



(877) 934-3462 | fedsales@did-inc.com | www.did-inc.com

**GENERAL SERVICES ADMINISTRATION**  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

GSA Contract Holder

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system.  
The INTERNET address for GSA Advantage!® is: www.GSAAdvantage.gov.*

**Multiple Award Schedule (MAS) - Industrial Products and Services - Packaging**  
**CONTRACT #: GS-02F-0195Y**

**SIN:** 3PACK - Packaging Materials | **PSCs:** 8105, 8110, and 8135  
**Contract Period:** September 28, 2017 to September 27, 2022

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

## CONTRACTOR INFORMATION

<b>Company Name:</b>	<b>Document Imaging Dimensions, Inc.</b>
<b>Address:</b>	205 Beaver Street Yorkville, IL 60560
<b>Phone Number:</b>	(877) 934-3642
<b>Fax:</b>	(630) 553-3877
<b>Website:</b>	www.did-inc.com
<b>Email:</b>	fedsales@did-inc.com
<b>DUNS:</b>	03-806-2712
<b>CAGE:</b>	3F5E2
<b>TIN:</b>	36-4237318
<b>Socio-Economic:</b>	Small Business

## CUSTOMER INFORMATION

<b>1a. Table of awarded SIN:</b> 3PACK – Packaging Materials	<b>1b. Pricing:</b> See GSA Price List at GSAAdvantage.gov for up-to-date contract pricing.
<b>1c. Hourly Rates:</b> Not Applicable	<b>2. Maximum Order:</b> \$150,000 USD
<b>3. Minimum Order:</b> \$100 USD	<b>4. Geographic Coverage (delivery area):</b> The 48 Contiguous States and the District of Columbia, Alaska, Hawaii, Puerto Rico and APO/FPO
<b>5. Points of Production:</b> Various. All TAA Compliant.	<b>6. Statement of Net Price:</b> All prices have been discounted from commercial pricing. All current pricing posted on GSAAdvantage.gov and at DOD FedMall.

# Document Imaging Dimensions, Inc

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<b>7. Quantity Discounts:</b> No set volume discounts. Contact us at 877-934-3462 or <a href="mailto:fedsales@did-inc.com">fedsales@did-inc.com</a> to inquire about discounts or Request a Quote for bulk orders.	<b>8. Prompt payment terms:</b> None
<b>9a. Government Purchase Cards:</b> Accepted for all purchases at or below the micro-purchase threshold.	<b>9b. Government Purchase Cards:</b> Accepted for all purchases above the micro-purchase threshold.
<b>10. Foreign Items:</b> Only TAA compliant items sold under this contract. Current Country of Origin is listed on price file and available upon request.	<b>11a. Time of Delivery:</b> 3 - 5 business days ARO. Overnight and 2nd day delivery is available. Bulk and Truck Load orders will be shipped 7-15 business days ARO.
<b>11b. Expedited Delivery:</b> If customer requires guaranteed expedited delivery or other shipping options, they may call 877-934-3462 for availability and rates.	<b>11c . Overnight and 2-day Delivery:</b> If customer requires guaranteed expedited delivery or other shipping options, they may call 877-934-3462 for availability and rates.
<b>11d. Urgent Requirements:</b> In accordance with Clause I-FSS-140-B, customer can contact us at 877-934-3462 for urgent delivery options.	<b>12. F.O.B. point(s):</b> The 48 Contiguous States & the District of Columbia are FOB Destination. Alaska, Hawaii, Puerto Rico and APO/FPO are F.O.B. inland carrier point of exportation.
<b>13a. Ordering Address:</b> Document Imaging Dimensions, Inc 205 Beaver Street   Yorkville, IL 60560 Phone: 877-934-3462   Fax: 630-553-3877 Email: <a href="mailto:fedsales@did-inc.com">fedsales@did-inc.com</a>	<b>13b. Ordering Procedures:</b> Orders can be placed via GSA Advantage!®, DoD FedMall, vendor portals, phone, fax, email or our federal e-commerce site <a href="http://www.did-inc.com">www.did-inc.com</a> .
<b>14. Payment Address:</b> Document Imaging Dimensions, Inc 205 Beaver Street   Yorkville, IL 60560	<b>15. Warranty:</b> Standard Manufacturer’s Warranty
<b>16. Export Packing Charges:</b> Contact us at 877-934-3462 for export packing requests.	<b>17. Terms &amp; Conditions of Government Purchase Card:</b> All accepted.
<b>18. Terms and Conditions of Rental, Maintenance, and Repair:</b> Not applicable.	<b>19. Terms and Conditions of Installation:</b> Not Applicable.
<b>20. Terms and conditions of Repair Parts and Other Services:</b> Not Applicable.	<b>21. List of Service and Distribution Points:</b> Not Applicable.
<b>22. List of Participating Dealers:</b> Not Applicable.	<b>23. Preventive Maintenance:</b> Not Applicable.
<b>24a. Environmental Attributes:</b> Applicable products are annotated in catalog.	<b>24b. Section 508:</b> Compliance information is available at <a href="https://shop.did-inc.com/FAQ.aspx">https://shop.did-inc.com/FAQ.aspx</a> .
<b>25. Data Universal Number System (DUNS) Number:</b> 03-806-2712	<b>26. System for Award Management (SAM) Registration:</b> We are registered.



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#### **SHIPPING POLICY DETAILS:**

We ship FOB Destination to the 48 contiguous states and District of Columbia. For locations outside of the 48 contiguous states and the District of Columbia, specific freight cost quotes will be provided to the customer prior to order processing but are subject to additional freight fees. Additionally, if you need items expedited overnight, please contact us at 877-934-3462 for availability and rates.

For all APO/FPO shipments, Document Imaging Dimensions (DID) claims responsibility for shipments up to the point of delivery to the APO/FPO sort facilities. If shipments are delayed once the package has been delivered to either sort facility, DID will not issue credit or reship the material.

#### **RETURN POLICY DETAILS:**

Returns must be initiated no later than 30 days after merchandise is received. Returned merchandise will be accepted for credit only if in sealed and resalable condition, and after arrangements have been made with DID for its return. In requesting authorization to return merchandise, the customer must provide the invoice or transaction number and date of purchase to insure prompt handling.

For any returns required due to a mistake made by DID or our distribution partners, we will return/exchange the item free of charge. The customer is asked to return the product utilizing the carrier of choice by DID and we will be responsible for these freight costs. The customer's GPC will be credited with the return upon receipt of the returned merchandise.

**All returns not the result of an error by DID are subject to a 15% restocking fee under this contract and return shipping charges must be prepaid by the customer.**

#### **SHIPPING AND CLAIMS FOR SHORTAGE:**

All claims for shortages must be made within 48 hours after merchandise is received. Our signed proof of delivery receipt from the transportation company for a shipment received in good condition constitutes delivery and DID's responsibility ceases.