JPL & Associates, LLC
Authorized Federal Supply Schedule Price List

MAS Schedule: Solicitation Number 47QSMD20R0001

Federal Supply Schedule Contract for All Geographic Areas
Title: Furniture and Furnishings Furniture and Furnishings Category - Code: C07
Packaged Furniture Subcategory
FSC/PSC Code: 7110
STANDARD INDUSTRY GROUP (NAICS): 337214 & 337211, SERVICE CODE: 7110

Contract Number: GS-03F-001DA
Contract Date: 10/1/2015 to 9/30/2025
Business Size: Small
Certification: Service-Disabled Veteran Owned Small Business

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!®, is GSA Advantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov
**JPL Overview**

Over the past thirty years, JPL & Associates project management and technical resources have been used for projects that varied in size, scope, schedule, and geographic location. Our service delivery remains constant, and our clients benefit from this continuity. Our ability to formulate clear goals and objectives with a logical base plan achieves timely and cost-effective results.

JPL routinely completes office facilities and furnishings projects ranging in size from three workstations to over one thousand workstations. The services we provide include development of workstation design standards, creation of installation documents from existing space plans, as well as preparation of product evaluations and specifications with CAD generated installation drawings.

JPL fields a team of trained and insured installers to handle all reconfigurations. This allows JPL to manage projects from their inception through to final inspection and customer acceptance.

JPL offers a complete spectrum of services that assist customers with development of their product specifications and furniture consultation services. Our experience includes renovation, consolidation and project relocation of all sizes.

JPL employees work with customers to determine a scope of work and to define a course of action that helps to assure the desired outcome. JPL ensures that all products are delivered to the job site in an acceptable and fully operational condition within the time frames specified. JPL works to fulfill all technical specifications and terms and conditions of each project. All deliveries and installations are prioritized and coordinated with all parties involved. JPL diligently prepares and maintains all records and documentation appropriate for project administration and assists in any dispute/resolution issues.
**Contract Administrator:** Katerina Polen
katerina@jpl-associates.com
941-918-1163 x 204 Office

**Business Size:** Small

**Certification:** Service-Disabled Veteran Owned Small Business

**Tax ID Number:** 20-8861294

**DUNS Number:** 79-1303667

**CAGE Code:** 4QNR9

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**JPL Package Contract information:**

1. **Awarded Special Item Numbers:** SIN 33721P - Packaged Office

   - JPL holds letters of supply and teaming agreements with several healthcare and furniture manufacturers and through teamwork with manufacturer’s dealership network delivers complete turnkey solutions to their customers.

      - Individual Workstations, Private Offices, Desks, Collaborative Furniture, Boundary Screens
      - Performance Work Chairs, Executive Seating, Multi-Use/Guest Chairs, Stacking Chairs, Stools, Lounge Seating, Public Seating, Bench Seating, Outdoor Seating
      - Conference Tables, Sit-to-Stand Tables, Training Tables, Dining Tables, Occasional Tables, Outdoor Tables
      - Vertical Files, Storage Towers, Storage Cases, Powered Storage, Bookcases, Pedestals, Lateral Files
      - Guest Center, Message Center Parallel-Writing, Tack & Mirror Panels, Infection Prevention Centers, Wall Mounted, Freestanding & Mobile Cart
      - Wireless Synchronized Time & Emergency Mass Notification (EMN), Digital & Analog Clocks
      - Wardrobes, Coat Trees/Racks, Coat Hooks
      - Shelving & Storage Systems, Presentation & Display Rails
- Mobile AV Media Support Products, Hospitality & File Carts, Easels, Multimedia Furniture
- Magazine/Newspaper/Literature Racks, File/Chart Holders
- Showcase Display Systems
- Visual Communication Collection/Centers

b. **Lowest Priced Items:** JPL Services Installation – $42.88/Hour
   - Products as awarded with each Supply Partners Contract Terms and Conditions

c. **JPL Labor Categories and Hourly/Daily Rates:**

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<thead>
<tr>
<th>SIN</th>
<th>LABOR CATEGORY TITLE</th>
<th>POSITION DESCRIPTION</th>
<th>QUALIFICATIONS/EDUCATION</th>
<th>HOURLY RATES</th>
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| 33721P| Senior Designer      | • Identifies and analyzes client’s overall office space and furniture requirements, space standards, the functional office environment, workflow, and special space or electrical/date requirements  
• Develops detailed plan into an electronic format, such as AutoCAD, GIZA  
• Produces schematic space plan with enough detail to be reviewed by client and its sub-components  
• Creates CAD drawings and other documentation, containing adequate detail of design intent for use by furniture installers and others as needed  
• Assists client in analyzing furniture requirements with ongoing space planning and furniture design projects  
• Manages the process of proper disposition of Federal Government furnishings when reuse is not deemed appropriate or not recommended | • College Graduate  
• 10 Year Experience  
• Completed AutoCAD and/or Giza Training  
• LEED Accredited Professional | $73.58        |
|       | Project Manager      | • Determines appropriate products or services with clients or customers to define project scope, requirements, and deliverables  
• Develops, modifies, or provides input to project plans  
• Implements project plans to meet objectives  
• Coordinates and integrates project activities  
• Manages, leads, and administers project resources  
• Monitors project activities and resources to mitigate risk  
• Implements and maintains quality assurance processes  
• Makes improvements, solves problems, and takes corrective action when problems arise  
• Gives presentations or briefings on all aspects of the project  
• Participates in phase, milestone, and final project reviews  
• Identifies project documentation requirements and procedures  
• Develops and implements product release plan  
• Consults with assigned clients to understand | • College Graduate  
• 15 Year Experience | $74.48        |
their distribution networks and determines the logistics resources required to support equipment, safety, personnel and maintenance

