GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

MULTIPLE AWARD SCHEDULE
FSC GROUP MAS

Stone Office Equipment, Inc.

321-327 Pear Street
Scranton, PA  18505
Phone:  800 827-1477 or 570 342-1477
Fax:  570 344-1339

E-mail: tjstone@stoneofficeinc.com
Website: http://stoneofficeinc.com

Small Business

Contract Number: #GS-03F-032AA

Period Covered by Contract: January 13, 2023

For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at fss.gsa.gov. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: http://www.GSAAdvantage.gov.
INFORMATION FOR ALL ORDERING ACTIVITIES

1a. Table of awarded Special Item Numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Disaster Recovery</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541614CF</td>
<td>541614CF/RC</td>
<td>Comprehensive Furniture Management Services</td>
</tr>
<tr>
<td>541614OR</td>
<td>541614OR/RC</td>
<td>Office Relocation &amp; Reconfiguration</td>
</tr>
<tr>
<td>OLM</td>
<td>OLM/RC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: *See below.*

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided: *See below.*

2. Maximum order:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$250,000</td>
<td>541614CF, OLM</td>
</tr>
<tr>
<td>$500,000</td>
<td>541614OR</td>
</tr>
</tbody>
</table>

3. Minimum order: $100.00

4. Geographic coverage: *Domestic delivery only*

5. Points of production: *Same as contractor*

6. Discount from list prices or statement of net price: *Please refer to price lists*

7. Quantity discounts: $0

8. Prompt payment terms: *Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.*

9a. The Government purchase cards are accepted at and below the micro-purchase threshold.

9b. The Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items: *None*

11b. Expedited Delivery: *As negotiated*

11c. Overnight and 2-day delivery: *As negotiated*

11d. Urgent Requirements: *As negotiated*

12. F.O.B. point: *Destination*
13a. Ordering address: Same as contractor

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address: Same as contractor

15. Warranty provision: Contact contractor

16. Export packing charges: N/A

17. Terms and conditions of Government purchase card acceptance: None

18. Terms and conditions of rental, maintenance, and repair: N/A

19. Terms and conditions of installation: Contact contractor

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

20a. Terms and conditions for any other services: N/A

21. List of service and distribution points: N/A

22. List of participating dealers: N/A

23. Preventive maintenance: N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov

25. Data Universal Number System (DUNS) number: 014553598

26. Stone Office Inc. is registered in the System for Award Management (SAM) database. Cage Code: 3CTBI
### GSA PRICING

<table>
<thead>
<tr>
<th>Service / Labor Category</th>
<th>GSA Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2020</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$80.25</td>
</tr>
<tr>
<td>Interior Designer</td>
<td>$75.70</td>
</tr>
<tr>
<td>Field Supervisor</td>
<td>$58.91</td>
</tr>
<tr>
<td>Facility Supervisor</td>
<td>$58.91</td>
</tr>
<tr>
<td>Furniture Installer</td>
<td>$41.78</td>
</tr>
<tr>
<td>Asset Manager</td>
<td>$58.91</td>
</tr>
<tr>
<td>Mover</td>
<td>$41.78</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Storage/ Warehousing per sq ft per month</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$3.03</td>
<td>$3.09</td>
<td>$3.15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Truck Charge Per Trip</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$50.00</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

Net 30 Days Payment
Credit Card order accepted (Visa, MasterCard, Discover and American Express)
Stone Office Equipment Inc. Absorbs the IFF fee.
Minimum order - $500
Maximum order - $250,000
LABOR CATEGORY DESCRIPTIONS

Project Manager

**Functional Responsibility:** Assists with management and design/construction phases; performs inspections, monitors and coordinates subcontractors and designers. Interprets plans and specifications, prepares cost breakdowns and negotiates change orders. Assists with construction progress monitoring and preparation of schedules and progress reports. **Minimum Experience:** 5 years’ experience in the design and construction industry. **Minimum Education:** Associates degree or equivalent experience.

Interior Designer

**Functional Responsibility:** Performs all interior and furniture design activities. Meets with clients, completes specification checks and creates all drawings and documentation required for a complete project. Interprets plans and specifications, performs onsite dimension checks. Performs quality control reviews during installation. **Minimum Experience:** 5 years’ experience in the interior design/architecture industry. **Minimum Education:** Associates degree or equivalent. Bachelor’s degree preferred.

Field Supervisor

**Functional Responsibility:** Manages and directs furniture installation; performs inspections, manages installation crews. Interprets plans and specifications, prepares labor cost proposals and provides pricing information/labor estimates to the Project Manager for change orders. Responsible for installation schedule implementation, monitoring and preparation of schedules and progress reports. **Minimum Experience:** 2 years’ experience in the furniture industry. **Minimum Education:** High school diploma or equivalent.

Facility Supervisor

**Functional Responsibility:** Responsible for all movement of items in and out of the facility. **Minimum Experience:** 3 years’ experience in the accounts payable/receivable industry. **Minimum Education:** High school diploma or equivalent experience.
Furniture Installer

**Functional Responsibility:** Installs furniture and components. Interacts with clients on site.
**Minimum Experience:** 0 years’ experience in the furniture installation industry.
**Minimum Education:** High school diploma or equivalent preferred.

Asset Manager

**Functional Responsibility:** Manages and oversees relocation projects. Supervises move teams. Responsible for developing and implementing schedule and team move crews. Prepares cost proposals and estimates for moving relocation projects. Interfaces with clients on site.
**Minimum Experience:** 2 years’ experience in the relocation/move industry.
**Minimum Education:** High school diploma or equivalent.

Mover

**Functional Responsibility:** Responsible to carry out move as directed by Project Manager and Field Supervisor
**Minimum Experience:** 3 years’ experience in the accounts payable/receivable industry.
**Minimum Education:** High school diploma or equivalent experience.