



Federal Supply Schedule Price List GENERAL SERVICES ADMINISTRATION

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAvantage.gov.

Schedule Title:

**738-X Human Resources Services and Equal Employment
Opportunity Services**

FCS Product/Service Code R499

Contract number:

GS-02F-006AA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period:

October 4, 2012 thru October 3, 2017

SIN:

595-27 – Human Resources

Pre-Employment Background Investigations, Criminal Record Searches & Pre-Employment Screening.



Contractor's name, address, and phone number:

Managed Care of Western New York, Inc.

DBA/Probe Services

765 Wehrle Drive

Buffalo, NY 14225

(716) 834-2500

800-888-5120

FAX: (716) 834-2495

Contractor's internet address/web site where schedule information can be found

www.PSPIGroup.com

Contract administration source (Ordering & Payment Address):

Kenneth A. Horton

Vice President

PROBE SERVICES PROFESSIONAL INVESTIGATIONS

PO Box 815, Buffalo, NY 14225

Toll Free: 800.888.5120

Office: 716.834.2500 Ext.119

Mobile: 716.818.1481



Business size.

Small Business

Probe Services is a fully licensed, insured and bonded Private Investigation Company with headquarters in Buffalo, New York. Established in 1997, Probe Services, now under the domain name of PSPI Group has formed partnerships with other well-known and respected Investigative Agencies across the United States, as well as outlying US territories and some European countries, which will allow us to accommodate any assignment anywhere in the US and virtually anywhere across the globe.



We offer the following services to Government Agencies and Prime Contractors:

Pre-Employment Screening
Background/Criminal Record Checks
Legal & Corporate Investigations
Surveillance Investigations
Workers' Comp & Liability Investigations
Criminal Investigations
Record Search and File Reviews
Trial Monitoring
Process Service
Workers' Comp Classification Code Verification
Computer Forensics

Contact Ken Horton today to discuss how PSPI Group can exceed your investigative needs!

Probe Services Professional Investigations

765 Wehrle Drive, Buffalo, NY 14225

1-800-888-5120 | Fax: 716-834-2495

codonnell@PSPIgroup.com

www.PSPIgroup.com

NAICS Code: 561611 & 524291 | Cage Code: 65QL5

DUNS: 364283234 | PSC: R615 | GSA GS-02F-006AA



Managed Care of Western New York, Inc./dba/Probe Services will accept and order size required by our contract. There is no minimum or maximum. Our Geographic area covers the entire United States. We offer no quantity discounts, or discounts of any kind from our price list, or statement of net price.

As stipulated by Clause 552.232-77, Payment By Government Purchase Card, Managed Care of Western New York, Inc./dba/Probe Services will accept the Government purchase credit card for purchases equal to or less than the micro-purchase threshold; however, Managed Care of Western New York, Inc./dba/Probe Services will accept the Government purchase credit card for purchases over the micro-purchase threshold.



Normal delivery of services is 2 to 3 business day. We will make every effort to complete requests. All items are available for expedited delivery.
 595 21 Human Resource Services (Excluding EEO Services) [R799]



GSA Price List Effective October 4, 2012

SIN #	TASKS	PRICE OFFERED TO GSA (INCLUDING IFF)
595-27	Criminal Record Searches: Felony, Misdemeanor and Violation convictions	\$87.29
595-27	Criminal Record Searches: Felony, Misdemeanor and Violation convictions Including Department of Motor Vehicle Records (in available states)	\$97.01
595-27	Criminal Record Searches: Felony, Misdemeanor and Violation convictions Including Department of Motor Vehicle Records (in available states) Including Level III Sex Offender Check & Inmate Population Check (Federal & State)	\$106.83
595-27	Pre-Employment Screening: Background & Drug Screening Package- Includes Felony, Misdemeanor and Violation convictions Department of Motor Vehicle Records (in available states) Level III Sex Offender Check & Inmate Population Check (Federal & State), Drug Screening (Five Panel DOT or non-DOT Industry Standard)	\$145.07
595-27	Pre-Employment Screening: Background Check Package- Includes Felony, Misdemeanor and Violation convictions Department of Motor Vehicle Records (in available states) Level III Sex Offender Check & Inmate	\$106.83



SIN #	TASKS	PRICE OFFERED TO GSA (INCLUDING IFF)
	Population Check (Federal & State)	
595-27	Pre-Employment Screening: Drug Screening Only Five Panel DOT or non-DOT Industry Standard	\$53.32
595-27	Pre-Employment Screening: Drug Screening Only Five Panel DOT or non-DOT Industry Standard Including Extended "Drug Specific" Screenings	\$63.05
595-27	Pre-Employment Screening: Department of Motor Vehicle Records (in available states) Level III Sex Offender Check & Inmate Population Check (Federal & State)	\$29.02
595-27	Credit Report (with Authorization release)	\$29.02
595-27	Department of Motor Vehicle Records (in available states)	\$14.41
595-27	Level I & II Sex Offender Search	\$9.25
595-27	Resume Verification (Employment, Education, Personal Reference)	\$58.12



- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

Hourly rates may be applicable in conducting in-depth Background searches confirming prior employment, education and references. These searches will be completed by only qualified and experienced department personnel:

KENNETH A. HORTON VICE-PRESIDENT

Mr. Horton is a 1983 Graduate of Niagara University, Lewiston, NY, with a Bachelor of Arts degree in Criminal Justice. Upon graduation, Mr. Horton completed a two-year tour as an Artillery officer in the U.S. Army. In 1985, Mr. Horton started his employment with Pacer Investigation Service, Inc. in Buffalo as an Investigator, conducting Worker's Compensation, Criminal, and Liability investigations in the Buffalo, Rochester and Syracuse area. Mr. Horton has also been employed as a Special Investigator with Peter M. Vito & Associates; a New York State licensed Private Investigation Company in Buffalo, conducting detailed Criminal, Civil, Corporate and Product Liability cases in the Western and Central New York area. In 1997, Mr. Horton obtained a New York State Private Investigator's License and became owner and operator of Orion Investigative

Services, Inc., in Buffalo. In 2002, Mr. Horton became Vice-President of Probe Services, merging exiting company clients and employees. He brought with him extensive knowledge in conducting extensive Background Investigations, and has developed a large cliental of private and local governmental agencies. Current duties consist of corporate and insurance marketing, supervision of investigators, as well as handling specific major accounts statewide and nationally.

CRAIG M. O'DONNELL CHIEF OPERATIONS MANAGER

Mr. O'Donnell is a NYS Peace Officer, US Army Military Police Veteran and US Army Leadership Development School top 20% graduate. While serving, Craig had conducted covert surveillance investigations as a member of the Black Market Suppression Team in Seoul, Korea. Following his military service, Mr. O'Donnell worked for a NY based security firm as the Operations Manager. He went on to work as an Undercover Operative with a large investigative and security company before coming to PSPI Group as a Special Investigator. Mr. O'Donnell later started up and managed Probe Services' regional office in Albany, NY before returning to the PSPI Group corporate offices as a Case Manager. He spent 4+ years overseeing several accounts, as well as managing all investigations outside of New York. In 2010, with the rapid growth and success of Probe Services and subsequent need for in-depth analyses, policy and standardization, Craig was appointed as the Chief Operations Manager of



the PSPI Group. Craig acts as an IT consultant & liaison for PSPI Group; he is trained in Computer Forensics and is also a NYS Notary Public. Mr. O'Donnell has completed a multitude of law enforcement training and certification, most recently, "National Incident Command" with the Dept of Homeland Security/FEMA.

2. Maximum order. **\$1,000,000**
3. Minimum order. **\$100**
4. Geographic coverage (delivery area). **National**
5. Point(s) of production (city, county, and State or foreign country). **National**
6. Discount from list prices or statement of net price. **None**
7. Quantity discounts. **None**
8. Prompt payment terms. **Net 30 days**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

As stipulated by Clause 552.232-77, Payment By Government Purchase Card, Managed Care of Western New York, Inc./dba/Probe Services will accept the Government purchase credit card for purchases equal to or less than the micro-purchase threshold; however, Managed Care of Western New York, Inc./dba/Probe Services will accept the Government purchase credit card for purchases over the micro-purchase threshold.

- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

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10. Foreign items (list items by country of origin). **None**
- 11a. Time of delivery. (Contractor insert number of days.) **3 days**
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. **All items are available for expedited delivery.**



- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. **N/A**
- 11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery. **N/A**
- 12. F.O.B. point(s). **N/A**
- 13a. Ordering address(es).

**Managed Care of Western New York, Inc.
DBA/Probe Services
765 Wehrle Drive
Buffalo, NY 14225**

- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment address(es).

**Managed Care of Western New York, Inc.
DBA/Probe Services
765 Wehrle Drive
Buffalo, NY 14225**

- 15. Warranty provision. **N/A**
- 16. Export packing charges, if applicable. **None**
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

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- 18. Terms and conditions of rental, maintenance, and repair (if applicable). **N/A**
- 19. Terms and conditions of installation (if applicable). **N/A**



20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **N/A**
- 20a. Terms and conditions for any other services (if applicable). **(This is the only service listed under our GSA Schedule)**
21. List of service and distribution points (if applicable). **N/A**
22. List of participating dealers (if applicable).
23. Preventive maintenance (if applicable). **N/A**
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **N/A**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. www.PSPIGroup.com
25. Data Universal Number System (DUNS) number. **364283234**
26. Notification regarding registration in Central Contractor Registration (CCR) database. **Yes**