



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*, a menu-driven database system. The INTERNET address *GSA Advantage!* is: GSAAdvantage.gov.

Schedule Title: Training Aids and Devices; Instructor-Led Training; Course Development & Test Administration

Contract number: GS-02F-0061V

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: 1/15/2014 - 1/14/2019

Contractor's name, address, and phone number (include toll-free WATS number and FAX number, if applicable):

K2Share, LLC
1005 University Drive East
College Station, TX 77840
Phone: 979-260-0030
Fax: 979-260-0037

Contractor's internet address/web site where schedule information can be found (as applicable):

www.k2share.com

Contract administration source (if different from preceding entry):

Business size: **Small**

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

27400 - Web Based Training
27500 - Course Development and Test Administration
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession

affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply:

Please see Appendix A for Price List.

- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item:

Please see Appendix B for a list of Labor Category Descriptions applicable to SIN 27500.

2. Maximum order: **\$1,000,000**
3. Minimum order: **\$100**
4. Geographic coverage (delivery area): **Worldwide**
5. Point(s) of production (city, county, and State or foreign country): **College Station, TX**
6. Discount from list prices or statement of net price: **All prices listed are net prices.**
7. Quantity discounts: **K2Share will offer the following volume discounts for the Adult OSHA courses (Construction and General Industry) only: Order volume**

| | <u>GSA Price</u> |
|------------------------------|------------------|
| \$50,001-\$75,000 | \$72.00 |
| Greater than \$75,000 | \$70.00 |

There are no volume discounts being offered for orders less than \$50,001. In addition, there are no volume discounts being offered for items offered under SIN 27500 and no volume discounts being offered for the CareerSafe/OSHA Youth courses offered under SIN 27400.

8. Prompt payment terms: **Net 30 days.**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Government credit cards will be accepted for orders at or below the micro-purchase threshold.**

- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Government credit cards will be accepted for orders above the micro-purchase threshold.**
10. Foreign items (list items by country of origin): **Not applicable**
- 11a. Time of delivery. (Contractor insert number of days.): **30 days**
- 11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery:
- None**
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:
- None**
- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:
- Not applicable**
12. F.O.B. point(s): **Destination**
- 13a. Ordering address(es): **K2Share, LLC**
1005 University Drive East
College Station, TX 77840
Phone: 979-260-0030
Fax: 979-260-0037
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules). Contactor is to simply include this statement as Item 13b:
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address(es): **K2Share, LLC**

1005 University Drive East

College Station, TX 77840

15. Warranty provision: **Not applicable**
16. Export packing charges, if applicable: **Not applicable**
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): **Government commercial credit cards will be acceptable for payments. Bank account information for wire transfer payments is available upon request.**
18. Terms and conditions of rental, maintenance, and repair (if applicable): **Not applicable**
19. Terms and conditions of installation (if applicable):
Not applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **Not applicable**
- 20a. Terms and conditions for any other services (if applicable): **Not applicable**
21. List of service and distribution points (if applicable): **Not applicable**
22. List of participating dealers (if applicable): **Not applicable**
23. Preventive maintenance (if applicable): **Not applicable**
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): **Not applicable**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:
www.Section508.gov/: **Not applicable**
25. Data Universal Number System (DUNS) number: **009916003**
26. Notification regarding registration in Central Contractor Registration (CCR) database:
K2Share is registered in the Central Contractor Registration (CCR) database.

Appendix A Price List

| SIN(s) | Course Title | Course Length | Price |
|--------|---|---------------|---------|
| 27400 | OSHA Institute 10 hour general industry adult | 10 hr | \$73.50 |
| 27400 | OSHA Institute 10 hour construction industry adult | 10 hr | \$73.50 |
| 27400 | CareerSafe OSHA 10 hour general industry Youth | 10 hr | \$18.00 |
| 27400 | CareerSafe OSHA 10 hour construction industry Youth | 10 hr | \$18.00 |
| 27400 | CareerSafe OSHA Construction Industry Extension Youth | 5 hr | \$6.00 |
| 27400 | CareerSafe OSHA General Industry Extension Youth | 5 hr | \$6.00 |
| 27400 | Careersafe Youth Safety course | 5 hr | \$12.00 |

| SIN(s) | Labor Category | Price |
|--------|---------------------------------|----------|
| 27500 | Content Development Analyst | \$55.00 |
| 27500 | Project Manager I | \$89.45 |
| 27500 | Project Manager II | \$102.34 |
| 27500 | Sr. Content Development Analyst | \$75.00 |
| 27500 | Content Development Technician | \$35.00 |

Appendix B

Labor Category Descriptions applicable to SIN 27500

| Labor Category | EDUCATION/ CERTIFICATION LEVEL | Description |
|---------------------------------|--------------------------------------|---|
| Content Development Analyst | Bachelor's degree | 1-3 years industry experience in instructor-led and web-based courseware authoring. Functional Description: Apply established instructional design processes across curricula; Use templates to assist in the rapid development of courses; Write course materials with input and assistance from SMEs; Develop instructionally sound course objectives; Design and develop realistic scenarios and case studies; Design valid assessments |
| Project Manager I | Bachelor's degree | 1-3 years experience specializing in managing projects, contracts, funds, and resources. Functional description: Manage projects, contracts, funds and resources. Conducts and interprets quantitative and qualitative analyses. |
| Project Manager II | Bachelor's degree | 3-7 years experience specializing in managing multiple projects in support of a central program or initiative. Functional description: Directs Project managers, contracts, funds, and resources. Oversees quantitative and qualitative analyses. |
| Sr. Content Development Analyst | Bachelors Degree | 7+ years industry experience in managing instructor-led and web-based courseware authoring teams. Functional Description: Directs learning strategies and consults with Subject Matter Experts (SME) to ensure that training material meets learning objectives. Design and develop blended learning solutions; Conduct needs analysis to identify performance gaps; Work closely with project managers and cross-functional teams to identify training needs; Recommend and develop performance solutions to address gaps and meet business needs; Apply Adult Learning Theory and instructional design models; Develop and participate in system and user acceptance testing; Coach and mentor other team members |
| Content Development Technician | High School Diploma | Training in Instructor-led and web-based courseware authoring. Functional Description: Editing photos; Creating animations and graphics; Organizing content into specified groupings; Preparing scripts for audio recording; Reviewing audio files; Performing on-screen reviews |