FEDERAL SUPPLY SERVICE - AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

Office Space Planners, Inc.

7150 SW Hampton St., Suite 101
Portland, OR 97223
877-918-1947 (p) / 877-853-1676 (f)
www.officespaceplanners.com

Multiple Award Schedule
Contract Number: GS-03F028GA
SINS: 541614CF, 541614OR
Contract Modification eModId 828ORERS

Contract Period: January 18, 2017 through January 17, 2027

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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
## CORPORATE INFORMATION

Point of Contact:
Derek Hille, President
877-918-1947 x110 (p) / 877-300-6103 (c) / 877-853-1676 (f)
derekh@officespaceplanners.com

Orders: gsaorders@officespaceplanners.com

## BUSINESS INFORMATION

- Business Information:
  - FED ID#: 93-1169875
  - DUNS #: 87-9373884
  - CAGE Code: 3FXC4

## CUSTOMER INFORMATION

### 1.a Awarded SINs
- 541614CF - Comprehensive Furniture Management Services
- 541614OR - Office Relocation and Reconfiguration

*For item descriptions and awarded prices, please reference “Labor Categories and Pricing” on page 4*

### 1.b Identification of the lowest priced model number
- N/A

### 1.c Labor Category Descriptions
- Please reference “Labor Category Descriptions” section

### 2 Maximum Order
- SIN 541614CF- $250,000
- SIN 541614OR- $500,000

### 3 Minimum Order
- $100.00 NET

### 4 Geographic Coverage
- Domestic service and delivery only

### 5 Point(s) of Production
- N/A

### 6 Discounts
- Prices quoted in this pricelist are net

### 7 Quantity Discounts
- N/A
8  Prompt Payment Terms  N/A

9  Government Purchase Cards  Government purchase cards are accepted at or below the micro-purchase threshold.

10  Foreign Items  N/A

11.a  Time of Delivery  30 days ARO

11.b  Expedited Delivery  1 Week ARO

11.c  Overnight and 2-day delivery  N/A

11.d  Urgent Requirements  N/A

12  FOB Terms  Origin

13.a  Ordering Address  Office Space Planners, Inc.
7150 SW Hampton Street
Suite 101
Portland, OR 97223
gsaorders@officespaceplanners.com

13.b  Ordering Procedures  For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage

14  Payment Address  Office Space Planners, Inc.
7150 SW Hampton Street
Suite 101
Portland, OR 97223

15  Warranty Provisions  None

16  Export packing charges  N/A

17  Government purchase card acceptance  Accepted on orders above and below the micro purchase threshold.
18. Terms and conditions of rental, maintenance, and repair
   N/A

19. Terms and conditions of installation
   N/A

20. Terms and conditions of repair parts
    N/A

20.a. Terms and conditions for any other services
      N/A

21. List of service and distribution points
    N/A

22. List of participating dealers
    N/A

23. Preventive maintenance
    N/A

24.a. Special attributes
      N/A

24.b. Section 508
      N/A

25. Data Universal Number System (DUNS) number
    93-1169875

26. SAM Registration
    Office Space Planners, Inc. maintains an active and current registration in www.SAM.gov

27. Uncompensated Overtime
    Not used

**SERVICES COVERED**

<table>
<thead>
<tr>
<th>SIN 541614CF</th>
<th>Comprehensive Furniture Management Services</th>
<th>Comprehensive Furniture Management Services including but not limited to Project Management, Assets Management, and Furniture Design/Layout.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN 541614OR</td>
<td>Office Relocation and Reconfiguration</td>
<td>Services for relocating and/or reconfiguring existing office furniture, equipment, and related supplies. Services include, but are not limited to, pre-move planning, relocation plan designing, reorganizing, and related ancillary supplies such as packing materials.</td>
</tr>
</tbody>
</table>
# LABOR CATEGORIES AND PRICING

## 541614CF Comprehensive Furniture Management Services

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drafting</td>
<td>$68.92</td>
</tr>
<tr>
<td>Design</td>
<td>$78.49</td>
</tr>
<tr>
<td>Space Planning</td>
<td>$68.92</td>
</tr>
<tr>
<td>Project Director</td>
<td>$78.49</td>
</tr>
<tr>
<td>Project Management</td>
<td>$78.49</td>
</tr>
</tbody>
</table>

