



# Schedule

## General Services Administration

### Federal Supply Service

#### Authorized Federal Supply Schedule Price List

On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system.

The INTERNET address for GSA Advantage! is [GSAAdvantage.gov](http://GSAAdvantage.gov).

### Human Resources and EEO Services

FSC Group: PSC R799

SIN 595-21: Training

SIN 595-21: Employee Relations

Contract Number: GS-02F-0175S

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

Contract Period: June 19, 2011 – June 19, 2016



### Shaw, Bransford & Roth, PC

1100 Connecticut Ave NW, Suite 900

Washington, DC 20036-4101

202-463-8400

202-833-8082 (fax)

[www.shawbransford.com](http://www.shawbransford.com)

Business Size: Small

1a. Table of awarded special item numbers(s) with appropriate cross-reference to item descriptions and awarded price(s).

See attachment 1

1b. Lowest priced model number and lowest unit price for that model for each special item number

See attachment 1

1c. Commercial job titles, experience, functional responsibility and education for employees or subcontractors

See attachment 1

2. Maximum Order:

\$1,000,000

3. Minimum order:

SIN 595-21 (ER): \$100                      SIN 595-21(Training) \$107.90

4. Geographic coverage:

United States of America

5. Point(s) of production:

N/A

6. Discount from list prices:

Attorney services: 10%

Training seminars: 10%

Attorney training services: 20%

7. Quantity discounts:

Training services: 5%

8. Prompt payment terms:

None

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold:

Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:

Yes

10. Foreign items (list items by country of origin):

N/A

11a. Time of delivery:

As negotiated with ordering activity.

11b. Expedited Delivery:

As negotiated with ordering activity.

11c. Overnight and 2 day delivery:

N/A

- 11d. Urgent Requirements:  
N/A
12. F.O.B. point(s):  
District of Columbia
- 13a. Ordering addresses:  
1100 Connecticut Ave NW, Suite 900, Washington, DC 20036-4101
- 13b. Ordering procedures:  
Contact: Shaw, Bransford & Roth, PC, (202) 463-8400
14. Payment addresses:  
1100 Connecticut Ave NW, Suite 900, Washington, DC 20036-4101
15. Warranty provision:  
N/A
16. Export packing charges, if applicable:  
N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):  
N/A
18. Terms and conditions of rental, maintenance, and repair (if applicable):  
N/A
19. Terms and conditions of installation (if applicable):  
N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):  
N/A
- 20a. Terms and conditions for any other services (if applicable):  
N/A
21. List of service and distribution points (if applicable):  
N/A
22. List of participating dealers (if applicable):  
N/A
23. Preventive maintenance (if applicable):  
N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):  
N/A

24b. Section 508 Compliance:

Section 508 compliance is in process.

25. Data Universal Number System (DUNS) number:

621058718

26. Notification regarding registration in Central Contractor Registration (CCR) database:

Contractor is registered in CCR.

# GSA PRICE LIST

## Government Discounted Rates

### Attorney Hourly Rates

(Effective May 3, 2011)

Labor Category:	Partner 1	
SIN:	SIN 595-21 (ER)	SIN 595-21 (Training)
Hourly Rate:	\$339.49	\$300.72
Job Description:	Senior managing attorney with over 25 years of experience in federal employment and personnel law. Supervises the representation of federal agencies, federal executives, managers, and employees on a full range of federal employment and personnel matters and before the U.S. District Courts, the Merit Systems Protection Board, the Equal Employment Opportunity Commission, the Office of Special Counsel, Offices of Inspector General, and with government offices that adjudicate security clearances. This attorney is a member of the bar, in good standing, of the District of Columbia.	
Labor Category:	Partner 2	
SIN:	SIN 595-21 (ER)	SIN 595-21 (Training)
Hourly Rate:	\$315.91	\$280.81
Job Description:	Senior supervisory attorney with over 20 years of experience in federal employment and personnel law. Supervises the representation of federal agencies, federal executives, managers, and employees on a full range of federal employment and personnel matters and before the U.S. District Courts, the Merit Systems Protection Board, the Equal Employment Opportunity Commission, the Office of Special Counsel, Offices of Inspector General, and with government offices that adjudicate security clearances. This attorney is a member of the bar, in good standing, of the District of Columbia.	
Labor Category:	Partner 3	
SIN:	SIN 595-21 (ER)	SIN 595-21 (Training)
Hourly Rate:	\$285.63	\$256.14
Service Description:	Senior supervisory attorney with over 15 years of experience in federal employment and personnel law. Supervises the representation of federal agencies, federal executives, managers, and employees on a full range of federal employment and personnel matters, and before the U.S. District Courts, the Merit Systems Protection Board, the Equal Employment Opportunity Commission, the Office of Special Counsel, Offices of Inspector General, and with government offices that adjudicate security clearances. This attorney is a member of the bar, in good standing, of the District of Columbia.	

