

# FEDERAL SUPPLY SCHEDULE PRICE LIST

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## GENERAL SERVICES ADMINISTRATION

### Federal Acquisition Service

*Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is:

**<http://www.GSAAdvantage.gov>**.

### Schedule for Professional Services Schedule (PSS)

**Federal Supply Group: 874 Class: R499**



**Contract Number:** GS-02F-0167Y  
**Contract Period:** July 18, 2012-July 17, 2017

**Contractor:** Economic Research Services, Inc.  
Dba: ERS Group  
4901 Tower Court  
Tallahassee, FL 32303-7995

**Business Size:** Large Business

**Telephone:** 850-562-1211, ext. 203  
**FAX Number:** 850-562-3838  
**Web Site:** [www.ersgroup.com](http://www.ersgroup.com)  
**E-mail:** [mkenedy@ersgroup.com](mailto:mkenedy@ersgroup.com)

**Contact for Contract Administration:** Matthew Kennedy

**Prices Shown Herein are net (discount deducted)**

**For more information on ordering from the Federal Supply Schedules click on the FSS Schedule button at [www.fss.gsa.gov](http://www.fss.gsa.gov)**

## **ERS Group Capability Statement**

Founded in 1981, ERS Group is a national leader in statistical and economic consulting, providing statistical analysis, consulting, and expert witness services for litigation, compliance and risk assessment. For over 25 years ERS Group has worked with a broad range of government agencies on projects involving allegations of employment discrimination (Title VII); wage and hour (FLSA) disputes and other compensation/pay equity matters; proactive monitoring and evaluation of agency employment practices and decisions (disparity/diversity/affirmative action/EEO); and other statistical and labor-economic matters, including damages and economic exposure analyses.

ERS Group professionals possess in-depth knowledge and understanding of the data, policies and processes related to civilian federal employment, including issues such as appointability, classification, pay schedules, back pay and pension rules, and internet-based application systems. ERS Group experts have analyzed outcomes of a broad range of employment decisions including job assignments, selection by various processes, noncompetitive promotions and career ladders, performance appraisals, bonuses and awards, reductions in force, and terminations.

ERS Group is headquartered in Tallahassee, Florida, with offices in California and Washington, D.C. ERS Group's Ph.D. economists and statisticians are supported by highly specialized database analysts, programmers and researchers. ERS Group experts have testified on behalf of the federal government in federal district court, in administrative law proceedings, and before the EEOC.

## Customer Information

**1a. Special Item Numbers**

SIN	Description
874-1/RC	Consulting Services

**1b. GSA Awarded Pricing**

SIN	Labor Category	GSA Price
874-1	Managing Director 2	\$431.41
874-1	Managing Director 1	\$314.17
874-1	Director	\$392.19
874-1	Principal	\$370.40
874-1	Sr. Consultant 2	\$331.18
874-1	Consultant 2	\$252.75
874-1	Consultant 1	\$209.17
874-1	Associate Consultant	\$200.45
874-1	Sr. Database Consultant	\$261.46
874-1	Database Consultant	\$244.03
874-1	Sr. Database Analyst	\$217.77
874-1	Sr. Research Associate	\$174.31
874-1	Research Associate	\$135.09
874-1	Consulting Expert 3	\$431.41
874-1	Consulting Expert 2	\$331.18

**1c. Labor Category Descriptions**

**MANAGING DIRECTOR II**

*Minimum Experience:*

15 or more years of experience, and nationally recognized as an expert in his or her field with demonstrated management of personnel.

*Functional Responsibilities:*

Managing Director IIs provide leadership and strategic direction to program operations and oversee overall program technical direction, cost evaluation, scheduling and resource allocation. Responsibilities include directing and coordinating multiple cases and project teams in the completion of large and complex economic and statistical research projects. The Managing Director II also provides, coordinates or oversees consulting or expert witness analyses or testimony in litigation or consulting cases; develops project plans and strategies in coordination with attorney and other clients; and manages client relationships. The Managing Director II also serves as the primary trainer for the courses offered.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education (see substitution matrix at the end of this document).

**MANAGING DIRECTOR I**

*Minimum Experience:*

12 or more years of experience with demonstrated management of personnel.

*Functional Responsibilities:*

Managing Director Is provide leadership and strategic direction to program operations and oversee overall program technical direction, cost evaluation, scheduling and resource allocation. Responsibilities include directing and coordinating multiple cases and project teams in the completion of large and complex economic and statistical research projects. The Managing Director I also coordinates or oversees consulting or expert witness analyses or testimony in litigation or consulting cases; develops project plans and strategies in coordination with attorney and other clients; and manages client relationships.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

## DIRECTOR

*Minimum Experience:*

10 or more years of experience, often recognized as an expert in his or her field with demonstrated management of personnel.

