



**Schedule**  
Contract #GS-03F-0138V

**General Services Administration**  
Federal Supply Service  
Authorized Federal Supply Schedule Price List

**FSG Schedule: 36**

Office, Imaging and Document Solutions—Office Equipment Products and Services, and Document Management Products and Services

**Special Item Number: 51 507**

Shredding of classified and unclassified materials; Incineration of paper documents, maps, blueprints, catalogs, and disintegration of microfilm, microfiche, ID cards, VHS tapes, support DOD-approved requirements.

**Contract Number: GS-03F-0138V**

**Contract Period: 6/30/2014 – 6/29/2019**



NEXCUT is a national provider of secure destruction services. Our minimum-particle crosscut shredders destroy paper documents, electronic media, hard drives, products and associated confidential material. Our high value destruction programs include mobile and plant based shredding for both one-time and on-going needs.

**NEXCUT, LLC**  
**443 Schiller Street**  
**Elizabeth, New Jersey, 07206-2112**  
**Telephone: 877-876-3928**  
**Fax: 877-876-3932**  
[www.nexcut.com](http://www.nexcut.com) / [sales@nexcut.com](mailto:sales@nexcut.com)

**Business Size: Small**  
**Federal ID: 26-3088628**  
**HUBZone Certified**

*Price list current through Modification No. PO-0013, effective December 17, 2014*

## CUSTOMER INFORMATION

**1 Special Item Numbers**

a. SIN: 51 507

Shredding of classified and unclassified materials; Incineration of paper documents, maps, blueprints, catalogs, and disintegration of microfilm, microfiche, ID cards, VHS tapes, support DOD-approved requirements

b. Lowest Priced Service

i. Please see the pricelist below for details

c. Hourly Rate

Not Applicable

**2 Maximum Order**

\$1,000,000

**3 Minimum Order**

\$100

**4 Geographic Coverage**

Continental United States

**5 Point of Production**

443 Schiller Street, Elizabeth, New Jersey, 07206-2112

**6 Discounts**

Prices shown herein are NET to the government

**7 Quantity Discounts**

Shown on price list below

**8 Prompt Payment Terms**

2% 10 days, NET 30

**9 Government Purchase Cards Are Accepted**

a. Below the micro-purchase threshold and

b. Above the micro-purchase threshold

**10 Foreign Items**

N/A

**11 Delivery**

7-14 days after receipt of order.

**12 Expedited Delivery**

a. Check with contractor for availability

b. Urgent Requirements

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt.

**13 Ordering Information**

a. Ordering Address:

NEXCUT Shredding

443 Schiller Street  
Elizabeth, New Jersey, 07206-2112

Orders may also be emailed or called in using:

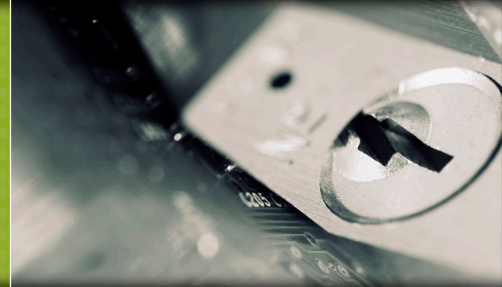
1. Email: [sales@nexcut.com](mailto:sales@nexcut.com)
2. Phone: (877) 876-3928

b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

- |           |  |
|-----------|--|
| <b>14</b> | <b>Payment Address</b><br>NEXCUT Shredding<br>443 Schiller Street<br>Elizabeth, New Jersey, 07206-2112                       |
| <b>15</b> | <b>Warranty Provisions</b><br>Contractor warrants all services are in accordance with the commercial practice.               |
| <b>16</b> | <b>Export Packing Charges</b><br>N/A   |
| <b>17</b> | <b>Terms and conditions of government purchase card acceptance</b><br>Purchase cards are gladly accepted                     |
| <b>18</b> | <b>Terms and conditions of rental, maintenance, and repair</b><br>N/A  |
| <b>19</b> | <b>Terms and conditions of Installation</b><br>Locked containers provided and installed free of charge for recurring service |
| <b>20</b> | <b>Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices</b><br>N/A   |
| <b>21</b> | <b>List of service and distribution points</b><br>N/A  |
| <b>22</b> | <b>List of participating dealers</b><br>N/A  |
| <b>23</b> | <b>Preventative Maintenance</b><br>N/A   |
| <b>24</b> | <b>Special Attributes</b><br><br>a. Section 508 compliance<br>N/A  |
| <b>25</b> | <b>DUNS Number</b><br>60-388-8384  |
| <b>26</b> | <b>SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE</b><br>Active  |

*Please see price list on pages below*



## OUR GOAL IS SIMPLE:

NEXCUT leverages the latest destruction technologies to provide industry leading data handling, particle size, documentation and chain of custody. Our goal is to provide government agencies with maximum levels of security, compliance and environmental benefit while offering best in class customer service.

