

Stone Office Equipment, Inc.

Small Business

321-327 Pear Street

Scranton, PA 18505

Phone: 800 827-1477

570 342-1477

Fax: 570 344-1339

www.stoneofficeinc.com

Contact: T. J. Stone

Stone Office has been providing various furniture related services to corporations and government agencies for over 50 years.

Some of the services that we provide include:

- Panel system installation and reconfiguration
- Panel cleaning and refurbishing
- Design and Project Management
- Moving and Disposal of furniture
- Inventory Management
- Furniture Storage

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Description of Services available under Comprehensive Furniture Management Services
Schedule 71-II-K contract award.

Contract #GS-03F-032AA

DUNS #: 014553598

- [712.1](#) Project Management (Furniture/Furnishings Related) Comprehensive support for the design, reconfiguration, relocation and increasing/downsizing of office space and similar facilities. Furniture, office equipment, and furnishings included.
- [712.2](#) Assets Management (Furniture/Furnishings Related) Supply customer agencies with services designing and installing systems to manage office furniture and related inventories, includes warehouse and property disposal management.
- [712.3](#) Reconfiguration/Relocation Management (Furniture/Furniture Related) Services for reorganizing, consolidating, warehousing and/or opening new facilities. Furniture, office equipment, and furnishings included.
- [712.4](#) Furniture Design/Layout - Services for inclusive furniture consultations, interior design and product specifications. Furniture, office equipment, and furnishings included.
- [712.6](#) Assets Maintenance (Furniture/Furniture Related) Services for restoring, repairing, renovating, reupholstering, and cleaning of office furnishings and equipment.

The following rates represent a 3% discount to established market rates.

712.1 (Project Management) Includes:

Title	Hourly Rate
Project Manager	\$77.12
Field Supervisor	\$56.61
Interior Design	\$72.75

712 2 (Assets Management) Includes:

Title	Hourly Rate
Project Manager	\$77.12
Asset Manager	\$56.61

712 3 (Reconfiguration/Relocation Management) includes:

Title	Hourly Rate
Project Manager	\$77.12
Field Supervisor	\$56.61
Facility Supervisor	\$56.61
Asset Manager	\$56.61
Furniture Installer	\$40.15
Warehouse Person	\$40.15
Mover	\$40.15
Interior Designer	\$72.75

Also Available
Storage/Warehousing \$2.91 per sq ft per month

712 4 (Furniture Design/Layout – Services) includes:

Title	Hourly Rate
Project Manager	\$77.12
Interior Designer	\$72.75

712 6 (Assets Maintenance) includes:

Title	Hourly Rate
Project Manager	\$77.12
Field Supervisor	\$56.61
Furniture Repairer	\$40.15
Furniture Cleaner	\$40.15
Mover	\$40.15

Net 30 Days payment

Credit Card order accepted (Visa, Master Card, Discover and American Express)

Stone Office Equipment Inc. absorbs the IFF fee.

Minimum order - \$500

Maximum Order \$500,000

Geographic Coverage – Northeast

Remit to:

Stone Office Equipment, Inc.

321-327 Pear Street

Scranton, PA 18505

Submit orders to:

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