On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

MAS Furniture and Furnishings Category

Contract number: GS-03F-010DA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: November 3, 2015 through November 02, 2020

Contractor Information:
CORPORATE CARE
3530 WEST TC JESTER BLVD
HOUSTON, TX 77018
Phone: 713-692-6300
Fax: 713-691-6561
Website: www.corporatecare.com

Contract Administration: Jose Aguilar 713-692-6300 jaguilar@corporatecare.com

Business size: Other than small

CUSTOMER INFORMATION:
1a. Table of awarded special item number(s)  
   SIN  | SIN Description           | Item    | Net Price 
   541614CF | Comprehensive Furniture Management Services | Entry Level Tech | $35.72
   OLM   | Order Level Materials    | Entry Level Tech | $35.72

1b. Lowest priced model number and lowest unit price

1c. Rates for Services: Call 713-692-6300 for current GSA Pricing Information

2. Maximum order................................................................................................................................................ $500,000.00
3. Minimum order........................................................................................................................................................ $0.00
4. Geographic coverage (delivery area)....................................................................................................................... 48 Contiguous US States
5. Point(s) of production (city, county, and State or foreign country)........................................................................ Houston, TX 77018
6. Discount from list prices ........................................ 25% - 40% off Corporate Care commercial market prices effective January 1, 2015
7. Quantity discounts ...................................................................................................................................................... None
8. Prompt payment terms ............................................................................................................................................ Net 30
9a. Government purchase cards .......... Accepted at or below the micro-purchase threshold, but with no additional discount.
9b. Government purchase cards .................. Accepted above the micro-purchase threshold, but with no additional discount.
10. Foreign items: ....................................................................................................................................................... None
11a. Time of delivery ................................................................................................................................................. 30 Days ARO
11b. Expedited Delivery ........................................................................................................................................... 5 Days ARO
12. F.O.B. point ............................................................................................................................................................. Origin
13a. Ordering address ........................................ Corporate Care
     3530 West TC Jester Blvd
     Houston, TX 77018
13b. Ordering procedures for supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address........................................ Corporate Care
     3530 West TC Jester Blvd
     Houston, TX 77018
15. Warranty provision ..................................................................................................................................................... Standard commercial warranty
16. Export packing charges - Not applicable.
17. Terms of Government Purchase Card - Will accept over the micro-purchase level.
18. Terms and conditions of rental, maintenance, and repair – Standard terms and conditions.

Call 713-692-6300 for current GSA Pricing Information
CORPORATE CARE

Contract number: GS-03F-010DA

19. Terms and conditions of installation – Standard terms and conditions.

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices – Standard terms and conditions.

20a. Terms and conditions for any other services – Standard terms and conditions.

21. List of service and distribution points – All major U.S. markets nationwide are served.

22. List of participating dealers - Not applicable.

23. Preventive maintenance – Standard terms and conditions.

24. Special attributes such as environmental attributes – May be applicable to products and service.

25. Data Universal Number System (DUNS) number - 137567400

26. Strumbo LLC, dba Corporate Care, has current, active registration in the System for Award Management (SAM) database.

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>Price</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entry Level Technician</td>
<td>$35.72</td>
<td>Hour</td>
</tr>
<tr>
<td>Level I Technician</td>
<td>$38.54</td>
<td>Hour</td>
</tr>
<tr>
<td>Level II Technician</td>
<td>$38.96</td>
<td>Hour</td>
</tr>
<tr>
<td>Level III Technician</td>
<td>$39.88</td>
<td>Hour</td>
</tr>
<tr>
<td>Field Supervisor / Lead Technician</td>
<td>$41.74</td>
<td>Hour</td>
</tr>
<tr>
<td>Administrator</td>
<td>$36.55</td>
<td>Hour</td>
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<tr>
<td>Project Manager</td>
<td>$56.46</td>
<td>Hour</td>
</tr>
<tr>
<td>Director Of Operations</td>
<td>$60.28</td>
<td>Hour</td>
</tr>
<tr>
<td>Quality Assurance Rep</td>
<td>$54.21</td>
<td>Hour</td>
</tr>
</tbody>
</table>
SIN 541614CF: Comprehensive Furniture Management Services

A. Cleaning, restoration, and maintenance of:

1. Carpet (Broadloom and Carpet Tile)
2. Hard Surface Floors (Stone; Wood; Marble)
3. Modular Panels
4. Upholstered Furniture
5. Wall Coverings
6. Restroom Walls and Floors and VCT Floors

B. Ceramic and LVT tile restoration and maintenance

SIN 541614CF: Water Damage Restoration and Remediation

SIN 541614CF: Corporate Care Labor Descriptions

**Entry Level Technician**

The Entry Level Technician provides quality carpet cleaning and related services to commercial customers at customers’ locations. The Entry Level Technician works as a trainee in the field with team members, Lead Technicians, and the direct supervisor in all areas of carpet and upholstery cleaning services. S/he is responsible for maintaining a safe work area and for the care and cleanliness of cleaning equipment. The Entry Level Technician will have a high school diploma or equivalent, and one to three months experience.