*Functional Responsibilities:*

Directors provide team leadership and oversee program cost evaluation, scheduling and resource allocation. Responsibilities include directing and coordinating multiple cases and project teams in the completion of large and complex economic and statistical research projects. The Director provides, coordinates or oversees consulting or expert witness analyses and testimony in litigation or consulting cases; develops project plans and strategies in coordination with attorney and other clients; and manages client relationships.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

## PRINCIPAL

*Minimum Experience:*

8 years of experience with proven experience independently managing multiple cases.

*Functional Responsibilities:*

Principals are project leads and oversee project cost evaluation, schedule and resource allocation. Responsibilities include directing and coordinating multiple cases or project teams in the completion of economic and statistical research projects. The Principal works with clients providing expert witness or testimony in litigation or consulting cases, including complex cases; the Principal develops project plans and strategies in coordination with attorney and other clients and manages client relationships.

*Minimum Education:*

Masters degree Economics or relevant area. Experience may substitute for education.

## SENIOR CONSULTANT II

*Minimum Experience:*

5 years of experience with proven experience independently managing projects.

*Functional Responsibilities:*

Senior Consultant IIs serve as project leads directing and coordinating multiple cases or project work groups in the development of large and complex economic and statistical research projects. The Senior Consultant II works directly with clients providing expert support in litigation or consulting cases.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

## CONSULTANT II

*Minimum Experience:*

3 years of experience.

*Functional Responsibilities:*

Consultant IIs coordinate multiple cases or project work groups in the development of economic and statistical research projects, and are active participants in such groups/projects. Responsibilities include directing the statistical and economic analysis of cases or project work groups.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

## CONSULTANT I

*Minimum Experience:*

2.5 years of experience.

*Functional Responsibilities:*

Consultant Is coordinate cases or project work groups in the development of economic and statistical research projects, and are active participants in such groups/projects. Responsibilities include directing the statistical and economic analysis of cases or project work groups under the guidance of more senior staff.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

## ASSOCIATE CONSULTANT

*Minimum Experience:*

1 year of experience

*Functional Responsibilities:*

Associate Consultants perform as active participants on one or more project work groups or cases assisting in the development of economic and statistical research projects. Responsibilities include managing small projects and planning and coordinating designated activities of larger projects, to ensure that goals or objectives of project work groups are accomplished within prescribed time frame and funding parameters.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

### CONSULTING EXPERT III

*Minimum Experience:*

15 or more years of experience and nationally recognized as an expert in his or her field.

*Functional Responsibilities:*

Expert IIIs provide consulting or expert witness analyses and testimony in large and complex litigation or consulting cases; the analyses provided are typically highly sophisticated. Expert IIIs may have responsibility over multiple analyses areas in a single project. Expert IIIs develop analyses strategies in coordination with attorneys and other clients and work directly with them as key members of a project team.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

### CONSULTING EXPERT II

*Minimum Experience:*

6 years of experience.

*Functional Responsibilities:*

Expert IIs provide consulting or expert witness analyses and testimony in litigation or consulting cases, and may be involved in multiple analyses areas in a single project. Expert IIs work directly with clients providing expert support in major litigation or consulting cases.

*Minimum Education:*

Masters degree in Economics or relevant area. Experience may substitute for education.

### SENIOR DATABASE CONSULTANT

*Minimum Experience:*

10 or more years of experience collecting and assessing data used in statistical analyses with proven experience independently managing large and complex cases.

*Functional Responsibilities:*

Database Senior Consultants are technical project leads who direct and manage the data collection and assessment activity on project work groups to ensure that goals or objectives of the case are accomplished within prescribed time frame and funding parameters. Responsibilities include directing and monitoring the collection and assessment of analytical data sets to support statistical analysis. The Database Senior Consultant works directly with clients providing expert data support in litigation or consulting cases.

*Minimum Education:*

Masters degree. Relevant professional experience may substitute for education.

## DATABASE CONSULTANT

*Minimum Education/Experience:*

8 years experience collecting and assessing data used in statistical analyses, and experience in project management.

*Functional Responsibilities:*

The Database Consultant consults with clients, case managers or project managers to establish the parameters of the data analysis; and plans, directs, and coordinates activities of Database and Sr. Database analysts to ensure that goals or objectives of the case are accomplished within prescribed time frame and funding parameters. Database Consultants work on multiple project work groups collecting and assessing the data required for Consultant analyses.

*Minimum Education/Experience:*

Masters degree. Relevant professional experience may substitute for education.

## SR. DATABASE ANALYST

*Minimum Education/Experience:*

4 years of experience collecting and assessing data used in statistical analyses.

