



GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY AND SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is: GSAAdvantage.gov.

Office Products/Supplies and Services and New Products Technology

FSC Group 75

FSC Class – 7510

Contract Number – GS-02F-0119W

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period – March 1, 2020 - February 28, 2025

CONTRACTOR



PAPER & ENVELOPE
COMPANY, INC.

2700 Girard Blvd. NE

Albuquerque, NM 87107-1846

Telephone: 800-228-2298 Fax: 505-884-1093

www.desertpaper.com

Business Size: Hub-Zone, W/MBE, SBA-SDB

1. Awarded Special Item Number: 75 200

2. Maximum Order: \$250,000 USD

3. Minimum Order: \$100.00 USD

4. Geographic Coverage:

The 48 Contiguous States and the District of Columbia, Alaska, Hawaii, Puerto Rico and International

5. Points of Production: Albuquerque, NM

6. Prices herein are net

7. Quantity Discounts:

Quantity (Boxes)	Discount Percentage
51-200	5%
201-1000	10%
1001-2000	15%
2000+	20%

8. Prompt Payment Terms:
3% - 10 days, net 30

9. Government purchase cards are accepted below and above the micro-purchase threshold.

10. Foreign Item: N/A

11. Delivery Time:

15 days ARO Contractor's normal delivery time
10 days ARO Contractor's expedited delivery time

12. FOB Points:

The 48 Contiguous States & The District of Columbia are FOB Destination. Alaska, Hawaii, Puerto Rico and Overseas are F.O.B. inland carrier point of exportation.

13. Ordering Address:

Desert Paper & Envelope Company, Inc.
2700 Girard Blvd. NE
Albuquerque, NM 87107
TAX ID # 85-0261968
CAGE CODE: 0TG68

14. Payment Address:

Desert Paper & Envelope Company, Inc.
2700 Girard Blvd. NE
Albuquerque, NM 87107

15. Warranty Provisions for Products manufactured by Desert Paper & Envelope Company, Inc.

Within 30 days from date of sale, seller agrees to replace merchandise only, in the event of defective material. All other items have an 18 month warranty or full manufacturers warranty whichever is greater.

Return Goods Policy for Products manufactured by Desert Paper & Envelope Company, Inc.

It is the purchaser's responsibility to examine shipments for correct color, size, weight, and brand. No item may be returned for credit after it has been cut, ruled, printed, punched or otherwise altered. Returns must be made within 15 days of date of delivery, and require prior approval of the seller. Any stock that is returned due to job cancellation, or purchaser error, may be subject to a 10% restocking charge. Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the contractor until and shall pass to the ordering activity upon: Delivery of the supplies to the ordering activity at the destination specified in the contract. Seller agrees to replace merchandise only, in the event of defective material. The seller will not be liable for any consequential damage. All other items can be returned for full credit within 30 days & 90 days for a credit towards another purchase.

16. Export Packaging: Handled per request

17. Terms and conditions of Gov't Credit Cards: Accept any above micro-purchase threshold.

18. None

19. None

20. DUNS #: 094148251

21. Central Contractor Registration:
CAGE/NCAGE Code: **0TG68**