



**GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Schedule 738x – Human Resources and Equal Employment Opportunity (EEO)

Special Item Numbers	
595-28	Social Services, Professional Counseling, Veterans Readjustment & Behavioral Health

Contract Number: GS-02F-010DA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

**Contract Period: December 10, 2015 through December 9, 2020
Modification #: N/A**

**QuarterLine Consulting Services
13873 Park Center Drive, Suite 490
Hendon, VA 20171
Phone: (571) 282-4548 / Fax: (571) 282-4549
www.quarterline.com**

Business Size: Small Business/Woman-Owned Business



Information for Ordering Activities

1. Awarded Special Item #: 595-28
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage: Nationwide-50 States and DC
5. Point(s) of Production: Various.
6. Prices herein are net.
7. Quantity Discounts: 1% for order exceeding \$_110,000.00
8. Prompt Payment Terms: 1% net 10 days
9. Government purchase cards are accepted to the micro-purchase threshold.
10. Foreign Item: Not applicable.
- 11a. Delivery Time: 30 ARO
12. F.O.B. Points: Destination
- 13a. Ordering Address: QuarterLine Consulting Services, LLC
13873 Park Center Drive, Suite 490,
Hendon, VA 20171
Tax ID #: 27-0246950
CAGE Code: 5KWF4
14. Payment Address: QuarterLine Consulting Services, LLC
13873 Park Center Drive, Suite 490,
Hendon, VA 20171
15. – 16. Not Applicable
17. Terms and Conditions of Government Credit Card: Accept any above the micro- purchase threshold.
18. – 24. Not Applicable
25. Data Universal Number System (DUNS) #: 830864919
26. Central Contractor Registration (CCR): Contractor has registered with the Central Contractor Registration System/SAM.gov
CAGE Code: 5KWF4

QuarterLine Consulting Services, LLC Billing Rates
Contract Period 12/11/2015 – 12/10/2020
Contract: GS-02F-010DA

SIN 595-28: Social Services, Professional Counseling, Veterans Readjustment & Behavioral Health

Service Proposed/Labor Category	Hourly Bill Rate
<i>Family Support Coordinator</i>	\$ 34.01
<i>Mental Health Technicians **</i>	\$ 26.81
<i>Social Worker</i>	\$ 48.22
<i>Psychiatrist</i>	\$ 146.17
Psychologist	\$ 79.44
Mental Health Case Manager	\$ 55.36
Peer Network Coordinator	\$ 41.32

*** The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).*

Labor Category Descriptions

Labor Category	Functional Responsibility	Minimum Education	Minimum General Experience/ Certifications
Family Support Coordinator	<p>Responsible for comprehensive and effective coordination, development, and evaluation of programs and services that contribute directly and positively to preservation of the assigned military service member unit's force and families. Programs coordinated by Family Support Coordinators (FSCs) may be military service member unit-specific or sponsored by the Department of Defense organizations, military service or civilian entities. Develop need's based programming to serve specific demographic groups and geographic locations as required. Lead and/or assist in the coordination and/or development of official processes, functions and networking opportunities for subpopulations served. Examples include: (1) Welcome, indoctrination, and mentorship programs for new spouses. (2) Resource Fairs, Deployment Support Briefs, and spouse appreciation events. (3) Educational Training (virtual and direct to maximize attendance), e.g., dealing with combat stress; impact of mobilization. (4) Communication protocols, e.g., Protocol for family support outreach to new spouses; protocol for reaching families residing in remote areas. (5) Family Readiness Group training and consultation for commands. (6) Emergency response protocols. The subcontractor shall coordinate the provision of programs and services utilizing existing resources from within their assigned commands, DOD and the civilian sector. As required the FSC shall assist with the development of standard operating procedures/service provision protocols, program development, community organizing, community outreach and liaison, serve as the commander's representative for matters related to family support, communicate on behalf of the command utilizing a variety of media/social media.</p>	<p>- Possess an Associate's degree in education, human/social services or a related field</p>	<p>- Minimum of one (1) year of experience in related field</p>
Mental Health Technician	<p>Supports mental health services in psychiatry, psychology, social work, family advocacy, substance abuse prevention and rehabilitation, and mental health programs. Assists mental health professional staff with developing and implementing treatment plans. Performs specified mental health treatment. Conducts or assists in treatment and rehabilitation of mental health patients. Performs initial basic assessment procedures including standardized psychological testing, clinical interviewing, mental status examinations, substance abuse evaluations, and psychological and nursing assessment. Assists in identifying mental health and nursing diagnoses, treatments, patient education, and disposition planning. Conducts or assists in conducting group and individual counseling, therapeutic community, and other related milieu activities. Institutes precautionary measures to</p>	<p>- Completion of high school is mandatory</p>	<p>- Minimum of one (1) year of experience in related field</p>

