On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is [http://www.gsaadvantage.gov](http://www.gsaadvantage.gov)

**SCHEDULE TITLE:** Multiple Award Schedule (MAS)

**CONTRACT NUMBER:** GS-03F-0051X

**CONTRACT PERIOD:** December 15, 2010 THROUGH December 14, 2030

**CURRENT OPTION YEAR:** December 15, 2020 through December 14, 2025

**Modification:** PO-0019 - Effective Date: Dec15, 2020

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at [www.gsa.gov](http://www.gsa.gov)

Astor & Sanders Corporation
9900 Belward Campus Drive, Suite 275
Rockville, MD 20850
Phone: 301-838-3420
Fax: 301-838-3421
E-mail: [astorcontracts@astor-sanders.com](mailto:astorcontracts@astor-sanders.com),
Web: [www.astor-sanders.com](http://www.astor-sanders.com)

**CONTRACTOR’S ADMINISTRATION SOURCE:**
Sadhna Agrawal | 301.838.3420 | [astorcontracts@astor-sanders.com](mailto:astorcontracts@astor-sanders.com)

**BUSINESS SIZE:** Small | **Socioeconomic Indicators:** Small, Woman-Owned Business
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>561499M</td>
<td>Mail Management, Systems, Processing Equipment and Related Solutions</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)

<table>
<thead>
<tr>
<th>SIN</th>
<th>MODEL</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>561499M</td>
<td>Driver Courier</td>
<td>$29.29/hour</td>
</tr>
<tr>
<td>561499M</td>
<td>Procurement Assistant</td>
<td>$46.29/hour</td>
</tr>
</tbody>
</table>

1c. HOURLY RATES: (Services Only): Please see page 5 for all services offered. See pages 21-26 for service pricing.

2. MAXIMUM ORDER*: The maximum order for SIN 561499M is $1,000,000 per order

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: Domestic delivery (i.e., the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington D.C., and U.S. Territories)

5. POINT(S) OF PRODUCTION: NA for Services

6. DISCOUNT FROM LIST PRICES: Prices listed are net GSA rates inclusive of IFF

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: Net 30 from receipt of invoice or date of acceptance, whichever is later.

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: N/A for Services
11a. **TIME OF DELIVERY**: As negotiated between Astor & Sanders Corporation and the Ordering activity (normally 60 days)

11b. **EXPEDITED DELIVERY**: As agreed to at the Task Order Level

11c. **OVERNIGHT AND 2-DAY DELIVERY**: As agreed to at the Task Order Level

11d. **URGENT REQUIREMENTS**: Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. **FOB POINT**: Destination

13a. **ORDERING ADDRESS**: 9900 Belward Campus Drive, Suite 275, Rockville MD 20850

13b. **ORDERING PROCEDURES**: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

14. **PAYMENT ADDRESS**: Same as contractor

15. **WARRANTY PROVISION**: Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty

16. **EXPORT PACKING CHARGES**: None

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE**: (any thresholds above the micro-purchase level may be inserted by contractor)

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE)**: N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE)**: The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services under SIN 33411
20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for EIT: If applicable, Section 508 compliance information on the services in this contract are available in Electronic and Information Technology (EIT) at the following: www.astsanders.com. The EIT standard can be found at: www.Section508.gov/.

25. DUNS NUMBER: 131499316

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.
## SIN 561499M: Professional Labor Categories

