On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAvantage.gov.

MULTIPLE AWARD SCHEDULE

PROFESSIONAL SERVICES SCHEDULE (PSS)

CONTRACT NUMBER: GS-02F-0133V

June 15, 2009 - June 14, 2024

Current through Modification No. PS-0042, effective February 27, 2022

International Facility Management Association (IFMA)

800 Gessner, Suite 900
Houston, TX 77024
Phone: (713) 623-4362
Fax: (713) 623-6124

corporateconnections@ifma.org
www.ifma.org

Business Size: Large

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>611430</td>
<td>611430RC</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>333318TDTM</td>
<td>333318TDTMRC</td>
<td>Off-the-Shelf Training Devices and Training Materials</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMSTLOC OLMRC</td>
<td>Order-Level Materials (OLM's)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

Please refer to GSA Pricing Section

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item.

Please refer to GSA Pricing Section

2. MAXIMUM ORDER:

$1,000,000.00

3. MINIMUM ORDER:

$100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA):

Domestic: 48 Contiguous States and the District of Columbia.

5. Point(s) of production (city, county, and State or foreign country).

IFMA
800 Gessner, Suite 900, Houston, TX 77024
(P): 713-623-4362 (F): 713-623-6124

6. Discount from list prices or statement of net price.

Government Net Prices (discounts already deducted)

7. QUANTITY DISCOUNTS.

None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

0%, Net 30 Days

9. Foreign Items (list of items by country of origin). Not applicable.
10a. TIME OF DELIVERY:  
*Specified on task order*

10b. EXPEDITED DELIVERY:  
*To be negotiated between the Contractor and the Ordering Activity*

10c. OVERNIGHT AND 2-DAY DELIVERY:  
*To be negotiated between the Contractor and the Ordering Activity*

10d. URGENT REQUIREMENTS:  
*To be negotiated between the Contractor and the Ordering Activity*

11. F.O.B. POINT(S):  
*Destination*

12a. ORDERING ADDRESS:  
*IFMA*  
800 Gessner, Suite 900, Houston, TX 77024  
(P): 713-623-4362 (F): 713-623-6124

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. PAYMENT ADDRESS:  
*IFMA*  
800 Gessner, Suite 900, Houston, TX 77024  
(P): 713-623-4362 (F): 713-623-6124

14. WARRANTY PROVISION.  *Standard Commercial Warranty Terms & Conditions*

15. EXPORTING PACKIN CHARGES, IF APPLICABLE.  *Not Applicable.*

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE).  
*Not Applicable*

17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE).  
*Not Applicable*

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE).  
*Not Applicable*
18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)
    Not Applicable

    Not Applicable

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE).
    Not Applicable

21. PREVENTIVE MAINTENANCE (IF APPLICABLE).
    Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
    Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
    Not Applicable

23. UNIQUE ENTITY (UEI) NUMBER.
    15-648-3562

24. Notification regarding registration in System for Award Management (SAM) database.
    COMPANY IS REGISTERED IN SAM.GOV.

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
## GSA PRICING SECTION

<table>
<thead>
<tr>
<th>SIN</th>
<th>IFMA Self-Study Courses</th>
<th>GSA Price Per Person (includes IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>611430</td>
<td>Finance and Business Essentials Course (Self-Study) – FMP (E-Copy)</td>
<td>$497.28</td>
</tr>
<tr>
<td>611430</td>
<td>Project Management Course (Self-Study) - FMP (E-Copy)</td>
<td>$497.28</td>
</tr>
<tr>
<td>611430</td>
<td>Leadership and Strategy Essentials Course (Self-Study) - FMP (E-Copy)</td>
<td>$497.28</td>
</tr>
<tr>
<td>611430</td>
<td>Operations and Maintenance Course (Self-Study) - FMP (E-Copy)</td>
<td>$497.28</td>
</tr>
<tr>
<td>611430</td>
<td>FMP™ Bundle – All Four Courses (Self-Study) Save on orders of 10 or more programs with volume pricing! (E-Copy)</td>
<td>$1,508.82</td>
</tr>
<tr>
<td>611430</td>
<td>&quot;SFP™ Bundle E-Version (Self-Study) – Save on orders of two or more programs with volume pricing!</td>
<td>$1,549.69</td>
</tr>
<tr>
<td>611430</td>
<td>Essentials of FM Program – Entire Series (E-Copy)</td>
<td>$498.02</td>
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<tr>
<td>611430</td>
<td>Introduction to Facility Management - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
</tr>
<tr>
<td>611430</td>
<td>The Basics of Building Systems - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
</tr>
<tr>
<td>611430</td>
<td>The Application of Technology in Operations and Maintenance - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
</tr>
<tr>
<td>611430</td>
<td>The Implications of Health and Safety in Managing Buildings - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
</tr>
<tr>
<td>611430</td>
<td>Supervisory Roles in Facility Work Management - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
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<tr>
<td>611430</td>
<td>Applying Work Management to Building Systems - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
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<tr>
<td>611430</td>
<td>Work Management Tools in Facility Management - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
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<tr>
<td>611430</td>
<td>Managing Contractors in Facility Management - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
</tr>
<tr>
<td>611430</td>
<td>Managing and Tracking Customer Relations in FM - Essentials of FM Program (E-Copy)</td>
<td>$68.11</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SIN</th>
<th>IFMA Classroom Courses</th>
<th>GSA Price Per Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>611430</td>
<td>CFM Virtual Prep Workshop</td>
<td>$316.12</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>SIN</th>
<th>IFMA Certification</th>
<th>GSA Price Per Person</th>
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</thead>
<tbody>
<tr>
<td>611430</td>
<td>Facility Management Professional (FMP) - Application Fee (All four required FMP courses must be completed before purchasing.)</td>
<td>$124.63</td>
</tr>
<tr>
<td>611430</td>
<td>Sustainability Facility Professional (SFP) - Application Fee (All three required SFP courses must be completed before purchasing.)</td>
<td>$124.63</td>
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<tr>
<td>611430</td>
<td>Certified Facility Manager (CFM) - Application Fee (Must be approved by credentialing manager before purchasing)</td>
<td>$529.49</td>
</tr>
<tr>
<td>611430</td>
<td>Certified Facility Manager (CFM) - Application/Exam Fee - Retake (Only available to individuals who have taken but not passed the exam within 12 months.)</td>
<td>$255.96</td>
</tr>
<tr>
<td>611430</td>
<td>Certified Facility Manager (CFM) - Recertification Fee</td>
<td>$203.72</td>
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</tbody>
</table>