On-line access to contract ordering information, terms and conditions, and up-to-date pricing are available through GSA Advantage/TM, a menu-driven database system. The internet address for GSA Advantage! TM, is: http://www.gsaadvantage.gov.

MAS SCHEDULE

Alga7Solutions.com, LLC
15511 Finchingfield Way
Upper Marlboro, MD 20774
Phone: 202-434-8948
Fax: 202-863-0396
Website: http://www.alga7solutions.com/
Email: wwashington@alga7solutions.com

Contract Number: GS-02F-0086S

Contract Period: September 12, 2016 - September 11, 2026 Catalog

Effective through Modification #PO-0029 dated November 18, 2020.

Business Size: Small

For more information on ordering from Federal Supply Schedules, go to the internet address: www.gsa.gov. Find link to “GSA Schedules,” then find link to “Customers Ordering from Schedules.” Find links to ordering procedures for services requiring a statement of work, and ordering procedures for services not requiring a statement of work.
CUSTOMER INFORMATION FOR ORDERING ACTIVITIES

1a. Table of Awarded Special Item Number(s):

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>56131</td>
<td>Talent Acquisition</td>
</tr>
<tr>
<td>611430TD</td>
<td>Talent Development</td>
</tr>
<tr>
<td>541612EPM</td>
<td>Employee Performance Management</td>
</tr>
<tr>
<td>541214HR</td>
<td>Compensation &amp; Benefits</td>
</tr>
<tr>
<td>524292</td>
<td>Separation &amp; Retirement</td>
</tr>
<tr>
<td>541612ER</td>
<td>Employee Relations</td>
</tr>
<tr>
<td>541612LR</td>
<td>Labor Relations</td>
</tr>
<tr>
<td>541611W</td>
<td>Workforce Analytics and Employee Records</td>
</tr>
<tr>
<td>54161</td>
<td>Agency Human Capital Evaluation</td>
</tr>
<tr>
<td>541612HC</td>
<td>Agency Human Capital Strategy, Policy and Operational Planning</td>
</tr>
</tbody>
</table>

1b. Lowest Priced Item: See attached pricelist.

1c. Labor Category Descriptions: See attached Labor category descriptions.

2. Maximum Order: $1,000,000 for all SINs

3. Minimum Order: $100


5. Production Point: Not applicable

6. Statement of Net Prices: Prices are net as listed herein.

7. Quantity/Volume Discount: Not applicable

8. Prompt Payment Terms: Net 30 Days

9a. Government Purchase Card Accepted: Up to the micro-purchase threshold.

9b. Government Purchase Card Accepted: Above the micro-purchase threshold.

10. Foreign Items: Not applicable

11a. Time of Delivery: As specified by the agency’s task order.

11b. Expedited Delivery: Not applicable

11c. Overnight & 2-day delivery: Not applicable

11d. Urgent Requirements: Not applicable

12. F.O.B. Points: Destination
13a. Ordering Address: 
Alga7Solutions.com, LLC 
15511 Finchingfield Way 
Upper Marlboro, MD 20774 
Phone: 410-903-8393 
Fax: 202-863-0396 
Website: http://www.alga7solutions.com/ 
Email: wwashington@alga7solutions.com

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA schedule homepage (http://www.gsa.gov/schedules.)

14. Payment Address: 
Alga7Solutions.com, LLC 
15511 Finchingfield Way 
Upper Marlboro, MD 20774

15. Warranty provision: Alga7Solutions.com, LLC warrants and implies that the items delivered hereunder are merchantable and fit for the particular purpose described under this contract.

16. Export Packing Charges: Not applicable

17. Terms and Conditions of Government purchase card acceptance: Alga7Solutions.com, LLC accepts the Government purchase card up to and above the micro purchase threshold.

18. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable

19. Terms and Conditions of Installation: Not applicable

20. Terms and Conditions of Repair Parts: Not applicable

20a. Terms and Conditions for any other services: Not applicable

21. List of Service and Distribution Points: Not applicable

22. List of Participating Dealers: Not applicable

23. Preventive Maintenance: Not applicable

24a. Environmental Attributes: Not applicable

24b. Section 508 Compliance: Not applicable

25. DUNS Number: 080216855

26. System for Award Management (SAM) Database: Alga7 is registered in the SAM database.
Alga7Solutions.com, LLC

Human Resource Support Services include:

- Compensation
- Personnel Actions and Payroll Processing
- Equal Employment Opportunity
- Position Classification
- Labor Relations and Employee Relations
- Recruitment and Internal Placement
- Organizational Development
- Retirement and Benefits
- Training
- Outplacement Services
- Performance Management
- Work Life Programs

**GSA PRICELIST**

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Coach</td>
<td>$360.94</td>
</tr>
<tr>
<td>Facilitator</td>
<td>$180.47</td>
</tr>
<tr>
<td>Jr. Career Coach</td>
<td>$96.25</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$180.47</td>
</tr>
<tr>
<td>Sr. Career Coach</td>
<td>$105.88</td>
</tr>
<tr>
<td>Sr. Trainer</td>
<td>$360.94</td>
</tr>
<tr>
<td>Strategic Planning Facilitator</td>
<td>$216.56</td>
</tr>
<tr>
<td>Trainer</td>
<td>$300.78</td>
</tr>
</tbody>
</table>

**LABOR CATEGORY DESCRIPTIONS**

| Executive Coach | Provide organizational troubleshooting and problem resolution for leadership, motivation, and productivity problems.  
|                 | Recommend a course of action for troubled organizations to begin process and productivity improvement actions.  
|                 | Plan for, administer, implement and debrief 360-Degree feedback evaluations for organizational leaders.  
|                 | Provide one-on-one management coaching to organizational leaders to enhance their effectiveness in leading employees.  
|                 | Education Required: Master’s Degree and Certification or Doctoral Degree.  

| Facilitator | Coordinate and facilitate group staff meetings and assist meeting leaders in accomplishing meeting agenda.  
|            | Lead customized workshops on management and professional development topics.  
|            | Lead management roundtables and customized training programs.  
|            | Education Required: B.S. Degree  

| Jr. Career Coach | Provide individual career development coaching to employees and administrative personnel of organizations.  

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
<th>Education Required</th>
</tr>
</thead>
</table>
| Project Manager                           | - Conduct career related workshops for employees of federal agencies.  
- Education Required: B.S. Degree                                                                                                                   |                                                         |
| Sr. Career Coach                          | - Use PMI accepted project management practices to plan, implement, execute, monitor and control projects.  
- Coach clients on project management techniques.  
- Develop project management processes for clients.  
- Develop orientation programs on project management processes for clients.  
- Manage employees assigned to contract sites.  
- Education Required: B.S. Degree and Project Management Certification                                                                                |                                                         |
| Sr. Trainer                               | - Provide individual career development coaching to Sr. Managers (SES), managers and administrative personnel.  
- Work with personnel and human resource staff at agencies to create career development plans for their organizations.  
- Develop and deliver career enhancement workshops.  
- Education Required: Master’s Degree and Certification or B.S. Degree, five years of experience and Certification |                                                         |
| Sr. Trainer                               | - Develop highly customized and specialized training programs for clients based on results of needs assessments.  
- Meet with clients to ensure that training agenda meets the clients’ needs.  
- Deliver training to clients’ employees, managers and senior leadership team.  
- Evaluate the success of the training and provide recommended follow-up steps.  
- Education Required: Doctoral Degree                                                                                                                 |                                                         |
| Strategic Planning Facilitator            | Strategic Planning Facilitators serve as Project Managers and strategists on client consulting engagements. This position is responsible for:  
- Meeting with the client to determine their organizational and professional development needs.  
- Developing and administering needs assessment tools to utilize in consulting engagements.  
- Developing an action plan for clients to create their strategic plan.  
- Facilitating meetings and one-on-one sessions to identify organizational challenges and develop strategies for organizational improvement.  
- Leading strategic planning training sessions.  
- Providing strategic plans and strategic planning debrief sessions to client’s senior management.  
- Education Required: Master’s Degree                                                                                                                 |                                                         |
| Trainer                                   | - Deliver training to clients’ employees, managers and senior leadership team.  
- Evaluate the success of the training and provide recommended follow-up steps.  
- Education Required: Master’s Degree                                                                                                                 |                                                         |