



**GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.GSAAdvantage.gov>.

CONTRACTOR:

GET Imaging, Inc.
3909 N.W. 36th Street
Oklahoma City, OK 73112
Phone number: (405) 415-8400
Fax number: (405) 415-8404
Website: <http://www.getimaging.com>

POINT OF CONTACT: Greg Regens at gregens@getimaging.com or (405) 606-4801

BUSINESS SIZE: Small / Service Disabled Veteran Owned

CONTRACT NUMBER: GS-03F-0072U

CONTRACT PERIOD: June 18, 2008 - June 17, 2018

SCHEDULE NUMBER & TITLE: 36 The Office, Imaging and Document Solution

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s): 51 506 Document Conversion Services

2. MAXIMUM ORDER:

51 506: \$1,000,000.00

3. MINIMUM ORDER: None

4. GEOGRAPHIC COVEREGE: Domestic delivery only.

5. POINT(S) OF PRODUCTION:

GET Imaging, Inc.
3909 N.W. 36th Street
Oklahoma City, OK 73112



6. DISCOUNT FROM LIST PRICE: The discount ranges from 3.33 to 97 percent, with an average discount of 23.4 percent.

7. QUANTITY DISCOUNTS: N/A

8. PROMPT PAYMENT TERMS: N/A

9a. GOVERNMENT PURCHASE CARD ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.

9b. GOVERNMENT PURCHASE CARD ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: 5-10 Days

11b. EXPEDITED DELIVERY: N/A

11c. OVERNIGHT AND 2-DAY DELIVERY: N/A

11d. URGENT REQUIREMENTS:

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. POINTS(S): Destination

13a. ORDERING ADDRESS:

GET IMAGING, INC
3909 N.W. 36th Street
Oklahoma City, OK 73112

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.



14. PAYMENT ADDRESS:

GET Imaging, Inc.
Attn: Accounts Receivable
3909 N.W. 36th Street
Oklahoma City, OK 73112-2953

15. WARRANTY PROVISION: Standard Commercial Warranty

16. EXPORT PACKAGING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLD ABOVE THE MICRO-PURCHASE LEVEL): None

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE AND REPAIR: N/A

19. TERMS AND CONDITIONS OF INSTALLATION: N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES: N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS: N/A

22. LIST OF PARTICIPATING DEALERS: N/A

23. PREVENTIVE MAINTENANCE: N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g., RECYCLED CONTENT, ENERGY, EFFICIENCY AND/OR REDUCED POLLUTANTS):
None

24b. SECTION 508 COMPLIANCE FOR EIT: N/A

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: 020139486

26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE: Active in SAM



**GET Imaging, Inc. GSA Schedule Pricelist
Document Conversion Pricing
Effective 06/18/2013**

**Microfilm Scanning Services
SIN 51 506**

Type of Film	Unit	GSA Price per Image with IFF
16mm	per image	\$0.0090
35mm	per image	\$0.0270

Scanning performed at 200 or 300 dpi (bitonal TIFF) with custom set-up for each roll, Add 50 percent to scanning price for greyscale scanning, Add \$0.005 per image for blip detection, Includes automatic crop, deskew, and image enhancement, Random review of scanned images, Minimum fee per roll is \$15.00. Minimum order fee is \$100.

**Microfiche Scanning Services
SIN 51 506**

Type of Film	Unit	GSA Price per Image with IFF
COM	per image	\$0.0183
Step & Repeat	per image	\$0.0300
Jacketed	per image	\$0.0367

Scanning performed at 200 or 300 dpi (bitonal TIFF) with custom set-up for each sheet, Add 50 percent to scanning price for greyscale scanning, Minimum fee per sheet of microfiche is \$0.70, Includes automatic crop, deskew, and image enhancement, Random review of scanned images, Random review of scanned images. Minimum order fee is \$100.

**Aperture Card Scanning
SIN 51 506**

Size of Aperture Card	Unit	GSA Price per Image with IFF
A – E	per image	\$0.1960

Scanning performed at 200 to 400 dpi (bitonal TIFF) with custom set-up for each group of cards, Read and report encoded Hollerith information, Additional charges are applied for document preparation work or manual indexing, Includes automatic crop, deskew, and image enhancement, Add 50 percent to scanning



price for greyscale scanning, 100 percent review of scanned images and rescans as required. Minimum order fee is \$100.

