



**ELECTRONIC INTERIORS, INC.  
AUDIOVISUAL TECHNOLOGY DESIGN EXPERTS  
Contract Number #: GS-03F-0018R**

Contract Period 11/15/04 -11/14/14  
Updated 03/29/12

1043 Grand Avenue – Suite #506  
Saint Paul, MN 55105

Ordering Contact: Katherine O'Reilly  
Telephone: 651-292-1035, Ext. 106  
E-mail: [koreilly@electronicinteriors.com](mailto:koreilly@electronicinteriors.com)  
Authorized Federal Supply Schedule Price List

**SERVICES**

Electronic Interiors, Inc. offers Professional Audiovisual and Telecommunications Solutions through the Federal Supply Schedule 58I. Electronic Interiors, Inc. has over 25 years of experience in designing audio and video systems including, but not limited to:



- Projection Systems
- Assistive listening
- Integrated control systems
- Paging
- Display systems
- Digital Audio Recording
- Graphic User Interface (GUI)
- System testing
- Infrastructure Design
- Create bid documents

- Courtroom & Judicial Technology
- Conference and Board Rooms
- Training and Classrooms
- Audio conferencing
- Voice reinforcement
- Video conferencing
- Evidence presentation systems
- Language interpretation systems
- Remote witness
- Digital signage
- Audio streaming
- Video streaming
- Real-time recording
- Digital Signal Processing (DSP)
- Installation Support
- Collaboration with other trades
- Review bid proposals/recommendations

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GSA Contract #: GS-03F-0018R  
Updated March 29, 2012  
Contract Period: 11/15/04 – 11/14/14  
email: [koreilly@electronicinteriors.com](mailto:koreilly@electronicinteriors.com)

## CUSTOMER INFORMATION

Contract Number:	GS-03F-0018R
Business Size / Set Aside:	Small / Woman Owned
Federal Supply Schedule:	58I – Professional Audio/Video, Telecommunications and Security Solutions
SINs:	58-8 – Professional Audio/Video Assessment, Design and Integration 58-9 – Professional Audio/Video Production 58-10 – Professional Audio/Video Services
NAICS:	541990
DUNS:	605801091
CAGE Code:	1WV43
CCR Registered:	Yes
Points of Production:	Saint Paul, Ramsey Count, MN

## PRICING, PAYMENT, & ORDERING INFORMATION

Principal Consultant:	\$162.00 / hour
Senior Consultant/RCDD/Acoustician:	\$133.00 / hour
Associate Consultant:	\$112.50 / hour
Project Manager:	\$90.00 / hour
Designer:	\$76.50 / hour
Technician:	\$67.50 / hour

\*See below for descriptions of job titles

Basic Discount:	Rates quoted above are 10% off Commercial Price List (includes IFF)
Quantity Discount:	Not Applicable
Prompt Payment Terms:	Net 30 days ARO
Government Purchase Card Acceptance Below Micro-purchase Threshold:	Yes
Government Purchase Card Acceptance Above Micro-purchase Threshold:	Yes
Terms and Conditions of Government Purchase Card Acceptance:	Government credit card is accepted for purchase of any size. No additional discounts offered on orders placed using credit card).
Payment Address(es):	Electronic Interiors, Inc. 1043 Grand Avenue – Suite #506 Saint Paul, MN 55105

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Minimum Order:	\$100.00
Maximum Order SINS 58-8 & 58-9:	\$500,000.00
Maximum Order SIN 58-10:	\$50,000.00
Geographical Coverage:	CONUS
Time of Delivery:	30 days ARO, or as specified by Statement of Work
Expedited Delivery:	Contact contractor for case-by-case basis
Overnight and 2-day Delivery:	Contact contractor for case-by-case basis
Urgent Requirements:	Contact contractor for case-by-case basis
F.O.B. points(s):	Not Applicable
Expert Packaging Charges (if applicable):	Not Applicable
Ordering Address(es):	Electronic Interiors, Inc. 1043 Grand Avenue – Suite #506 Saint Paul, MN 55105
Ordering Procedures:	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA FSS Schedule homepage ( <a href="http://fss.gsa.gov/schedules">fss.gsa.gov/schedules</a> ).
Warranty Provisions:	Electronic Interiors, Inc.'s standard commercial limited warranty applies.
Terms & Conditions of Rental, Maintenance & Repair:	Not Applicable
Terms & Conditions of Installation:	Not Applicable
Terms & Conditions of Repair Parts:	Not Applicable
Terms & Conditions for Any Other Services:	Not Applicable
List of Service & Distribution Points:	Not Applicable
List of Participating Dealers:	Not Applicable
Preventative Maintenance:	Not Applicable
Special Environmental Attributes:	None
Section 508 Compliance:	Not Applicable

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>

## **\*JOB TITLE DESCRIPTIONS**

### **Principal Consultant:**

Minimum General Experience: Fifteen (15) or more years of experience in the area of project programming and project administration for the integration of technology into large key accounts. Extensive experience in the management and direction of staff in regard to project design and production is critical. Fifteen (15) or more years of experience in the area of business management, corporate financial management, human resources, and contract administration. Extensive experience in the area of new business development is critical.

