



**GENERAL SERVICES ADMINISTRATION**

**Federal Supply Service**

**Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address of GSA Advantage! is:

[www.GSAAdvantage.gov](http://www.GSAAdvantage.gov).

Schedule Title: 738X – Human Resources and EEO Services

SIN: 595-27 – Pre-Employment Background Investigations

Contract Number: GS-02F-0144T

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at [www.fss.gsa.gov](http://www.fss.gsa.gov).

Contract Period: August 15, 2007 – August 14, 2017

Contractor Information:

**U.S. ISS Agency, LLC**

**13801 Reese Boulevard West Suite #180**

**Huntersville, North Carolina 28078**

**877-901-5600**

[www.isecureus.com](http://www.isecureus.com)

Contract Administration Source: David L. Graham (same contact information as above)

Business Size: Small Business

**CUSTOMER INFORMATION**

1. Table of Special Item Numbers

<b>SIN</b>	<b>Task</b>	<b>Proposed GSA Rate</b>
595-27	National Criminal Records Search	\$30.50 per name searched

National county-by-county criminal records search – In addition to searching statewide criminal and Department of Corrections records, we send investigators to search court records for each county in which the subject resided in the previous seven years.

595-27	Federal Courts Search	\$5.00 per name searched
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Federal courts criminal and civil records search – With online access to the federal court system, we can track civil judgments, bankruptcies, criminal convictions, etc.

595-27	Social Security Number Verification	\$4.50 per number searched
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Social Security records –We not only verify that the number given is a valid Social Security number, but we also ensure that the number belongs to the subject.

595-27	National Sex Offender Database Search	\$4.50 per name searched
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595-27	Felony and Misdemeanor Warrant Search	\$5.00 per name searched
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Felony and Misdemeanor Warrant Search - Search of pending or outstanding warrants from local, state, and federal law enforcement agencies.

595-27	Credit History	\$12.00 per name searched
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Credit history – Our comprehensive credit history reports present the subject’s financial indebtedness in an easy-to-understand format.

595-27	Education Verification	\$16.00 per applicant
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Education verification – Our analysts verify each subject’s level of education.

595-27	<u>Reference Verification</u> Basic Detailed	\$12.00 per contact \$55.00 per contact
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Reference Verification – We offer two levels of reference verification:

Basic – Verify basic information about the applicant and relationship with contact.

Detailed – Our detailed reference verifications rely on four unique elements:

- Interviews conducted by experienced law enforcement/military personnel
- In-depth question format and follow-up investigation
- Findings summarized in detailed, well-written reports
- Final review by ISS general counsel

Our detailed reference verifications are conducted by former law enforcement and military personnel with years of investigative experience. Interviews begin with 10-12 questions about the applicant’s character, honesty, work ethic, strengths/weaknesses, etc. Depending on the interviewee’s responses to these questions, our investigators may extend the interview to determine if there is anything of concern in the applicant’s background.

The findings from each interview are detailed in thorough, well-written reports that give our clients the utmost confidence in their final hiring decisions. In addition, each report is reviewed by our general counsel to ensure compliance with all applicable laws and regulations.

595-27	<u>Employment Verification</u>	
	Basic	\$12.00 per contact
	Detailed	\$55.00 per contact

Employment Verification – We offer two levels of employment verification:

Basic – Verify basic information about the applicant’s employment.

Detailed – Our detailed employment verifications rely on four unique elements:

- Interviews conducted by experienced law enforcement/military personnel
- In-depth question format and follow-up investigation
- Findings summarized in detailed, well-written reports
- Final review by ISS general counsel

