jpl & associates, llc
project management

service - disabled veteran owned small business

Authorized Federal Supply Schedule Price List

GSA Schedule
Contract GS-03F-001DA

Schedule: 71 Furniture

Contract Number: GS-03F-001DA

Contract Date: 10/1/2015 to 9/30/2020

Business Size: Small

Certification: Service Disabled Veteran Owned Small Business

Service Disabled Veteran Owned Small Business
SDVOSB
CVE

Federal ID # 20-8861294

Cage Code – 4QNR9

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!®, is GSA Advantage.gov.

GSA Advantage!®
www.gsaadvantage.gov

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

Jpl Overview

Over the past twenty one years, Jpl & Associates project management and technical resources have been used for projects that varied in size, scope, schedule, and geographic location. Our service delivery remains constant, and our clients benefit from this continuity. Our ability to formulate clear goals and objectives with a logical base plan achieves timely and cost effective results.

Jpl routinely completes office facilities and furnishings projects ranging in size from three workstations to over one thousand workstations. The services we provide include development of workstation design standards, creation of installation documents from existing space plans, as well as preparation of product evaluations and specifications with CAD generated installation drawings.

Jpl fields a team of trained and insured installers to handle all reconfigurations. This allows Jpl to manage projects from their inception through to final inspection and customer acceptance.

Jpl offers a complete spectrum of services that assist customers with development of their product specifications and furniture consultation services. Our experience includes renovation, consolidation and project relocation of all sizes.

Jpl employees work with customers to determine a scope of work and to define a course of action that helps to assure the desired outcome. Jpl ensures that all products are delivered to the job site in an acceptable and fully operational condition within the time frames specified. Jpl works to fulfill all technical specifications and terms and conditions of each project. All deliveries and installations are prioritized and coordinated with all parties involved. Jpl diligently prepares and maintains all records and documentation appropriate for project administration and assists in any dispute/resolution issues.

Contract Administrator: Katerina Polen
Katerina@jpl-associates.com
941-918-1163 office
941-966-3715 fax
Size of Business: Small
Certification: Service Disabled Veteran Owen Small Business
Tax ID Number: 20-8861294
DUNS Number: 79-1303667
CAGE Code: 4QNR9

Jpl Package Contract information:

1.

a. **Awarded Special Item Numbers:** SIN 71 1 Packaged Office

- Jpl holds letters of supply and teaming agreements with several healthcare and furniture manufacturers and through teamwork with manufacturer's dealership network delivers complete turnkey solutions to their customers.
  - Individual Workstations, Private Offices, Desks, Collaborative Furniture, Boundary Screens
  - Performance Work Chairs, Executive Seating, Multi-Use/Guest Charis, Stacking Chairs, Stools, Lounge Seating, Public Seating, Bench Seating, Outdoor Seating
  - Conference Tables, Sit-to-Stand Tables, Training Tables, Dining Tables, Occasional Tables, Outdoor Tables
  - Vertical Files, Storage Towers, Storage Cases, Powered Storage, Bookcases, Pedestals, Lateral Files
  - Monitor Supports, Laptop Mount, Tablet Mount, CPU Supports, Keyboard Supports, Logic Power Access Solution, Power/Data Support, Wall-Mounted Technology, Task Lights, Work Tools
  - Guest Center, Message Center Parallel-Writing, Tack & Mirror Panels, Infection Prevention Centers, Wall Mounted, Freestanding & Mobile Cart
  - Wireless Synchronized Time & Emergency Mass Notification (EMN), Digital & Analog Clocks
  - Wardrobes, Coat Trees/Racks, Coat Hooks
  - Shelving & Storage Systems, Presentation & Display Rails
  - Mobile AV Media Support Products, Hospitality & File Carts, Easels, MultiMedia Furniture
  - Magazine/Newspaper/Literature Racks, File/Chart Holders
  - Showcase Display Systems
  - Visual Communication Collection/Centers

b. **Lowest Priced Items:** Jpl Services Installation – $42.88/Hour

- Products as awarded with each Supply Partners Contract Terms and Conditions

c. Jpl Labor Categories and Hourly/Daily Rates:

SPECIAL ITEM #	LABOR CATEGORY TITLE	POSITION DESCRIPTION	QUALIFICATIONS/ EDUCATION	HOURLY RATES
71 1	Senior Designer	• Identifies and analyzes client's overall office space and furniture requirements, space standards, the functional office environment, work flow, and special space or electrical/date requirements • Develops detailed plan into an electronic format, such as AutoCAD, GIZA • Produces schematic space plan with sufficient detail to be reviewed by client and its sub-components • Creates CAD drawings and other documentation, containing adequate detail of design intent for use by furniture installers and others as needed • Assists client in analyzing furniture requirements with ongoing space planning and furniture design projects • Manages the process of proper disposition of Federal Government furnishings when reuse is not deemed appropriate or not recommended	• College Graduate • 10 Years Experience • Completed AutoCAD and/or Giza Training • LEED Accredited Professional	$ 73.58
71 1	Project Manager	• Determines appropriate products or services with clients or customers to define project scope, requirements, and deliverables • Develops, modifies, or provides input to project plans • Implements project plans to meet objectives • Coordinates and integrates project activities • Manages, leads, and administers project resources • Monitors project activities and resources to mitigate risk • Implements and maintains quality assurance processes • Makes improvements, solves problems, and takes	• College Graduate • 15 Years Experience	$ 74.48