### **Functional Responsibilities:**

- Leads operations for professional audio/video firm.
- Perform, manage, design, and support specific aspects of projects as directed by the Project Managers.
- Total ultimate responsibility for the quality end result of all projects.
- Perform tasks in all project phases attaining a high quality outcome. These phases include: Programming, Research & Development, Schematic Design, Design Development, and Construction Administration.
- Designs specialized audiovisual technologies as they apply to government.
- Development of creative solutions as well as trouble shooting and problem solving while working closely with Clients, Design Team, and Construction Team members.
- Communicate with clients regarding scope definition and contractual issues.
- Continual proactive client interaction and maintenance.
- Accountable for design of a zero-defect system.
- Accountable for the administration of a zero-defect installation.

### **Minimum Education/Certifications:**

- CTS-D Certification
- Degree in Business Management or Electrical Engineering or fifteen (15) years of experience required.

**Senior Consultant/ RCDD (Registered Cable Distribution Designer)/  
Acoustician):**

**Minimum General Experience:** Extensive experience in the area of development and design of telecom and/or data and/or audio and video cabling plants and/or technological systems. Expertise in acoustics. Must have the ability to read and interpret architectural, mechanical, and electrical plans and specifications with a strong understanding of standard architectural design phases. Consultants are to provide a confident leadership consisting of the ability to manage multiple projects/clients/tasks with good oral and written communication skills and strong detail orientation including excellent client interface skills, combined with the ability to deliver projects on budget and on schedule.

**Functional Responsibilities:**

- Primary responsibility to perform, manage, design, and support specific aspects of projects as directed by the Project Managers.
- Report to and coordinate all work through the Project Managers.
- Perform tasks in all project phases attaining a high quality outcome. These phases include: Programming, Research & Development, Schematic Design, Design Development, and Construction Administration.
- Development of creative solutions, as well as troubleshooting, problem solving and prioritizing while working with Clients, Design Team, and Construction Team members.
- Communicate with clients regarding scope definition and contractual issues.
- Continual proactive client interaction and maintenance.
- Accountable for design of a zero-defect system.
- Accountable for the administration of a zero-defect installation.

**Minimum Education/Certifications:**

- CTS-D Certification
- Degree in Electrical Engineering and/or five years specific experience required.
- RCDD certification required for RCDD.

## **Associate Consultant:**

**Minimum General Experience:** Experience in the area of the development and design of telecom and/or data and/or audio and video cabling plants and/or technology systems. Ability to read and interpret architectural, mechanical, and electrical plans and specifications.

## **Functional Responsibilities:**

- Primary responsibility to perform, manage, design, and support specific aspects of projects as directed by the Project Managers.
- Report to and coordinate all work through the Project Managers.
- Perform tasks in all project phases attaining a high quality outcome. These phases include: Programming, Research & Development, Schematic Design, Design Development, and Construction Administration.
- Develop creative solutions as well as trouble shooting and problem solving while working closely with Principal Consultant and/or Senior Consultant, Clients, Design Team, and Construction Team Members.
- Research as directed.
- Communicate with clients regarding scope definition and contractual issues.
- Continual proactive client interaction and maintenance.
- Accountable for design of a zero-defect system.
- Accountable for the administration of a zero-defect installation.

## **Minimum Education/Certifications:**

- CTS-D Certification or in the process of obtaining certification
- Associates Degree and/or five years specific experience required.

## **Project Manager:**

**Minimum General Experience:** Experience in project management and supervision of personnel.

### **Functional Responsibilities:**

- Primary responsibility is to coordinate all aspects of all projects.
- Coordinate and schedule all tasks of all operations personnel.
- Manage and coordinate all meetings and travel.
- Direct maintenance of all databases and templates.
- Prepare project estimates.
- Monitor and follow through on all of the production details of current projects for their successful completion.
- Establishing and monitoring of project timelines/milestones/deliverable schedules.
- Lead and/or participate in project coordination conference calls.
- Coordinate subcontractors.
- Interact with Clients, Design Team, Construction Team, and other Stakeholders to ensure that scope requirements are being met.
- Interfacing with clients to establish perimeters of specifications.
- Responsible for the creation, quality control, and maintenance of all project specifications and other deliverable documents excluding CAD documents.
- Communicate with clients regarding scope definition and contractual issues.
- Continual proactive client interaction and maintenance.
- Accountable for coordinating the design of a zero-defect system.
- Accountable for coordinating the administration of a zero-defect installation.

### **Minimum Education/Certifications:**

- BA or BS Degree and three years specific experience required.

## **Designer:**

**Minimum General Experience:** Minimum of five (5) years of experience in design including CAD responsibilities.

### **Functional Responsibilities:**

- Design of systems as directed keeping equipment databases current.
- Provide quality control as it pertains to CAD drawings.
- Responsible for maintenance of CAD templates/symbols library.
- Research equipment.
- Produce CAD drawings.
- Assist Consultants with infrastructure drawing reviews.

### **Minimum Education/Certifications:**

- Graduate with degree including CAD specializing in Architectural application.

## **Technician:**

**Minimum General Experience:** Experience in the area of clerical support and research.

### **Functional Responsibilities:**

- Assist and report to the Project Manager.
- Price verifications for cost estimations.
- Makes travel arrangements.
- Updates databases.
- Finalizes documents/reports.
- Research.

### **Minimum Education/Certifications:**

- Associate Degree and one year specific experience required.