

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE**

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*, a menu-driven database system. The INTERNET address *GSA Advantage!* is: GSAAdvantage.gov.



SCHEDULE NUMBER **36**

SCHEDULE NAME **THE OFFICE, IMAGING AND DOCUMENT SOLUTION**

SIN(S): **51-504**

CONTRACT NUMBER: GS-03F-0141V

CONTRACT PERIOD: JULY 1, 2014 TO JUNE 30, 2019

CONTRACTOR: FileTrail, Inc.
111 North Market Street, #715
San Jose, CA 95113-1108

Point of Contact: Darrell Mervau
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Business Size: Small

About the Company:

Headquartered in San Jose, CA, FileTrail is a leading provider of file tracking and records management solutions. We combine our PureWeb™ interface, expertise in RFID technology, and Web Service integration tools to solve item tracking and management issues for organizations large and small. Our customers rely on our intuitive software, well-designed processes, and automated integration to save money, reduce loss, standardize practices, gain control, and demonstrate compliance.

CUSTOMER INFORMATION

1a	Awarded SINS:	51-504 – Records Management System
1b	Lowest Priced Item	FT-RF-T000 – FileTrail File Tracking RF ID Tag - \$.47
2	Maximum Order:	\$1,000,000 for SIN 51-504 as established per clause 52.216-19 Order Limitations
3	Minimum Order:	\$100
4	Scope of Delivery:	CONUS, plus Alaska, Hawaii and Puerto Rico
5	Point of Production:	San Jose, CA (Santa Clara County)
6	Discounts:	See attached price list. Prices shown are net of discount.
7	Volume Discounts:	As Shown in Pricelist
8	Prompt Payment:	2% - 10 Days, Net 30 Days
9a	Government Purchase Cards	Government Purchase Cards must be accepted at or below the micro-purchase threshold.
9b		Contract will accept the Government Commercial Credit Card above the micro-purchase threshold, with no additional discount extended to the government for its use.
10	Foreign Items:	None
11	Delivery Time:	
	a. Normal:	Within 30 Days ARO
	b. Expedited	Within 10 Days ARO
	c. Overnight & 2-day delivery	Contact Contractor for availability
	d. Urgent Requirements	Contact Contractor for availability
12	FOB:	Destination for Domestic Delivery including Alaska, Hawaii and Puerto Rico
13	Ordering Address:	Same as Contractor address
	Ordering procedures:	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules)
14	Payment Address:	Same as Contractor address
15	Warranty:	FileTrail warrants that for a period of ninety (90) days following the shipment of the Programs to Client, the Programs will operate materially in compliance with the description set forth in the documentation accompanying the Programs. A warranty claim must be reported to FileTrail in writing within 90 days following the shipment of the Programs to Client and FileTrail shall use reasonable efforts to remedy the problem.
		EXCEPT AS PROVIDED BY THIS SECTION 7, THE PROGRAMS AND RELATED DOCUMENTS ARE PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND, EITHER EXPRESSED OR IMPLIED, INCLUDING WITHOUT

LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND AGAINST INFRINGEMENT. FILETRAIL DOES NOT WARRANT THAT THE PROGRAMS WILL MEET ANY REQUIREMENTS OR THAT THE OPERATION OF PROGRAMS WILL BE UNINTERRUPTED OR ERROR FREE. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY FILETRAIL OR A FILETRAIL AUTHORIZED REPRESENTATIVE SHALL CREATE A WARRANTY.

- 16 **Export packing charges, if applicable:** N/A
- 17 **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** None
- 18 **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19 **Terms and conditions of installation (if applicable):** N/A
- 20 **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a **Terms and conditions for any other services (if applicable):** N/A
- 21 **List of service and distribution points (if applicable):** N/A
- 22 **List of participating dealers (if applicable):** N/A
- 23 **Preventive maintenance (if applicable):** N/A
- 24a **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b **Section 508 Compliance for EIT:** N/A
- 25 **DUNS Number:** 132343380
- 26 **CCR Registration:** Yes (Cage: 4FXJ7)

See pricing on next page.