<table>
<thead>
<tr>
<th>S1</th>
<th>Labor Category</th>
<th>Description</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Analyst Support</td>
<td>Responsible for financial and administrative responsibilities and day-to-day activities such as budgeting, reporting, estimating, analysis, etc. Performs cost/schedule variance analysis and provides resulting recommendations. Participates in budget preparation and monitors expenses. Prepares or assists in the preparation of cost-to-completes. Assists in preparing estimates. Interprets and implements customer requirements for proposals.</td>
<td>Bachelor’s Degree in Business Administration, a related field or equivalent experience.</td>
<td>One year of experience and a working knowledge of contractual documents.</td>
</tr>
<tr>
<td>2</td>
<td>Financial Management Support</td>
<td>Responsible for various financial functions such as budgeting, auditing and analysis. Job responsibilities are broad in scope. Reviews complex financial data received from managers. Maintains documented records supporting financial forecasts used in the rate and budget areas. Ensures management understanding of rate and budget issues. Ensures compliance with procedures and regulations. Conducts and may lead audits. May provide work leadership for lower level employees.</td>
<td>Bachelor’s Degree in Finance, Accounting, Business Administration, a related field, or equivalent experience.</td>
<td>Five years of financial analysis experience, including a thorough knowledge of FAR and other applicable government regulations.</td>
</tr>
<tr>
<td>3</td>
<td>Accounting Support I</td>
<td>Performs basic accounting tasks in general or specialized accounting functions such as Accounts Receivable, Accounts Payable and the like. Assists higher level accountants in a variety of accounting assignments including the preparation, analysis, review, verification and reconciliation of various records, financial reports and statements. Establishes and maintains accurate, detailed financial records.</td>
<td>Associate’s Degree in Accounting, Business Administration, a related field or equivalent experience.</td>
<td>One year of experience in related field.</td>
</tr>
<tr>
<td></td>
<td>Labor Category</td>
<td>Description</td>
<td>Education</td>
<td>Experience</td>
</tr>
<tr>
<td>---</td>
<td>-------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>-------------------------------------------------------</td>
</tr>
<tr>
<td>4</td>
<td>Human Resources &amp;</td>
<td>Plans, conducts and coordinates the development and administration of human resources program in functions such as employment, compensation, benefits, training, employee relations, security, unemployment insurance, and related areas. Provides staff consulting support in the investigation of new human resources programs. Conducts research into human resources practices, policies and procedures. Analyzes trends of a competitive nature and within the company. Assists in the formulation of human resource and manpower objectives. May develop department policies and procedures. May provide project leadership to other staff members. May provide work leadership for other staff members.</td>
<td>Bachelor’s Degree in Human Resources, Business Administration, a related field, or equivalent experience.</td>
<td>Seven years of experience in the field.</td>
</tr>
<tr>
<td></td>
<td>Contract Specialist</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Procurement Assistant</td>
<td>Responsible for maintaining the software library to include cataloging and tracking software titles, licensing, inventory levels, versions, and support. Will also be responsible for providing Project Acquisition support. Required to interface with software vendors on a variety of issues to include licensing agreement, support agreements and purchasing new software or licenses. Will also interface with staff to include Project Managers to process acquisition requests on their behalf. May perform other duties as required.</td>
<td>Associate’s Degree in Business Administration, a related field or equivalent experience.</td>
<td>Two years of experience in the field and knowledge of Federal purchasing methods and procedures.</td>
</tr>
</tbody>
</table>
SIN 561499M: SCA Wage Determination Labor Categories

1. ADMINISTRATIVE ASSISTANT (01020)

In addition to secretarial duties (filing, taking phone calls, scheduling appointments, making travel arrangements), this position will provide administrative support to executive staff with office management responsibilities to include budgeting, personnel records and payroll. The Administrative Assistant may be required to work independently on projects requiring research and preparation of briefing charts and other presentation materials.

2. DOCUMENT PREPARATION CLERK (Document Preparer) (01070)

This position prepares documents such as brochures, books, periodicals, catalogs, and pamphlets for copying or photocopying. The Document Preparation Clerk cuts documents into individual standardized pages, using a paper cutter or razor knife. Document pages are reproduced as necessary to improve clarity or to adjust the standardized page size according to the limitations of the designated copy machine. The Document Preparation Clerk stamps standard symbols on pages or inserts instruction cards to notify Duplicating Machine Operator of special handling, prepares cover sheets and document folders for material, and index cards for files, and files folder according to index code and copies priority schedule.

3. DUPLICATING MACHINE OPERATOR (Photocopy Machine Operator; Reproduction Worker) (01090)

This position operates one or more photocopying, photographic, mimeograph and duplicating office machines to make copies of documents such as letters, reports, directives, manuals, articles and bulletins. Additional responsibilities include: operating small binding machines, performing clerical duties associated with the request for printing and photographic services, preparing assembly sheets, printing requisitions with specifications for printing and binding, recording, delivering and collecting work. The Duplicating Machine Operator performs minor repairs preventive maintenance, and maintains an inventory of supplies and reproduction equipment paying particular attention to important variables indicated by trade name of machine.

