

**GENERAL SERVICES ADMINISTRATION**  
**Federal Supply Service**  
**Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

**TRAINING AIDS & DEVICES: INSTRUCTOR-LED TRAINING  
COURSE DEVELOPMENT, TEST ADMINISTRATION**

FSC Group: 69

FSC Class/Product Code: 6930

Contract Number GS-02F-0130U

SIN 27-400



**American Homeland Security Consulting Group, LLC**  
**1100 Connecticut Avenue, NW**  
**Suite 900**  
**Washington, DC 20036**

(202) 223-1930 FAX (202) 223-1931

[www.ahscg.com](http://www.ahscg.com)

Business Size – Small Business

Contract Period: July 31, 2008 to July 30, 2013



For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).



CUSTOMER INFORMATION:

**1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).**

27 400 Instructor-Led Training  
See attached descriptions and pricing

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

27 400 Continuity of Operations Planning \$3,022.68

**1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**

Not applicable

**2. Maximum order.**

\$1,000,000.00

**3. Minimum order.**

\$100.00

**4. Geographic coverage (delivery area).**

48 contiguous states, Alaska, Hawaii, Washington, DC, and U.S. territories.  
Domestic delivery also includes a port or consolidation point, within the  
aforementioned areas, for orders received from overseas activities.

**5. Point(s) of production (city, county, and State or foreign country).**

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**6. Discount from list prices or statement of net price.**

All prices herein are net government prices.



**7. Quantity discounts.**

Additional 3% volume discount for orders of \$20,000.00 or more.

**8. Prompt payment terms.**

0% Net 30 days.

**9a.** Government purchase cards are accepted at or below the micro-purchase threshold.

**9b.** Government purchase cards are not accepted above the micro-purchase threshold.

**10. Foreign items (list items by country of origin).**

Not applicable.

**11a. Time of delivery.**

30 Days ARO

**11b. Expedited Delivery.**

15 Days ARO. Items available for expedited delivery are noted in the price list.

**11c. Overnight and 2-day delivery.**

The ordering agency may contact American Homeland Security Consulting Group, LLC for overnight and two-day delivery.

**11d. Urgent Requirements.**

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 24 hours after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract. Ordering Activities may contact the Contractor's representative to effect a faster delivery.

**12. F.O.B. point.**

Destination

**13a. Ordering address(es).**

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**13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)). Refer to procedures in FAR 8.405-3.

**14. Payment address.**

American Homeland Security Consulting Group, LLC  
1100 Connecticut Avenue, NW  
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**15. Warranty provision.**

Not applicable.

**16. Export packing charges, if applicable.**

Not Applicable.

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).**

The Government purchase card is not accepted above the micro-purchase threshold.

**18. Terms and conditions of rental, maintenance, and repair (if applicable).**

Not Applicable.

**19. Terms and conditions of installation (if applicable).**

Not Applicable.

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).**

Not Applicable.

**20a. Terms and conditions for any other services (if applicable)**

Not applicable.

**21. List of distribution points (if applicable).**

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**22. List of participating dealers (if applicable)**

Not Applicable.

**23. Preventive maintenance (if applicable).**

Not Applicable.

**24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**

Not Applicable.

**24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**

Not Applicable.

**25. Data Universal Number System (DUNS) number.**

808266352

**26. Notification regarding registration in Central Contractor Registration (CCR) database.**

American Homeland Security Consulting Group, LLC has registered with the Central Contractor Registration database. The CAGE code is **4Y0K6**.