## Company Snapshot

CAGE: 4FFB5  
DUNS: 60-388-8384  
GSACONTRACT: GS-03F- 0138V  
SBA Small Business Entity  
HUB Zone  
AAA NAID Certification  
National Coverage

Contact: Bryce Hesterman  
E-Mail: [bryce@nexcut.com](mailto:bryce@nexcut.com)  
Phone: 877-876-3928  
Fax: 877-876-3932  
[www.nexcut.com](http://www.nexcut.com)

## NAICS Codes

- 561990: Document Shredding, Media Destruction, Hard Drive Destruction
- 518210: Document Imaging
- 493190: Document Storage
- 423930: Recyclable Materials Collection and Wholesalers

## Past Performance:

- DAF
- DISA
- FEMA
- FHFA
- HUD
- IRS
- NAVSUP
- SSA
- USMC
- VA

## Core Competencies

- Focus on Government, Healthcare and Financial sectors
- ONSITE and OFFSITE Shredding
- Recurring and purge service
- Full service facility collection with customized programs available
- Staged service loading dock pick ups
- Locking collection containers included in price
- Single source destruction of Paper Documents, Hard Drives, Digital Media, Film, X-Rays, Computers, Cell Phones and other storage devices
- Off-spec and product destruction available for virtually any non-hazardous material
- Certificates of Destruction provided at the time of service
- E-scrap recycling with e-Stewards and R2 certified downstream partners
- 100% recycling: over 20,000 tons to date



## Differentiators

- HUBZONE certified, SBA small business entity
- GSA contract holder
- AAA NAID Certified
- VA Directive 6371 compliant
- Best in industry equipment for particle size and throughput
- NACI clearance, background checks and drug screens for all personnel
- Strict control over chain of custody
- Experience servicing hundreds of healthcare facilities
- Over 75 federal contracts serviced with 100% satisfaction
- Upper management has over 45 combined years industry experience



SECURE



RELIABLE



GREEN



## Slim Boy Series

24" 27" 30" 36"

All companies and organizations are faced with the need to securely manage and discard confidential documents and the Slim Boy office console provides the solution. The Slim Boy is the most efficient office collection console on the market and offers controlled collections right in the workplace. With a reinforced lid and sleek wall hugging design this console easily becomes part of an office environment ideally where space is limited and where large collections are needed most.

Available in 2008: The Slim Boy Green Series. An environmentally friendly alternative to the traditional console that is made with pre-consumer recycled wood and plastic and is 100% recyclable.

### Key Features:

- **Paper Deflector** - Increased security to prevent anti-fishing.
- **Reinforced Lid & Sleek Design** - Its reinforced lid supports everyday equipment, such as printers and fax machines, and its sleek wall hugging design makes it easier for the console to become part of an office environment ideally where space is limited and where large collections are needed most.
- **Long Collection Bag** - Allows weight of paper to rest on the bottom of the console instead of the bag on bag hooks.
- **Steel Cams** - Instead of glue - provides added strength, durability, and the ability to re-assemble. Easy to replace any piece, ensuring the longevity of your investment.
- **Thick Edge Banding** - For extra durability and clean appearance.
- **Double-turn Lock** - For greater security.
- **Plastic Hook Plugs** - Inset plugs for bag hooks prevent costly tearouts.

*Part of the One Key Solution. Improves the efficiency of the collection process by keying all consoles alike.*



Dimensions:

- (Largest Unit) 15 3/4"L x 22 3/4"W x 36"H

24"

30"

36"



## E-Series Shred Carts

240L/64 Gallon    360L/96 Gallon

The **E-Series** cart offers a slender, office-friendly design for secure document collections offering up to 350 lbs of paper holding capacity. Available in 64, and 96 gallon capacity, the **E-Series** cart is a perfect example of form and function, creating ease of collection for sensitive documents right in the workplace. Its internal and external locking system secures the lid to the container to prevent tampering and the removal of sensitive documents. These centralized collection units are great for use in organizations and companies where collections are high and frequent.

