



GENERAL SERVICE ADMINISTRATION

**Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: <http://www.fss.gsa.gov>

Office Imaging and Document Solution
Federal Supply Group: 36

Contract Number: GS-03F-0007V

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>

Contract Period: November 3, 2008 through November 2, 2013

Contractor: Global Printing, Inc.
3670 Wheeler Ave.
Alexandria, VA 22304

Phone: (703) 751-3611

Fax: (703) 823-4491

Website: www.globalprinting.com

Contract Administrator: Jason Kowal

Business Size: Small

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A. Information for Ordering Offices

Global Printing is a 30-year-old employee-owned printing company based in Alexandria, Virginia. In recent years, the company has evolved with its government clients to provide a unique combination of data-driven print and digital communications services. Global's innovative approach incorporates world-class printing facilities, highly trained printing and information technology staff, experienced creative professionals, and a 24-hour distribution center.

Printing and Distribution Services

Global is committed to delivering the highest quality work product at an unrivalled pace. Global's in-house mailing and distribution center can further speed delivery and offer cost efficiencies unavailable with separate vendors. Also, in cases where efficiencies can be gained, Global encourages clients to consider on-demand digital printing for rapid delivery of documents instead of maintaining large inventories of dated materials.

Project Management

The goal of our client engagement model is to provide government clients with new, cost-efficient ideas and technical expertise that go beyond the traditional printing relationship. We provide turnkey project support ranging from project conception to personalized printing to international delivery. Whether the project is large or small, our customer service team ensures that each client knows the most efficient path to getting the job done on time and on budget.

Technology and Quality

Global Printing continuously invests in the latest printing and distribution technology to provide clients with the highest quality solutions in the most efficient time frame possible. Recent investment areas include personalization software systems, HP Indichrome digital printing, stochastic screening, and GRACoL G7 certification. Furthermore, we perform all work in-house or on client premises so that our customers have the security of knowing we are accountable throughout the process.

Our People

The foundation of Global's competitive advantage is its staff. Each year Global expands its ranks by hiring top graduates from major university printing and IT departments as well as proven leaders from inside the printing, publishing, and marketing industries. This enables us to offer each client access to the talent required for the job at hand, whether it is printing, IT, design, or marketing skills that are required.

1. Special Item Numbers

51-505	Document Production Services
733-3	Miscellaneous Mail Services
51-1000	Other Direct Costs

2. Maximum and Minimum Orders

Minimum Order: \$100

Maximum Order: \$1,000,000 as established per clause 52.216-19 Order Limitations

3. Discounts from List Prices

Please see price list below for discounted rates.

4. Prompt Payment Terms

Prompt Pay Discount: 2% - 20, Net 30 days

5. Acceptance of the Government Commercial Purchase Card

Contractor will accept government credit cards up to the agency's limit or the micro threshold amount of \$3,000, whichever is greater.

Government Credit Card Discount: 1% discount offered to customers using Government Credit Card

6. Volume Discounts

Quantity/Volume discounts: None

7. Geographic Coverage

The geographic scope of this contract covers delivery to Domestic and International locations.

8. Points of Production

Point of origin for services offered under this contract is Alexandria, Virginia, USA.

9. Foreign Items Offered

Not applicable. All services are provided domestically.

10. Delivery Terms

Delivery Terms: 30 days ARO

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the contractor for the purpose of obtaining accelerated delivery. The contractor shall reply to the inquiry within 1 workday after receipt. (Telephonic replies shall be confirmed by the contractor in writing.) If the contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

11. Expedited Delivery

Quicker delivery of service than set forth in paragraph 10 above is available from the contractor, when requested and as negotiated between the Ordering Office and the contractor.

12. Labor Categories and Descriptions

Note: Labor Category Descriptions are the Same for GSA and Commercial

Commercial Job Title: CSR/Estimator Supervisor

Minimum/General Experience: Six years (6) related experience in print project planning and execution as well as product assembly and distribution methods.

Functional Responsibilities: Performs a variety of functions that range from project planning to data manipulation to client management. Plans stages of complicated communications projects which include converting digital artwork to usable printed materials, database/mailling list integration, variable digital printing and offset printing, product assembly, and mailing. Manages workload of subordinate staff. Acts as main client point of contact during production to guarantee all expectations are met.

Minimum Education: Requires six years related experience and college degree

Commercial Job Title: CSR/Estimator Experienced

Minimum/General Experience: Two years (2) related experience. Experienced in verifying job specifications, knowledge of optimal production methods, and estimates project costs. Experienced in monitoring project schedules accurately, and with quality for the client and internal departments.

Functional Responsibilities: Verifies job specifications, recommends optimal production methods, and estimates project costs. Plans stages of complicated communications projects which include digital artwork, database integration, variable digital printing and offset printing, product assembly, and mailing. Monitors project schedule, accuracy, and quality for the client and internal departments. Acts as main client point of contact during production to guarantee all expectations are met.

