Borklund Data Systems, Inc.

Schedule 874 Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov

874-4 Instructor Led Training, Web Based Training and Education Course, Course Development and Test Administration

GSA Contract Number: GS-02F-0158X
GSA Contract Period: May 10, 2011 – May 9, 2016

BORKLUND DATA SYSTEMS, INC.
11096B Lee Highway, Unit 101
Fairfax, Virginia 22030-5039
Phone: 703-385-2959
Fax: 703-385-6566
www.borklund.com

Price List current through Modification # _____dated _____

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).

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Company Overview

Started in 1989, Borklund Data Systems, Inc. (BDSI) BDSI has developed and conducted numerous training and instructional classes. These courses include but are not limited to computer and computer-related classes relevant to systems we maintain, business processes and customer required continuing education. These classes include user training for COBRA and HAPMIS systems and an in-depth use of the ASSET MANAGEMENT function in CEFMS, for the US Army Corps of Engineers.

Since 2007, BDSI has developed and conducted the FISCAL LAW COURSE (both a basic and refresher curriculum) where the subject matter is required instruction in order for the students to be certified by the US Army Corps of Engineers financial management functions.

Service Offerings:

SIN 874 4: Instructor Led Training,

Corporate Address:

Borklund Data Systems, Inc.
11096B Lee Highway, Unit 101
Fairfax, VA 22030
www.borklund.com

Primary Contact:

Mr. John Borklund
President
Borklund Data Systems, Inc.
11096B Lee Highway, Unit 101
Fairfax, VA 22030
Telephone: 703-385-2959
Fax: 703-385-6566
Email: john@borklund.com

Contract Terms

1a. Awarded Special Item numbers:

874-4 Instructor Led Training

1b. Lowest Price Item: See pricing on page 18

1c. Hourly Rates: Not applicable

2. Maximum Order: $1,000,000 (as a negotiation breakpoint only), Sales unlimited.

3. Minimum Order: $0

4. Geographic Coverage: CONUS and Washington DC

5. Points of Production: US

6. Statement of net price: Prices included are Net.

7. Quantity Discounts: See Pricing per Student on page 18.

8. Prompt Payment Terms: None

9a. All government purchase cards are accepted below the micro purchase threshold.

9b. All government purchase cards are accepted are accepted above the micro purchase threshold.

10. Foreign Items: Not Applicable

11a. Time of Delivery: Per Statement of Work.

11b. Expedited delivery: Not Applicable

11c. Overnight and 2-day delivery: Not Applicable

11d. Urgent Requirements: Not Applicable

12: F.O.B. Points: Destination

13a. Ordering Address:

ATTN: Order Processing
Borklund Data Systems, Inc.
11096B Lee Highway, Unit 101
Fairfax, VA 22030
Telephone: 703-385-2959
Fax: 703-385-6566
Email: john@borklund.com

13b. Ordering Procedures:

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3. Please see the following site for more information: www.gsa.gov

Prospective students should contact Borklund Data Systems, Inc. office at: (703) 385-2959 to enroll. Prospective students whose federal employer is paying for the course should contact their Training Officer or HR Representative to coordinate payment authorization.

Training Officers and HR Representatives should contact the Borklund Data Systems, Inc., **GSA Account Manager** to provide enrollment and payment authorization. Contact information is listed below:

GSA Account Manager
Telephone: 703-385-2959
Fax: 703-385-6566
Email: john@borklund.com

14. Payment Address:

    ATTN: Accounts Payable
    Borklund Data Systems, Inc.
    11096B Lee Highway, Unit 101
    Fairfax, VA 22030
    Telephone: 703-385-2959
    Fax: 703-385-6566
    Email: john@borklund.com

15. Warranty Provision: Not Applicable

16. Export Packaging Charges: Not Applicable

17. Terms and conditions of government purchase card acceptance: Government Purchase Cards are only accepted from authorized personnel. Authorized personnel should contact the GSA Account Manager directly (please refer to 13b. for contact information).

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation: Materials and software are nontransferable.

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable

20b. Terms and conditions for any other services: Not Applicable

21. List of services and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventative maintenance: Not Applicable

24a. Special attributes such as environmental attributes: Not applicable

24b. Section 508 compliance information: Borklund Data Systems, Inc.'s services are in compliance with Section 508.