Labor Category	Functional Responsibility	Minimum Education	Minimum General Experience/ Certifications
	prevent patient injury or suicide. Provides mental health and substance abuse prevention education. Performs general and special clinical procedures. Coordinates with other agencies regarding specified care, treatment, prevention, rehabilitation, and administrative functions. Explains and interprets mental health services to patients or others. Assists with care of individuals experiencing acute and post-traumatic stress reactions.		
Social Worker	Responsible for performing comprehensive bio-psychosocial assessments, utilizing social work tools and methodology as required for the assigned program area. Support multi-disciplinary teams in planning, developing, implementing, and evaluating patient specific treatment plans. Provide, coordinate, monitor, and evaluate the appropriate range for possible multiple services needed to meet specific needs. Work with spouses, children and other significant others, involving them in the planning and treatment process in order to enhance the care of the patient. Responsible for coordination with representatives of other disciplines and community resources, including making appropriate referrals to home health agencies, Readjustment Counseling Services, Mental Health Services, and both Child and Adult Protective Services, as applicable.	<ul style="list-style-type: none"> - Bachelors' degree; Masters' degree preferred - Unrestricted any state license 	<ul style="list-style-type: none"> - Minimum of one (1) year of experience in related field
Psychiatrist	Responsible for conducting evaluation, psychotherapy, supportive and problem-solving sessions in person and via tele-health visits utilizing remote video connection. Identify patients' mental health problems/issues and design diagnostic and therapeutic plans to meet these needs. Coordinate services and activities with other health service personnel, resolve problems affecting patient care and provide appropriate education for the patient and/or family members regarding the patient's care, illnesses and management.	<ul style="list-style-type: none"> - Doctorate degree required; current board certification in Psychiatry preferred - --Completion of residency or fellowship in psychiatry preferred; -unrestricted any state license 	<ul style="list-style-type: none"> - Minimum of one (1) year of experience in related field
Psychologist	Responsible for providing a full range of psycho-diagnostic services including assessment and utilization of best practices in implementing psychotherapeutic techniques to provide quality care. Provide comprehensive social and behavioral health counseling and readjustment services. Provide therapeutic interventions including individual therapy, group therapy, and psycho-education classes. Provide consultation to behavioral health professionals representing a variety of disciplines. Provide vocational and psychosocial rehabilitation. Consult with health service personnel on a wide variety of patient care issues to include patient's decision-making capacity regarding health care.	<ul style="list-style-type: none"> - Doctor of Philosophy (Ph.D.) or (Psy.D.) degree in clinical or counseling. - APA accredited internship /residency in professional psychology preferred. 	<ul style="list-style-type: none"> - Minimum of one (1) year of experience in related field

Labor Category	Functional Responsibility	Minimum Education	Minimum General Experience/ Certifications
	Develop treatment plans to address mental health needs of patients. Conduct evaluations to aid in the differential diagnosis of complex cases.	- unrestricted 50 state license	
Mental Health Case Manager	Coordinate case management functions, including identifying needs and goals to achieve empowerment and improved quality of life. Responsible for assessing current functional level and developing and monitoring case management treatment plans and monitoring quality of care. Work telephonically and/or in person with patients to identify needs, set goals and implement action steps towards achieving goals. Provide case management behavioral health support leading to improved patient centered outcomes in the evaluation, assessment, treatment and rehabilitation of identified patient population individuals.	- Bachelors' degree; Master's degree in the field of behavioral health preferred - Licensure as an LCSW, LMFT, LPC, or RN preferred -unrestricted 50 state license.	- Minimum of one (1) year of experience in related field
Peer Network Coordinator	Responsible for comprehensive and effective coordination, development, and evaluation of programs and services that contribute directly and positively to preservation of the assigned unit's force and families. Responsible for organizing and overseeing peer support networks. Recruit peer support counselors, ensure participating peer support counselors are vetted and trained according to standards. Provide information and community resources to peer support counselors, members of their assigned units and families. Responsible for collecting and reporting data for the purposes of formative and outcome evaluations of peer support programs and other community based support programs. Identify and document program/service needs and evaluation data. Facilitate the provision of programs and services utilizing existing resources.	- Associate's degree; Bachelor's degree preferred	- Minimum of one (1) year of experience in related field