Minimum Education: Requires two years related experience and college degree

Commercial Job Title: CSR/Estimator Assistant

Minimum/General Experience: One year (1) related experience. Experienced in project management, including project monitoring.

Functional Responsibilities: Assists Experienced CSRs with project management, including project planning, materials requisition, and hands-on involvement with final delivery. Monitors project schedule, accuracy, and quality for the client and internal departments. Acts as main client point of contact during production to guarantee all expectations are met.

Minimum Education: related experience and college degree

Commercial Job Title: Digital Production Operator Supervisor

Minimum/General Experience: Three (3) years of experience in Operating digital machines and accessories.

Functional Responsibility: Organizes all jobs to run on digital machinery, troubleshoots problems when they arise, and ensures a consistent high quality of work. Manages digital production staff and schedules projects as required. Also operates machines and accessories, ensures quality output, and keeps tasks on schedule.

Minimum Education: Three years direct experience and GED.

Commercial Job Title: Digital Production Operator Experienced

Minimum/General Experience: Two (2) years of experience in Operating digital machines and accessories.

Functional Responsibility: Operates machines and accessories, ensures quality output, and keeps tasks on schedule. Organizes and pulls all stock and supplies needed to complete a job. Maintains rated machine speeds on one or more machines, binds and finishes documents as assigned, maintains work area including organizing, cleaning and performing related tasks.

Minimum Education: Two years direct experience and GED.

Commercial Job Title: Digital Production Operator Assistant

Minimum/General Experience: One (1) years of experience in Operating machines and accessories.

Functional Responsibility: Assists Operators with operations of digital production, including paper loading and maintenance duties. Organizes and pulls all stock and supplies needed to complete a job. Maintains rated machine speeds on one or more machines, binds and finishes documents as assigned, maintains work area including organizing, cleaning and performing related tasks.

Minimum Education: One year direct experience and GED.

Commercial Job Title: Bindery Experienced

Minimum/General Experience: Four (4) years of applicable experience and have extensive knowledge of essential equipment, such as folders/inserters and binding equipment.

Functional Responsibility: After a project is printed, the bindery department is responsible for trimming the printed material down to size and folding or binding paper as required. These tasks require extensive knowledge of folding, stitching, inserting, binding, and cutting machines.

Minimum Education: Four years of direct experience and GED

Commercial Job Title: Bindery Assistant

Minimum/General Experience: One (1) year of applicable experience folders/inserters and binding equipment.

Functional Responsibility: After a project is printed, the bindery department is responsible for trimming the printed material down to size and folding or binding paper as required. These tasks require extensive knowledge of folding, stitching, inserting, binding, and cutting machines.

Minimum Education: One year of direct experience and GED

Commercial Job Title: Fulfillment and Mailing Supervisor

Minimum/General Experience: Four (4) years experience. A Fulfillment Supervisor understands all postal requirements and documentation needed to process mail. Experienced fulfillment/mailing personnel.

Functional Responsibility: Maintains continuous relationship with the US Postal Service and courier companies. Manages the maintenance of all mailing equipment in order to achieve maximum performance. Perform many tasks, including mailing, stuffing, inkjet addressing, and wafer sealing. Also works with client mailing lists to check for accuracy and presorting.

Minimum Education: Requires four years mail house experience and college degree

Commercial Job Title: Fulfillment and Mailing Experienced

Minimum/General Experience: Two (2) years experience in mailing, stuffing, inkjet addressing, and wafer sealing.

Functional Responsibility: Fulfillment/mailing personnel perform many tasks, including mailing, stuffing, inkjet addressing, and wafer sealing. Also work with client mailing lists to check for accuracy and presorting.

Minimum Education: Requires two years mail house experience and GED

Commercial Job Title: Fulfillment and Mailing Assistant

Minimum/General Experience: One (1) years experience in mailing, stuffing, inkjet addressing, and wafer sealing.

Functional Responsibility: Fulfillment/mailing Assistants perform many tasks, including mailing, stuffing, inkjet addressing, and wafer sealing

Minimum Education: Requires one year mail house experience and GED

Commercial Job Title: Shipping (Experienced)

Minimum/General Experience: Experienced in loading and unloading all cargo to include mail, printed material or other shipments to any delivery points as required. Experienced in filling out documentation for delivery.

Functional Responsibility: Primary duty is to transport final production materials to client-specified destinations. Maintains company vehicles in accordance with Company policy. Completes all documentation for delivery and company vehicle on a daily basis.

Minimum Education: Requires one year experience in delivery and customer relations and GED

13. Ordering Information

All purchase orders placed under this contract shall be issued to:

Global Printing, Inc.
Attention: Jason Kowal, Vice President
3670 Wheeler Avenue
Alexandria, VA 22304

Below are the telephone number(s) that can be used by ordering agencies to obtain ordering and/or technical assistance.