### Key Features:

- **Internal/External Locking Systems** - Secures the lid to the container to prevent tampering & the removal of sensitive documents. **The Internal Lockjaw™ locking system** provides added security and can be keyed to match most existing consoles. Five year warranty on the Lockjaw™ 240L cart.
- **The external Hasp locking system** comes installed and ready for a padlock. High security brass padlocks are available.
- **Lid with Molded Paper Slot** - Reinforced lid with molded paper slot deflector helps to maintain a clean and organized collection of documents without having to open the lid. Reinforced plastic around paper slot eliminates hands from reaching in while adding strength to the lid.
- **Sleek Design** - Blends easily with office decor. Executive Gray color limits the visibility of paper dust.
- **No bag** - No bag or liner required which makes for easy emptying.
- **Rubber wheels** - To ensure longevity and easy maneuvering.

64 Gallon/240L

96 Gallon/360L



**Part of a One Key Solution.**

**360L Lockjaw™ cart will be available September 2008.**

*The E-Series Lockjaw™ is part of the One Key Solution. It improves the efficiency of the collection process by keying all containers alike.*



### Dimensions:

- 240L (64 Gallon) - 23"W x 29"D x 42"H
- 360L (96 Gallon) - 23"W x 34"D x 43"H



**Available with Lockjaw™ or  
Hasp locking systems**

**Mobile & Plant Based Tipper Compatible**

## **PAPER SHREDDING**

NEXCUT shredders are giant industrial beasts destroying 5 tons per hour at 5/8" crosscut particle spec. We can shred on-site at your location or at one of our plants. Where mobile units allow for witnessed shredding and immediate Certificates of Destruction, plant shredding is efficient and economical. Either way, material is obliterated and 100% recycled.

Every NEXCUT paper shredding service comes standard with the following features:

- Confirmation calls ½ hour before pickup
- Flexible service windows
- Assistance unloading boxes up or down stairs, from cabinets or shelves
- Broom sweeps of your shred bin location by NEXCUT couriers after service
- Immediate Certificates of Destruction
- Attentive, helpful staff

NEXCUT customers can choose from our extensive service list:

- On-site: witness the real-time shredding at your location through an integrated LCD screen
- Off-site: bonded NEXCUT personnel pickup, transport and shred your documents at our secure warehouse
- Purge: shred and recycle your old documents, from 1 file box to an entire storage unit
- Recurring: on-going, scheduled service includes free shredding bins
- Recycling: 100% green for legal libraries, cardboard, binders, etc.

## **HARD DRIVE AND DIGITAL MEDIA SHREDDING**

### *Documentation and Validation:*

Process begins with NEXCUT generating unique adhesive bar codes along with a manifest documenting types of devices and serial codes. Upon arrival, NEXCUT's bonded field technicians scan your drives which automatically references the manifest. After 100% validation, equipment is ready for complete unrecoverable destruction.

### *Secure Destruction and Recycling:*

After validation, media conveys into auto locking containers which couple with a hydraulic curbside bin lifter to meter devices into the shred hopper. Metal is ground to bits and the entire procedure can be viewed on a side mounted LCD screen. NEXCUT mobile shredding equipment is custom designed in accordance with local, state and federal legislation and leads the industry in particle size and throughput. NEXCUT adheres to a zero landfill policy whereby electronics are domestically recycled by R-2 and e-Stewards certified downstream partners.

### *Back-End Certification:*

After project completion, NEXCUT issues an Authorization to Destroy form, a Certificate of Destruction and a Completed Validation Manifest. This paper trail satisfies all levels of compliance and we can also provide a video of the shredding event if desired.

### *Media Storage Devices We Destroy:*

Hard Drives, Servers, DLT Tape, LTO, 4mm, PDA's, Cell Phones, Card Readers, Network Cards, Sim Cards, Thumb Drives, Fax Machines, VHS, CD's, DVD's & Medical Equipment.

## **E-WASTE PROCESSING**

NEXCUT can green your business and reduce facility waste by recycling obsolete computers and electronics. Our process protects your digital data and protects the environment. Providing E-waste services alongside scheduled confidential document destruction appointments keeps efficiency high and costs low.