		corrective action when problems arise • Gives presentations or briefings on all aspects of the project • Participates in phase, milestone, and final project reviews • Identifies project documentation requirements and procedures • Develops and implements product release plan • Consults with assigned clients to understand their distribution networks and determines the logistics resources required to support equipment, safety, personnel and maintenance • Negotiates with supply sources to meet technical requirements. • Works in conjunction with various parties to handle complaints and ensure support plans are in place to maintain long-term customer relationships • Analyzes technology and distribution network trends and implements changes in department as appropriate • Responsible for the strategic and operational planning of Customer logistics operations • Ensures that partners understand and accept Customer guidelines and requirements for all logistics operations, including service and repair • Manages on-going partner relationships • Serve as liaison with all internal and external partners for daily operational activities • Tracks, analyzes and communicates key performance metrics • Drives the design, development, implementation and management of logistics solutions for Customer		
71 1	Installation Foreman	• Assesses job priorities and assigns installers to appropriate job sites • Oversees installation and makes sure project runs smoothly as per logistics manager plan • Makes sure safety precautions are followed including updating safety kits in case of any emergencies during work • Gives clear directions to installers as to what needs to be done to avoid repetitive mistakes • Makes sure company's and client's rules are followed by installation crew • Insures jobs are completed on time and satisfactorily • Developing furniture reuse plans • Supervises cleaning of site, including collection of all tools and accessories • Handles responsibility of turning in sign offs • Holds weekly job site safety meeting	• High School Graduate • 5 Years Experience	$ 42.88
SPECIAL ITEM #	**LABOR CATEGORY TITLE**	**POSITION DESCRIPTION**	**QUALIFICATIONS/ EDUCATION**	**DAILY RATE**
71 1	Trucking/Man-Machine	• Licensed truck/equipment driver • Trained on product installation and Company polices and procedures	• High School Graduate • 5 Years Experience	$ 95.55

2. **Maximum Order:** $ 5,000,000.00
3. **Minimum Order:** $ 100.00
4. **Geographic Coverage:** CONUS 48 States and DC

5. **Points of Production:**
    a. Services/Labor: Sarasota, Florida
    b. Products as awarded with each Supply Partners Contract Terms and Conditions
6. **Discounts from Commercial Price List:** GSA prices listed in 1c reflect discounts from commercial prices that range from 15% - 19%. Product Discounts as awarded with each Supply Partners Contract Terms and Conditions
7. **Quantity Volume Discount**s: 2.5% on Jpl Services orders $100,000.00 and above. Product Quantity/Volume Discounts as awarded with each Supply Partners Contract Terms and Conditions
8. **Prompt Payment Discount:** 2%, 10 days, and 1%, 20 days for JPL Services. Product Prompt Payment Discounts as awarded with each Supply Partners Contract Terms and Conditions
9. **Government Purchase Cards:** Accepted below and above micro threshold
10. **Foreign Items:** Not Applicable
11.
    a. **Time of Delivery:** Jpl Services Provided within 30 Days
        - Depending on Site and Furniture Availability
    b. **Expedited Delivery:** Contact Jpl & Associates, LLC
    c. **Overnight and 2 Day Delivery:** Contact Jpl & Associates, LLC
    d. **Urgent Requirements:** Contact Jpl & Associates, LLC
12. **F.O.B. Points:** Destination
13.
    a. **Ordering Address:** Jpl & Associates, LLC
    1520 Pelican Point Drive BA151
    Sarasota, FL 34231-6743
    Stefanie Lannon, stefanie@jpl-associates.com
    941-918-1163 Office
    941-966-3715 Office Fax
    b. **Ordering Procedures:** Federal Acquisition Regulation (FAR) 8.405-3 provides the ordering procedures for Blanket Purchase Agreements (BPAs). Ordering procedures for products or services requiring a Statement of Work (SOW) can be found in FAR 8.405-1. Products or services that do not require an SOW will have their ordering procedures explained in FAR 8.405-2. Additional information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA homepage (www.gsa.gov).

14. **Payment Address:** **Check:** Jpl & Associates, LLC

    1520 Pelican Point Drive BA151

    Sarasota, FL 34231-6743

    ACH: Contact Katerina Polen, katerina@jpl-associates.com

    941-918-1163 Office

    941-966-3715 Office Fax

15. **Warranty Provision**: Jpl & Associates, LLC Standard Commercial Warranty for Services. Product Warranty as awarded with each Supply Partners Contract Terms and Conditions
16. **Export Packaging:** Not Applicable
17. **Terms & Conditions of Government Purchase Card Acceptance:** Government Purchase Card is accepted for all purchases by Jpl. No additional discounts apply with this payment method. Contact Jpl & Associates, LLC.
18. **Terms & Conditions of Rental, Maintenance, and Repair:** Not Applicable
19. **Terms & Conditions of Installation:** Contact Jpl & Associates, LLC
20. **Terms & Conditions for Any Other Services:** Not Applicable
21. **List of Service and Distribution Points:** Not Applicable
22. **List of Participating Dealers:** Not Applicable
23. **Preventive Maintenance:** Not Applicable
24.
    a. **Special/Environmental Attributes:** Not Applicable for JPL Services, Product Compliance as awarded with each Supply Partners Contract Terms and Conditions
    b. **Section 508 Compliance**: Not Applicable for JPL Services, Product Compliance as awarded with each Supply Partners Contract Terms and Conditions
25. **Date Universal Numbering System (DUNS) Number:** 79-130-3667
26. **Registration in SAM** (formerly CCR): Active