Phone 703-751-3611
Fax..... 703-823-4491
Email.....info@globalprinting.com

B. Global Printing Price List

Note: All prices shown herein are Net (discount already deducted)

SIN 51-505**Document Production Services at Client Site**

Labor Category	Government Rate at Client Site	
	Hourly	Daily
Digital Production Operator Supervisor	\$84.39	\$675.12
Digital Production Operator Experienced	\$46.11	\$368.88
Digital Production Operator Assistant	\$35.00	\$280.00
Bindery Experienced	\$49.00	\$392.00
Bindery Assistant	\$28.00	\$224.00
Fulfillment and Mailing Supervisor	\$68.00	\$544.00
Fulfillment and Mailing Experienced	\$49.00	\$392.00
Fulfillment and Mailing Assistant	\$35.00	\$280.00
Shipping (Experienced)	\$41.00	\$328.00

SIN 51-505**Document Production Services at Contractor Site**

Labor Category	Government Rate at Contractor Site	
	Hourly	Daily
Digital Production Operator Supervisor	\$87.00	\$696.00
Digital Production Operator Experienced	\$48.00	\$384.00
Digital Production Operator Assistant	\$36.00	\$288.00
Bindery Experienced	\$50.00	\$400.00
Bindery Assistant	\$29.00	\$232.00
Fulfillment and Mailing Supervisor	\$70.00	\$560.00
Fulfillment and Mailing Experienced	\$50.00	\$400.00
Fulfillment and Mailing Assistant	\$36.00	\$288.00
Shipping (Experienced)	\$42.00	\$336.00

SIN 733-3**Miscellaneous Mail Services at Client Site**

This services includes: Preparing/packaging mail, addressing, labeling, folding, inserting, bursting, collating, mail match, wrapping, software services, metering and stamping in accordance with the USPS regulations.

Note: All prices shown herein are Net (discount already deducted)

Labor Category	Government Rate at Client Site	
	Hourly	Daily
CSR/Estimator Supervisor	\$87.00	\$696.00
CSR/Estimator Experienced	\$53.94	\$431.52
CSR/Estimator Assistant	\$44.37	\$354.96
Digital Production Operator Supervisor	\$84.39	\$675.12
Digital Production Operator Experienced	\$46.11	\$368.88
Digital Production Operator Assistant	\$35.00	\$280.00
Bindery Experienced	\$49.00	\$392.00
Bindery Assistant	\$28.00	\$224.00
Fulfillment and Mailing Supervisor	\$68.00	\$544.00
Fulfillment and Mailing Experienced	\$49.00	\$392.00
Fulfillment and Mailing Assistant	\$35.00	\$280.00
Shipping (Experienced)	\$41.00	\$328.00

SIN 733-3**Miscellaneous Mail Services at Contractor Site**

This services includes: Preparing/packaging mail, addressing, labeling, folding, inserting, bursting, collating, mail match, wrapping, software services, metering and stamping in accordance with the USPS regulations.

Labor Category	Government Rate at Contractor Site	
	Hourly	Daily
CSR/Estimator Supervisor	\$90.00	\$720.00
CSR/Estimator Experienced	\$56.00	\$448.00
CSR/Estimator Assistant	\$46.00	\$368.00
Digital Production Operator Supervisor	\$87.00	\$696.00
Digital Production Operator Experienced	\$48.00	\$384.00
Digital Production Operator Assistant	\$36.00	\$288.00
Bindery Experienced	\$50.00	\$400.00
Bindery Assistant	\$29.00	\$232.00
Fulfillment and Mailing Supervisor	\$70.00	\$560.00
Fulfillment and Mailing Experienced	\$50.00	\$400.00
Fulfillment and Mailing Assistant	\$36.00	\$288.00
Shipping (Experienced)	\$42.00	\$336.00

SIN 51-1000
Other Direct Costs

This SIN include classes or categories of supplies and services, which are not included in the unit price of the product or Service SIN but are required to complete a given Purchase, Delivery or Task Order or where the specific requirements can be defined in the Purchase Delivery or Task Order.

Note: ODCs below are Net (discount already deducted)

Item	Unit of Item	Government Rate
Ink		
PMS 280 EP UV Coat Blue	Per five pounds	\$19.86
Pantone UVC Reflex Blue	Per five pounds	\$17.66
PMS 286 Coat Cadet Blue	Per five pounds	\$17.66
PMS 872 Super litho Gold	Per five pounds	\$17.94
EP UV Coat Mercer Blue	Per five pounds	\$20.15
Paper		
Elements Lines Cover	250 parent sheets (26 x 40)	\$256.30
Classic Crest Cover	50 parent sheets (26 x 40)	\$65.04
Classic Linen Cover, 100 lb.	50 parent sheets (25 x 38)	\$59.49
Superfine Eggshell	500 parent sheets (26 x 40)	\$177.60
Classic Laid Cover, 80 lb.	100 parent sheets (35 x 23)	\$68.28
Navajo Cover, 80 lb.	150 parent sheets (23 x 35)	\$85.65
Strathmore Writing Cover Wove Bristol, 88 lb.	30 parent sheets (23 x 35)	\$25.36
Plates	Per box (30/box)	\$255.60