4. TRUCKDRIVER, LIGHT TRUCK (31361)

The Truckdriver drives a truck, Straight truck, less than 1 1/2 tons, usually 4 wheels, to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers’ houses or places of business. This driver may also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order.

5. MESSENGER COURIER (01141)

The Messenger Courier delivers messages, documents, packages and mail to various business concerns or governmental agencies. An employee in this role may perform the following: miscellaneous errands, such as carrying mail within the base and sorting or opening incoming and outgoing mail, obtain receipts for articles delivered and keep a log of items received and delivered, or deliver items to offices and departments within an establishment. The Messenger Courier may use a bicycle, golf cart, or motorcycle to perform these duties.

6. SCHEDULER, MAINTENANCE (01300)

This position schedules vehicle repairs and lubrication for vehicle-maintenance, schedules vehicles for lubrication or repairs based on date of last lubrication and mileage traveled or urgency of repairs. The Maintenance Scheduler contacts garage to verify availability of facilities, notifies parking garage workers to deliver specified vehicles, and maintains a file of requests for services.

7. SERVICE ORDER DISPATCHER (01320)

This position receives, records, and distributes work orders to service crews upon customers’ requests for service on articles or utilities purchased from a wholesale or establishment or utility company, records information, such as name, address, article to be repaired, or service to be rendered, prepares work order and distributes to service crew, schedules service calls and dispatches service
crew. The Service Order Dispatcher calls or writes the customer to ensure satisfactory performance of service, keeps record of service calls and work orders, may dispatch orders and relay messages and special instructions to mobile crews and other departments using radio or cellular telephone equipment.

8. DRIVER/COURIER (31043)

The Driver/Courier drives automobile or light truck to deliver messages, documents, packages and mail to various business concerns or governmental agencies, may occasionally transport office personnel and visitors, perform miscellaneous errands, such as carrying mail to and from the post office and sorting or opening incoming and outgoing mail. The Driver Courier may obtain receipts for articles delivered and keep a log of items received and delivered, and deliver items to offices and departments within an establishment.

9. GENERAL CLERK I (01111)

This position follows clearly detailed specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; could involve simple posting to individual accounts, opening mail, calculating and posting charges to departmental accounts, operating basic office equipment, e.g., photocopier, facsimile, multi-line phone/voicemail systems, mailing machines, and minimal computer programs. Little or no subject-matter knowledge is required, but the clerk uses his or her own judgment in choosing the proper procedure for each task.

10. GENERAL CLERK II (01112)

This position requires familiarity with the terminology of the office unit. The General Clerk selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.

11. GENERAL CLERK III (01113)

This position uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps varying in nature and sequence. The General Clerk III selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints.

12. Accounting Clerk III (01013)

Responsible for all basic accounting functions. Assignments include maintaining accounts Payable, preparing payments, coding and journalizing transactions; preparation, review, verification, reconciliation and analysis of various records, financial reports and statements. Maintains accurate and complete financial records. Bachelor's Degree in Business Administration, a related field or equivalent experience. Two years of experience in related field.

1. Maximum Order: $1,000,000
2. Minimum Order: $100
3. Geographic coverage: CONUS/ National
4. Point of production: Rockville, MD 20850-3218
5. Discount from list prices or statement of net price: < See Price list below >
6. Quantity discounts: None
7. Prompt payment terms: Payment terms are Net 30 days
8a/b. Credit cards: Accepted for orders at, below and above the minimum micro-purchase threshold.
9. Foreign items: None
10a. Time of Delivery: 561499M, 30 Days ARO
10b. Expedited delivery: N/A
10c. Overnight & 2-day delivery: N/A
10d. Urgent Requirements:
    Contact: Astor & Sanders Corporation
    Email: astorcontracts@astor-sanders.com

11. F.O.B. Points:
    9900 Belward Campus Drive, Suite 275
    Rockville, MD 20850-3218

12a. Ordering address:
    Astor & Sanders Corporation
    9900 Belward Campus Drive, Suite 275
    Rockville, MD 20850-3218
    Phone: 301-838-3420
    Fax: 301-838-3421

