GSA AUTHORIZED FEDERAL SUPPLY PROFESSIONAL SERVICE SCHEDULE

Service Code: U006
Contract Number: GS-02F-0155X
Mod: PO0018
Duns: 806914938
Cage: 4WU22
Business Size: Small
Solicitation Number: 47QSMD20R0001
Refresh Number: 01
SIN Code: 611430

Business: Designing Digitally, Inc.
Address: 8401 Claude Thomas Rd. Ste. 30
Franklin, OH 45005-1475
Phone: 513.698.8142
Website: www.desiginingdigitally.com
Contact: abby.hughes@desiginingdigitally.com
Contract Period: May 3, 2022 thru May 2, 2026

Mission Oriented Business Integrated Services

Authorized Federal Supply Schedule Price List

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The internet address GSA Advantage! is: GSAAdvantage.gov

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at fss.gsa.gov.
1. a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SIN</th>
<th>LABOR CATEGORY</th>
<th>GSA PRICE</th>
<th>9/2/2021</th>
<th>9/2/2022</th>
<th>9/2/2023</th>
<th>9/2/2024</th>
<th>9/2/2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>611430</td>
<td>Instructional Designer</td>
<td>$105.78</td>
<td>$108.95</td>
<td>$112.22</td>
<td>$115.59</td>
<td>$119.06</td>
<td>$122.63</td>
</tr>
<tr>
<td>611430</td>
<td>eLearning Programmer</td>
<td>$105.78</td>
<td>$108.95</td>
<td>$112.22</td>
<td>$115.59</td>
<td>$119.06</td>
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<tr>
<td>611430</td>
<td>eLearning Graphic Designer</td>
<td>$105.78</td>
<td>$108.95</td>
<td>$112.22</td>
<td>$115.59</td>
<td>$119.06</td>
<td>$122.63</td>
</tr>
<tr>
<td>611430</td>
<td>Project Manager</td>
<td>$105.78</td>
<td>$108.95</td>
<td>$112.22</td>
<td>$115.59</td>
<td>$119.06</td>
<td>$122.63</td>
</tr>
</tbody>
</table>

b. N/A.

c. **eLearning Programmer**
Must have a 4-year degree or five years of experience with programming eLearning projects. Determines user's needs, strategies, and goals and develops eLearning projects that meet those needs. Able to meet tight deadlines. Implements internal and external web pages and applications to enhance eLearning projects. Experience with PHP, ASP, CSS, SQL, MySQL, JavaScript, HTML, Photoshop, Illustrator, Dreamweaver required. Ajax, j2ee, and asp.net experience a plus.

**eLearning Developer**
Must have a 4-year degree or five years experience with development, testing, implementation, and maintenance of e-Learning components and applications for eLearning projects in a team environment. Ability to meet tight deadlines. Must be a proficient programmer using Articulate Storyline and Adobe Captivate, Photoshop, Illustrator, and JavaScript. HTML/ CSS, and Video/3D experience a plus.

**eLearning Graphic Designer**
Must have a 2-year degree or four years of experience designing/creating interfaces and graphics for professional projects. Understands and interprets client's business needs, developing concepts to suit their purpose by gathering information and researching appropriate data. Able to meet tight deadlines and work closely with eLearning programmers and eLearning Developers. Proficient in Illustrator, Photoshop, Acrobat. Web site design, FreeHand, Dreamweaver, Flash experience a plus.

**Instructional Designer**
Must have a 4-year degree or four years of experience designing and developing instructional material for training courses. Acts as a liaison between Subject Matter Experts and Programmers. Determines the needs of the course and the appropriate method of delivery. Utilizes effective needs analysis, project management, course development, and evaluation skills to create an effective learning experience.

**Project Manager**
Must have a 4-year degree or five years of experience in creating and executing work plans and revising plans as needed to meet changing requirements. Identifies resources needed to complete a project and assigns individual responsibilities. Reviews deliverables prepared by the production team before providing to the client. Effectively applies methodology and enforces project standards while maintaining budget and timeline requirements. Ensures project documents are complete, up to date, and accurately stored.
2. Maximum order: $1 million
3. Minimum order: $100
4. Geographic coverage (delivery area): 50 United States; DC; Puerto Rico
5. Point(s) of production (city, county, and State or foreign country):
   8401 CLAUDE THOMAS RD STE 30 FRANKLIN, OH 45005-1475
6. Discount from list prices or statement of net price: Net prices set forth above.
7. Quantity discounts: None
8. Prompt payment terms: ½% 20 days
9. a. Government purchase cards accepted at or below the micro-purchase threshold.
   b. Government purchase cards accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin): None
    b. Expedited Delivery: Contact the Contractor.
    c. Overnight and 2-day delivery: Contact the Contractor.
    d. Urgent Requirements: Contact the Contractor.
12. F.O.B. point(s). Destination
13. a. Ordering address: 8401 CLAUDE THOMAS RD STE 30 FRANKLIN, OH 45005-1475
    b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address: 8401 CLAUDE THOMAS RD STE 30 FRANKLIN, OH 45005-1475
15. Warranty provision: None
16. Export packing charges, if applicable: None
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): None
18. Terms and conditions of rental, maintenance, and repair (if applicable): Not applicable.
19. Terms and conditions of installation (if applicable): Not applicable.
20. a. Terms and conditions of repair parts indicating the date of parts price lists and any discounts from list prices (if applicable): Not applicable.
    b. Terms and conditions for any other services (if applicable): Not applicable.
21. List of service and distribution points (if applicable): Not applicable.
22. List of participating dealers (if applicable): Not applicable.
23. Preventive maintenance (if applicable): Not applicable.
24. a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not applicable.
    b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at www.Section508.gov/. www.designingdigitally.com
25. Data Universal Number System (DUNS) number: 806914938
26. Contractor is registered in the System for Award Management (SAM) database.