25. DUNS Number: 963028220

26. Borklund Data Systems, Inc. is registered with CCR.

27. Cage Code: 1MVQ3

Contract Pricing

SIN	Course Title	Course Length	Minimum Participants	Maximum Participants	Price Per Course/Price Per Student	GSA Price
874-4	Basic Fiscal Law	2 days	15	40	Per Student	296.73
874-4	Fiscal Law Course 1-30	3 days	15	40	Per Student	296.73
874-4	Fiscal Law Course 31-35	3 days	15	40	Per Student	277.58
874-4	Fiscal Law Course 36-40	3 days	15	40	Per Student	268.01
874-4	Fiscal Law Refresher	4 hours	20	60	Per Student	64.18

Pricing Notes:

1. Prices provided are for training delivered at the customer's domestic designated facility.
2. All Travel Expenses and Other Direct Costs are negotiated at the Task Order Level

Contract Training Description

The general scope of the contracts required delivery of USACE-specific Fiscal Law training to U.S. Army Corps of Engineers organizations and provided students with:

- An increased awareness of the legal basis for Authorizations and Appropriations
- Knowledge of budget processes from Congress to the District which establish formal fiscal controls
- A working knowledge of statutory and regulatory appropriation controls specifically regarding purpose, time and amount
- Through case studies and discussion, a working knowledge of Corps specific funding issues such as CW special continuing contract and incremental contract clauses, S&A carryover, military construction, split funding, reprogramming, Economy Act and Project Orders, etc.
- Knowledge of individual accountability and liability for certifying officers, disbursing officers, departmental accountable officials and supervisors, as well as Prompt Pay calculations and entitlements.

The contract provisions required course delivery in 2, 2.5, and 3-day formats as well as ½ day refresher courses. Each customer identified the specific length of the training sessions. (See previous display regarding performance periods.)

The contract provisions required that all instructional material, training certificates upon completion, and attendance and evaluation forms would be provided. Each contract price included these deliverables as well as the travel costs of the instructor.

More specifically, the course content enabled each student to:

- Understand the OSD and DA policy directives which mandated this training (i.e. "Why are we here?")
- Become familiar with the Constitutional Roots of Fiscal Law
- Be Aware of Congressional action to reinforce their control of Federal Spending
- Understand the Budget Resolution Process
- Understand the Authorization Act Process
- Understand the Appropriation Act Process
- Be aware of what happens when an Appropriation Act is not passed.
- Understand the general statutory authorities under which the Corps of Engineers operates
- Become familiar with the Corps organization and funded programs
- Fully understand the types (i.e., budgetary authority) and methods of funding (i.e., direct vs. reimbursable) for district activities
- Understand reimbursable work authorities
    - Economy Act Statute (31 USC 1535)
    - Project Order Statute (41 USC 23)
- Understand key concepts of the COE Revolving Fund and its component accounts
- Understand the authorized purposes for Federal appropriations
- Apply the "Necessary Expense Doctrine" to your financial decisions within the Corps
- Determine the proper use of funds in managing USACE projects
- Determine the propriety of using Federal appropriated funds for items that could be construed for personal benefit
- Understand the various time limits on availability of appropriated funds;
- Recognize the Bona Fide Needs Rule and some common exceptions to that rule;
- Explain the rules concerning availability of funds for funding replacement contracts; and
- Understand the general rules concerning use of expired appropriations
- Describe the key statutory controls placed on appropriated funds to limit amounts;
- Understand how "Purpose" and "Time" violations may also contribute to an "Amount" violation, also known as an Anti-Deficiency Act (ADA) violation
- Understand the statutory limitations on voluntary services as contained in Title 31 USC. (Note there is a statutory authority for the Corps of Engineers to accept voluntary services on civil works projects, 33 USC 569c).
- Understand the consequences of ADA violations
- Understand the Civil Works Continuing Contract Clause issues
- Understand Civil Works reprogramming rules changes
- Gain knowledge of Flat Rate Military Construction work.
- To understand the requirements for Military S&A carryover
- Become aware of rules for Split-Funded Contracts, and Project Splitting
- Be aware of MILCON, Family Housing, O&M and BRAC construction funding rules and thresholds.
- Acquire a knowledge of Military reprogramming requirements
- Understand the rules for transferring between Appropriations
- To understand background of Corps Systems of Financial Responsibility.

- Be knowledgeable of the responsibilities of Disbursing Officer, Certifying Officer, and Departmental Accountable Official.
- Be aware of basis for liability
- Be knowledgeable of loss investigation requirements and relief requirements

For a more detailed perspective of the course deliverables please note the following Table of Contents of the instructional material.

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