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595-27	<u>DMV Records</u> (by state)	<u>Per Name Searched</u>
	Alabama	\$8.50
	Arizona	\$8.75
	Arkansas	\$13.00
	California	\$3.50
	Colorado	\$3.70
	Connecticut	\$16.50
	Delaware	\$16.50
	Florida	\$4.65
	Georgia	\$8.50
	Hawaii	\$10.50
	Idaho	\$7.00
	Illinois	\$13.50
	Indiana	\$7.50
	Iowa	\$10.00
	Kansas	\$8.00
	Kentucky	\$6.50
	Louisiana	\$7.50
	Maine	\$8.50
	Maryland	\$10.50
	Massachusetts	\$7.50
	Michigan	\$8.50
	Minnesota	\$6.50
	Mississippi	\$12.50
	Missouri	\$2.75
	Montana	\$8.50
	Nebraska	\$4.50
	Nevada	\$8.50
	New Hampshire	\$9.50
	New Jersey	\$11.50
	New Mexico	\$4.00
	New York	\$8.50
	North Carolina	\$9.75



North Dakota	\$4.50
Ohio	\$3.50
Oklahoma	\$14.00
Oregon	\$4.50
Rhode Island	\$19.50
South Carolina	\$8.75
South Dakota	\$5.50
Tennessee	\$8.50
Texas	\$4.00
Utah	\$8.75
Vermont	\$14.50
Virginia	\$8.50
West Virginia	\$6.50
Wisconsin	\$6.50
Wyoming	\$4.50

DMV records – With access to motor vehicle records of every state except Pennsylvania, we offer comprehensive summaries of driving history.

595-27	Due Diligence Investigation	\$100/hour
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Due diligence investigations – We modeled our vetting process after the process used by the federal government to grant top secret security clearance, interviewing listed references/former employers and developing independent contacts for each subject.

595-27	Polygraph Examination	\$225.00 per examination, plus travel expenses
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Polygraph Examinations – With considerable experience conducting polygraph examinations, and an examination room on-site, we provide accurate and timely polygraph services.

- 2. Maximum Order: \$1,000,000
- 3. Minimum Order: N/A
- 4. Geographic Coverage: Domestic (48 contiguous states)
- 5. Point of Production: N/A



6. Statement of Net Price: Price list reflects vendor's lowest commercial and government rates

7. Quantity Discount: N/A

8. Prompt Payment Terms: N/A

9a. Government purchase cards accepted up to the department/agency micro-purchase threshold

9b. Government purchase cards accepted above the department/agency micro-purchase threshold.

10. Foreign Items: N/A

11a. Time of Delivery:

- 3-5 business Days for National Search, Federal Courts, SS#, Sex Offender, Education Verification, DMV, Credit History
- 14 days for Reference Verification (Basic) and Employment Verification (Basic)
- 30 days for Reference Verification (Detailed), Employment Verification (Detailed), and Due Diligence

11b. Expedited Delivery: N/A

11c. Overnight and 2-day Delivery: N/A

11d. Urgent Requirements: Procurement officers may also contact the contractor's representative to affect a faster delivery.

12. F.O.B. Points: N/A

13b. Ordering Address:

**U.S. ISS Agency, LLC  
13801 Reese Boulevard West Suite #180  
Huntersville, North Carolina 28078**

14. Payment Address:

**U.S. ISS Agency, LLC  
13801 Reese Boulevard West Suite #180  
Huntersville, North Carolina 28078**



- 15. Warranty Provision: N/A
- 16. Export Packing Charges: N/A
- 17. Terms and Conditions of Government Purchase Card Acceptance: N/A
- 18. Terms and Conditions of Rental, Maintenance, and Repair: N/A
- 19. Terms and Conditions of Installation: N/A
- 20. Terms and Conditions of Repair Parts: N/A
- 20a. Terms and Conditions of Any Other Services: N/A
- 21. List of Services and Distribution Points: \*see Table of Special Item Numbers for a description of services

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- 22. List of Participating Dealers: N/A
- 23. Preventive Maintenance: N/A
- 24a. Special Attributes: N/A
- 24b. Section 508 Compliance Information: N/A
- 25. DUNS Number: 60-313-3153
- 26. Registered in Central Contractor Registry (CCR)

**NOTE:**

ISS has a pending modification to amend our GSA Schedule to (1) add the Felony and Misdemeanor Warrant Search, (2) to extend the date of the Schedule to August 14, 2017, and (3) correct the SIN from 595-21 to 595-27. These changes are reflected in this copy of our GSA Schedule.