## 541614OR Office Relocation and Reconfiguration

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drafting</td>
<td>$68.92</td>
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<tr>
<td>Space Planning</td>
<td>$68.92</td>
</tr>
<tr>
<td>Project Director</td>
<td>$78.49</td>
</tr>
<tr>
<td>Project Management</td>
<td>$78.49</td>
</tr>
<tr>
<td>Furniture Installation (non-union) Business Hours</td>
<td>$55.99</td>
</tr>
<tr>
<td>Furniture Installation (non-union) Non-Business Hours</td>
<td>$86.14</td>
</tr>
<tr>
<td>Mover Business Hours</td>
<td>$55.99</td>
</tr>
<tr>
<td>Mover Non-Business Hours</td>
<td>$68.91</td>
</tr>
<tr>
<td>Truck Rate</td>
<td>$43.07</td>
</tr>
<tr>
<td>Truck Driver Rate</td>
<td>$55.99</td>
</tr>
</tbody>
</table>
### LABOR CATEGORY DESCRIPTIONS

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Drafting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum/General Experience:</td>
<td>2 years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Responsible for producing accurate and timely computer aided design and drafting services for as-built building and furniture related services.</td>
</tr>
<tr>
<td>Minimum Education/Training:</td>
<td>AA degree in interior planning and design. Two years of experience can replace one year of education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Design</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum/General Experience:</td>
<td>4 years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Responsible for providing interior finish selections and furniture specifications for the build-out/reconfiguration of the space.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>BA degree in interior planning and design. Two years of experience can replace one year of education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Space Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum/General Experience:</td>
<td>4 years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Responsible for providing space plan options and revisions to provide the client with a final approved space plan.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>BA degree in interior planning and design. Two years of experience can replace one year of education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Project Director</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum/General Experience:</td>
<td>4 Years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Responsible for providing site work including creation of facility architectural CAD drawings, including inventorying existing equipment, filing, storage, furnishings, seating, etc. to be used in relocation/reconfiguration of facilities.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>BA degree in interior planning and design. Two years of experience can replace one year of education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Project Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum/General Experience:</td>
<td>6 years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Responsible for project coordination for the reconfiguration and relocation of office spaces to</td>
</tr>
</tbody>
</table>
include existing and new furnishings and equipment and the construction of office spaces.

**Minimum Education:**
BA/BS degree in interior planning and design or business degree. Two years of experience can replace one year of education

**Job Title:** Drafting
**Minimum/General Experience:** 2 years
**Functional Responsibility:** Responsible for producing accurate and timely computer aided design and drafting services for as-built building and furniture related services.

**Minimum Education/Training:** AA degree in interior planning and design. Two years of experience can replace one year of education

**Job Title:** Design
**Minimum/General Experience:** 4 years
**Functional Responsibility:** Responsible for providing interior finish selections and furniture specifications for the build-out/reconfiguration of the space.

**Minimum Education:** BA degree in interior planning and design. Two years of experience can replace one year of education

**Job Title:** Space Planning
**Minimum/General Experience:** 4 years
**Functional Responsibility:** Responsible for providing space plan options and revisions to provide the client with a final approved space plan.

**Minimum Education:** BA degree in interior planning and design. Two years of experience can replace one year of education

**Job Title:** Project Director
**Minimum/General Experience:** 4 Years
**Functional Responsibility:** Responsible for providing site work including creation of facility architectural CAD drawings, including inventorying existing equipment, filing, storage, furnishings, seating, etc. to be used in relocation/reconfiguration of facilities.

**Minimum Education:** BA degree in interior planning and design. Two years of experience can replace one year of education
Job Title: Project Management
Minimum/General Experience: 6 years
Functional Responsibility: Responsible for project coordination for the reconfiguration and relocation of office spaces to include existing and new furnishings and equipment and the construction of office spaces.
Minimum Education: BA/BS degree in interior planning and design or business degree. Two years of experience can replace one year of education

Job Title: Furniture Installer
Minimum/General Experience: 1 year
Functional Responsibility: Responsible for furniture assembly and installation
Minimum Education: High School Diploma

Job Title: Mover
Minimum/General Experience: 1 year
Functional Responsibility: Responsible for moving boxes, equipment, furniture and goods
Minimum Education: High School Diploma

Job Title: Truck Driver
Minimum/General Experience: 2 Years with Class A or B CDL License
Functional Responsibility: Operate box truck to deliver furnishings to client’s sites using box trucks in varying lengths (10-26 feet)
Minimum Education: High School Diploma

SCA Matrix

<table>
<thead>
<tr>
<th>SCA Eligible Contract Labor Category</th>
<th>SCA equivalent Code - Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Furniture Installation</td>
<td>09040 Furniture Handler</td>
<td>2015-5564</td>
</tr>
<tr>
<td>Mover</td>
<td>21050 Material Handling Laborer</td>
<td>2015-5564</td>
</tr>
<tr>
<td>Truck Driver</td>
<td>31361 Truck Driver, Light</td>
<td>2015-5564</td>
</tr>
</tbody>
</table>

The Service Contract Act (SCA) is applicable to this contract and includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.