*Functional Responsibilities:*

Sr. Database Analysts are project team members who work directly with management personnel in the collection and assessment of economic and other sorts of data for use in analyses performed by management personnel. Responsibilities include consulting with case managers and project managers to establish the parameters of the analysis and identify the most efficient means of performing that analysis. Sr. Database Analysts are expected to manage greater responsibilities as they gain more experience and proficiency.

*Minimum Education:*

Bachelors degree. Relevant professional experience may substitute for education.

## SR. RESEARCH ASSOCIATE

*Minimum Experience:*

1 year of analytical research experience, and familiarity with complex statistical methods and software packages.

*Functional Responsibilities:*

Sr. Research Associates serve a key role in ensuring delivery of research assignments according to project plans and budget. Under the supervision of a Principal on larger more complex cases, Sr. Research Associates assign and evaluate work of other research personnel on designated components such as coordinating data coding, collection, data entry, as well as coordinating the production of tables, charts, diagrams and other forms of data presentation. Senior Research Associates also work independently on smaller, less complex cases.

*Minimum Education:*

Masters degree in Economics or relevant area, or Masters degree and 3 years of analytical experience. Experience may substitute for education.

## RESEARCH ASSOCIATE

*Minimum Experience:*

1 year of analytical research experience.

*Functional Responsibilities:*

A Research Associate serves as a project team member who assists in research and analysis efforts, under the direction and in support of more senior staff. Responsibilities include collection, compilation, analysis, and interpretation of data from a variety of sources.

*Minimum Education:*

Bachelors degree in Economics or relevant area, or Bachelors degree and 3 years of analytical experience. Experience may substitute for education.

**Substitution Matrix**

Additional education over the minimum required in any labor category may be substituted for required experience as follows:

Required Education	Actual Education	Credit for Additional Experience
HS Diploma	Associates Degree	2 years
HS Diploma	Bachelors Degree	4 years
Bachelors Degree	Masters Degree	2 years
Bachelors Degree	Ph.D.	6 years
Masters Degree	Ph.D.	4 years

Additional experience over the minimum required in any labor category may be substituted for required education as follows:

Actual Education	Required Education	Additional Experience Above Minimum Required
HS Diploma	Bachelors Degree	5 years
HS Diploma	Masters Degree	7 years
Associates Degree	Bachelors Degree	3 years
Associates Degree	Masters Degree	5 years
Bachelors Degree	Masters Degree	3 years

2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage:** Domestic delivery only
5. **Points of Production:**

4901 Tower Court	2001 Pennsylvania Avenue NW, Suite 300
Tallahassee, Florida 32311	Washington, DC 20006
6. **Discount from List Prices or Statement of Net Price:** Prices shown are net price
7. **Quantity Discounts:** None offered
8. **Prompt Payment Terms:** None offered
- 9a. **Notification that Government Purchase Cards are Accepted up to the Micro-Purchase Threshold:**  
Yes
- 9b. **Notification Whether Government Purchase Cards are Accepted or not Accepted above the Micro-Purchase Threshold:** ERS Group does not agree to accept the government purchase card for purchases above the micro threshold.
10. **Foreign Items:** Not applicable
- 11a. **Time of Delivery:** As specified by the agency at the task order level
- 11b. **Expedited Delivery:** Not applicable
- 11c. **Overnight and 2-day Delivery:** Not applicable
- 11d. **Urgent Requirements:** Contact contractor
12. **F.O.B. Point(s):** Destination

- 13a. Ordering Address:** ERS Group  
4901 Tower Court  
Tallahassee, Florida 32303-7995
- 13b. Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
- 14. Payment Address:** Economic Research Services, Inc.  
Db: ERS Group  
4901 Tower Court  
Tallahassee, Florida 32303-7995
- 15. Warranty Provision:** Contractor's standard commercial warranty
- 16. Export Packing Charges:** Not applicable
- 17. Terms and Conditions of Government Purchase Card Acceptance:** Not applicable
- 18. Terms and Conditions of Rental, Maintenance, and Repair:** Not applicable
- 19. Terms and Conditions of Installation:** Not applicable
- 20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices:** Not applicable
- 20a. Terms and Conditions for Any Other Services:** Not applicable
- 21. List of Service and Distribution Points:** Not applicable
- 22. List of Participating Dealers:** Not applicable
- 23. Preventative Maintenance:** Not applicable
- 24a. Environmental Attributes:** Not applicable
- 24b. Section 508 Information:** Not applicable
- 25. Data Universal Numbering System (DUNS) Number:** 031651953
- 26. Notification Regarding Registration in System for Award Management (SAM) Database:** ERS Group has registered with the System for Award Management (SAM) Database.