**US General Services Administration  
Price List  
July 31, 2008**

<b>Course Title</b>	<b>Min. # of Students</b>	<b>Max. # of Students</b>	<b>Course Duration</b>	<b>Final GSA Price</b>
<b>Continuity of Operations Planning*</b>	<b>1</b>	<b>10</b>	<b>2 days</b>	<b>\$3,022.68</b>
<b>Continuity of Operations Planning</b>	<b>11</b>	<b>20</b>	<b>2 days</b>	<b>\$6,045.36</b>
<b>Continuity of Operations Planning</b>	<b>21</b>	<b>30</b>	<b>2 days</b>	<b>\$9,068.04</b>
<b>Crisis Management*</b>	<b>1</b>	<b>10</b>	<b>2 days</b>	<b>\$3,022.68</b>
<b>Crisis Management</b>	<b>11</b>	<b>20</b>	<b>2 days</b>	<b>\$6,045.36</b>
<b>Crisis Management</b>	<b>21</b>	<b>30</b>	<b>2 days</b>	<b>\$9,068.04</b>
<b>Conducting Vulnerability Assessments*</b>	<b>1</b>	<b>10</b>	<b>2 days</b>	<b>\$3,022.68</b>
<b>Conducting Vulnerability Assessments</b>	<b>11</b>	<b>20</b>	<b>2 days</b>	<b>\$6,045.36</b>
<b>Conducting Vulnerability Assessments</b>	<b>21</b>	<b>30</b>	<b>2 days</b>	<b>\$9,068.04</b>
<b>Disaster Preparedness*</b>	<b>1</b>	<b>10</b>	<b>2 days</b>	<b>\$3,022.68</b>
<b>Disaster Preparedness</b>	<b>11</b>	<b>20</b>	<b>2 days</b>	<b>\$6,045.36</b>
<b>Disaster Preparedness</b>	<b>21</b>	<b>30</b>	<b>2 days</b>	<b>\$9,068.04</b>
<b>Combined Homeland Security Basics</b>	<b>1</b>	<b>10</b>	<b>5 days</b>	<b>\$7,556.70</b>
<b>Combined Homeland Security Basics</b>	<b>11</b>	<b>20</b>	<b>5 days</b>	<b>\$15,113.40</b>
<b>Combined Homeland Security Basics</b>	<b>21</b>	<b>30</b>	<b>5 days</b>	<b>\$21,819.97</b>

**\*Courses available under expedited delivery.**

**Note: All training will be conducted at facilities supplied by the ordering agencies.**



The following is a technical description/summary of the courses offered under SIN 27-400, Instructor-Led training.

## **CONTINUITY OF OPERATIONS PLANNING (SIN 27-400)**

### **Course Overview**

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The ability to implement proper plans to ensure continuity of operations of offices and personnel after a terrorist attack or natural disaster occurs.

### **Learning Objectives**

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- Develop a COOP Plan to be implemented in the event your office has been destroyed or is inaccessible for an extended period of time.
- Practice the implementation of the COOP Plan.

### **Target Audience/ Prerequisites**

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All first-line supervisors, mid-level managers and executive level personnel

### **Specific Course Topics**

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- Development of COOP Plan
- Identify alternate work-site.
  - Necessary personnel
  - Equipment required to continue operations
  - Copies of Records and documents necessary to continue operations
  - Personnel supplies to include; food, water, bedding, etc.
  - Transportation of personnel, equipment and supplies to alternate work-site
- Establishing Communications with other offices
- Computer network
- Telephone system and radios if appropriate
- Short term planning
- Long term planning

### **Duration**

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Two (2) days

### **Instructor Qualifications**

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Instructor shall possess a current TOP SECRET clearance or have retired from Federal service with a Top Secret clearance that can be updated and shall have at least twenty years of federal law enforcement experience.



## CRISIS MANAGEMENT (SIN 27-400)

### **Course Overview**

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The ability to deal with a major crisis that impacts the lives and safety of your personnel or impedes the ability of your office to function or both.

### **Learning Objectives**

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- Develop a Crisis Management Plan
- Establish an Incident Command Center

### **Target Audience/ Prerequisites**

All first-line supervisors, mid-level managers and executive level personnel

### **Specific Course Topics**

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- Development of a Crisis Management Plan
- Implementation of Crisis Management Plan
- Establish Incident Management Command Center
  - Personnel assignments for key personnel
  - Accounting for all employees
  - Personnel supplies to include; food, water, bedding, etc.
  - Transportation of personnel, equipment and supplies to command center
- Establishing Communications
  - with law enforcement
  - with employees and their families
- Maintaining copies of building schematics and locations of personnel
- Having key personnel available to assist law enforcement

### **Duration**

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Two (2) days

### **Instructor Qualifications**

---

Instructor shall possess a current TOP SECRET clearance or have retired from Federal service with a Top Secret clearance that can be updated and shall have at least twenty years of federal law enforcement experience.



