

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!<sup>™</sup>, a menu-driven database system. The INTERNET address for GSA Advantage!<sup>™</sup> is: <http://www.fss.gsa.gov>.

Human Resources and EEO Services  
FSC Group: 738 Part X

Contract Number: **GS-02F-0063S**  
For more information on ordering from Federal Supply Schedules,  
click on the FSS schedules button at <http://www.fss.gsa.gov>.

Contract Period: **January 17, 2006 through January 16, 2011**

CONTRACTOR: **C2 Portfolio, Inc.**  
**21000 Atlantic Boulevard, Suite 400**  
**Dulles, Virginia 20166**  
**Phone: 703-444-0096**  
**Fax: 703-433-9014**  
<http://www.c2portfolio.com/>

Business Size: **Small**

Contract Administration: **Sharon Liotta**

**CUSTOMER INFORMATION:**

1a. Awarded Special Item Number(s): 595-21 General Support Services

Special Item Number (SIN)	Description	Pricing
595-21 B	Recruitment & Internal Placement	See Page 4
595-21 E	Personnel Actions	See Page 4
595-21 F	Training	See Page 4
595-21 H	Employee Relations	See Page 4

1b. Identification of the lowest priced model number and lowest price for that model for each SIN: Not applicable.

2. Maximum Order: \$100,000 for all Special Item Numbers

This maximum order is a dollar amount at which it is suggested that the ordering agency request higher discounts from the contractor before issuing the order. The contractor may: 1.) Offer a new lower price, 2.) Offer the lowest price available under the contract, or 3.) Decline the order within five (5) days. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the Schedule contract even though it exceeds the maximum order.

3. Minimum Order: \$100.00 or the lowest cost of one order

4. Geographic Coverage: 48 contiguous states, Alaska, Hawaii, Puerto Rico and Washington, DC; and to a CONUS port or consolidation point for orders received from overseas activities.

5. Point of Production: C2 Portfolio, Inc.  
21000 Atlantic Boulevard, Suite 400  
Dulles, Virginia 20166

6. Prices Shown Herein are Net (discount deducted)
7. Quantity Discount: None
8. Prompt Payment Terms: Net 30 Days
- 9a. Government Purchase Cards are accepted below the micropurchase threshold.
- 9b. Contact C2 Portfolio, Inc. for acceptance of Government Purchase Cards above the micro-purchase threshold.
10. Foreign Items: None
- 11a. Time of Delivery: C2 Portfolio, Inc. shall deliver or perform services in accordance with the terms negotiated in an ordering activity's order. C2 Portfolio, Inc. will not propose in excess of its standard commercial delivery or performance times to ordering activities without giving notice to the Ordering Officer of its intent to do so.
- 11b. Expedited Delivery: Not available
- 11c. Overnight/2-Day Delivery: Not available
- 11d. Urgent Requirements: Consult with Contractor
12. FOB Point: FOB Destination
13. Ordering Address: C2 Portfolio, Inc.  
Attention: Jackie Asencio  
21000 Atlantic Boulevard, Suite 400  
Dulles, Virginia 20166
14. Payment Address: C2 Portfolio, Inc.  
Attention: Sharon Liotta  
21000 Atlantic Boulevard, Suite 400  
Dulles, Virginia 20166
15. Warranty Provisions: Standard Warranty
16. Export Packing Charges: Not applicable
17. Terms and conditions of Government Purchase Card Acceptance: Contact C2 Portfolio, Inc. for terms and conditions of Government Purchase Card acceptance.
18. Terms and conditions of installation: C2 Portfolio, Inc. shall deliver or perform services in accordance with the terms negotiated in an ordering activity's order.
19. Terms and conditions of rental, maintenance, and repair: Not applicable
20. Terms and conditions of repair parts: Not applicable
21. List of service and distribution points: Not applicable
22. List of participating dealers: Not applicable

23. Preventive maintenance: Not applicable
24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable
25. DUNS Number: 929-53-4337
26. C2 Portfolio, Inc. is registered in the Central Contract Registration (CCR) database.

C2 Portfolio, Inc. is offering GSA the following Special Item Numbers:

**SIN 595-21 B: Recruitment & Internal Placement**

**SIN 595-21 E: Personnel Actions**

**SIN 595-21 F: Training**

**SIN 595-21 H: Employee Relations**

<b>C2 Portfolio, Inc. Labor Rates</b>	
<b>Labor Category</b>	<b>Final GSA Rate with IFF</b>
<b><i>ADMINISTRATIVE</i></b>	
HR Clerk I	<b>\$32.90</b>
HR Clerk II	<b>\$37.63</b>
HR Clerk III	<b>\$42.64</b>
HR Administrative Assistant I	<b>\$40.21</b>
HR Administrative Assistant II	<b>\$45.26</b>
HR Administrative Assistant III	<b>\$50.50</b>
HR Business Manager	<b>\$69.16</b>
<b><i>BENEFITS</i></b>	
Employee Benefits Specialist I	<b>\$55.99</b>
Employee Benefits Specialist II	<b>\$70.98</b>
Employee Benefits Specialist III	<b>\$88.01</b>
<b><i>HUMAN RESOURCES</i></b>	
HR Specialist I	<b>\$56.31</b>
HR Specialist II	<b>\$68.41</b>
HR Specialist III	<b>\$86.91</b>
Recruitment & Placement Specialist I	<b>\$61.88</b>
Recruitment & Placement Specialist II	<b>\$67.09</b>
Recruitment & Placement Specialist III	<b>\$97.19</b>
HR Assistant I	<b>\$39.75</b>
HR Assistant II	<b>\$47.14</b>
HR Assistant III	<b>\$52.50</b>
HR Training Specialist I	<b>\$58.08</b>
HR Training Specialist II	<b>\$69.78</b>
HR Training Specialist III	<b>\$84.37</b>
Project Manager	<b>\$110.55</b>
Program Manager	<b>\$177.73</b>
Human Resources Management Executive	<b>\$300.47</b>