## **INCINERATION**

There are materials a shredder simply cannot handle. Wet paper for example, which gums and jams the output module. Calling cards or similarly sized plastic, which might pass through shredder teeth unmolested. Certain textiles. In these situations burning can be the best method to guarantee full and effective destruction.

Absolute security is another advantage. NEXCUT always maintains full chain of custody until recycling; that is, we maintain physical possession of shredded material until it is passed to a recycler. This is effective for 99.9% of customers as the pulping process obliterates data and transforms material for re-use. However, for customers with a legal incineration mandate, NEXCUT offers a waste to energy solution.

NEXCUT Direct to Incineration Services:



- Trained staff loads material into our sealed GPS monitored truck
- Secure transport to waste to energy incinerator facility
- Thermal Destruction Technology — absolute destruction guaranteed
- Sustainable — Burning converts material into clean energy
- Certificate of incineration/destruction documents date and weight of material destroyed
- Witnessed incineration available

## **PRODUCT DESTRUCTION**

NEXCUT can shred pretty much everything. Over the years we've destroyed luggage, purses, perfume bottles, mascots, food pouches, phone cards, designer jeans ... you name it.

## **NEXCUT SECURE DESTRUCTION SERVICES**

NEXCUT is proudly NAID AAA Certified since 2008.

The National Association for Information Destruction (NAID) defines shredding industry best practices. NAID is our Secure Destruction Industry trade group. It lobbies Congress for privacy legislation and ID theft prevention, maintains an active register of shredding companies, and hosts an online marketplace for providers. But NAID's most important contribution is arguably its AAA Certification program.

AAA Certified means that a shredding company complies with security criteria contained in HIPAA, FACTA, GLB and State specific privacy laws. NAID verifies employee background screening, equipment integrity, guarded facility access, shred particle size, recycling chain of custody, etc. AAA companies pass rigorous random audits where an outside security contractor basically shines a flashlight on your entire business.

The criteria to becoming AAA-NAID-certified involves:

### *Employee Hiring and Screening (Includes Temporary and Outsourced Employees)*

- Employees sign a confidentiality agreement
- Drivers meet all licensing requirements of the governmental jurisdiction (State for USA companies)
- Employees produce some sort of law enforcement clearance, which is kept on file. There is also a seven-year employment history on file.
- Employees are drug-screened at the time of hiring. If there is any local law, which supersedes this requirement, copy of the law must be provided. Employees are also subject to random drug screening.
- Employee credit reports are a part of the employee file before they have reached the set probationary period of not more than 30 days. If there is any local law, which supersedes this requirement, copy of the law must be provided.

### *Operational Security*

- Materials are always attended by a company employee or physically secured from unauthorized access while in the custody of the destruction contractor before they are destroyed.
- All materials are contained during removal from customer to destruction vehicle to prevent loss from wind or other atmospheric conditions.
- The firm has written policies and procedures for drivers and processing employees.
- Drivers and helpers wear a specific uniform to aid in their identity (minimum of a company shirt) and wear picture ID badges.

### *The Destruction Process*

- All trucks will have the applicable government inspection for roadworthiness on file. (Must be Claimed for AAA certification)
- All trucks will have lockable/securable cabs and lockable/securable fully enclosed boxes.
- Paper is destroyed by equipment that reduces the prominent percentage (over 90%) of the paper to particle size that fits the following specifications with no percentage being appreciably larger than the following specifications.
- Mobile shredding is performed by a Pierce and Tear shredder. Maximum width of shredded paper is 3/4 inch wide by 2 1/2 inches long.





