



**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to date pricing, and the option to create an electronic deliver order are available through **GSA Advantage!** A menu-driven database system. The INTERNET address for **GSA Advantage!** is: ***www.GSAAdvantage.com***

**Schedule 738X Human Resources & Equal Employment Opportunity Services
Special Item Numbers (SIN): 595-21**

**For more information on ordering from Federal Supply Schedule click on the FSS
Schedules Button at fss.gsa.gov**

Contract Period: August 23, 2013 through August 22, 2018

Contract Number: GS-02F-179AA

Contact/Ordering Information:

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Executive Leadership Solutions, Inc. is a small, woman-owned and operated Executive Placement company.

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Executive Leadership Solutions, Inc. (Executive Leadership Solutions) was incorporated on June 9, 2003, and has been providing human resource services including recruitment and internal placement since the company's inception. Located in Fort Myers, Florida, with regional offices in Atlanta, GA, Jacksonville, FL, New Orleans, LA, Urbandale, IA and Wadmalaw Island, SC we are available to provide our services in all fifty states.

Executive Leadership Solutions continues to grow by adhering to our Core Values of Quality, People, and Ethics. These time-honored principles have served as a strong foundation throughout our history, and serve as the guideposts for all our future strategy, plans, and achievements.

Executive Leadership Solutions is a woman-owned small business with seventeen employees, of whom nine are located in our main office and eight are located in the field offices. We provide our clients with responsive recruitment services, and offer more Certified Personnel Consultants (CPC), as awarded by The National Association of Personnel Services (NAPS), than any firm recruiting within our specialty areas. Our lead recruiters have over 40 years of experience in the executive search / recruiting profession, bringing more depth to our recruitment expertise.

Executive Leadership Solutions takes care in understanding recruitment goals, position specifications, hiring processes and company culture. Once we understand the client's requirements, we provide perspective on the demand for and availability of appropriate candidates. Understanding up front what a search firm can deliver is important to know when planning a recruiting strategy.

Our objective is to present targeted candidates that have been interviewed and evaluated according to the client's specifications. Throughout the process, we facilitate open lines of communication between our clients and candidates. Timing is everything, so we keep you informed and advised of every step to ensure successful conclusion of the search assignment.

SCHEDULE TITLE: Multiple Award Schedule 738X Human Resources and EEO Services

FSC GROUP: N/A

CONTRACT NUMBER: GS-07F-179AA

CONTRACT PERIOD: August 23, 2013 through August 22, 2018

For more information on ordering from Federal Supply Schedules click on the [GSA Schedules link](http://www.gsa.gov) at www.gsa.gov

CONTRACTOR: Executive Leadership Solutions, Inc.
12331 Towne Lake Dr Ste 11
Fort Myers, FL 33913-8016
Telephone – (800) 485-9726 ext 217
Fax – (866) 388-1073

CONTRACTOR'S ADMINISTRATION SOURCE:
Mr. Ken Kitchens, Contract Administrator
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Fort Myers, FL 33913-8016
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Phone: 800-485-9726 ext 217

BUSINESS SIZE: Small

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN 595-21	DESCRIPTION Human Resources Services (Excluding EEO)
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1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)

SIN	Service Proposed	Unit of issue	Price offered to GSA (excluding IFF)	Prices offered to GSA (including IFF)
595 21	Permanent Placement- Contingent	Of placement's annual salary	16 %	16% + 0.75%
595 21	Permanent Placement- Retained	Of placement's annual salary	18 %	18% + 0.75%

1c. HOURLY RATES: N/A

2. MAXIMUM ORDER: \$1,000,000.00

3. MINIMUM ORDER: N/A

4. GEOGRAPHIC COVERAGE: 50 States and DC

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: Government Net Prices (discounts already deducted).

7. QUANTITY DISCOUNT(S): 15%Contingency Search Fee for 5th placement and beyond within same fiscal year Oct 1 - Sept 30

8. PROMPT PAYMENT TERMS:

Contingent Search = Net 30 days after placement is made.

Retained Search = Payment made in thirds. 1/3 upon order acceptance, 1/3 upon submission of two suitable candidates, 1/3 upon placement of the candidate.

No discount for early payments.

9.a Executive Leadership Solutions, Inc. will accept Government Purchase Cards accepted at or below the micro-purchase threshold.

9.b Executive Leadership Solutions, Inc. will not accept Government Purchase Cards above the micro-purchase threshold

10. FOREIGN ITEMS: None

- 11a. **TIME OF DELIVERY:** Will adhere to delivery schedule specified in agencies' purchase orders.
- 11b. **EXPEDITED DELIVERY:** Not Available
- 11c. **OVERNIGHT AND 2-DAY DELIVERY:** Not Available
- 11d. **URGENT REQUIRMENTS:** Consult with Contractor
12. **FOB POINT:** Destination
- 13a. **ORDERING ADDRESS:** 12331 Towne Lake Dr STE 11
Fort Myers, FL 33913
- 13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's) and a sample BPA can be found at the GSA/FSS schedule homepage (www.fss.gsa.gov/schedules).
14. **PAYMENT ADDRESS:** Executive Leadership Solutions, Inc
12331 Towne Lake Dr STE 11
Fort Myers, FL 33913-8016
15. **WARRANTY PROVISION:** If a selected candidate is released for cause within 90 days, Executive Leadership Solutions, Inc will redo the search engagement for expenses only.
16. **EXPORT PACKING CHARGES:** N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** None
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES:** N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance for EIT:** N/A
25. **DUNS NUMBER:** 362996097
26. **Contractor has an active registration in the SAM database**