12b. Ordering procedures:
    For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3

13. Payment address:
    Astor & Sanders Corporation
    9900 Belward Campus Drive, Suite 275
    Rockville, MD 20850-3218

14. Warranty provision: N/A
15. Export packaging charges: N/A
16. Terms & conditions of Government minimum micro-purchase threshold. Accepted for orders at, below and above the purchase card:
17. Terms & conditions of rental, maintenance or repair: N/A
18. Terms & conditions of installation: N/A
19a. Terms & conditions of repair parts: N/A
19b. Terms & conditions of services: N/A
20. List of service points: Rockville, MD 20850-3218
21. List of participating dealers: N/A
22. Preventative Maintenance: N/A
23a. Special attributes: N/A
23b. EIT information: N/A
24. DUNS number: 131499316
25. CCR registration: Has registered with CCR
### Professional Labor Categories

<table>
<thead>
<tr>
<th>SIN</th>
<th>Job Title</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>561499M</td>
<td>Analyst Support</td>
<td>$54.73</td>
</tr>
<tr>
<td>561499M</td>
<td>Procurement Assistant</td>
<td>$46.29</td>
</tr>
<tr>
<td>561499M</td>
<td>Financial Management Support</td>
<td>$95.80</td>
</tr>
<tr>
<td>561499M</td>
<td>Accounting Support Level I</td>
<td>$46.79</td>
</tr>
<tr>
<td>561499M</td>
<td>Human Resources &amp; Contract Specialist</td>
<td>$118.26</td>
</tr>
</tbody>
</table>

### SCA Wage Determination Labor Categories

<table>
<thead>
<tr>
<th>SIN</th>
<th>Job Title</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>561499M</td>
<td>Administrative Assistant</td>
<td>$54.04</td>
</tr>
<tr>
<td>561499M</td>
<td>Document Preparation Clerk</td>
<td>$32.75</td>
</tr>
<tr>
<td>561499M</td>
<td>Duplicating Machine Operator</td>
<td>$30.32</td>
</tr>
<tr>
<td>561499M</td>
<td>Truck driver, Light</td>
<td>$33.84</td>
</tr>
<tr>
<td>561499M</td>
<td>Messenger Courier</td>
<td>$26.41</td>
</tr>
<tr>
<td>561499M</td>
<td>Scheduler, Maintenance</td>
<td>$40.30</td>
</tr>
<tr>
<td>561499M</td>
<td>Service Order Dispatcher</td>
<td>$40.12</td>
</tr>
<tr>
<td>561499M</td>
<td>Driver Courier</td>
<td>$29.29</td>
</tr>
<tr>
<td>561499M</td>
<td>General Clerk I</td>
<td>$29.70</td>
</tr>
<tr>
<td>561499M</td>
<td>General Clerk II</td>
<td>$32.67</td>
</tr>
<tr>
<td>561499M</td>
<td>General Clerk III</td>
<td>$42.81</td>
</tr>
<tr>
<td>561499M</td>
<td>Accounting Clerk III</td>
<td>$59.57</td>
</tr>
</tbody>
</table>
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Astor & Sanders Corporation provides commercial products and services to the ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor, and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Sadhna Agrawal, President, Astor & Sanders Corporation, (301) 838-3420, e-mail sagrawal@astor-sanders.com, or fax (301) 838-3421.
BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE
(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and
___________(Contractor)________________________enter into a cooperative agreement to further reduce the
administrative costs of acquiring commercial items from the General Services Administration (GSA)
Federal Supply Schedule Contract(s)_____________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for
sources; the development of technical documents, solicitations and the evaluation of offers. Teaming
Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal
Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive,
individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the
ordering activity that works better and costs less.

Signatures

_________________________________________ Ordering Activity Date
Contractor

_________________________________________ Date
Pursuant to GSA Federal Supply Schedule Contract Number(s) ________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

**MODEL NUMBER/PART NUMBER**

(2) Delivery: **DESTINATION**

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _______.

(4) This BPA does not obligate any funds.

(5) ________________ This BPA expires on ______ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

**OFFICE**

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);

(e) Purchase Order Number;

(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.
Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer activity requirement.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedule “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.