SIN	GSA Awarded Services	Descriptions on Services	Unit of Issue	GSA Awarded Rate (Including IFF)	Zone (NYC, DC, SF & LA)
<b>Paper Destruction</b>					
51-507	Minimum Stop Charge	Includes: 15 - 12" boxes; 10 - 24" boxes; 2 Slim Lines; 2 Executive Consoles; 2 - 64 Gallon Toter or 1 - 96 Gallon Toter.	Task	\$83.93	N/A
<b>Per Box</b>					
51-507	File boxes, regular up to 12" long	Regular boxes are 15L X 12W X 10H	Box	\$4.57	N/A
51-507	File boxes, large up to 24" long	Large boxes are 24L X 12W X 10H	Box	\$6.47	N/A
<b>Per Bin</b>					
51-507	Executive Console	Executive consoles come in 24" and 36" high sizes. Designed as functional pieces of furniture, their flat tops can house office equipment and they have a paper slot and locking hinged door, which conceals a hanging document catch bag. Detailed console information and pictures can be found above.	Bin	\$37.31	N/A
51-507	64-Gallon Toter	For larger volume users this wheeled plastic bin is great for portability and economy. All toters lock with proprietary combination sets. Detailed toter information and pictures can be found above.	Bin	\$37.31	N/A
51-507	96-Gallon Toter	For larger volume users this wheeled plastic bin is great for portability and economy. All toters lock with proprietary combination sets. Detailed toter information and pictures can be found above.	Bin	\$37.31	N/A
<b>Bulk Shredding</b>					
51-507	Paper	Per pound of paper to be shredded	Pound	\$0.10	N/A
<b>Per Bin Shredding</b>					
51-507	Full Service	Full service includes NEXCUT's staff walking the interior of agency buildings to collect material from each stationary console and bringing it down to the truck for shredding.	Pound	\$0.21	Rate + 20%
<b>Bulk Shredding</b>					
51-507	Paper	Each hour charge provides a full mobile truck hour of shredding time. NEXCUT staff is included to help load and shred paper. Generally shred hours are contracted for 'Community Shredding Events' (CSE's) where NEXCUT shreds in an accessible area for various agency stakeholders, customers or the general public. CSE's are a great public relations opportunity!	Hour	\$105.79	N/A
<b>Maximum Security Paper Destruction</b>					
51-507	Paper	Please see classified section for details on maximum security.	Pound	\$0.34	N/A
51-507	96-Gallon Toter (Note: *minimum 5 bins per order)	Minimum 5 Bins (Executive Console, 64-Gallon Toter, 96-Gallon Toter) per order. For details on our maximum security, please see our section on security.	Bin	\$72.79	N/A
<b>Non-Paper Destruction</b>					
51-507	Minimum Charge	Minimum charge per task order. This is our minimum price to shred non-paper items.	Task	\$1,135.52	Rate + 20%
51-507	Products	Bottles, textiles, leather goods, plastics, synthetic materials, etc.	Pound	\$0.35	N/A
51-507	Hard Drives	Hard Drives are Shredded with 5/8 inch cutters and all scrap is recycled.	Each	\$12.00	N/A
51-507	Media Tapes	DLT Tape, LTO, 4mm, PDA's, Cell Phones, Card Readers, Network Cards, Sim Cards, Thumb Drives, Fax Machines, VHS, CD's, DVD's	Each	\$3.49	Rate + 20%
51-507	Degaussing	High density degaussers ensure that your data is sanitized on-site prior to shipment to our secure destruction facility.	Each	\$7.05	Rate + 20%
<b>**For any order requesting a hard drive to be degaussed, NEXCUT, LLC charges a hard drive and degaussing fee of \$18.71.</b>					
51-507	Inventory Validation	Each device (hard drive, data tape, etc) is barcoded and scanned into a spreadsheet to produce a list documenting each device that was destroyed.	Each	\$1.00	Rate + 20%
<b>Incineration</b>					
51-507	Minimum Charge	Minimum charge per task order. This is our minimum price to incinerate confidential material. Incineration is an alternative method to shredding and shredding is optional if this method is selected.	Task	\$839.29	Rate + 20%
51-507	Any paper or non-paper item	Per Pound Pricing. Prices are per visit and are inclusive of IFF.	Pound	\$0.34	Rate + 20%
<b>Trip Charge</b>					
51-507	0-20 Miles Trip Charge	Pickup/Delivery for locations within a 0-20 mile radius of Corporate Business Services facility.	Task	\$0.00	Rate + 20%
51-507	21-50 Miles Trip Charge	Pickup/Delivery for locations within a 21-50 mile radius of Corporate Business Services facility.	Task	\$28.21	Rate + 20%
51-507	51-100 Miles Trip Charge	Pickup/Delivery for locations within a 51-100 mile radius of Corporate Business Services facility.	Task	\$52.90	Rate + 20%
51-507	101-150 Miles Trip Charge	Pickup/Delivery for locations within a 101-150 mile radius of Corporate Business Services facility.	Task	\$88.16	Rate + 20%