## CONDUCTING VULNERABILITY ASSESSMENTS (SIN 27-400)

### Course Overview

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Learn how to conduct vulnerability assessments of buildings, critical infrastructure and other types of facilities.

### Learning Objectives

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- Conducting a Vulnerability Assessment
- Prioritizing vulnerabilities by nature and cost to minimize

### Target Audience/ Prerequisites

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All first-line supervisors, mid-level managers and executive level personnel

### Specific Course Topics

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- Development of a Vulnerability Assessment
- Establishing a methodical plan for the assessment
- Identify critical areas of facility to be protected
- Evaluate access and egress to facility
- Review security procedures for personnel, visitors and deliveries.
- Identify electronic security devices, security barriers fencing, etc.
- Review building construction
- Identify critical items necessary to maintain facility
- Water supply
- Electrical supply – back-up generators
- Develop security plan based on vulnerability assessment
- Identify and prioritize vulnerabilities to be corrected or minimized
- Educate employees on security plans and vulnerabilities

### Duration

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Two (2) days

### Instructor Qualifications

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Instructor shall possess a current TOP SECRET clearance or have retired from Federal service with a Top Secret clearance that can be updated and shall have at least twenty years of federal law enforcement experience.



## DISASTER PREPAREDNESS (SIN 27-400)

### Course Overview

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The ability to prepare for a major disaster, as a result of an act of nature (hurricane, flood, earthquake, etc.) or a terrorist act resulting in major devastation.

### Learning Objectives

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- Disaster Preparedness Planning
- Evacuation Planning

### Target Audience/ Prerequisites

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All first-line supervisors, mid-level managers and executive level personnel

### Specific Course Topics

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- Development of a Disaster Preparedness Plan
- Evacuation of personnel and critical equipment and records
  - Establish personnel evacuation policies and transportation means
  - Establish evacuation plans for employees families in impacted area
  - Account for all employees and employee family members
  - Personnel supplies to include; food, water, bedding, medical, etc., prior to evacuation
  - Transportation of personnel, equipment and supplies out of impacted area
- Establishing Communications
  - with law enforcement
  - with employees and their families
- Seamless implementation of COOP Plan
- Identifying critical assets necessary for safe evacuation
- Locating alternate housing for employees and families

### Duration

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Two (2) days

### Instructor Qualifications

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Instructor shall possess a current TOP SECRET clearance or have retired from Federal service with a Top Secret clearance that can be updated and shall have at least twenty years of federal law enforcement experience.



## COMBINED HOMELAND SECURITY BASICS (SIN 27-400)

### Course Overview

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The ability to assess the security of a facility, prepare for a major disaster, as a result of an act of nature (hurricane, flood, earthquake, etc.) or a terrorist act, implement a plan to continue operations and manage the crisis.

### Learning Objectives

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- Learn how to conduct vulnerability assessments of buildings, critical infrastructure and other types of facilities.
- Develop Disaster Preparedness Plans
- Develop a COOP Plan to be implemented in the event your office has been destroyed or is inaccessible for an extended period of time.
- Develop a Crisis Management Plan
- Establish an Incident Command Center

### Target Audience/ Prerequisites

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All first-line supervisors, mid-level managers and executive level personnel

### Specific Course Topics

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- Development of a Vulnerability Assessment
- Development of a Disaster Preparedness Plan
- Development of a Continuity of Operations Plan
- Development of a Crisis Management Plan
- Establishment of an Incident Command Center

### Duration

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Five (5) days

### Instructor Qualifications

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Instructor shall possess a current TOP SECRET clearance or have retired from Federal service with a Top Secret clearance that can be updated and shall have at least twenty years of federal law enforcement experience.



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