

AUTHORIZED FEDERAL SUPPLY  
SCHEDULE 078, GS-03F-0006V, TERMS AND CONDITIONS



SPORTS, PROMOTIONAL, OUTDOOR, RECREATIONAL, TROPHIES AND SIGNS (SCHEDULE 078)

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**™, a menu-driven database system. The INTERNET address for **GSA Advantage!**™ is: <http://www.gsa.gov>

**Federal Supply Schedule 078  
Sports, Promotional, Outdoor, Recreational, Trophies and Signs (Sports)**

**FSC GROUP:** 99  
**FSC CLASS:** 9905

**CONTRACT NO:** GS-03F-0006V  
**CONTRACT PERIOD:** 11-03-13 thru 11-02-18  
**SIZE OF BUSINESS:** Small Business  
**CONTRACT ADMINISTRATOR:** Kenneth D Gorter

**CONTRACTOR:**  
Sayres and Associates Corporation  
55 M Street, SE, Suite 200  
Washington, DC 20003  
202-355-0922 Phone#  
202-863-7049 Fax#

**CUSTOMER INFORMATION**

- |   |   |
|---|---|
| <p><b>1a. AWARDED SPECIAL ITEM NUMBERS:</b><br/>366-11: Programmable Signs, Interactive Directories, Site/Facility ID, Vehicle, Traffic, Parking &amp; Exit Signs, Safety/Warning &amp; Architectural/Wayfinding Signs, Plaques, Seals, Posts, Flags, Pedestrian Guidance/Crowd control devices<br/>366-12: Safety Zone Products - Markers, Safety Tapes/Ribbons/Labels and related products<br/>366-90: Ancillary Services (Design/Installation)<br/>As noted in catalogs 1, 2, 5, 6</p> <p><b>1b. LOWEST PRICED MODEL AND UNIT COST:</b><br/>366-11: \$.77 Blank Styrene Insert<br/>366-12: \$.67 per ft Photoluminescent Tape<br/>366-90: \$46.60 Design - Tech/Clerical<br/>These are GSA Net Unit Costs</p> <p><b>1c. HOURLY RATES:</b> See Catalog #5</p> <p><b>2. MAXIMUM ORDER LIMITATION:</b> \$100,000.*<br/>*If the "best value" selection places your order over the MOL, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the Contractor's Contract Administrator named above for a better price. The contractor may:<br/>1) Offer a new price for this requirement<br/>2) Offer the lowest price available under this contract, or<br/>3) Decline the order.<br/>A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404</p> | <p><b>3. MINIMUM ORDER LIMITATION:</b> \$50.</p> <p><b>4. GEOGRAPHIC DELIVERY AREA:</b><br/>The 48 United States and Washington D.C.</p> <p><b>5. POINT OF PRODUCTION:</b><br/>9101 51st Place<br/>Prince George's County<br/>College Park, MD 20740-1998</p> <p><b>6. SCHEDULE DISCOUNT:</b><br/><b>11.5% Off Manufactures<br/>Commerical Price Lists effective May 2007.<br/>GSA Net Price Lists (Discounts Deducted):</b><br/>Effective: Nov 2008 for Catalog #1, 2, 5 &amp; 6<br/>All SIN's / Items can be combined for discounts.</p> <p><b>7. QUANTITY/VOLUME DISCOUNTS:</b><br/>N/A</p> <p><b>8. PROMPT PAYMENT TERMS:</b><br/>Net 30 Days</p> <p><b>9a. GOVERNMENT PURCHASE CARDS at or Below Micro-Purchase Threshold: YES<br/>ACCEPTED (no additional discount)</b></p> <p><b>9b. GOVERNMENT PURCHASE CARDS Above Micro-Purchase Threshold: YES<br/>ACCEPTED (no additional discount)</b></p> |
|---|---|



**CUSTOMER INFORMATION (Continued)**

- 10. **FOREIGN ITEMS:** None
- 11a. **TIME OF DELIVERY AFTER RECEIPT OF ORDER:** 60-90 days
- 11b. **EXPEDITED DELIVERY:**  
30 days when item is in stock
- 11c. **OVERNIGHT & 2 DAY DELIVERY:** N/A
- 11d. **URGENT REQUIREMENTS:** Call for Delivery  
When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
- 12. **FOB POINT:** Origin, Prepaid & Added
- 13a. **ORDERING ADDRESS:**  
Sayres and Associates Corporation  
55 M Street SE, Suite 200  
Washington, DC 20003  
202-355-0922 Phone#  
202-863-7049 Fax#  
Primary Contact: Kenneth D Gorter Ext 2117  
[ken.gorter@sac-corp.com](mailto:ken.gorter@sac-corp.com)  
Alternate Contact: Rebecca Sayres Ext 2109  
[rebecca.sayres@sac-corp.com](mailto:rebecca.sayres@sac-corp.com)
- 13b. **ORDERING PROCEDURES:**  
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
- 14. **PAYMENT ADDRESS:** Same as Ordering Address
- 15. **WARRANTY:**  
Standard Commercial 1 year Warranty
- 16. **EXPORT PACKING CHARGES:** N/A
- 17. **Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micro purchase level):** Accepted (no additional discount)
- 18. **Terms and conditions of rental, maintenance and repair:** N/A
- 19. **INSTALLATION:** Our skilled craftsman are available for worldwide installation service at your request. Please contact us for more information.
- 20. **Terms and conditions of repair parts:** N/A
- 20a. **Terms and conditions for any other services:** N/A
- 21. **SERVICE & DISTRIBUTION POINTS:** N/A
- 22. **PARTICIPATING DEALERS:** N/A
- 23. **PREVENTIVE MAINTENANCE:** N/A
- 24a. **SPECIAL ATTRIBUTES:** N/A
- 24b. **SECTION 508 (EIT):** N/A
- 25. **DUNS #:** 017610036
- 26. **CCR REGISTERED:** Contractor registration data is maintained in CCR Database and is updated regularly.