**Level I Technician**

The Level I Technician provides quality carpet cleaning and related services to commercial customers at customers’ locations. S/he understands and accurately performs all cleaning (restorative and maintenance) methods for carpet and upholstery. The Level I Technician maintains a safe work area and is responsible for care and cleanliness of cleaning equipment and vehicles. The Level I Technician has at least 6 months relevant industry experience, high school diploma or equivalent, as well as a Corporate Care University Level 1 Certification which includes ability to perform all Level I services with little or no supervision, and/or IICRC certification in commercial carpet maintenance.

**Level II Technician**

The Level II Technician provides quality carpet, upholstery, and hard surface cleaning and related services to commercial customers at customers’ locations. S/he understands and accurately performs all cleaning (restorative and maintenance) methods for carpet, upholstery, fabric, leather, hard surfaces including but not limited to ceramic and porcelain. S/he is responsible for maintaining a safe work area and for the care and cleanliness of cleaning equipment and vehicles. The Level II Technician has at least one year relevant industry experience, high school diploma or equivalent.
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equivalent, and professional certifications including iicrc commercial carpet, upholstery and fabric and water damage restoration.

level iii technician

the level iii technician provides quality carpet, upholstery, hard surface cleaning, water damage restoration and related services to commercial customers at customers’ locations. s/he understands and accurately performs all cleaning (restorative and maintenance) methods for carpet, upholstery, fabric, leather, hard surfaces including but not limited to wood, vct, resilient flooring, ceramic, porcelain and stone. the level iii technician understands and accurately performs water damage restoration. s/he is responsible for maintaining a safe work area and for the care and cleanliness of cleaning equipment and vehicles. the level iii technician has at least 18 months relevant industry experience, a high school diploma or equivalent, and professional certifications including iicrc commercial carpet, upholstery and fabric, water damage restoration, and floor care.

field supervisor (lead technician)

the field supervisor serves as leader with other technicians/crew at specific job site to ensure work is being performed as required. s/he provides quality restorative and maintenance cleaning services to commercial customers at customers’ locations. the field supervisor supervises branch technicians and ensures all jobs come in at budgeted scheduled hours. s/he provides a nightly supervisor report to branch employees and is responsible for maintaining a safe work area. s/he will understand and accurately perform cleaning, restorative and maintenance methods for hard surfaces, carpet, upholstery, fabric and leather. the field supervisor will have at least two years industry experience, a high school diploma or equivalent as well as professional certifications which may include iicrc commercial carpet cleaning & maintenance, upholstery & fabric cleaning, water damage restoration, fire & smoke restoration and stone, masonry & ceramic tile cleaning, and ecolab certification in restoration & maintenance of stone, ceramic & wood floors. the field supervisor is a corporate care certified level iii technician which includes ability to perform all level iii services without supervision.

administrator

the branch administrator maintains a consistent flow of communication with clients by fielding incoming phone calls and requests, and placing follow-up calls regarding the status on services being performed. s/he works directly with the operations manager on a daily basis to ensure the proper preparation of daily work orders, scheduling, efficient dispatching of the crew in a timely manner, and to see that the proper feedback required by the field is received and understood. the administrator will be highly computer literate with experience in ms office and proficiency in excel.

project manager

the project manager serves as a liaison for internal and external communications with clients. s/he evaluates operations and business processes for specific accounts and provides recommendations for automation and enhancements. s/he manages the accounts using defined project management tools and leads strategic planning and financial analysis for specific accounts. the project manager will have a bachelor’s degree or 5 years of industry related experience, or a combination of education and experience, as well as field marketing/sales or territory management experience and skills in database analysis.
CORPORATE CARE  
Contract number:  GS-03F-010DA

**Director of Operations**

The Director of Operations is responsible for customer satisfaction, retention and renewal by managing and overseeing the delivery of quality and timely service, maintaining consistent client contact and ensuring that any issues are resolved in a timely manner. S/he inspects job sites to assure the quality of work is to customer’s satisfaction, and maintains operational effectiveness focusing efforts on desired results. The Director supports all new sales initiatives and maintains a certain level of product service knowledge, and is an advocate of safety for all employees and customers. The Director of Operations will have five plus years experience in a management position in the industry, as well as professional certifications which may include: IICRC Commercial Carpet Cleaning & Maintenance, Upholstery & Fabric Cleaning, Water Damage Restoration and Leather Cleaning, Ecolab Certification in Restoration & Maintenance of Stone, Ceramic & Wood Floors, Gloss-TEK (for Epoxy Floor Application) and Concrete Polishing; a Bachelor’s level degree from a four year institution is preferred.

**Quality Assurance Representative**

The Quality Assurance Representative is responsible for customer satisfaction, retention and renewal through developing and maintaining relationships with clients, ensuring that clients are satisfied and that any issues are resolved in a timely manner. S/he performs pre-walks and post-walks for accounts. The Quality Assurance Representative monitors client premises and needs and proactively recommends solutions via service, or new contract. S/he completes paperwork, measures client space, and prepares proposals for accounts. The Quality Assurance Representative will have a minimum of two years experience in a same or similar industry.