Manufacturer	Part #	Description	GSA Price
FileTrail	FT-RF-T000	The File Tracking RFID Tag is a component of the FileTrail File Tracking solution. It is specially-engineered for tracking file folders in the office environment. Attached to a file folder, this tag allows you to electronically locate missing files, track files as they move, and keep a history of the movement of each file.	\$0.47
FileTrail	FT-RF-DT	The File Tracking RFID DeskTracker is a component of the FileTrail File Tracking solution. It is used for batch check-in and check-out of file folders. The RFID DeskTracker reads FileTrail File Tracking RFID Tags from up to 6 feet away. It reads a stack of as many as 30 files simultaneously to automatically identify and track file folders. Each RFID DeskTracker includes FileTrail's RF-Desktop software to automate check-in and check-out of folders. Audible cues and on-screen alerts confirm successful processing.	\$1,265.64
FileTrail	FT-RF-DT-A	FileTrail File Tracking RFID DeskTracker - Annual service renewal after warranty.	\$126.56
FileTrail	FT-RF-TK1	The RFID Tracking Kit provides complete tracking solutions for asset tracking, evidence tracking, and file tracking, including: Browser-based software for tracking, location history, search, request, request fulfillment, label printing, ad hoc reporting, audit discrepancy reporting, export, and much more. Also, includes label designer and configuration tools for custom fields, screens, searches, and more. Can be used by any number of people, with 3 users logged in at any one time. Services include configuration of up to 5 user-defined screens, containing an unlimited number of user-defined fields; remote installation or installation support; 2 days on-site training; 1 RFID DeskTracker for check-in/check-out; 1 RFID Mobile with "Detector" and "Audit" functions; and 5,000 RFID Tracking Tags. The RFID Tracking Kit is expandable with any number of additional Desk Trackers, Mobile Trackers, and Tracking Tags at standard prices.	\$24,091.29
FileTrail	FT-RF-TK1-A	Includes unlimited end-user support and all product upgrades and patches to the software.	\$3,515.46
FileTrail	FT-RF-M	The RFMobile Portable File Tracker is a component of the FileTrail File Tracking solution. It consists of a portable device running FileTrail's FTMobile application, docking station, and cables. RFMobile reads FileTrail File Tracking RFID Tags from up to 4 feet away. The color touch-screen makes the on-screen functions clear and easy to use. The "Detector" function allows you to hunt for missing file folders. An audible cue alerts you as you approach a missing file, while the screen displays a multi-line description of the file, and the next requestor who is waiting on the file and their office/desk location, allowing you to route the file immediately. The "Audit" function allows you to audit desks, offices, boxes, or file rooms and generate a report of Audit Discrepancies to help enforce compliance. FileTrail clients have reduced the length of audits by up to 86% over auditing with bar codes. The "Move" function allows you to automate check-in, check-out, transfer, and boxing transactions. An integrated bar code scanner allows you to automate tracking of bar coded storage boxes of older records that you do not wish to tag with RFID.	\$5,859.09
FileTrail	FT-RF-M-A	FileTrail RFMobile Portable File Tracker - Annual Service renewal after warranty.	\$781.86
FileTrail	FT-L-SP	FileTrail for SharePoint 2010 allows physical items to be seamlessly integrated into SharePoint 2010. The offering allows physical items to be presented in the Document Library Views and SharePoint search. Using the built-in functionality of SharePoint 2010 customers can have	\$12,801.01

		<p>federated retention and legal hold capabilities across their physical and electronic assets and customers can use SharePoint 2010's workflow tools to create custom workflow around physical items. Additionally, if the customer has also purchased RFID components, the integrated solution allows customers to track physical items that are tagged with RFID technology through the SharePoint 2010 interface. Customers are responsible for licensing Microsoft SharePoint 2010 per any Enterprise Licensing Agreement they may have with Microsoft. FileTrail for SharePoint 2010 is compatible with SharePoint Foundation; however, this free version does not include retention or legal hold capabilities.</p> <p>A minimum of one [1] Power User license is required. See the End User License section.</p>	
FileTrail	FT-L-SP1	<p>FileTrail for SharePoint Non-Production Server gives organizations a separate FileTrail for SharePoint environment on which they can test and stage new FileTrail for SharePoint updates and follow-on deployments. Alternatively, it can provide a standby environment in situation where prompt disaster recovery is important. FileTrail for SharePoint Non-Production Server exposes all FileTrail for SharePoint capabilities and is supported through the normal maintenance process; the only restriction is that it cannot be used as a production server – with the exception of short periods where disaster recovery is being performed.</p>	\$6,400.50
FileTrail	FT-L-PWR	<p>FileTrail Power User</p> <p>Full administrative and records management capabilities. This license allows users to:</p> <ul style="list-style-type: none"> • Manage User Accounts and Security Access Configuration Tools • Fulfill Delivery, Pickup, Will Call, Task, and Creation requests • Manage Missing and Overdue Items • Utilize Calendar Management • Transmit and Retrieve records archived with a 3rd-party • Manage records retention and disposition 	\$2,715.37
FileTrail	FT-L-PWR1	<p>FileTrail Power User, 100 Users. Bulk purchase of Power User Licenses provides a lower cost on a per-user basis.</p>	\$130,982.37
FileTrail	FT-L-BUS	<p>FileTrail Business User. Provides system users with the rights to:</p> <p>Have items checked out to them</p> <p>Search items and initiate requests</p> <p>Create items/request central creation and print labels</p> <p>View item location and location history</p> <p>Perform self-checkout</p>	\$116.37
FileTrail	FT-L-LT	<p>FileTrail Lite User. Provides system users with the rights to:</p> <ul style="list-style-type: none"> • Have items checked out to them • Search items and initiate requests 	\$46.55
FileTrail	FT-L-1500	<p>Discount on any combination of 1,500 or more Users = 25%</p>	