Standard Paper Scanning

SIN 51 506

Size of Paper	Unit	GSA Price per Image with IFF
8.5" x 11"	per image	\$0.0245

The above pricing does not include document preparation fees, which is performed at the discounted rate of \$18.00 per hour. In order to process paper records through scanners, we must often disassemble folders, remove fasteners, straighten pages, and otherwise manually manipulate the furnished records. Many customers also require the reassembly of paper records upon completion of scanning. The cost and resulting price impact of these manual processes varies greatly between project, therefore, GET Imaging can only estimate the price of document preparation after we have reviewed the clients specific requirements against a sample of the paper records. Scanning performed at 200 or 300 dpi (bitonal TIFF) with custom set-up for each box of paper. Add 50 percent to scanning price for greyscale or color scanning. Additional charges are applied for document preparation work. Includes automatic crop, deskew, and image enhancement. Random review of scanned images. Minimum order fee is \$100.

Paper Large Format Scanning Services

SIN 51 506

Size of Paper	Unit	GSA Price per Image with IFF
A (8.5"x11")	per image	\$0.1080
B (11"x17")	per image	\$0.1620
C (17"x34")	per image	\$0.4500
D (22"x34")	per image	\$0.6860
E (34"x44")	per image	\$0.6860

Additional charges are applied for document preparation work, which is performed at the discounted rate of \$18.00 per hour. Scanning performed at 200 or 300 DPI. 100 percent review of scanned images and rescans as required at 200 or 300 DPI (bitonal TIFF). Add 50 percent to scanning price for greyscale or color scanning. Includes automatic crop, deskew, and image enhancement. 100 percent review of scanned images and rescans as required. Minimum order fee is \$100.



Records Storage

SIN 51 506

Service	Unit	GSA Price per Unit with IFF
Item check-in	per image	\$0.9571
Box storage (monthly)	per cubic foot	\$0.2393
Item indexing	per character/keystroke	\$0.0067
Item retrieval	per item	\$0.9571
Item re-file	per item	\$0.9571
Boxes	per item	\$1.1964

Value-Added Services

SIN 51 506

Manual Review	Unit	GSA Price per Image with IFF
100 percent review of images	per image	\$0.0096
Document determination	per image	\$0.0048

Indexing & Data Entry Services	Unit	GSA Price per Image with IFF
Assign index value (in-house)	per keystroke	\$0.0067
Assign document type	per document	\$0.0048
Automatic database match or fill	per image	\$0.0048

Image Processing & OCR Services	Unit	GSA Price per Image with IFF
Manual cropping or deskew of image	per image	\$0.0045
Create multi-page TIFF file	per image	\$0.00015
Create PDF Image file	per image	\$0.00015
Create PDF + Text file	per image	\$0.0130
Create unedited ASCII Text file	per image	\$0.0130



Output Services
SIN 51 506

Output of Media & Return of Records	Unit	GSA Price per Image with IFF
Original CD ROM or DVD disk	per image	Included in image price
Duplicate CD ROM disk	per disk	\$2.25
Duplicate DVD disk	per disk	\$2.25
Shipping Services	per shipment	Cost reimbursed by customer

Data Conversion
SIN 51 506

Archival Services	Unit	GSA Price per Image with IFF
Output TIFF images to 16mm microfilm	per image	\$0.0200
Output PDF images to 16mm microfilm	per image	\$0.0200
Duplicate rolls of 16mm microfilm (100')	per roll	\$9.0000
Duplicate rolls of 35mm microfilm (100')	per roll	\$15.0000
Duplicate sheets of microfiche	per sheet	\$0.2000

Labor Rates
SIN 51 506

GSA/GET Imaging Title	Unit	GSA Hourly Rate w/o IFF	GSA Hourly Rate with IFF
Database Administrator	per hour	\$88.39	\$89.06
Field Engineer	per hour	\$88.39	\$89.06
Operations Manager	per hour	\$88.39	\$89.06
Production Coordinator	per hour	\$42.43	\$42.75



Program Manager	per hour	\$117.86	\$118.75
Record Center Clerk	per hour	\$33.94	\$34.20
Senior Document Conversion Specialist	per hour	\$37.72	\$38.00
Systems Administrator	per hour	\$88.39	\$89.06
Systems Technician	per hour	\$54.00	\$54.41
Document Conversion Specialist	per hour	\$28.29	\$28.50
Microcomputer Specialist	per hour	\$54.00	\$54.41
Production Clerk	per hour	\$35.36	\$35.63
Production Supervisor	per hour	\$62.99	\$63.47
Project Manager	per hour	\$90.00	\$90.68
Record Center Supervisor	per hour	\$58.50	\$58.94
Systems Programmer	per hour	\$74.08	\$74.64
Systems Specialist	per hour	\$45.00	\$45.34
Task Supervisor	per hour	\$54.00	\$54.41