Labor Category: Partner 4  
SIN: SIN 595-21 (ER)      SIN 595-21 (Training)  
Hourly Rate: \$222.15      \$197.47

Service Description: Senior supervisory attorney with over 10 years of experience in federal employment and personnel law. Supervises the representation of federal agencies, federal executives, managers, and employees on a full range of federal employment and personnel matters, and before the U.S. District Courts, the Merit Systems Protection Board, the Equal Employment Opportunity Commission, the Office of Special Counsel, Offices of Inspector General, and with government offices that adjudicate security clearances. This attorney is a member of the bar, in good standing, of the District of Columbia.

Labor Category: Associate 1 - 3  
SIN: SIN 595-21 (ER)  
Hourly Rate: \$213.09

Job Description: Senior attorney with over 7 years of experience in federal employment and personnel law. Represents federal agencies, federal executives, managers, and employees on a wide range of federal employment and personnel matters and before the U.S. District Courts, the Merit Systems Protection Board, the Equal Employment Opportunity Commission, the Office of Special Counsel, Offices of Inspector General, and with offices that adjudicate security clearances. These attorneys will be a member of the bar, in good standing, of the District of Columbia.

Labor Category: Associate 4  
SIN: SIN 595-21 (ER)  
Hourly Rate: \$176.82

Job Description: Attorney with 1 to 7 years of experience in federal employment and personnel law. Represents federal agencies, federal executives, managers, and employees on a wide range of federal employment and personnel matters and before the U.S. District Courts, the Merit Systems Protection Board, the Equal Employment Opportunity Commission, the Office of Special Counsel, Offices of Inspector General, and with offices that adjudicate security clearances. These attorneys will be a member of the bar, in good standing, of the District of Columbia and other jurisdictions (see below) in order to perform work under the GSA contract.

We understand that if a contract is awarded to SBVR, the negotiated prices are valid for one (1) year from the date of award.

*Revised: July 3, 2013*

**Government Discounted Rates**  
**Hourly Training Seminar Rates**  
*(per student)*

Course: How to Rehabilitate or Remove the Problem Employee  
SIN: 595-21  
Government Rate: \$56.67  
Course Length: Full day, 8 hours  
Course Description: This unique training opportunity provides federal managers and supervisors with tools to identify and manage a problem employee, while highlighting their obligations to their agency and the employee. The seminar provides concrete and practical methods for working with even the most challenging employees. Participants will have the chance to ask our expert presenters specific questions regarding their workplace issues.

Course: Effective Supervisor Strategies to Prevent & Win Workplace Disputes  
SIN: 595-21  
Government Rate: \$56.67  
Course Length: Full day, 8 hours  
Course Description: Expanded version of “How to Rehabilitate or Remove the Problem Employee” with more practical exercises related to a specific agency.

Course: Myths and Realities of Misconduct Adverse Actions  
SIN: 595-21  
Government Rate: \$71.93  
Course Length: 1.5 hours  
Course Description: This course reviews the “efficiency of the service” standard and the rules and expectations about documentation to support an adverse action. Common types of misconduct are explored such as sick leave abuse, insubordination and attitude problems, employee dishonesty, threats and violence, and internet misuse. Managers attending this course will learn that it is not difficult or impossible to fire a federal employee, but that it does take an awareness of the rules and the know-how to apply them in a timely manner.

Course: Effective Performance Management for Federal Supervisors  
SIN: 595-21  
Government Rate: \$71.93  
Course Length: 1.5 hours  
Course Description: This course familiarizes federal managers with the rules and processes for effective use of the federal government’s performance management system. Topics include: how to document and the required level of documentation necessary to deal successfully with the problem employee; how to develop a valid performance standard; and the process and pitfalls of the “performance improvement plan.” Differences between a “performance” case and a “misconduct” case are examined.

Course: Telling It Like It Is: Clear Communication with the Problem Employee  
SIN: 595-21  
Course Length: Full day, 8 hours  
Government Rate: \$56.67  
Course Description: This course is designed to help managers and supervisors reinforce known skills and develop new skills through role play stimulations that will assist them in dealing with the following common workplace issues: poor performance, bad attitude, sick leave abuse, accommodating employees with disabilities, unreliability, and misuse of the Internet.

**Government Quantity Discounted Rates  
for six (6) or more courses purchased at one time  
Hourly Training Seminar Rates  
(per student)**

Course: How to Rehabilitate or Remove the Problem Employee  
SIN: 595-21  
Government Rate: \$53.52  
Course Length: Full day, 8 hours  
Course Description: This unique training opportunity provides federal managers and supervisors with tools to identify and manage a problem employee, while highlighting their obligations to their agency and the employee. The seminar provides concrete and practical methods for working with even the most challenging employees. Participants will have the chance to ask our expert presenters specific questions regarding their workplace issues.

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We understand that if a contract is awarded to SBR, the negotiated prices are valid for one (1) year from the date of award.

*Revised: July 3, 2013*