Training-Civil Treatment® for Employees (Attorney)	Day	\$3,502.27
Day Training- Civil Treatment® for Employees (HR Professional)	Day	\$2,305.29
Participant Kits		
Civil Treatment® for Leaders Participant Kit	6 Hours	\$77.80
Civil Treatment® for Employees Participant Kit	3 Hours	\$35.01
Trainer Kits		
Civil Treatment® for Leaders Trainer Kit	6 Hours	\$238.91
Civil Treatment® for Employees Trainer Kit	3 Hours	\$238.91

Safely Speaking® Series

Certification Courses

Safely Speaking® Series Certification

Course Length: 3 Days

Minimum Participants: 1

Maximum Participants: 30

The ELI® Certified Instructor Program (CIP) gives your organization's instructors the knowledge and skills needed to effectively facilitate any Safely Speaking® Series course. Participants attend an intense 3-day workshop focusing on specific legal and delivery requirements relating to the programs' content and format. Individuals must have obtained this certification in order to deliver ELI® programs to employees of their organization. The CIP tuition includes all necessary trainer materials (trainer kits) for both Safely Speaking for Managers and Safely Speaking for Employees. The "Onsite" certification allows clients to certify groups of trainers at their location with only your organization's employees as participants.

Professional Facilitation Services

Safely Speaking® for Managers

Service Length: 6 Hours

Minimum Participants: 1

Maximum Participants: 30

Professional facilitation services/Day Training specifically for the delivery of Safely Speaking for Managers (SSM). SSM is an interactive, video-based, instructor-led training program that teaches managers how to effectively listen to safety concerns and respond appropriately.

Topics include:

- Places workers can raise concerns
- Addressing worker concerns
- Retaliation
- Chilling effect
- NRC expectations and enforcement
- Monitoring the work environment
- Successful communication
- How behavior impacts environment
- Model for receiving safety concerns
- Performance/employment issues within context of safety concerns

Day Training Services provided by an Attorney facilitator. The price per day of Day Training is for facilitation only. One SSM participant kit is required for each participant of the program.

<http://www.eliinc.com/programs-solutions/Specialized-Programs-Nuclear/program/Safely-Speaking-for-Managers/>

Safely Speaking® for Employees

Service Length: 4 Hours

Minimum Participants: 1

Maximum Participants: 30

Professional facilitation services/Day Training specifically for the delivery of Safely Speaking for Employees (SSE). SSE is an interactive, video-based, instructor-led training program that teaches employees the necessary skills for communicating their safety concerns clearly and directly.

Topics include:

- Where to raise concerns
- Retaliation
- Communicating expectations of supervisors and employees
- Model for raising/resolving concerns
- Workers rights and responsibilities
- Co-worker ostracism
- Refusal to work
- Addressing the facts of a concern

Day Training Services provided by an Attorney facilitator. The price per day of Day Training is for facilitation only. One SSE participant kit is required for each participant of the program.

http://www.eliinc.com/programs-solutions/Specialized-Programs-Nuclear/program/Safely-Speaking-for-Employees

Participant Kits

Safely Speaking® for Managers Participant Kit

Course Length: 6 Hours

Set in the nuclear/industrial environment Safely Speaking® for Managers teaches participants how to effectively listen to safety concerns and respond appropriately.

Realistic video simulations based on actual events combine with hands-on exercises and case studies to help managers learn how their conduct either enhances or hampers an open collaborative work environment. Participants learn to welcome employees who raise safety concerns, as well as the legal implications of failing to welcome those concerns.

This course provides the necessary tools for managing and maintaining a safety conscious workplace where both managers and employees can raise and resolve safety concerns. The following topics are included:

- Places workers can raise concerns
- Addressing worker concerns
- Retaliation
- Chilling effect
- NRC expectations and enforcement
- Monitoring the work environment
- Successful communication
- How behavior impacts environment
- Model for receiving safety concerns
- Performance/employment issues within context of safety concerns

Safely Speaking® for Managers is a six-hour program that can be delivered by ELI's professional Instructors or your organization's Safely Speaking®-certified instructors.

The participant kit includes a spiral bound booklet with course materials, two rule cards, name/tent card and evaluation form. One participant kit is required for each participant of the program.

Safely Speaking® for Employees Participant Kit

Course Length: 4 Hours

Set in a nuclear/industrial work environment, Safely Speaking® for Employees teaches employees the necessary skills for communicating their safety concerns clearly and directly.

Through videos, discussion, and skills-building exercises, this course provides employees with a concrete model for raising safety concerns and following through on those concerns in order to support an organization's safety commitment. Participants also learn that they have both a right and a legal responsibility to address safety issues in the workplace.

Participants cover crucial issues that address their roles and responsibilities for maintaining an open collaborative work environment including the following topics:

- Where to raise concerns
- Retaliation
- Communicating expectations of supervisors and employees
- Model for raising/resolving concerns
- Workers rights and responsibilities
- Co-worker ostracism
- Refusal to work
- Addressing the facts of a concern

Safely Speaking® for Employees is a four-hour program that can be delivered by ELI's professional Instructors or your organization's Safely Speaking®-certified instructors.

The participant kit includes a spiral bound booklet with course materials, two rule cards, name/tent card and evaluation form. One participant kit is required for each participant of the program.

GSA Pricing with the Industrial Funding Fee

Course/Kit	Length	GSA Price with IFF
Certification Courses		
Safely Speaking® Series Certification	Person	\$3546.60
Professional Facilitation Services		
Safely Speaking® for Managers	Course	\$3369.27
Safely Speaking® for Employees	Course	\$3369.27
Participant Kits		
Safely Speaking® for Managers Participant Kit	6 Hours	\$71.79
Safely Speaking® for Employees Participant Kit	4 Hours	\$43.07