- Negotiates with supply sources to meet technical requirements.
- Works in conjunction with various parties to handle complaints and ensure support plans are in place to maintain long-term customer relationships
- Analyzes technology and distribution network trends and implements changes in department as appropriate
- Responsible for the strategic and operational planning of Customer logistics operations
- Ensures that partners understand and accept Customer guidelines and requirements for all logistics operations, including service and repair
- Manages on-going partner relationships
- Serve as liaison with all internal and external partners for daily operational activities
- Tracks, analyzes and communicates key performance metrics
- Drives the design, development, implementation and management of logistics solutions for Customer

| Installation Foreman | • Assesses job priorities and assigns installers to appropriate job sites • Oversees installation and makes sure project runs smoothly as per logistics manager plan • Makes sure safety precautions are followed including updating safety kits in case of any emergencies during work • Gives clear directions to installers as to what needs to be done to avoid repetitive mistakes • Makes sure company’s and client’s rules are followed by installation crew • Ensures jobs are completed on time and satisfactorily • Developing furniture reuse plans • Supervises cleaning of site, including collection of all tools and accessories • Handles responsibility of turning in sign offs Holds weekly job site safety meeting |

| • High School Graduate 5 Year Experience | $ 42.88 |

2. **Maximum Order:** $ 5,000,000.00

3. **Minimum Order:** $ 100.00

4. **Geographic Coverage:** CONUS 48 States and DC

5. **Points of Production:**
   a. Services/Labor: Sarasota, Florida
   b. Products as awarded with each Supply Partners Contract Terms and Conditions
6. **Discounts from Commercial Price List:** GSA prices listed in 1c reflect discounts from commercial prices that range from 15% - 19%. Product Discounts as awarded with each Supply Partners Contract Terms and Conditions.

7. **Quantity Volume Discounts:** 2.5% on JPL Services orders $100,000.00 and above. Product Quantity/Volume Discounts as awarded with each Supply Partners Contract Terms and Conditions.

8. **Prompt Payment Discount:** 2%, 10 days, and 1%, 20 days for JPL Services. Product Prompt Payment Discounts as awarded with each Supply Partners Contract Terms and Conditions.

9. **Government Purchase Cards:** Accepted below and above micro threshold.

10. **Foreign Items:** Not Applicable.

11. 
   a. **Time of Delivery:** JPL Services Provided within 30 Days
      - Depending on Site and Furniture Availability
   b. **Expedited Delivery:** Contact JPL & Associates, LLC
   c. **Overnight and 2 Day Delivery:** Contact JPL & Associates, LLC
   d. **Urgent Requirements:** Contact JPL & Associates, LLC

12. **F.O.B. Points:** Destination

13. 
   a. **Ordering Address:** JPL & Associates, LLC
      8830 S Tamiami Trail Suite 100
      Sarasota, FL 34238
      Kris Kelly, kris@jpl-associates.com
      941-918-1163 x 202 Office
b. **Ordering Procedures:** Federal Acquisition Regulation (FAR) 8.405-3 provides the ordering procedures for Blanket Purchase Agreements (BPAs). Ordering procedures for products or services requiring a Statement of Work (SOW) can be found in FAR 8.405-1. Products or services that do not require a SOW will have their ordering procedures explained in FAR 8.405-2. Additional information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA homepage ([www.gsa.gov](http://www.gsa.gov)).

14. **Payment Address:**
   - **Check:** JPL & Associates, LLC
     8830 S Tamiami Trail Suite 100
     Sarasota, FL 34238

   - **ACH:** Contact Katerina Polen, [katerina@jpl-associates.com](mailto:katerina@jpl-associates.com)
     941-918-1163 x 204 Office

15. **Warranty Provision:** JPL & Associates, LLC Standard Commercial Warranty for Services. Product Warranty as awarded with each Supply Partners Contract Terms and Conditions

16. **Export Packaging:** Not Applicable

17. **Terms & Conditions of Government Purchase Card Acceptance:** Government Purchase Card is accepted for all purchases by JPL. No additional discounts apply with this payment method. Contact JPL & Associates, LLC.

18. **Terms & Conditions of Rental, Maintenance, and Repair:** Not Applicable

19. **Terms & Conditions of Installation:** Contact JPL & Associates, LLC

20. **Terms & Conditions for Any Other Services:** Not Applicable

21. **List of Service and Distribution Points:** Not Applicable

22. **List of Participating Dealers:** Not Applicable
23. **Preventive Maintenance:** Not Applicable

24.  
   a. **Special/Environmental Attributes:** Not Applicable for JPL Services, Product Compliance as awarded with each Supply Partners Contract Terms and Conditions  
   b. **Section 508 Compliance:** Not Applicable for JPL Services, Product Compliance as awarded with each Supply Partners Contract Terms and Conditions

25. **Date Universal Numbering System (DUNS) Number:** 79-130-3667

26. **Registration in SAM:** Active